

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Wednesday, the 14th of April, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse; Director of Maintenance Hare, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the Regular Meeting of March 23, 2010. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS: Joe Wasmiller – Townline Road, James Bell – Bell Equipment, Thomas McKnight – Blackmar Road.

Joe Wasmiller addressed the Board regarding Townline Road. Mr. Wasmiller farms land west of M-13 at Tom Cresswell Rd. and has had a problem with drainage. He has spoken with the Drain Office who insists he lower his dike so the water doesn't run over Townline Road. He is asking the Board to allow him to raise the gravel road 6", with himself bearing the cost of the work. After much discussion, Managing Director Wendling stated that he would contact Jim Koski & Matt Rappley from the Public Works Office and set up a meeting to discuss the options at this location.

Thomas McKnight addressed the Board regarding brush spraying on Blackmar Road. He stated that he has had problems with brush spraying every four years for the past 12 years. He stated that he settled out of court with The Daltons 12 years ago. Eight years ago he experienced problems with The Dalton's again, but due to family issues, did not pursue it.

Mr. McKnight has tried to make contact with Village Green, with whom the Road Commission had a Brush Spraying Contract with in 2009, in hopes to meet with them at his property to see the damage. Mr. McKnight is requesting any help possible from the Board, with making contact with Village Green.

Managing Director Wendling stated that he has made contact with Bob Walsh of Village Green who has agreed to meet with himself and Mr. McKnight in two weeks.

Mr. Wendling explained to Mr. McKnight that we do have an application process in place that would limit the spray on property. Mr. McKnight stated that he understands that. He explained that he knows that the Road Commission has nothing to do with this. His problem is with Village Green. He also thanked the Road Commission for the excellent work they do.

Mr. Wasmiller and Mr. McKnight then exited the Board Room.

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed Policy #1.13 – Purchase – Disposal of Equipment and recommended the revision of said policy to include different methods of disposal, as determined by the Road Commission in its sole discretion.

Commissioner Mallette moved to approve the revisions of Policy #1.13 - Purchase – Disposal of Equipment to include different methods of disposal, as determined by the Road Commission in its sole discretion. Seconded by Commissioner Warner.

After some discussion, Commissioner Mallette moved to amend the motion to include one correction – making the last sentence #5 (no wording change – just format). Seconded by Commissioner Warner.

Ayes 5 Nays 0

Managing Director Wendling discussed Policy #5.02 – Cellular Telephone Usage Policy and recommended the revision of said policy to clarify phone usage.

Commissioner Warner moved to approve the revisions of Policy #5.02 – Cellular Telephone Usage Policy to clarify phone usage. Seconded by Commissioner Mallette.

After some discussion, the motion was amended.

Commissioner Hare moved to approve the revisions of Policy #5.02 – Cellular Telephone Usage Policy, with the striking of the wording “monitoring of telephonic conversations”, which is located in the second paragraph of page 2. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Managing Director Wendling discussed Policy #6.04 – No Smoking Policy and recommended the revision of said policy to eliminate any designated indoor smoking areas.

Commissioner Mallette moved to approve the revisions to Policy #6.04 – No Smoking Policy to eliminate any designated indoor smoking areas. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Managing Director Wendling discussed the salt spreader bids and recommended the purchase of 7 spreaders from Bell Equipment, the lowest and best bid.

After much discussion, Commissioner Mallette moved to accept Managing Director Wendling's recommendation to purchase 7 salt spreaders from Bell Equipment, the lowest and best bid. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed the sewer camera bids and recommended the purchase from Jack Doheny Supplies, the lowest and best bid.

After some discussion, Commissioner Mallette moved to accept Managing Director Wendling's recommendation and purchase the sewer camera from Jack Doheny Supplies, the lowest and best bid. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed a training session on Sign Retroreflectivity put on by Michigan's Local Technical Assistance Program (LTAP). The training session is May 12, 2010 at Horizons Conference Center in Saginaw and Mr. Wendling recommends sending four employees.

Commissioner Hare moved to send four employees to the LTAP sponsored Sign Retroreflectivity Training Session, May 12, 2010 at Horizons Conference Center. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whitehorse discussed a Parade Permit for the Tri-City Cyclists for their "Tour de Frankenmuth" Bike Race, May 29, 2009 in Frankenmuth Township and recommended approval of said permit.

Commissioner Warner moved to approve the Parade Permit for the Tri-City Cyclists for their "Tour de Frankenmuth" Bike Race, May 29, 2009 in Frankenmuth Township. Seconded by Commissioner Mallette.

Ayes 5 Nays 0

Director of Engineering Whitehorse discussed a Parade Permit for Tittabawassee Township for the Freeland Walleye Festival 5 K Walk/Run, April 25, 2010 in Tittabawassee Township and recommended approval of said permit.

Commissioner Mallette moved to approve the Parade Permit for Tittabawassee Township for the Freeland Walleye Festival 5 K Walk/Run, April 25, 2010 in Tittabawassee Township. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Director of Engineering Whitehorse discussed the Parade Permit for Covenant Kids Foundation's Marathon Run Benefit in Thomas Township on April 17, 2010 and recommended approval of said permit.

Commissioner Warner moved to approve the Parade Permit for Covenant Kids Foundation's Marathon Run Benefit in Thomas Township on April 17, 2010. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Director of Engineering Whiteherse discussed the MDOT contract for Fort Road over the Cass River in Bridgeport Township.

Commissioner Hare moved, upon recommendation of Director of Engineering Whiteherse, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of April 14, 2010, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated March 4, 2010, attached hereto and made a part hereof:

PART A – STATE PARTICIPATION

The removal and replacement of the structure B01 of 73-06-27 (#9265), which carries Fort Road over the Cass River, Section 21, T11N, R5E, Bridgeport Township, Saginaw County, Michigan; the reconstruction of the approaches to the structure for approximately 147 feet westerly and 694 feet easterly of the structure; and all together with necessary related work.

PART B – NO STATE PARTICIPATION

Nameplate installation work for the structure B01 of 73-06-27 (#9265), which carries Fort Road over the Cass River; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT has been approved for financing in part with funds appropriated to the Local Bridge Fund pursuant to Section 10(5) of Act 51, Public Acts of 1951, as amended, for the state Local Bridge Program; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Maintenance Hare discussed the Annual Bids for Proposal #27 – Pavement Markings - Symbols, Proposal # 32 – Grass Seed, Proposal #33 – Fertilizer, and Proposal #34 – Hyrdo-Mulch and recommended awarding said bids to the lowest and best bidder for each category.

Mr. Hare received verbal notification that Michigan State Seed is withdrawing their bid for Proposal #33. Also, Mr. Hare is waiting on an MDOT certification letter that the materials bid for Proposal #34 meet the state specifications.

Commissioner Warner moved to award the Annual Bids for Proposal #27 – Pavement Markings - Symbols, Proposal # 32 – Grass Seed, Proposal #33 – Fertilizer, and Proposal #34 – Hyrdo-Mulch to the lowest and best bidder for each category. Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed the Blue Water Highway Council Quarterly Meeting hosted by Tuscola County Road Commission on April 22, 2010 in Vassar and recommended sending 4 management employees and any Commissioners interested in attending.

Commissioner Warner moved to send 4 management employees plus any Commissioners interested in attending the Blue Water Highway Council Quarterly Meeting hosted by Tuscola County Road Commission on April 22, 2010 in Vassar. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed an employee request to purchase service credit through Michigan Employees' Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission. This process requires the Chairperson's signature on their resolution. Mr. Wendling recommends the acceptance of this request.

Commissioner Warner moved to accept the request for the employee to purchase service credit through Michigan Employees' Retirement System (MERS). Seconded by Commissioner Crannell.

Ayes 5 Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 10:42 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske