

**BOARD OF COUNTY ROAD COMMISSIONERS  
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

**Organizational Meeting, Monday, the 5th of January, 2009**

Present Commissioners:     **Warner, Sangster, Mallette, Crannell & Hare.**

The Organizational Meeting was called to order by Commissioner Sangster at 8:30 a.m.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster asked for nominations for Temporary Chairperson three times.

Commissioner Mallette moved that Managing Director Wendling be named Temporary Chairperson.

Seconded by Commissioner Warner.

Ayes 5   Nays 0.

Temporary Chairperson Wendling asked for nominations for permanent Chairperson of the Board for calendar year 2010.

Commissioner Mallette placed the name of John Sangster as Chairperson of the Board for calendar year 2010.

The Temporary Chairperson called for additional nominations three (3) times.

There being no additional names offered, Temporary Chairperson Wendling moved that nominations be closed and John Sangster be named Chairperson.

Seconded by Commissioner Warner.

Ayes 5   Nays 0.

Commissioner Sangster accepted the gavel from Temporary Chairperson Wendling and was seated to Chair the meeting.

Chairperson Sangster asked for nominations for Vice Chairperson of the Board for calendar year 2010.

Commissioner Warner placed the name of Richard Mallette as Vice Chairman of the Board for calendar year 2010.

Chairperson Sangster called for additional nominations three (3) times.

There being no additional names offered, Chairperson Sangster moved that nominations be closed and Richard Mallette be named Vice Chairperson for calendar year 2010.

Seconded by Commissioner Mallette.  
Ayes 5 Nays 0.

Commissioner Sangster moved that business be conducted according to Roberts Rules of Order, as amended, for calendar year 2010.  
Seconded by Commissioner Warner.  
Ayes 5 Nays 0.

Commissioner Mallette moved that during the calendar year 2010, the Board will meet the Second and Fourth Tuesdays of each month except for the specified dates (January 5<sup>th</sup>, March 8<sup>th</sup> & April 14<sup>th</sup>). Seconded by Commissioner Warner.  
Ayes 5 Nays 0.

Commissioner Hare moved that during calendar year 2010, the Board will meet at the Road Commission Administration Building, 3020 Sheridan Avenue, Saginaw, Michigan, at 8:00 a.m. as a Committee of the Whole for the review and audit of vouchers, and at 8:30 a.m. to conduct the regular meeting of the Board, unless otherwise agreed to by the Board; and such other time and date as might be called by the Chairman as a special meeting. This will exclude January 5, 2010. The regular meeting will follow the Organizational Meeting at 9:30 a.m. today (1-5-10) and the next January meeting will be held on Tuesday, January 26, 2010.

Seconded by Commissioner Crannell.  
Ayes 5 Nays 0.

Commissioner Sangster moved the following appointments:

Brian Wendling, Managing Director, (Superintendent\*)  
Jennifer Brieske, Board Secretary

### **BANK RESOLUTION**

Commissioner Mallette moved that signature cards be signed by the Commission members, Manager and Director of Finance & Benefits, and that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED that Citizens Bank, a Michigan banking corporation of Saginaw, Michigan, (hereinafter referred to as the "Bank"), be hereby designated as a depository for the Board of County Road Commissioners' Accounts Payable, Payroll Accounts and Prescription Card Accounts and authorized to accept in accordance with its rules and regulations for the credit of the Board of County Road Commissioners' Payroll and Accounts Payable Accounts and/or for collection, any checks, drafts or other negotiable instruments when endorsed in the name of the Board of County Road Commissioners (Saginaw County Road Commission) Accounts Payable and/or Payroll Accounts, by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED, that the Manager for the Saginaw County Road Commission be authorized to open with the Bank such other accounts under such captions as may be required and deemed necessary by action of this Board; and

BE IT FURTHER RESOLVED, that any funds credited to such accounts with the Bank may be paid out or withdrawn upon checks drawn against these previously mentioned accounts when signed by any of the following: John D. Sangster as Chairperson; Richard F. Mallette as Chairperson; Wallace J. Warner, as Chairperson; Richard H. Crannell as Chairperson, or Todd M. Hare as Chairperson; or in the absence of the above by Managing

Director Brian J. Wendling or Director of Finance & Benefits Lightfoot, whose signatures shall be duly certified to the Bank, and the Bank is hereby authorized to honor with payment thereto any checks so signed, without inquiry as to the circumstances of issue or the disposition of the proceeds thereof.

Supported by Commissioner Warner.

Ayes 5 (Warner, Sangster, Mallette, Crannell, Hare) Nays 0.

Managing Director Wendling discussed and recommended acceptance of the Organizational Chart for 2010.

Commissioner Hare moved to continue with the current Organizational Chart.

Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

With no further business appearing, Commissioner Mallette moved to adjourn the meeting.

Seconded by Commissioner Warner.

Ayes 5 Nays 0.

**TIME: 8:47 a.m.**

CHAIRPERSON

BOARD SECRETARY

\_\_\_\_\_  
John D. Sangster

\_\_\_\_\_  
Jennifer Brieske

\* See file for signed agreement.

**BOARD OF COUNTY ROAD COMMISSIONERS  
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At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 5th of January, 2010

Present Commissioners:      **Sangster, Mallette, Warner, Crannell & Hare.**

**TIME: 9:00 a.m.** Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

**TIME: 9:30 a.m.** The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse, Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Mallette.

Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of December 22, 2009. Seconded by Commissioner Warner.

Ayes 5 Nays 0.

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 5 (Warner, Sangster, Mallette, Crannell, Hare) Nays 0.

**PUBLIC COMMENTS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

Managing Director discussed the Blue Water Highway Council Quarterly Meeting which will be January 28, 2010 in Bay City and recommended sending four management employees and any Commissioners interested in attending.

A motion was made by Warner to send four management employees plus any Commissioners interested in attending the Blue Water Highway Council Quarterly Meeting on January 28, 2010 in Bay City. Seconded by Commissioner Mallette.

Ayes 5 (Warner, Sangster, Mallette, Crannell, Hare) Nays 0.

**General Reports of Officers were given by:**

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse; Director of Maintenance Hare; Managing Director Wendling.

**Commissioners' Comments** – Commissioner Hare & Commissioner Crannell will provide a list of questions that they would like answers to in order to help them understand their new positions better.

Chairperson Sangster welcomed Commission Hare & Commissioner Crannell to the Board. He explained that the Board has the same authority amongst them and that he encourages ideas and suggestions. He expressed that he looks forward to working with them.

**Extended Public Comments** – None

**9:43 A.M.** A motion was made by Commissioner Mallette to go into a closed session to discuss contractual issues. Seconded by Commissioner Warner.

Ayes 5 Nays 0.

**\*\*SEE CLOSED SESSION MINUTES\*\***

**10:22 A.M.** A motion was made by Commissioner Mallette to return to the regular order of business. Seconded by Commissioner Warner.

Ayes 5 Nays 0.

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 10:22 a.m.**

CHAIRPERSON

BOARD SECRETARY

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John D. Sangster

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Jennifer Brieske