

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Organizational Meeting, Monday, the 5th of January, 2009

Present Commissioners: **Warner, Sangster & Mallette**

The Organizational Meeting was called to order by Commissioner Warner at 9:00 a.m.

The Pledge of Allegiance was recited in unison.

Commissioner Warner asked for nominations for Temporary Chairperson three times.

Commissioner Sangster moved that Managing Director Wendling be named Temporary Chairperson.

Seconded by Commissioner Mallette.

Ayes 3 Nays 0.

Temporary Chairperson Wendling asked for nominations for permanent Chairperson of the Board for calendar year 2009.

Commissioner Mallette placed the name of John Sangster as Chairperson of the Board for calendar year 2009.

The Temporary Chairperson called for additional nominations three (3) times.

There being no additional names offered, Temporary Chairperson Wendling moved that nominations be closed and John Sangster be named Chairperson.

Seconded by Commissioner Warner.

Ayes 3 Nays 0.

Commissioner Sangster accepted the gavel from Temporary Chairperson Wendling and was seated to Chair the meeting.

Chairperson Sangster asked for nominations for Vice Chairperson of the Board for calendar year 2009.

Commissioner Warner placed the name of Richard Mallette as Vice Chairman of the Board for calendar year 2009.

Chairperson Sangster called for additional nominations three (3) times.

There being no additional names offered, Chairperson Sangster moved that nominations be closed and Richard Mallette be named Vice Chairperson for calendar year 2009.

Seconded by Commissioner Mallette.
Ayes 3 Nays 0.

Commissioner Warner moved that business be conducted according to Roberts Rules of Order, as amended, for calendar year 2009.
Seconded by Commissioner Mallette.
Ayes 3 Nays 0.

Commissioner Warner moved that during calendar year 2009, the Board will meet at the Road Commission Administration Building, 3020 Sheridan Avenue, Saginaw, Michigan, on the following schedule unless otherwise noted:

The Second and Fourth Tuesdays of each month at 9:00 a.m. as a Committee of the Whole for the review and audit of vouchers, and at 9:30 a.m. to conduct the regular meeting of the Board, unless otherwise agreed to by the Board; and such other time and date as might be called by the Chairman as a special meeting. This will exclude January, 2009. The regular meeting will follow the Organizational Meeting at 10:00 a.m. today (1-5-09) and the next January meeting will be held on Tuesday, January 20, 2009.

Seconded by Commissioner Mallette
Ayes 3 Nays 0.

Commissioner Warner moved the following appointments:

Brian Wendling, Managing Director, (Superintendent*)
Jennifer Brieske, Board Secretary

Seconded by Commissioner Mallette.
Ayes 3 Nays 0.

BANK RESOLUTION

Commissioner Warner moved that signature cards be signed by the Commission members, Manager and Director of Finance & Benefits, and that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED that Citizens Bank, a Michigan banking corporation of Saginaw, Michigan, (hereinafter referred to as the "Bank"), be hereby designated as a depository for the Board of County Road Commissioners' Accounts Payable, Payroll Accounts and Prescription Card Accounts and authorized to accept in accordance with its rules and regulations for the credit of the Board of County Road Commissioners' Payroll and Accounts Payable Accounts and/or for collection, any checks, drafts or other negotiable instruments when endorsed in the name of the Board of County Road Commissioners (Saginaw County Road Commission) Accounts Payable and/or Payroll Accounts, by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED, that the Manager for the Saginaw County Road Commission be authorized to open with the Bank such other accounts under such captions as may be required and deemed necessary by action of this Board; and

BE IT FURTHER RESOLVED, that any funds credited to such accounts with the Bank may be paid out or withdrawn upon checks drawn against these previously mentioned

accounts when signed by either the Manager, or Director of Finance & Benefits; and any of the following: Wallace J. Warner, as Chairperson; John D. Sangster as Chairperson, or Richard F. Mallette as Chairperson, whose signatures shall be duly certified to the Bank, and the Bank is hereby authorized to honor with payment thereto any checks so signed, without inquiry as to the circumstances of issue or the disposition of the proceeds thereof.

Supported by Commissioner Mallette.
Ayes 3 (Warner, Sangster, Mallette) Nays 0.

Managing Director Wendling discussed and recommended acceptance of the Organizational Chart for 2009.

Commissioner Warner moved to continue with the current Organizational Chart.
Seconded by Commissioner Mallette.
Ayes 3 Nays 0.

With no further business appearing, Commissioner Warner moved to adjourn the meeting.
Seconded by Commissioner Mallette.
Ayes 3 Nays 0.

TIME: 9:10 a.m.

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

* See file for signed agreement.

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Monday, the 5th of January, 2009

Present Commissioners: **Sangster, Mallette & Warner.**

TIME: 9:30 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 10:00 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Ball, Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Mallette.
Ayes 3 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of December 23, 2008. Seconded by Commissioner Warner.
Ayes 3 Nays 0.

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.
Ayes 3 (Warner, Sangster, Mallette) Nays 0.

PUBLIC COMMENTS: None.
Corey Mitchell from The Saginaw News was present.

UNFINISHED BUSINESS: None.

NEW BUSINESS:
Managing Director discussed the Blue Water Highway Council Quarterly Meeting, January 22, 2009 in Lapeer and recommended sending 4 supervisory employees along with any Commissioner interested in attending.

Commissioner Warner moved to send 4 supervisory employees along with any Commissioner interested in attending the above-mentioned meeting. Seconded by Commissioner Mallette.
Ayes 3 (Warner, Sangster, Mallette) Nays 0.

Managing Director Wendling requested going into closed session following the regular meeting to discuss personnel issues.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Ball; Director of Maintenance Hare; Managing Director Wendling.

Commissioners' Comments – None

Extended Public Comments – None

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 10:20 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 20th of January, 2009

Present Commissioners: **Sangster, Mallette & Warner.**

TIME: 9:30 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 10:06 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Ball, Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda. Seconded by Commissioner Warner. Ayes 3 Nays 0.

Commissioner Mallette moved to approve the minutes of the organizational meeting, the regular meeting and the closed session meeting of January 5, 2009. Seconded by Commissioner Warner. Ayes 3 Nays 0.

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette. Ayes 3 (Warner, Sangster, Mallette) Nays 0.

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Managing Director Wendling discussed the 2009 County Engineers' Workshop, February 17 – 19, 2009 in Mt. Pleasant and recommended sending two employees.

Commissioner Mallette moved to send two employees to the above-mentioned workshop. Seconded by Commissioner Warner. Ayes 3 (Warner, Sangster, Mallette) Nays 0.

Managing Director discussed the Policy for Placement of Deaf/Blind Child Signs and recommended acceptance of said policy.

Commissioner Warner moved to accept the above-mentioned policy. Seconded by Commissioner Mallette.

Ayes 3 Nays 0.

Director of Engineering Ball discussed the MIOSHA Construction Course in Gaylord on February 2 & 3, 2009 and recommended sending one employee.

Commissioner Mallette moved to send one employee to the above-mentioned course. Seconded by Commissioner Warner.

Ayes 3 (Warner, Sangster, Mallette) Nays 0.

Director of Engineering Ball discussed the Electricity Course sponsored by Great Lakes Safety Training on February 19, 2009 in Midland and recommended sending one employee.

Commissioner Warner moved to send one employee to the above-mentioned course. Seconded by Commissioner Mallette.

Ayes 3 (Warner, Sangster, Mallette) Nays 0.

Director of Engineering Ball discussed the Revised Soil Erosion and Sedimentation Control Procedures for the Saginaw County Road Commission and recommended approval and adoption of the resolution.

Commissioner Warner moved the adoption of the following resolution:

WHEREAS, the Board of County Road Commissioners of Saginaw County, Michigan (hereafter referred to as "The Agency"), did on January 20, 2009, update the Soil Erosion and Sedimentation Control Procedures (hereafter referred to as "Operating Procedures"). These Operating Procedures were reviewed and approved by the Michigan Department of Environmental Quality (MDEQ) prior to January 20, 2009, were last updated in 2003 and

WHEREAS, from time to time there occurs a need to revise and update these Operating Procedures in order to utilize current standards and the best available technology; and

WHEREAS, it is to the best interest of the general public, and particularly the people of Saginaw County, Michigan, that controlling soil erosion and off-site sedimentation is a high priority for all maintenance and new construction projects undertaken by, or performed under contract for, this Agency.

NOW, THEREFORE BE IT RESOLVED, that the revised "Soil Erosion and Sedimentation Control Procedures" as approved by the Board of County Road Commissioners this date are hereby adopted as the "Soil Erosion and Sedimentation Control Procedures" by the Board of County Road Commissioners of Saginaw County, Michigan, and that previous specifications and regulations are suspended.

Supported by Commissioner Mallette.

Ayes 3 Nays 0.

Director of Engineering Ball discussed the bid tabulations for the 2009 – 2011 Bridge Inspection Contract. Mr. Ball recommended that this item be postponed until a later date to give him time to review the details of the contracts.

Commissioner Warner moved to follow the recommendation of Director of Engineering Ball and postpone the above-mentioned item until a later date. Seconded by Commissioner Mallette.

Ayes 3 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Ball; Director of Maintenance Hare; Managing Director Wendling.

Commissioners' Comments – None

Extended Public Comments – None

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 10:37 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 10th of February, 2009

Present Commissioners: **Sangster, Mallette & Warner.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Ball, Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Mallette.
Ayes 3 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of January 20, 2009. Seconded by Commissioner Warner.
Ayes 3 Nays 0.

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Warner.
Ayes 3 (Warner, Sangster, Mallette) Nays 0.

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS (POSTPONED ITEMS): Director of Engineering Ball discussed the 2009 – 2011 Bridge Inspection Contract and recommended awarding it to Rowe Inc.

Commissioner Warner moved to award the 2009 – 2011 Bridge Inspection Contract to Rowe Inc. Seconded by Commissioner Mallette.
Ayes 3 (Warner, Sangster, Mallette) Nays 0.

NEW BUSINESS:

Managing Director Wendling discussed frost free road list and recommended acceptance of the following resolution:

Commissioner Warner moved the adoption of the following resolution:

WHEREAS, under the laws of the State of Michigan, specifically M.S.A. 9.2422, Sections 722(f) load restrictions are imposed on highways in the State of Michigan during the months of March, April and May of each year; and

WHEREAS, the authority having jurisdiction of the roads, in this case, the Board of County Road Commissioners of Saginaw County, Michigan, may suspend the restrictions on roads under their jurisdiction; and

WHEREAS, the Board of County Road Commissioners of Saginaw County, Michigan, is convinced that it is to the best interest of the community that restrictions be suspended on certain roads and portions of roads which are a part of the county road system, and under the jurisdiction of the Board of County Road Commissioners of Saginaw County, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that the following named roads within the limits indicated be classed "Frost free" or "all-season" roads and that normal loading be allowed during period of general restriction:

FROST FREE ROAD LIST
(LAST UPDATE 1-30-09)

Adams Street	Tittabawassee Road to Kochville
Bell Road	Rathbun to Curtis
Beyer Road	E. Washington Road (M-81), N. 1,000 ft.
Beyer Road	Burt to Village of Birch Run Limits
Beyer Road	Burt to Willard
Birch Run Road	Gera to Reese Rd
Blackmar Road	Moorish to Busch
Broadway Street	Iowa to Loren Hemerline yard
Burt Road	Dixie Highway to Beyer Road
Busch Road	Blackmar to Dixie
Busch Road	Sheridan to Bell
Carrollton Road	Saginaw City Limits to Westervelt Road
Cedar Street (Hemlock)	Gratiot Rd (M-46) to Saginaw Co. Gar. (Hemlock)
Center Road	Swan Creek Road to Tittabawassee Road
Chapin Road	Townline to Grabowski
Chapin Road	South County Line to M-57
Curtis Road	Sheridan to Bell
Dixie Highway	Hess Road to South County Line
Elm Street (Hemlock)	Gratiot Road (M-46) to Washington Street
Enterprise Drive	0.25 mile E. and 0.25 mile W. of Bay Road (M-84)
Fashion Square Blvd.	Shattuck Road to Loeffler Ln.
Fifth Street (Freeland)	Freeland Road N. 500 ft.
Fortune Boulevard	Tittabawassee to 1429' South
Freeland Road	Midland Road (M-47) to Garfield Road
Garfield Road	County line S. to Midland Road (M-47)
Gary Road	Lincoln to Sheridan (M-13)
Geddes Road	Orr Road to Graham Road
Grabowski Road	Merrill to Chapin
Graham Road	Gratiot Road (M-46) to Geddes Road
Hack Road	Wolf Road to West Dead End
Hemlock Road	Gratiot Road (M-46) to Wickes Elevator
Hess Street	City Limits at Railroad Tracks E. to Towerline Road
Iowa Street	Dixie Highway to Broadway
Junction Road	Dixie Highway to Frankenmuth City Limits
Janes Road	Outer Drive to Towerline Road
Kochville Road	Michigan Road to Melbourne Road
Kochville Road	Bay to Davis
Loeffler Ln	Bay to Fashion Square Blvd.
Mapleridge Road	Carrollton Road to 6th Street Bridge

McCarty Road	800' W. of Bay Road (M-84) to Fashion Sq. Blvd.
Michigan, N. Rd.	City Limits to Shattuck Road
Michigan, N. Rd.	Tittabawassee to Pierce
Michigan, W. Rd.	City Limits N. to Center Road
Miller Road	Swan Creek to Gratiot Road (M-46)
Moorish Road	Birch Run to Rathbun
Morley Drive	0.25 mile N. of Holland Road (M-46)
W. Morley Drive	M-46 to Morley Drive
Nodular Drive	S. off E. Washington Road (M-81)
Old US 10 (Midland Rd)	Midland Road (M-47) to N. County Line
Orr Road	Gratiot to Frost
Outer Drive	Hess Road 3300' North of M-81
Perkins Street	City Limits to 26th Street
Pierce Road	M-47 to Garfield
Pine Street (Hemlock)	Gratiot Road (M-46) to Doyle Road
Portsmouth Road	M-81 to Munger Road
Prospect Street	Dixie Highway to Williamson Road
Rathbun Road	Morseville to Moorish
Reserve Street	Tulane Street to Carrollton Road
River Road	Swan Creek Road to Gratiot (M-46)
Schomaker Road	Graham to West 700'
Schust Road	Barnard Road to 0.50 mi. W. of Bay Road (M-84)
Sharon Road	Village Limits of Oakley to Ditch Road
Shattuck Road	N. Center Road to Carrollton Road
Sheridan Road	Treanor Street to Busch Road
Stoker Road	Michigan to Carrollton
Sugar Street	Carrollton Road to Sugar Plant
Swan Creek Road	Center to Graham Road
Tittabawassee Road	M-47 to Westervelt Road
Townline Road	Chapin to Hemlock
Towerline Road	Hess to M-81
Trautner Drive	Bay to Davis
Tulane Street	Elm Street to Reserve Street
Tyler Street	Carrollton Road to Wayne Soap Company
Universal Drive	Bay Road to Fashion Square Blvd.
Venoy Road	Kochville South 800'
Walnut Street	Carrollton Road to Lincoln Street
Washington St. (Hem.)	Hemlock Road to Elm Street
Westbay Drive	Fortune Blvd to Bay Road
Westervelt Road	Carrollton Road to Kochville Road
Wicco Drive	300' N. of E. Washington Road (M-81)
Williamson Road	Prospect Street to Dixie Highway
Wolf Road	E. Washington Road (M-81) to Hack Road

Seconded by Commissioner Mallette.
Ayes 3 Nays 0.

Managing Director Wendling discussed the weight restriction resolution authorizing himself or an authorized representative to put on weight restrictions when necessary and recommended acceptance of the same.

Commissioner Warner moved the adoption of the following resolution:

WHEREAS, and pursuant to the provisions of Act 321 of 1923 and its amendments being M.S.A. 9.2419, Section 719, weight restrictions may be established on roads in this Board's jurisdiction prior to March, 1996, to be effective the date and time determined appropriate by the Managing Director or his authorized representative.

NOW, THEREFORE, BE IT RESOLVED, that the Managing Director or his authorized representative is hereby authorized to suspend and re-instate such restrictions during the time period covered by this Act at such date and time as he determines frost conditions so warrant.

Seconded by Commissioner Mallette.
Ayes 3 Nays 0.

Director of Engineering Ball discussed the MDOT Traffic Signal Cost Agreement for upgrades being made at shared intersections on the MDOT system (total of 13 intersections) and recommended accepting the following resolution.

Commissioner Mallette moved, upon recommendation of Director of Engineering Ball, to authorize John D. Sangster, Chairperson; Richard F. Mallette, Vice Chair; Wallace J. Warner, Member; and Jennifer Brieske, Board Secretary, to sign a maintenance agreement with the Michigan Department of Transportation to share the future maintenance costs for the traffic signal light at the intersections listed below:

<u>Location</u>	<u>Description of Work</u>
M-84 (Bay) at McCarty Road (50%)	Modernization (2006)
M-84 (Bay) at Shattuck Road (50%)	Modernization (2006)
M-46 (Gratiot) at M-52 (Graham) (25%)	Construction (2001)
M-46 (Gratiot) at River Road (50%)	Modernization (1998)
M-46 (Gratiot) at Center Road (50%)	Construction (2001)
M-46 (Gratiot) at Miller Road (50%)	Modernization (1998)
M-46 (Holland) at Outer Drive (50%)	Modernization (1992)
M-47 (Main) at Washington Avenue (50%)	Modernization (2001)
M-58 (State) at Lawndale Road (25%)	New Signal (2003)
M-58 (State) at Weineke (50%)	Construction (2000)
I-75, US-23 SB Off Ramp at Dixie Highway (67%)	Modernization (1999)
I-75, US-23 NB Off Ramp at Dixie Highway (50%)	Modernization (1999)
M-54, M-83 (Birch Run) at M-54 (Gera) (25%)	Construction (1999)

Supported by Commissioner Warner
Ayes 3 Nays 0.

Director of Engineering Ball discussed the Design Contract for the Dixie Highway Bridge over the Cass River in Bridgeport Township and recommended awarding the contract to Spicer Group.

Commissioner Mallette moved to award the above-mentioned contract to Spicer Group. Seconded by Commissioner Warner.
Ayes 3 (Warner, Sangster, Mallette) Nays 0.

Director of Engineering Ball discussed the Design Contract for the Bishop Road Bridge over the Miller Drain in Albee Township and recommended awarding the contract to Rowe Inc.

Commissioner Warner moved to award the above-mentioned contract to Rowe Inc. Seconded by Commissioner Mallette.
Ayes 3 (Warner, Sangster, Mallette) Nays 0.

Managing Director Wendling discussed the Annual CRAM Conference, March 3-5, 2009 in Lansing and recommended sending 2 staff members plus any Commissioners interested in attending.

Commissioner Warner moved to send 2 staff members plus any Commissioners interested in attending to the above-mentioned conference. Seconded by Commissioner Mallette.
Ayes 3 (Warner, Sangster, Mallette) Nays 0.

Managing Director requested the March 24th meeting be moved to March 17th due to a potential scheduling conflict.

A motion was made by Commissioner Mallette to move the March 24th meeting to March 17th.
Seconded by Commissioner Warner.
Ayes 3 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Ball; Director of Maintenance Hare; Managing Director Wendling.

Commissioners' Comments – None

Extended Public Comments – None

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 10:09 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 17th of February, 2009

Present Commissioners: **Sangster, Mallette & Warner.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:40 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Ball, Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Mallette.

Ayes 3 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of February 10, 2009. Seconded by Commissioner Warner.

Ayes 3 Nays 0.

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Warner.

Ayes 3 (Warner, Sangster, Mallette) Nays 0.

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Director of Engineering Ball discussed the Great Lakes Safety Training – Excavations: The Grave Danger Course on March 31, 2009 in Midland and recommended sending one employee.

Commissioner Warner moved to send one employee to the above-mentioned training course. Seconded by Commissioner Mallette.

Ayes 3 (Warner, Sangster, Mallette) Nays 0.

Managing Director Wendling discussed the Annual Bridge Conference, March 10 – 11, 2009 in Big Rapids and recommended sending two employees.

Commissioner Warner moved to send two employees to the above-mentioned conference. Seconded by Commissioner Mallette.
Ayes 3 (Warner, Sangster, Mallette) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Ball; Director of Maintenance Hare; Managing Director Wendling.

Commissioners' Comments – None

Extended Public Comments – None

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 10:17 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 10th of March, 2009

Present Commissioners: **Sangster & Mallette. Warner Excused.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske. Commissioner Warner was excused for medical reasons.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda with additions. Seconded by Commissioner Sangster.
Ayes 2 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of February 17, 2009. Seconded by Commissioner Sangster.
Ayes 2 Nays 0.

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Managing Director Wendling discussed the Saginaw County Township Officers Association Annual Meeting, Wednesday, March 18, 2009 at the James Township and recommended sending any management employees plus Commissioners interested in attending.

Commissioner Mallette moved to any management employees plus Commissioners interested in attending the above-mentioned meeting. Seconded by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Managing Director Wendling discussed the 2009 Annual Finance & Human Resource Seminar, May 5 – 7, 2009 in Bay City and recommended sending one employee.

Commissioner Mallette moved to send one employee to the above-mentioned seminar. Seconded by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Managing Director Wendling discussed the approval of a parade permit for the St. Mark's Episcopal Church 5K Walk/Run for Charity, June 13, 2009 in Bridgeport Township.

Commissioner Mallette moved to approve the above-mentioned parade permit. Seconded by Commissioner Sangster.
Ayes 2 Nays 0.

Managing Director Wendling discussed the updated Agricultural Commodities Move Permit during weight restrictions and recommended acceptance of the same.

Commissioner Mallette moved to approve the above-mentioned move permit. Seconded by Commissioner Sangster.
Ayes 2 Nays 0.

Managing Director Wendling discussed the Dixie Highway (State Street to I-75) Project and recommended conditionally awarding the Engineering Design Services to Rowe, Inc., contingent upon the negotiation of costs.

Commissioner Mallette moved to conditionally award the Engineering Design Services for the above-mentioned project to Rowe, Inc., contingent upon the negotiation of costs. Seconded by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Managing Director Wendling discussed the Hemlock Semiconductor Category A Grant Cost Agreement with MDOT, noting that this would be a pass-thru account only on the road commissions behalf.

Commissioner Mallette moved, upon recommendation of Director of Engineering Ball, to approve the cost agreement with the Michigan Department of Transportation and offered the following resolution:

WHEREAS, this contract is made and entered into this date 3-10-09, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT;" and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY;" for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I," dated February 19, 2009, attached hereto and made a part hereof:

Reconstruction work; and all together with necessary related work; at the following locations:

Orr Road from Gratiot Road (Highway M-46) to Geddes Road
Intersection of Orr Road and Geddes Road
Intersection of Geddes Road and Hemlock Semiconductor Entrance
Intersection of Geddes Road and Graham Road
Geddes Road from Graham Road to Thomas Road

Geddes Road from Thomas Road to Miller Road
Intersection of Orr Road and Gratiot Road (Highway M-46)
Intersection of Orr Road and Hemlock Semiconductor Entrance

WITNESSETH:

WHEREAS, the State of Michigan is hereinafter referred to as the “state;” and

WHEREAS, the PROJECT has been approved for financing in part with funds from the State appropriated to the Transportation Economic Development Fund, hereinafter referred to as “TED FUNDS,” qualified for funding pursuant to PA 231, Section 11(3)(a); Public Act of 1987, as amended, and is categorized as:

CATEGORY “A” FUNDED PROJECT

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.
Ayes 2 (Malette, Sangster) Nays 0.

Managing Director Wendling requested that the April 14th Board Meeting time be changed from 9:00 am to 5:00 pm to accommodate the schedules of the school children who participated in the coloring contest in order to award prizes.

Commissioner Malette moved to change the time of the April 14th Board Meeting to 5:00 pm. Seconded by Commissioner Sangster.
Ayes 2 Nays 0.

Commissioner Malette made a motion to move the March 24th meeting to March 17th. Seconded by Commissioner Sangster.
Ayes 2 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Ball; Director of Maintenance Hare; Managing Director Wendling.

Commissioners’ Comments – None

Extended Public Comments – None

There being no further business, Commissioner Malette moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 10:09 a.m.**

CHAIRPERSON

John D. Sangster

BOARD SECRETARY

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 17th of March, 2009

Present Commissioners: **Sangster, Mallette & Warner.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:37 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Ball; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Mallette.

Ayes 3 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of March 10, 2009. Seconded by Commissioner Warner.

Ayes 3 Nays 0.

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Warner.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Managing Director Wendling discussed the Annual APWA Fleet Maintenance Seminar, May 19-21, 2009 at Boyne Mountain and recommended sending one.

Commissioner Warner moved to one employee to the above-mentioned seminar. Seconded by Commissioner Mallette.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Managing Director Wendling discussed the Blue Water Highway Council Meeting, April 23, 2009 in Bad Axe and recommended sending up to four management and Commissioners interested in attending.

Commissioner Mallette moved to send up to four management employees and Commissioners interested in attending the above-mentioned meeting. Seconded by Commissioner Warner. Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Managing Director Wendling discussed the 2009 Commissioners' Seminar, April 19-21, 2009 in Grayling and recommended sending any Commissioner's interested in attending.

Commissioner Mallette moved to any send Commissioner's interested in attending the above-mentioned Seminar. Seconded by Commissioner Warner. Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Director of Engineering Ball discussed the Annual Certification Maps and recommended approval of said maps for the April 1st submittal to the Michigan Department of Transportation (MDOT).

Commissioner Warner moved to approve the Annual Certification Maps for the April 1st submittal to MDOT. Seconded by Commissioner Mallette. Ayes 3 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Ball; Managing Director Wendling.

Commissioners' Comments – None

Extended Public Comments – None

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 10:07 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 14th of April, 2009

Present Commissioners: **Sangster, Mallette & Warner.**

TIME: 4:30 p.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 5:00 p.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Ball; Director of maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Mallette.

Ayes 3 Nays 0.

Commissioner Warner moved to approve the minutes of the regular meeting of March 17, 2009. Seconded by Commissioner Mallette.

Ayes 3 Nays 0.

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Warner.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

PRESENTATION OF COLORING CONTEST AWARDS:

Commissioner Sangster welcomed the teachers, students and their parents and then began the presentation of awards.

First Place winners were:

Pre-K – Kindergarten – Ellie MacDonald – Peace Lutheran School – Mrs. Kaschinske’s Class.

1st – 2nd Grade – Nicole Pierce – Sherwood Elementary School – Mrs. Pratt’s Class.

3rd – 5th Grade – Darren Young – Plainfield Elementary School – Mrs. Totten’s Class.

Second Place winners were:

Pre-K – Kindergarten – Riley Clolinger – Thomas White Elementary School – Ms. Wood’s Class.

1st – 2nd Grade – Asyah Pruitt – Kempton Elementary School – Ms. LaFlair’s Class.

3rd – 5th Grade – Courtney Aldrich – List Elementary School – Mr. Karney’s Class.

Random Drawing – Honorable Mention Award:

Jada Yearwood – 5th Grade – Handley PCAT – Mrs. Greko’s Class.

Each of the winning students were presented with a certificate and a street sign with their name on it. The teachers of the classrooms of the first and second place winning students were presented with gift certificates to purchase classroom supplies which were donated by Wirt Stone Dock. The teacher of the classroom of the Honorable Mention Award was presented with a gift certificate to purchase classroom supplies from Choice Office Supply.

Managing Director Wendling congratulated the students and thanked them and the teachers for participating in the contest. Mr. Wendling explained that the winning photos would be used in the Saginaw County Road Commission's 2010 Calendar.

Managing Director Wendling thanked the judges, Rebecca Trylch from ABC 12, Andrea Fisher, President of Prancing & Ewend, and Johnny Burke from 96 WHNN for volunteering their time to judge the photos.

Managing Director Wendling thanked Wirt Stone Dock and Choice Office Supplies for providing the gift certificates for the winning classrooms.

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Managing Director discussed Policy #1.16 – Township Participation in Construction & Maintenance Work. Mr. Wendling explained that there was an addition of crack sealing at 65/35 split with the townships.

Commissioner Warner moved to approve the above-mentioned policy with its additions. Seconded by Commissioner Mallette.
Ayes 3 Nays 0.

Director of Engineering Ball discussed the Center Road Bridge over the Tittabawassee River in Saginaw and James Township and recommended approval of the plans and the cover sheet.

Commissioner Warner moved to approve the plans and the cover sheet for the above-mentioned project. Seconded by Commissioner Mallette.
Ayes 3 Nays 0.

Director of Engineering Ball discussed the banner permit request for Bridgeport Township for a Saginaw Community Foundation – 25th Anniversary Banner to be hung across Dixie Highway between Bearcat and Margaret. With everything being in order, Mr. Ball recommended approval of said permit.

Commissioner Mallette moved to approve the above-mentioned banner permit. Seconded by Commissioner Warner.
Ayes 3 Nays 0.

Director of Engineering Ball discussed a parade permit request for the Potential Energy Athletic Club 5k Run on April 18, 2009 in Saginaw Township. With everything being in order Mr. Ball recommended approval of said permit.

Commissioner Warner moved to approve the above-mentioned parade permit. Seconded by

Commissioner Mallette.
Ayes 3 Nays 0.

Director of Engineering Ball discussed a parade permit for the Tri-City Cyclist for the Tour de Frankenmuth, May 23, 2009 in Frankenmuth Township. With everything being in order, Mr. Ball recommended approval of said permit.

Commissioner Mallette moved to approve the above-mentioned parade permit. Seconded by Commissioner Warner.
Ayes 3 Nays 0.

Director of Engineering Ball discussed a parade permit for the Hemlock Public Schools B.A.S.H. Walk/Run Fundraiser on April 25, 2009 in Richland Township.

Commissioner Warner moved to approve the above-mentioned parade permit. Seconded by Commissioner Mallette.
Ayes 3 Nays 0.

Director of Engineering Ball requested approval of the fair market offer to pay for several easements and grading permits to facilitate improvements to the intersection of Frost Road and Orr Road in Thomas/Richland Townships.

Commissioner Warner moved to approve the above-mentioned fair market offer for easements and grading permits. Seconded by Commissioner Mallette.
Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Director of Maintenance Hare recommended awarding of Proposal #17 – Bituminous Patching and #28 – Pavement Markings, Cold Applied to the lowest and best bidder and recommended re-bidding Proposal #19 – Asphalt Emulsions.

Commissioner Mallette moved to award Proposal #17 – Bituminous Patching and #28 – Pavement Markings, Cold Applied to the lowest and best bidder and recommended re-bidding Proposal #19 – Asphalt Emulsions. Seconded by Commissioner Warner.
Ayes 3 (Sangster, Mallette, Warner) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Ball; Managing Director Wendling.

Commissioners' Comments – None

Extended Public Comments – None

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 5:52 p.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 28th of April, 2009

Present Commissioners: **Sangster & Warner. Mallette - Excused**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Ball; Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske. Commissioner Mallette was excused for a family emergency.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Sangster. Ayes 2 Nays 0.

Commissioner Warner moved to approve the minutes of the regular meeting of April 14, 2009. Seconded by Commissioner Sangster. Ayes 2 Nays 0.

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster. Ayes 2 (Sangster, Warner) Nays 0.

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS: None.

PRESENTATION: Heather Thomas of Gardner, Provenzano, Schaumann & Thomas, PC, CPA presented the FY2008 Audit.

NEW BUSINESS:

Director of Finance and Benefits Lightfoot discussed and recommended acceptance of the following resolution to move \$2,500,000 from the primary fund balance to the local fund balance.

Commissioner Warner moved to approve the following resolution:

**SAGINAW COUNTY ROAD COMMISSION
OPTIONAL TRANSFER OF FUND BALANCES**

12-31-08

As of December 31, 2008, the Saginaw County Road Commission has the following breakdown of fund balances:

Primary: \$5,757,605.22 ; Local \$474,602.28 ; County \$3,277,046.82 TOTAL: \$9,509,254.32

According to Act 51, there can be an optional transfer between Primary and Local. The amount transferred from Primary to Local cannot exceed 30% of the MTF-Primary Fund on the Act 51 report.

These lines are as follows:

Michigan Transportation Fund - Primary

Engineering	\$ 6,664.00
Urban Road	\$ 1,137,561.00
Allocation	\$ 8,962,314.00
TOTAL:	\$10,296,539.00
LIMIT:	30%
MAXIMUM TRANSFER	
ALLOWABLE:	\$ 3,088,961.00

RECOMMENDATION OF \$2,500,000.00 TO BE TRANSFERRED FROM PRIMARY TO LOCAL.

This would bring the new Fund Balances to:

Primary: \$3,257,605.22; Local \$2,974,602.28; County \$3,277,046.82 TOTAL: \$9,509,254.32

Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Warner) Nays 0.

Director of Finance & Benefits Lightfoot discussed the ACT-51 and recommended acceptance of the same.

Commissioner Warner moved to approve the ACT-51. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Warner) Nays 0.

Director of Finance & Benefits Lightfoot recommended acceptance of the FY2008 Audit.

Commissioner Warner, moved to approve the FY2008 Audit. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Warner) Nays 0.

Managing Director Wendling discussed the resolution to change the MERS benefits for the Manager Group – Division #10 and recommended acceptance of the same.

Commissioner Warner moved to accept the above-mentioned resolution. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Warner) Nays 0.

Managing Director Wendling discussed the resolution to change the MERS benefits for the Non-Union Group – Division #12 and recommended acceptance of the same.

Commissioner Warner moved to accept the above-mentioned resolution. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Warner) Nays 0.

Managing Director discussed the Annual Equipment Bids and recommended awarding them to the lowest and best bidder.

Commissioner Warner moved to award the Annual Equipment Bids to the lowest and best bidder. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Warner) Nays 0.

Director of Engineering Ball recommended a conditional award of the engineering design services for Brockway Road from Wieneke to Center in Saginaw Township to Spicer Group contingent upon verifying the design team and that the Federal Government and MDOT agree with their prices.

Commissioner Warner moved to conditionally award the engineering design services to Spicer Group for Brockway Road from Wieneke to Center in Saginaw Township contingent upon verifying the design team and that the Federal Government and MDOT agree with their prices. the above-mentioned project. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Warner) Nays 0.

Director of Maintenance Hare discussed the Annual Maintenance Bids and Spring Gravel Bids recommended awarding them to the lowest and best bidder.

Commissioner Warner moved to award the Annual Maintenance Bids and Spring Gravel Bids to the lowest and best bidder. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Warner) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Ball; Managing Director Wendling.

Commissioners' Comments – None

Extended Public Comments – None

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 10:50 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 12th of May, 2009

Present Commissioners: **Sangster, Mallette & Warner.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Ball; Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda with additions. Seconded by Commissioner Warner.

Ayes 3 Nays 0.

Commissioner Warner moved to approve the minutes of the regular meeting of April 28, 2009 with the following change: Commissioner Mallette was excused due to a death in his family. Seconded by Commissioner Mallette.

Ayes 3 Nays 0.

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

PUBLIC COMMENTS: J.J. Horgan was present with no comments.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Managing Director Wendling discussed the Declaration of Necessity Resolution recommended per legal counsel as a formality for the condemnation process and recommended acceptance of the same.

Commissioner Warner moved to accept the Declaration of Necessity Resolution per legal recommendation. Seconded by Commissioner Mallette.

Ayes 3 Nays 0.

Managing Director Wendling discussed the Grader Bids and recommended awarding them to John Deere.

Commissioner Mallette moved to award the Grader Bids to John Deere. Seconded by Commissioner Warner.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Managing Director Wendling discussed the MCRCSIP Annual Membership Meeting, July 15 – 16, 2009 in Mt. Pleasant and recommended sending one employee plus any Commissioners interested in attending.

Commissioner Warner moved to send one employee plus any Commissioners interested in attending to the above-mentioned meeting. Seconded by Commissioner Mallette.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Managing Director Wendling recommended naming Commissioner Sangster as a voting delegate for the MCRCSIP Annual Membership meeting.

Commissioner Warner moved to name Commissioner Sangster as a voting delegate for the MCRCSIP Annual Membership meeting. Seconded by Commissioner Mallette.

Ayes 3 Nays 0.

Director of Engineering Ball discussed a request for a Banner Permit from Bridgeport Township for the Bridgeport Festival Days and recommend approval of such.

Commissioner Mallette moved to approve the above-mentioned Banner Permit. Seconded by Commissioner Warner.

Ayes 3 Nays 0.

Director of Engineering Ball discussed a request for a Parade Permit for June 20, 2009 for the Bridgeport Festival Days Parade in Bridgeport Township and recommend approval the same.

Commissioner Mallette moved to approve the above-mentioned Parade Permit. Seconded by Commissioner Warner.

Ayes 3 Nays 0.

Director of Engineering Ball discussed a request for a Parade Permit from Thomas Township for June 20, 2009 and recommended approval of such.

Commissioner Mallette moved to approve the above-mentioned Parade Permit. Seconded by Commissioner Warner.

Ayes 3 Nays 0.

Director of Engineering Ball discussed the Construction Contract for the Thomas Township Pavement Improvements related to the HSC Category A Grant recently received and recommended awarding the contract to Champagne & Marx, the lowest and best bidder, contingent upon receipt of proper insurance and bonding.

Commissioner Warner moved to award the above-mentioned contract to Champagne & Marx, the lowest and best bidder, contingent upon receipt of proper insurance and bonding. Seconded by Commissioner Mallette.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Director of Engineering Ball discussed the Engineering Design Service for Winchester Park Paving Project in Thomas Township and recommended awarding it to Wade Trim, the lowest and best bidder. Mr. Ball added that the Road Commission will serve as a "pass thru" agency.

Commissioner Warner moved to award the Engineering Design Services for the above-mentioned project to Wade Trim, the lowest and best bidder. Seconded by Commissioner Mallette.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Director of Engineering Ball discussed the list of bridges to be submitted for the Local Bridge Program (FY 2012) and recommended acceptance of the following resolution:

Commissioner Mallette moved to accept the following bridge submittal list for consideration under the Local Bridge Program (FY 2012). These applications have been reviewed and we at the Saginaw County Road Commission are actively seeking participation in the replacement of the following structures:

1. Frost Road over the Swan Creek (Replacement)
2. Schultz Road over the Whitmore Drain (Replacement)
3. Merrill Road over the South Branch of the Bad River (Replacement)
4. Schroeder Road over the Big Potato Creek (Replacement)
5. Pruess Road over the McClellan Run Drain (Replacement)

Seconded by Commissioner Warner.

Ayes 3 Nays 0

Director of Engineering Ball discussed a third party contract from the Michigan Department of Transportation executed between Rowe Professional Services and the Saginaw County Road Commission for Dixie Highway Rehabilitation Project. Mr. Ball recommended approval of said resolution.

Commissioner Warner moved, upon recommendation of Director of Engineering Ball, to approve the MDOT third party contract with the Rowe Professional Services Company and offered the following resolution:

THIS CONTRACT, made and entered into on April 23, 2009, by and between Rowe Professional Services Company, a Consultant Engineering Corporation, of Flint, Michigan, hereinafter referred to as the "CONSULTANT", and the Saginaw County Road Commission, hereinafter referred to as the "LOCAL AGENCY"

WITNESSETH:

WHEREAS, the LOCAL AGENCY is desirous of proceeding with preparation of plans for a Roadway Rehabilitation project within its limits; and

WHEREAS, the LOCAL AGENCY desires to engage the professional services and assistance of the CONSULTANT to perform certain preliminary engineering services and other related work, said work to be hereinafter referred to as the "SERVICES", required in connection with

the construction of the following roadway improvements under the federal aid system, said improvements to be hereinafter referred to as the "PROJECT".

Rehabilitation of Dixie Highway, from State Street to I-75. The proposed work include the design engineering for the removal of the existing pavement and resurfacing, periodic concrete curb & gutter removal and replacement, review of existing drainage facilities, providing pavement cores/borings, video-taping of existing storm sewer system, survey mapping along with other services as noted in our proposal, and

WHEREAS, the LOCAL AGENCY has programmed the PROJECT with the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT" for construction with the use of Federal Funds administered by the United States Department of Transportation, Federal Highway Administration, hereinafter referred to as the "FHWA"; and

WHEREAS, the CONSULTANT is willing to render the SERVICES desired by the LOCAL AGENCY for the consideration hereinafter expressed; and

WHEREAS, the CONSULTANT was selected utilizing a qualifications based selection (QBS) process, and

WHEREAS, the parties hereto have reached an understanding regarding the performance of the SERVICES on the PROJECT and desire to set forth this understanding in the form of a written contract;

NOW, THEREFORE, BE IT RESOLVED that Adam R. Ball, Director of Engineering, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Rowe Professional Services Company and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Mallette.
Ayes 3 (Warner, Sangster, Mallette) Nays 0.

Mr. Ball discussed the Outer Drive project between Hess and Perkins and recommended approval of the plans and the signing of the cover sheet.

Commissioner Warner moved that the plans be approved and the cover sheet signed for the above-mentioned project. Seconded by Commissioner Mallette.
Ayes 3 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Ball; Managing Director Wendling.

Commissioners' Comments – None

Extended Public Comments – None

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 10:33 a.m.**

CHAIRPERSON

John D. Sangster

BOARD SECRETARY

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 26th of May, 2009

Present Commissioners: **Sangster, Mallette & Warner.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Ball; Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Mallette.

Ayes 3 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of May 12, 2009. Seconded by Commissioner Warner.

Ayes 3 Nays 0.

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Warner.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

PUBLIC COMMENTS: J.J. Horgan, Pat Gillis – Bridgeport Township Supervisor, Rose Licht – Bridgeport Township Manager, Tanya Moore, Spicer Group.

Pat Gillis, Bridgeport Township Supervisor wanted to thank the Board for addressing their bridge issue on the Agenda and expressed appreciation for the Boards' support.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Managing Director Wendling discussed Policy #1.21 – Employee Complaint Procedure. After some discussion, Mr. Wendling recommended acceptance of said policy.

Commissioner Warner moved to accept Policy #1.21 – Employee Complaint Procedure. Seconded by Commissioner Mallette.

Ayes 3 Nays 0.

Managing Director Wendling discussed the Quit Claim Deed for a portion of the State Street right-of-way in Bridgeport Township. After some discussion, Mr. Wendling recommended approval of said deed.

Commissioner Mallette moved to approve the Quit Claim Deed for a portion of the State Street right-of-way in Bridgeport Township. Seconded by Commissioner Warner.
Ayes 3 Nays 0.

Managing Director Wendling discussed an Agreement with Bridgeport Township for the relinquishment of a portion of the State Street right-of-way in Bridgeport Township. After some discussion, Mr. Wendling recommended approval of said agreement.

Commissioner Warner moved to approve the Agreement with Bridgeport Township for a portion of the State Street right-of-way in Bridgeport Township. Seconded by Commissioner Mallette.
Ayes 3 Nays 0.

Managing Director Wendling discussed a Resolution for the relinquishment of a portion of the State Street right-of-way in Bridgeport Township. After some discussion, Mr. Wendling recommended approval of said resolution.

Commissioner Mallette moved, upon recommendation of Managing Director Wendling, to approve the Relinquishment of Jurisdiction over a portion of State Street, Bridgeport Township, Michigan and offered the following resolution:

RESOLUTION

WHEREAS, the Board of County Road Commissioners of Saginaw County continues to have jurisdiction over that portion of State Street which is located between the southerly right-of-way line of Williamson Road and the Cass River, all located in Bridgeport Charter Township; and

WHEREAS, the Bridgeport Charter Township Board has requested that the Road Commission relinquish its jurisdiction over the portion of State Street as above described, and as more particularly described in the attached **Exhibit 1**; and

WHEREAS, the Michigan County Road Law, and specifically Section 224.18 of the Michigan Compiled Laws, authorizes the County Board of Road Commissioners to relinquish jurisdiction of all or part of a county road, by a resolution adopted by a majority vote of the Board; and

WHEREAS, Section 224.18 further provides that in the event that jurisdiction is relinquished, the jurisdiction and control of the road shall revert to the municipality within which the road is situated, namely the Charter Township of Bridgeport; and

WHEREAS, Section 224.18 further provides that where the county road, or portion thereof, borders on, crosses, is adjacent to, or ends at a lake or the general course of a stream, the local governing unit, here Bridgeport Charter Township, shall use the relinquished road as a site of public access to the Cass River and a crossing of the Cass River for the public good; and

WHEREAS this Board of Road Commissioners has been presented with an agreement which provides for the relinquishment of control and jurisdiction of that portion of State Street which is described in **Exhibit 1**.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. This Board hereby approves of the relinquishment of control and jurisdiction over that portion of State Street which is described in the attached **Exhibit 1**. The relinquishment of control and jurisdiction shall take effect upon execution of the Agreement between this Board and the Bridgeport Charter Township, attached to this resolution as **Exhibit 2**, and the Quit Claim Deed, **Exhibit 3**.

2. Be it further resolved that the relinquishment of jurisdiction of said road is upon the condition that the title to all water, sewer, gas, electric and communication poles, wires, conduits, cables, pipes, appurtenances and facilities now in, under or over said road shall remain in the respective owner thereof.

EXHIBIT 1

Legal Description

All that part of State Street lying Southwesterly on the Southerly line of Williamson Road to a line being 25.00 feet Northerly from the face of the Northeasterly concrete abutment of the Cass River Bridge as located and established and said line being referenced in Liber 1297, Page 276, Saginaw County Records, being a part of Government Lot 3 in Section 16, T.11 N.-R.5 E., Bridgeport Township, Saginaw County, Michigan.

EXHIBIT 2

AGREEMENT

Agreement between the BOARD OF COUNTY ROAD COMMISSIONERS of Saginaw County, a Michigan municipal corporation, whose address is 3020 Sheridan Ave., Saginaw MI 48601 (hereafter "Road Commission"), and BRIDGEPORT CHARTER TOWNSHIP, a Michigan municipal corporation, whose offices are located at 6206 Dixie Highway, Bridgeport Michigan 48722 (hereafter "Township").

RECITALS

1. The Road Commission maintains jurisdiction over county roads which are located within the County of Saginaw, including county roads within Bridgeport Charter Township.

2. The Road Commission has authority to relinquish jurisdiction over a part of a county road under Section 224.18 of the Michigan Compiled Laws.

3. The Township has requested that the County relinquish jurisdiction over that portion of State Street (formerly State Road) lying between Williamson Road and the Cass River. This area of State Street is more particularly described in the attached **Exhibit 1** (hereafter "State Street Extension").

4. Under Section 224.18 of the Michigan Compiled Laws, the Road Commission has the authority to relinquish control of a portion of a county road, which is adjacent to or ends at a lake or the general course of a stream, to the township in which the road is located.

5. The Township has requested that the Road Commission relinquish control of the State Street Extension in order to enable the Township to provide ingress and egress to the Cass River and to the former State Street Bridge, thereby providing a crossing of the Cass River for the public good.

NOW THEREFORE, in consideration of the mutual undertakings of the parties, it is agreed as follows:

1. Agreement to Relinquish Control and Jurisdiction – The Road Commission hereby transfers to the Township jurisdiction of and relinquishes control to the Township over that portion of State Street which is described in the attached **Exhibit 1**, the State Street Extension, to the Township. The Road Commission shall execute the quit claim deed, attached as **Exhibit 2**, in full relinquishment of its jurisdiction and transfer of its interest in said State Street Extension.

2. Effective Date for Transfer of Jurisdiction and Relinquishment – This Agreement shall become effective upon approval by resolution of both the Road Commission and Township as provided in MCL 224.18 and the execution and delivery of the quit claim deed, **Exhibit 2**.

3. Township's Agreement Regarding Use of State Street Extension – The Township agrees to continue to use and maintain the State Street Extension for the purpose of providing a point of ingress and egress to the Cass River, together with the access to the State Street Bridge which is located adjacent to the State Street Extension. Township further agrees to allow for the ingress and egress to and from those parcels of real property which are located adjacent to the State Street Extension. The determination of the areas for ingress and egress shall be determined by the Township.

4. Hold Harmless – The Township agrees to protect and hold the Road Commission harmless from and against all claims which arise in connection with the transfer of jurisdiction and relinquishment of control over the State Street Extension. Township further agrees to accept the State Street Extension in its current condition. Road Commission shall have no further responsibility for the maintenance or repair of the State Street Extension.

5. Governing Law: This Agreement shall be governed and controlled by the laws of the State of Michigan as to interpretation, enforcement, validity, construction and effect.

6. Miscellaneous:

a. Binding Effect – This Agreement shall inure to the benefit of and bind the parties hereto, their respective heirs, devisees, personal representatives, successors and assigns.

b. Entire Agreement – This Agreement constitutes the entire agreement between the parties with respect to the matter contained herein. There are no representations, oral or written, relating to these matters which have not been incorporated in this Agreement. This Agreement may only be amended in writing signed by both parties hereto.

c. Counterparts – This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be deemed to be an original, and such counterparts shall together constitute one instrument.

EXHIBIT 3

QUITCLAIM DEED

On this 26th day of May, 2009, the BOARD OF COUNTY ROAD COMMISSIONERS of Saginaw County, a Michigan municipal corporation, whose address is 3020 Sheridan Ave., Saginaw Michigan 48601 (Grantor), quitclaims to BRIDGEPORT CHARTER TOWNSHIP, a Michigan municipal corporation, whose offices are located in Bridgeport Township, Saginaw County, Michigan, and described as follows:

All that part of State Street lying Southwesterly on the Southerly line of Williamson Road to a line being 25.00 feet Northerly from the face of the Northeasterly concrete abutment of the Cass River Bridge as located and established and said line being referenced in Liber 1297, Page 276, Saginaw County Records, being a part of Government Lot 3 in Section 16, T.11 N.-R.5 E., Bridgeport Township, Saginaw County, Michigan.

For One Dollar (\$1.00) and 00/100,

The purpose of this conveyance is to relinquish the control and jurisdiction over a portion of State Street as described in Exhibit A, pursuant authority granted under Section 224.18 of the Michigan Compiled Laws, and under the terms of an agreement which was entered into between the Grantor and Grantee dated May 26, 2009.

This conveyance is subject to the condition that the title to all water, sewer, gas, electric and communication poles, wire, conduits, cables, pipes, appurtenances and facilities now in, under or over said property shall remain in the respective owners thereof, their successors and assigns. An easement is further reserved for public utility purposes, including the right to operate, maintain, repair, replace or remove public utilities therein.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

Exempt under MCL 207.526 (h) (i) and MCL 207.505 (h) (i).

Supported by Commissioner Warner.
Ayes 3 (Warner, Sangster, Mallette) Nays 0.

Director of Engineering Ball discussed Shattuck Road from Michigan Road to Carrollton Road in Carrollton Township and recommended conditionally awarding the Engineering Design Services to Wade Trim, contingent upon negotiation for proper price.

Commissioner Warner moved to conditionally award the Engineering Design Services for the above-mentioned project to Wade Trim, contingent upon negotiation for proper price. Seconded by Commissioner Mallette.
Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Director of Engineering Ball discussed an MDOT Agreement for Dixie Highway from State Street to I-75 Design in Bridgeport Township and recommended approval of said agreement.

Commissioner Mallette moved, upon recommendation of Director of Engineering Ball, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Modified Standard Agreement Provisions), is made and entered into this date of May 26, 2009, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the REQUESTING PARTY of preliminary engineering, consisting of the preparation of report and studies, as well as the surveys and design, necessary for the construction of the following improvements in Saginaw County, Michigan, which preliminary engineering is hereinafter referred to as the "PROJECT":

The performance of preliminary engineering activities for paving work along Dixie Highway from Highway I-75 to State Road, and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s):

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Warner.

Ayes 3 (Warner, Sangster, Mallette) Nays 0.

Director of Engineering Ball discussed a Parade Permit for the Thunder in the Valley Games on June 20, 2009 in Kochville Township and recommended acceptance of said permit.

Commissioner Warner moved to approve the above-mentioned permit. Seconded by Commissioner Mallette.

Ayes 3 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Ball; Managing Director Wendling.

Commissioners' Comments – None

Extended Public Comments – None

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 10:04 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 9th of June, 2009

Present Commissioners: **Sangster & Mallette. Warner – Excused.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:55 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Ball; Director of Finance & Benefits Lightfoot and Board Secretary Brieske. Commissioner Warner was Excused for Medical Reasons. Director of Maintenance Hare was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda with additions. Seconded by Commissioner Sangster.

Ayes 2 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of May 26, 2009. Seconded by Commissioner Sangster.

Ayes 2 Nays 0.

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Mallette) Nays 0.

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Director of Engineering Ball discussed the drain joint replacement for Curtis Road over the Spaulding Drain and recommended awarding the project to L.W. Lamb, Inc., the lowest and best bidder, contingent upon proper bonding and insurance.

Commissioner Mallette moved award the above-mentioned project to L.W. Lamb, Inc., the lowest and best bidder, contingent upon proper bonding and insurance. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Mallette) Nays 0.

Director of Engineering Ball discussed the 2009 Annual Paving Contract and recommended awarding the contract to Saginaw Asphalt, the lowest and best bidder, contingent upon proper bonding and insurance.

Commissioner Mallette moved award the above-mentioned contract to Saginaw Asphalt, the lowest and best bidder, contingent upon proper bonding and insurance. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Mallette) Nays 0.

Director of Engineering Ball discussed the 2009 Annual Grade Prep Contract and recommended awarding the contract to Pavement Recycling, the lowest and best bidder, contingent upon proper bonding and insurance.

Commissioner Mallette moved award the above-mentioned contract to Pavement Recycling, the lowest and best bidder, contingent upon proper bonding and insurance. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Mallette) Nays 0.

Managing Director Wendling discussed a Software Sharing Agreement with Mosquito Control for our sharing our AVL/GPS software with Mosquito Control purchasing their own equipment and recommended approval of said agreement.

Commissioner Mallette moved approve the above-mentioned Agreement with Mosquito Control. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Mallette) Nays 0.

Managing Director Wendling discussed a Software Sharing Agreement with the City of Saginaw for our sharing our AVL/GPS software with the City of Saginaw purchasing their own equipment and recommended approval of said agreement.

Commissioner Mallette moved approve the above-mentioned Agreement with Mosquito Control. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Mallette) Nays 0.

Managing Director Wendling discussed the annual MDOT Engineer Reimbursement for having a Professional Engineer on staff and recommended signing of said agreement.

Commissioner Mallette moved to approve and sign the annual MDOT Engineer Reimbursement. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Mallette) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Ball; Managing Director Wendling.

Commissioners' Comments – None

Extended Public Comments – None

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 10:28 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Monday, the 22nd of June, 2009

Present Commissioners: **Sangster & Mallette. Warner – Excused.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Ball; Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske. Commissioner Warner was Excused for Medical Reasons.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda with additions. Seconded by Commissioner Sangster.

Ayes 2 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of June 9, 2009. Seconded by Commissioner Sangster.

Ayes 2 Nays 0.

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Mallette) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Managing Director discussed Banner Road in Spaulding Township. Spaulding Township is having problems with garbage and debris being dumped on Banner Road between Washington and M-13 and also Wilkins Road north of Banner Road. Managing Director Wendling recommends the temporary closure of a section of Banner Road beginning approximately 650' east of M-13 to a point approximately 1600' east of M-13 and Wilkins Street from a point beginning approximately 520' south of Dayton to Banner to see if it eliminates the problem. If so, Spaulding Township may request permanent closure and de-certification at a later date.

Commissioner Mallette moved to concur with the Managing Director's recommendation and

approve the temporary closure of a section of Banner Road beginning approximately 650' east of M-13 to a point approximately 1600' east of M-13 and Wilkins Street from a point beginning approximately 520' south of Dayton to Banner in Spaulding Township. Seconded by Commissioner Sangster.

Ayes 2 Nays 0.

Director of Engineering Ball discussed an MDOT Contract for Brockway Road between Wieneke Road and Center Road in Saginaw Township and recommended acceptance of said contract and resolution.

Commissioner Mallette moved, upon recommendation of Director of Engineering Ball, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Modified Standard Agreement Provisions), is made and entered into this date of 6-22-09, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the REQUESTING PARTY of preliminary engineering, consisting of the preparation of report and studies, as well as the surveys and design, necessary for the construction of the following improvements in Saginaw County, Michigan, which preliminary engineering is hereinafter referred to as the "PROJECT":

The performance of preliminary engineering activities for reconstruction work along Brockway Road from Wieneke Road to Center Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s):

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.

Ayes 2 (Sangster, Mallette) Nays 0.

Director of Engineering Ball discussed an MDOT Contract for South Outer Drive between Hess Road and Perkins Street in Buena Vista Township and recommended acceptance of said contract and resolution.

Commissioner Mallette moved, upon recommendation of Director of Engineering Ball, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Modified Standard Agreement Provisions), is made and entered into this date of 6-22-09, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the REQUESTING PARTY of preliminary engineering, consisting of the preparation of report and studies, as well as the surveys and design, necessary for the construction of the following improvements in Saginaw County, Michigan, which preliminary engineering is hereinafter referred to as the "PROJECT":

Reconstruction work along South Outer Drive from Hess Road to Perkins Street; including hot mix asphalt paving, concrete curb and gutter, storm sewer, earthwork, and concrete sidewalk work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s):

AMERICAN RECOVERY AND REINVESTMENT ACT

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Director of Engineering Ball discussed the plans for Orr Road in front of the Hemlock Semiconductor (HSC) property and recommended signing of the cover sheet so we can move on to advertising the project.

Commissioner Mallette moved to concur with the Director of Engineering's recommendation and sign the cover sheet for Orr Road in front of the Hemlock Semiconductor (HSC) property. Seconded by Commissioner Sangster.
Ayes 2 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Ball; Managing Director Wendling.

Commissioners' Comments – None

Extended Public Comments – None

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:53 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 14th of July, 2009

Present Commissioners: **Sangster & Mallette. Warner – Excused.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Ball; Director of Maintenance Hare; and Board Secretary Brieske. Absent - Director of Finance & Benefits Lightfoot . Commissioner Warner was Excused for Medical Reasons.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda with additions. Seconded by Commissioner Sangster.

Ayes 2 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of June 22, 2009. Seconded by Commissioner Sangster.

Ayes 2 Nays 0.

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Mallette) Nays 0.

PUBLIC COMMENTS: Ron Hirchenberger, Craig Johnson and Tim Hammerbacher representing the Stroebele Road residents. Craig Johnson addressed the Board with some concerns the Stroebele Road residents have with the proposed rail trail going through the front yards on Stroebele Road. Mr. Johnson questioned who was liable for the rail trail in regards to snow removal, stones, pedestrian safety and ditching. Managing Director Wendling explained that the Road Commission has agreed to allow the rail trail within the road right-of-way. The only involvement the Road Commission has is where it lies in the right-of-way. During the design process, the Road Commission makes sure there is adequate drainage and that it is restored back to our requirements when the project is complete. It is suspected that improvements and maintenance will be done through County Parks. Mr. Hirchenberger questioned whether trees would be removed. Mr. Wendling stated that trees would be in jeopardy. County Parks would address which trees and they would be responsible for the removal. Mr. Wendling stated that the Road Commission is a real neutral position and we do not want to take sides. Commissioner Mallette stated that he sat on the County Parks Board for over 18 years and he advised these residents to attend a County Parks meeting and

address their concerns with that Board. Commissioner Sangster reiterated that fact that these residents should make contact with John Schmude at County Parks and attend their board meeting. He advised the resident to visit the County Parks website for the time and location of their next meeting. The Board then thanked Mr. Hirchenberger, Mr. Johnson and Mr. Hammerbacher for attending the meeting. The residents thanked the Board and then left the Board Room.

Lex Dalton of The Daltons thanked the Board for their past business. He appreciates working with the Road Commission and wishes the best of luck to his competitor who received this year's brush spraying bid. Mr. Dalton then left the Board Room.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Managing Director Wendling discussed the Annual MERS Seminar, September 15 – 17, 2009 in Grand Rapids and recommended sending 1 employee along with any Commissioners interested in attending.

Commissioner Mallette moved to send 1 employee and any Commissioners interested in attending to the above-mentioned seminar. Seconded by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Managing Director Wendling discussed the Blue Water Highway Council Quarterly Meeting, July 20, 2009 in Capac and recommended sending 2 employees plus the one Commissioner who showed interest in attending.

Commissioner Mallette moved to send 2 employees and the one Commissioners who showed interest in attending to the above-mentioned meeting. Seconded by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Director of Engineering Ball discussed the Miller Court Construction Project from Swan Creek to Ederer in James Township and recommended awarding it to Rhode Bros. Excavating, the lowest and best bid, contingent upon Thomas Township's approval of the various portions of work and proper bonding and insurance.

Commissioner Mallette moved to award the above-mentioned project to Rhode Bros. Excavating, the lowest and best bid, contingent upon Thomas Township's approval of the various portions of work and proper bonding and insurance.
Ayes 2 (Sangster, Mallette) Nays 0.

Director of Engineering Ball discussed the VanWormer Road Construction Project from Swan Creek to Ederer in James and Swan Creek Townships and recommended awarding it to Rhode Bros. Excavating, the lowest and best bid, contingent upon proper bonding and insurance.

Commissioner Mallette moved to award the above-mentioned project to Rohde Bros. Excavating, the lowest and best bid, contingent upon proper bonding and insurance. Seconded by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Managing Director Wendling discussed the Northern Michigan Association of Road

Commissions Annual Meeting, September 9 – 11, 2009 at Boyne Mountain Resort and recommended sending one employee plus any Commissioners interested in attending.

Commissioner Mallette moved to send 1 employee plus any Commissioners interested in attending to the above-mentioned meeting. Seconded by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Director of Engineering Ball discussed a parade permit for Marion Township Fire Department for July 25, 2009 and recommended approval of said permit upon receipt of insurance and a confirmation of the local police providing traffic control.

Commissioner Mallette moved to approved the above-mentioned parade permit upon receipt of insurance and a confirmation of the local police providing traffic control. Seconded by Commissioner Sangster.
Ayes 2 Nays 0.

General Reports of Officers were given by:

Director of Maintenance Hare; Director of Engineering Ball; Managing Director Wendling.

Commissioners' Comments – None

Extended Public Comments – None

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 10:37 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 28th of July, 2009

Present Commissioners: **Sangster & Mallette. Warner – Excused.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Ball; Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske. Commissioner Warner was Excused for Medical Reasons.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda with additions. Seconded by Commissioner Sangster.

Ayes 2 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of July 14, 2009. Seconded by Commissioner Sangster.

Ayes 2 Nays 0.

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Mallette) Nays 0.

PUBLIC COMMENTS: John Schmude, Saginaw County Parks; Pat McGraw; Doug Bishop, Saginaw County Parks; John Cammin, Saginaw County Parks; Rob Gross, Saginaw Township.

John Schmude, Saginaw County Parks thanked the Board for allowing him to make his presentation on the proposed Rail Trail connection which encompasses approximately 1.4 miles from the present Rail Trail parking lot on Stroebel Road, with the proposed trail running parallel to Stroebel Road and ending at Center Road. Approximately 15 years ago, the opposition of the Rail Trail in this location almost killed the project. Now the residents are stating they do not want the trail at 32' from the center line of the road. Mr. Schmude is asking to discuss the possibilities of a side-of-the-road pathway, such as a 6' bike shoulder.

Managing Director Wendling stated that the Road Commission has been involved with this planning for 2 – 3 years and are very supportive of the Rail Trail. During this time, we've been very clear and adamant on where the placement would be - at the right-of-way. If a sidewalk

went in, it would be at the right-of-way. Public safety has to be the #1 issue.

After much discussion from all parties in attendance, Mr. Schmude stated that he has already submitted his TEA (Transportation Efficiency Act) Grant, so at this point he cannot make any changes until he knows the status of that grant. Mr. Schmude agreed to research the requirements of the DNR before a pathway were to be considered adjacent to the roadway. Those in attendance thanked the Board for their time and then left the room.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Managing Director Wendling discussed the Annual MERS Seminar September 15-17, 2009 and recommended naming the Director of Finance and Benefits Lightfoot as the Officer Delegate and Commissioner Sangster as the Alternate Officer Delegate.

Commissioner Mallette moved to name the Director of Finance and Benefits Lightfoot as the Officer Delegate and Commissioner Sangster as the Alternate Officer Delegate for the Annual MERS Seminar, September 15-17, 2009.

Ayes 2 Nays 0.

Managing Director Wendling discussed the CRASIF Annual Meeting September 9, 2009 and recommended naming himself (Managing Director) as the Voting Delegate.

Commissioner Mallette moved to name the Managing Director as the Voting Delegate for the CRASIF Annual Meeting, September 9, 2009.

Ayes 2 Nays 0.

Director of Engineering Ball discussed the Winchester Park Subdivision Paving Project in Thomas Township and recommended awarding the project to Eric Construction, the lowest and best bid, contingent upon proper bonding and insurance.

Commissioner Mallette moved to award the above-mentioned project to Eric Construction, the lowest and best bid, contingent upon proper bonding and insurance. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Mallette) Nays 0.

Director of Engineering Ball discussed the MDOT Contract (American Recovery and Reinvestment Act) for Busch Road from Dixie Highway to M-83 in Birch Run Township and Moorish Road from Birch Run to Rathbun Road in Taymouth Township and recommended approval of said document.

Commissioner Mallette moved, upon recommendation of Director of Engineering Ball, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of July 28, 2009, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the

following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated July 16, 2009, attached hereto and made a part hereof:

Single course chip seal work along Busch Road from Dixie Highway easterly to Highway M-83 and along Moorish Road from Birch Run Road northerly to Rathbun Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

AMERICAN RECOVERY AND REINVESTMENT ACT

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Director of Engineering Ball discussed the MDOT Contract (American Recovery and Reinvestment Act) for South Hemlock Road from Highway M-57 northerly to Brant Road in Brant and Brady Townships and recommended approval of said document.

Commissioner Mallette moved, upon recommendation of Director of Engineering Ball, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of July 28, 2009, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated July 16, 2009, attached hereto and made a part hereof:

Single course chip seal work along South Hemlock Road from Highway M-57 northerly to Brant Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

AMERICAN RECOVERY AND REINVESTMENT ACT

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Director of Engineering Ball discussed the MDOT Contract (American Recovery and Reinvestment Act) for Ditch Road from Corunna Road easterly to Briggs Road in Chesaning and Maple Grove Townships and recommended approval of said document.

Commissioner Mallette moved, upon recommendation of Director of Engineering Ball, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of July 28, 2009, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated July 16, 2009, attached hereto and made a part hereof:

Single course chip seal work along Ditch Road from Corunna Road easterly to Briggs Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

AMERICAN RECOVERY AND REINVESTMENT ACT

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Director of Engineering Ball discussed the Freeland Road Bridge over the Tittabawassee River which is a FY 2010 construction project and recommended to start negotiating prices with Wade Trim to start the design work.

Commissioner Mallette moved to award the design contract for the above-mentioned project to Wade Trim for price negotiation on design work. Seconded by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Director of Engineering Ball the Center Road Bridge over the Tittabawassee River and recommended approval of the plans and cover sheet so we can proceed with the bidding process.

Commissioner Mallette moved to approve the plans and cover sheet for the Center Road Bridge over the Tittabawassee River. Seconded by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Managing Director Wendling requested that the August 25th Board Meeting be moved to Thursday, August 27th due to a scheduling conflict.

Commissioner Mallette moved to change the August 25th Board Meeting to Thursday, August 27th with the Committee of the Whole meeting at 9:00 a.m. and the Board Meeting beginning at 9:30 a.m. Seconded by Commissioner Sangster.
Ayes 2 Nays 0.

General Reports of Officers were given by:

Director of Finance and Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Ball; Managing Director Wendling.

Commissioners' Comments – None

Extended Public Comments – None

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 10:50 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 11th of August, 2009

Present Commissioners: **Sangster & Mallette. Warner – Excused.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Ball; Director of Finance & Benefits Lightfoot and Board Secretary Brieske. Commissioner Warner was Excused for Medical Reasons. Absent - Director of Maintenance Hare.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda. Seconded by Commissioner Sangster. Ayes 2 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of July 28, 2009. Seconded by Commissioner Sangster. Ayes 2 Nays 0.

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster. Ayes 2 (Sangster, Mallette) Nays 0.

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Managing Director Wendling discussed the Superintendent's Seminar, September 30 – October 2, 2009 in Sault Ste. Marie and recommended sending four employees.

Commissioner Mallette moved to send four employees to the Superintendent's Seminar, September 30 – October 2, 2009 in Sault Ste. Marie. Seconded by Commissioner Sangster. Ayes 2 (Sangster, Mallette) Nays 0.

Director of Engineering Ball discussed the Orr Road Construction Project along the HSC frontage in Thomas Township and recommended awarding the project to Fisher Contracting, the lowest and best bid, contingent upon the Michigan Department of Transportation's approval.

Commissioner Mallette moved to award the above-mentioned project to Fisher Contracting, the lowest and best bid, contingent upon the Michigan Department of Transportation's approval. Seconded by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Director of Engineering discussed the MDOT Contract for the design of Shattuck Road between Michigan Road and Carrollton Road in Carrollton Township and recommended approval of the same.

Commissioner Mallette moved, upon recommendation of Director of Engineering Ball, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Modified Standard Agreement Provisions), is made and entered into this date of 8-11-09, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the REQUESTING PARTY of preliminary engineering, consisting of the preparation of report and studies, as well as the surveys and design, necessary for the construction of the following improvements in Saginaw County, Michigan, which preliminary engineering is hereinafter referred to as the "PROJECT":

The performance of preliminary engineering activities for reconstruction work along Shattuck Road from Michigan Road to Carrollton Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s):

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.

Ayes 2 (Sangster, Mallette) Nays 0.

Director of Engineering discussed the ARRA (American Recovery and Rehabilitation Act) MDOT Contract for Lawndale from Tittabawassee Road to Freeland Road and also Mackinaw Road from Kochville Road to Freeland Road in Kochville Township and recommended approval of the same.

Commissioner Mallette moved, upon recommendation of Director of Engineering Ball, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of August 11, 2009, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated July 16, 2009, attached hereto and made a part hereof:

Single course chip seal work along Lawndale Road from Tittabawassee Road northerly to Freeland Road and along Mackinaw Road from Kochville Road northerly to Freeland Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

AMERICAN RECOVERY AND REINVESTMENT ACT

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Director of Engineering discussed the ARRA (American Recovery and Rehabilitation Act) MDOT Contract for Junction Road from Dixie Highway easterly to West City Limits of Frankenmuth in Bridgeport and Frankenmuth Townships and also Dehmel Road from Curtis Road to Junction Road in Frankenmuth Township and recommended approval of the same.

Commissioner Mallette moved, upon recommendation of Director of Engineering Ball, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of August 11, 2009, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated July 16, 2009, attached hereto and made a part hereof:

Single course chip seal work along Junction Road from Dixie Highway easterly to the west city limits of Frankenmuth and along Dehmel Road from Curtis Road northerly to Junction Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

AMERICAN RECOVERY AND REINVESTMENT ACT

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Director of Engineering discussed the ARRA (American Recovery and Rehabilitation Act) MDOT Contract for Fergus Road from Sharon Road to Bishop Road in St. Charles and Albee Townships and recommended approval of the same.

Commissioner Mallette moved, upon recommendation of Director of Engineering Ball, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of August 11, 2009, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated July 16, 2009, attached hereto and made a part hereof:

Single course chip seal work along Fergus Road from Sharon Road easterly to Bishop Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

AMERICAN RECOVERY AND REINVESTMENT ACT

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Director of Engineering discussed a Parade Permit for Carrollton High School for a Cross Country Invitational, August 25, 2009 from 3:30 pm to 7:30pm and recommended approval of the same.

Commissioner Mallette moved to approve the Parade Permit for Carrollton High School for a Cross Country Invitational, August 25, 2009 from 3:30 pm to 7:30pm. Seconded by Commissioner Sangster.

Ayes 2 Nays 0.

Director of Engineering discussed a Parade Permit for Carrollton High School for their Homecoming Parade on October 16, 2009 from 4:00 pm to 6:15 pm and recommended approval of the same.

Commissioner Mallette moved to approve the Parade Permit for Carrollton High School for their Homecoming Parade on October 16, 2009 from 4:00 pm to 6:15 pm. Seconded by Commissioner Sangster.

Ayes 2 Nays 0.

General Reports of Officers were given by:

Director of Finance and Benefits Lightfoot; Director of Engineering Ball; Managing Director Wendling.

Commissioners' Comments – None

Extended Public Comments – None

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 10:06 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Wednesday, the 9th of September, 2009

Present Commissioners: **Sangster, Mallette & Warner.**

TIME: 1:30 p.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 2:00 p.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Ball; Assistant Director of Engineering Whiteherse; Director of Finance & Benefits Lightfoot and Board Secretary Brieske. Absent: Director of Maintenance Hare.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Mallette.

Ayes 3 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of August 11, 2009. Seconded by Commissioner Warner.

Ayes 3 Nays 0.

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Warner.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

PUBLIC COMMENTS: Barrie Barber, The Saginaw News; Ron Sholtz, County Commissioner – Dist. 2; Rob Grose, Saginaw Township; Bridget Smith, Saginaw Township, Patty Flora – Van Wormer Road; Patricia O'Brien, Mackinaw Road; Robert Puszykowski, Hackett Road.

Robert Puszykowski, spoke regarding his desire to have Hackett Road resurfaced. He stated he has spoke with both Saginaw Township and the Road Commission and he is uncertain why it costs so much to do and why do trees have to be removed? He has a second home in Pentwater, MI and they resurfaced a four mile stretch for \$400,000 and the trees were left. Why does it cost \$300,000 for a half mile stretch in Saginaw County?

Patty Flora thanked Mr. Puszkowski for what he said. She agrees that her road does need resurfacing, but why take the trees?

CORRESPONDENCE WAS READ AT THE REQUEST OF MRS. TOSHACH:

Re: Van Wormer Rd.

Clarice O. Toshach
2500 Van Wormer
Saginaw, MI 48609
September 8, 2009

SAGINAW ROAD COMMISSION
ATT: JOHN D. SANGSTER

Dear Mr. Sangster;

I would like to express my views on the removal of old trees on Van Wormer Rd. I have lived on Van Wormer Rd. since 1973 about 1000' South of the trees in question, and drive by them every day.

First, I am very pleased that the road is being repaired since it has been deteriorating for many years. There has been a lot of press about saving the trees but little from people in favor of their removal.

There are several reasons I believe the trees should be removed:

The trees in question often loose branches during a storm and block the road for days. Several years ago my son found an SUV in the ditch opposite these trees. He rescued the driver who had been trapped for quite some time. The driver had skidded on the ice under the trees.

The trees are blocking the area where the storm sewer needs to be completed. The fir trees were only planted recently. They were planted too close to the road, in the right of way.

An old tree by the road has been removed on my property. It has helped vision entering and exiting my driveway and I am pleased with the added safety.

I agree, it is sad to see old trees go, but it is also a wonderful experience planting a new tree and watching it grow year by year. That is the cycle of life.

I will be extremely disappointed if these trees are allowed to delay this much needed project any further. My neighbors and I are looking forward to it.

I would like to personally thank the Swan Creek Board and the James Township Board for all the efforts put forth to accomplish this project.

Yours Sincerely,

Mrs. Daniel W. Toshach

Patricia O'Brien voiced her opinion that ditches are more dangerous than trees.

After some discussion, the meeting continued as scheduled.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Managing Director Wendling discussed the 2009 Amended Budget in detail and recommended acceptance of the same.

Commissioner Mallette moved to approve the FY 2009 Amended Budget per the Manager's Recommendation. Seconded by Commissioner Warner.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Managing Director Wendling discussed the Agreement for the Purchase of Real Estate (vacant land) drawn up between Hemlock Semiconductor and the Saginaw County Road Commission for 43.1 acres of land in Thomas Township. Mr. Wendling recommends acceptance of said agreement.

Commissioner Warner moved to accept the Agreement for the Purchase of Real Estate (vacant land) drawn up between Hemlock Semiconductor and the Saginaw County Road Commission for 43.1 acres of land in Thomas Township per the Managers' recommendation. Seconded by Commissioner Mallette.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Managing Director Wendling discussed the Recommended Tree Policy for Rural Roads. After some discussion, Mr. Wendling recommended approval of said Policy.

Commissioner Warner moved to approve the Tree Policy for Rural Roads. Seconded by Commissioner Mallette.

Ayes 3 Nays 0.

PUBLIC COMMENTS:

Rob Grose, Saginaw Township stated he is surprised that this was brought to the meeting today. He was under the impression that there would be further discussion.

Commissioner Sangster explained that we've held off on the project in order to collect as much information as possible. Managing Director Wendling explained that there was a meeting, that all of the Township Supervisors were invited to, in order to get input on where we should go. Only 14 of the 27 townships were represented and from that, it ended up being a 50/50 split decision. Some were happy with the present policy and others wanted it changed. Commissioner Sangster explained that we did ask for their [the Townships'] input. Most are saying they are okay with the policy we had [33' right-of-way].

Ron Sholtz, County Commission stated that he would like to thank the Road Commission for being fair to everyone. With the supervisors in his district, their decisions are split. He sees both sides of it. He appreciates the fact that there has been time spent on this. Once he sees the adopted policy, then he will make his decision.

All members in the audience left the Board Room.

Director of Engineering Ball discussed the Miller Road Improvement Project (Hart Road to Swan Creek Road) in James Township and recommended awarding the project to Wellman Excavating, the lowest and best bid, contingent upon proper bonding and insurance.

Commissioner Mallette moved to award the Miller Road Improvement Project (Hart Road to Swan Creek Road) in James Township to Wellman Excavating, the lowest and best bid,

contingent upon proper bonding and insurance. Seconded by Commissioner Warner.
Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Director of Engineering Ball discussed the Pleasant Valley Subdivision Paving project in Buena Vista Township and recommended awarding the project to Rohde Bros. Excavating, the lowest and best bid, contingent upon proper bonding and insurance.

Commissioner Mallette moved to award the Pleasant Valley Subdivision Paving project in Buena Vista Township to Rohde Bros. Excavating, the lowest and best bid, contingent upon proper bonding and insurance and also the township obtaining funding. Seconded by Commissioner Warner.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Director of Engineering Ball discussed the Gratiot and Orr Intersection Improvement Project in Thomas Township and Richland Township. This project is funded by a Category A Grant. Mr. Ball requested that the Manager be given the ability to award the project to LJ Construction, the lowest and best bid, contingent upon proper bonding and insurance, once we receive notification from MDOT.

Commissioner Mallette moved to grant the Manager the ability to award the Gratiot and Orr Intersection Improvement Project in Thomas Township and Richland Township to LJ Construction, the lowest and best bid, contingent upon proper bonding and insurance, once we receive notification from MDOT. Seconded by Commissioner Warner.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Director of Engineering Ball discussed the transferring of jurisdiction of Martin Road (south of the boat factory driveway) to the Village of St. Charles and recommended approval of such.

Commissioner Mallette moved to approve the following resolution:

WHEREAS, the Board of County Road Commissioners of Saginaw County and the Village of St. Charles have reached an agreement on the transfer of jurisdiction of a portion of Martin Road. The portion of Martin Road being transferred commences at a point 913 feet north of Entrepreneur Drive. North of this point remains under the jurisdiction of the Saginaw County Road Commission and south of this point is transferred to the Village of St. Charles.

NOW, THEREFORE, BE IT RESOLVED, that the above referenced road section is transferred to the jurisdiction of the Village of St. Charles, effective September 1, 2009.

Seconded by Commissioner Warner.

Ayes 3 Nays 0.

Director of Engineering discussed a Parade Permit for Nouvel Catholic Central High School Homecoming on September 25, 2009 and recommended approval of the same.

Commissioner Mallette moved to approve the above-mentioned parade permit. Seconded by Commissioner Warner.

Ayes 3 Nays 0.

Managing Director Wendling explained that the wrong type of Grant was documented in the July 28, 2009 minutes regarding Saginaw County Parks and is requesting that we correct

those minutes to reflect the following: Saginaw County Parks applied for a Michigan DNR Grant – not a TEA (Transportation Enhancement Grant) Grant.

Commissioner Warner moved to make one correction to the regular meeting of July 28, 2009 minutes: The Saginaw County Parks applied for a Michigan DNR Grant – not a TEA (Transportation Efficiency Act) Grant. Seconded by Commissioner Mallette.
Ayes 3 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits; Director of Engineering Ball; Managing Director Wendling.

Director of Finance Lightfoot wanted to thank Director of Engineering Ball for his cooperation and working with her over the past six years. She wished him the best of luck in his new career path.

Managing Director Wendling stated that it has been a pleasure working with Mr. Ball. He has been an asset to this organization and the County as a whole. We definitely have big shoes to fill. Mr. Wendling thanked Mr. Ball and wished him the best of luck.

Commissioners' Comments – Commissioner Sangster thanked Mr. Ball for the wonderful job he has done. The Commissioners expressed their appreciation of working with Mr. Ball and wished him the best of luck.

Extended Public Comments – None

Director of Engineering Ball expressed his thanks to Manager Wendling and the Board for the very rewarding and intriguing opportunity he has had here at the Road Commission. Mr. Ball expressed his appreciation for all that the Road Commission has done for him in helping him grow and helping to make him a great employee.

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 3:03 p.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 22nd of September, 2009

Present Commissioners: **Sangster & Mallette. Warner – Excused.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Assistant Director of Engineering Whiteherse; Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske. Commissioner Warner was excused for medical reasons.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda with additions. Seconded by Commissioner Sangster.

Ayes 2 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of September 9, 2009. Seconded by Commissioner Sangster.

Ayes 2 Nays 0.

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Mallette) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the Tree Policy for Rural Roads that was approved at the September 9, 2009 Board Meeting and explained that there was a typographical error that needed correcting: the last four lines of the "Clear Zone" listing should read 23' instead of 33'.

Commissioner Mallette moved to correct the typographical error in the Tree Policy for Rural Roads per Managing Director Wendling's recommendation. Seconded by Commissioner Sangster.

Ayes 2 Nays 0.

Assistant Director of Engineering Whiteherse discussed the MDOT Contract for Center Road over the Tittabawassee River in James Township and Saginaw Township and recommended acceptance of the same.

Commissioner Mallette moved, upon recommendation of Assistant Director of Engineering Whiteherse, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of 9-22-09, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated August 26, 2009, attached hereto and made a part hereof:

PART A – STATE PARTICIPATION

The removal and replacement of the structure B01 of 73-13-14, which carries Center Road over the Tittabawassee River, Sections 4 and 5, T11N, R4E, James Township and Sections 32 and 33, T12N, R4E, Saginaw Township, Saginaw County, Michigan; the reconstruction of the approaches to the structure for approximately 299 feet southerly and 512 feet northerly of the structure; and all together with necessary related work.

PART B – NO STATE PARTICIPATION

Nameplate installation work for the structure B01 of 73-13-14, which carries Center Road over the Tittabawassee River; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, has been approved for financing in part with funds appropriated to the Local Bridge Fund pursuant to Section 10(5) of Act 51, Public Acts of 1951, as amended, for the state Local Bridge Program; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Assistant Director of Engineering Whiteherse discussed the 2009 Saginaw Township Concrete Pavement and Curb Repair Contract and recommended awarding it to Wobig Construction, the lowest and best bid, contingent upon receipt of proper bonding and insurance.

Commissioner Mallette moved to award the 2009 Saginaw Township Concrete Pavement and Curb Repair Contract to Wobig Construction, the lowest and best bid, contingent upon proper bonding and insurance. Seconded by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0.

Assistant Director of Engineering Whiteherse discussed a Banner Permit requested by Bridgeport High School to hang a Homecoming Banner on Dixie Highway between Bearcat and Fort Road and recommended approval of said request.

Commissioner Mallette moved to approve the Banner Permit for Bridgeport High School to hang a Homecoming Banner on Dixie Highway between Bearcat and Fort Road. Seconded by Commissioner Sangster.
Ayes 2 Nays 0.

Assistant Director of Engineering Whiteherse discussed a request for a Parade Permit requested by Bridgeport High School for their Homecoming Parade on October 2, 2009 and recommended approval of said request.

Commissioner Mallette moved to approve the Parade Permit for Bridgeport High School for their Homecoming Parade on October 2, 2009. Seconded by Commissioner Sangster.
Ayes 2 Nays 0.

Assistant Director of Engineering Whiteherse discussed a request for a Parade Permit for Swan Valley High School for their Homecoming Parade on October 9, 2009 and recommended approval of said permit.

Commissioner Mallette moved to approve the Parade Permit for Swan Valley High School for their Homecoming Parade on October 9, 2009. Seconded by Commissioner Sangster.
Ayes 2 Nays 0.

Managing Director Wendling discussed the HSC Purchase of Property on Geddes Road and recommended that in the event that a Commissioner is not available to meet for the closing of the sale of the Geddes Road property, that he, as the Manager is authorized to sign on behalf of the Road Commission.

Commissioner Mallette moved that Managing Director Wendling be authorized to sign the closing paperwork for the HSC purchase of the Geddes Road property, in the event that a Commissioner is not available. Seconded by Commissioner Sangster.
Ayes 2 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits; Director of Maintenance Hare; Assistant Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments – None.

Extended Public Comments – None.

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:47 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 13th of October, 2009

Present Commissioners: **Sangster, Mallette & Warner.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Assistant Director of Engineering Whiteherse; Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda with additions. Seconded by Commissioner Warner.

Ayes 3 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of September 22, 2009. Seconded by Commissioner Warner.

Ayes 3 Nays 0.

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

PUBLIC COMMENTS: Roger Cox – No Comment.

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the Blue Water Highway Council Quarterly Meeting hosted by Sanilac County Road Commission on October 22, 2009 in Sandusky and recommended sending any department heads plus Commissioners interested in attending.

Commissioner Warner moved to send any department heads plus Commissioners interested in attending the above-mentioned meeting. Seconded by Commissioner Mallette.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Assistant Director of Engineering Whiteherse discussed the final plat for Winchester Farms No. 4 in Thomas Township and recommended acceptance of the same.

Commissioner Warner moved to approve the final plat for Winchester Farms No. 4 in Thomas Township. Seconded by Commissioner Mallette.
Ayes 3 Nays 0.

Assistant Director of Engineering Whitehorse discussed the Spencer Road Drainage Project and recommended awarding the contract to Midstate Earthworks, the lowest and best bid, contingent upon township approval and proper bonding and insurance.

Commissioner Warner moved to award the Spencer Road Drainage Project Contract to Midstate Earthworks, the lowest and best bid, contingent upon township approval and proper bonding and insurance. Seconded by Commissioner Mallette.
Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Assistant Director of Engineering Whitehorse discussed the parade permit for Heritage High School's Homecoming Parade, October 16th in Saginaw Township and recommended acceptance of the same.

Commissioner Mallette moved to approve the parade permit for Heritage High School's Homecoming Parade, October 16th in Saginaw Township. Seconded by Commissioner Warner.

Assistant Director of Engineering Whitehorse discussed the parade permit for the 8th Annual Making Strides Against Breast Cancer Fundraising Walk, October 17th in Kochville Township and recommended acceptance of the same.

Commissioner Mallette moved to approve the parade permit for the 8th Annual Making Strides Against Breast Cancer Fundraising Walk, October 17th in Kochville Township. Seconded by Commissioner Warner.

Director of Maintenance Hare discussed a request from Michigan Chloride Sales to extend their 2009 mineral well brine bid (Proposal #25) for the 2010 year and recommended approving said extension.

Commissioner Warner moved to extend Michigan Chloride Sales 2009 mineral well brine bid (Proposal #25) for the 2010 year. Seconded by Commissioner Mallette.
Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Assistant Director of Engineering Whitehorse discussed the Bridge Scour Analysis Contract and recommended awarding it to Wade Trim, the lowest combination bid.

Commissioner Warner moved to award the Bridge Scour Analysis Contract to Wade Trim, the lowest combination bid.
Ayes 3 (Sangster, Mallette, Warner) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits; Director of Maintenance Hare; Assistant Director of Engineering Whitehorse; Managing Director Wendling.

Commissioners' Comments – None.

Extended Public Comments – None.

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 10:22 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 27th of October, 2009

Present Commissioners: **Sangster & Mallette. Warner Excused.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse; Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske. Commissioner Warner was excused for medical reasons.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda with additions. Seconded by Commissioner Sangster.

Ayes 2 Nays 0

Commissioner Mallette moved to approve the minutes of the regular meeting of October 13, 2009. Seconded by Commissioner Sangster.

Ayes 2 Nays 0

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Ayes 2 (Sangster, Mallette) Nays 0

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the Buena Vista Township Streetscape Project and recommended that the Road Commission commit to serve as the Act 51 Agency on behalf of them in support of this project.

Commissioner Mallette moved, upon recommendation of Managing Director Wendling, to support the Streetscape project in Buena Vista Township offered in the following resolution:

WHEREAS, Buena Vista Charter Township has been awarded funding for Infrastructure and Streetscape improvements along Outer Dr. and Holland Ave. by the Federal Highway Administration; and

WHEREAS, Buena Vista Charter Township has requested that the Saginaw County Road Commission serve as the Act 51 Agency for administrative purposes of the project.

WITNESSETH:

WHEREAS, Buena Vista Charter Township has created the Town Center Infrastructure and Streetscape Project in and around the blighted and vacant Fort Saginaw Mall site; and

WHEREAS, Buena Vista Charter Township also has a redevelopment plan for the existing Fort Saginaw Mall; and

WHEREAS, the proposed redevelopment will create mixed use shopping, employment, educational, and health care opportunities for area residents; and

WHEREAS, the implementation of streetscape elements such as internal roadways, pedestrian/bicycle paths, street lights, or public transit would clearly add to the aesthetics and to the quality of life in the surrounding area.

WHEREAS, Buena Vista Charter Township will contract with its currently authorized consultant to develop concept plans, designs, engineering, and construction administration; and

WHEREAS, Buena Vista Charter Township would provide the financial match to any grant monies received for the Town Center Infrastructure and Streetscape Project; and

WHEREAS, Buena Vista Charter Township will provide a resolution of support for the project and its commitment to providing financial match to any grant monies received,

NOW, THEREFORE, BE IT RESOLVED that the Saginaw County Road Commission fully supports the Town Center Infrastructure and Streetscape Project and commits itself to serving as the Act 51 agency on behalf of Buena Vista Charter Township.

Supported by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0

Managing Director Wendling discussed the 2009 ASMRC Annual Conference, December 7-9, 2009 in Frankenmuth and recommended sending 3 employees plus any Commissioners interested in attending.

Commissioner Mallette moved to send 3 employees plus any Commissioners interested in attending the 2009 ASMRC Annual Conference, December 7-9, 2009 in Frankenmuth. Seconded by Commissioner Sangster.
Ayes 2 (Sangster, Mallette) Nays 0

Managing Director Wendling discussed the Saginaw Area Storm Water Authority and recommended approval of the apportionment of operational costs and accepting for file the fiscal 2010 budget.

Commissioner Mallette moved, upon recommendation of Managing Director Wendling, to approve apportionment of operational costs and accepting for file the fiscal 2010 budget of the Saginaw Area Storm Water Authority offered in the following resolution:

WHEREAS, Saginaw County Road Commission has previously joined the Saginaw Area Storm Water Authority, hereafter “Authority”, and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority and

WHEREAS, two-thirds (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority and

WHEREAS, the authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Road Commission Board as follows:

1. The apportionment of the 2010 annual operational costs for the Authority is approved as presented.
2. The 2010 annual budget of the Authority is received and accepted as presented.

Supported by Commissioner Sangster.
Ayes 2 Nays 0

Managing Director Wendling discussed the request from Swan Creek Township to consider paving the base course on Van Wormer Road from Swan Creek North due to the soon approaching winter season and what the elements will do to the state of the road as it lays and also the anticipated materials cost increase for 2010. It is Mr. Wendling recommendation that nothing be done until after the decision is made at the 11-6-09 court hearing. At that point, depending on the verdict, Mr. Wendling recommends that we put down the base course on Van Wormer Road from Swan Creek North to a point $\pm 750'$ South of Ederer Road to potentially eliminate any additional costs incurred by Swan Creek Township due to materials cost increases.

A motion was made by Commissioner Sangster to concur with Managing Director Wendling's recommendation, contingent on the outcome of the 11-6-09 court hearing, to put down the base course on Van Wormer Road from Swan Creek North to a point $\pm 750'$ South of Ederer Road to potentially eliminate any additional costs incurred by Swan Creek Township due to materials cost increases.

The motion died due to lack of a second.

General Reports of Officers were given by:

Director of Finance & Benefits; Director of Maintenance Hare; Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments – Congratulations to Ryan Whiteherse who has accepted the Director of Engineering Position.

Extended Public Comments – None.

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:58 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

SPECIAL MEETING - Monday, the 2nd of November, 2009

Present Commissioners: **Sangster, Mallette & Warner.**

TIME: 9:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. Present: Commissioner Sangster, Commissioner Mallette, Commissioner Warner, Managing Director Wendling; Director of Engineering Whiteherse; Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda. Seconded by Commissioner Warner.
Ayes 3 Nays 0

NEW BUSINESS:

Managing Director Wendling discussed the Rubber Tire Excavator Bid and recommended awarding it to AIS Construction, the only bidder.

Commissioner Mallette moved to award the Rubber Tire Excavator Bid and recommended awarding it to AIS Construction, the only bidder. Seconded by Commissioner Warner.
Ayes 3 (Sangster, Mallette, Warner) Nays 0

Managing Director Wendling discussed the Reroofing of the Office Building. Beyer Roofing will also put an extra 1 ½" of insulation below the roof for an additional \$6200.00 making the total cost \$26,060.00. Mr. Wendling recommended awarding the bid to Beyer Roofing, the lowest and best bid and to include the insulation process at an additional cost.

Commissioner Warner moved to award the Reroofing of the Office Building Bid and recommended awarding it to Beyer Roofing, the lowest and best bid, including the insulation process for an additional cost. Seconded by Commissioner Mallette.
Ayes 3 (Sangster, Mallette, Warner) Nays 0

Due to a scheduling conflict, Managing Director Wendling recommended rescheduling the December 8, 2009 Board Meeting to Thursday, December 10, 2009, with the Committee of the Whole meeting at 9:00 a.m. and the Regular Meeting at 9:30 a.m.

Commissioner Mallette moved to change the December 8, 2009 Board Meeting to Thursday, December 10, 2009, with the Committee of the Whole meeting at 9:00 a.m. and the Regular Meeting at 9:30 a.m. Seconded by Commissioner Warner.
Ayes 3 Nays 0

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 9:40 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 10th of November, 2009

Present Commissioners: **Sangster, Mallette & Warner.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse; Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda with additions. Seconded by Commissioner Warner.

Ayes 3 Nays 0

Commissioner Warner moved to approve the minutes of the regular meeting of October 27, 2009. Seconded by Commissioner Mallette.

Ayes 3 Nays 0

Commissioner Mallette moved to approve the minutes of the special meeting of November 2, 2009. Seconded by Commissioner Warner.

Ayes 3 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.

Ayes 3 (Sangster, Mallette) Nays 0

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the Saginaw County Township Officers Association Holiday Meeting Wednesday, December 2, 2009 at Zehnder's in Frankenmuth and recommended sending any Management or Commissioners interested in attending.

Commissioner Warner moved to approve sending any Management or Commissioners interested in attending the Saginaw County Township Officers Association Holiday Meeting

Wednesday, December 2, 2009 at Zehnder's in Frankenmuth. Seconded by Commissioner Mallette.

Ayes 3 (Sangster, Mallette) Nays 0

Director of Engineering Whiteherse discussed the MDOT Contract for the reconstruction and resurface work on Dixie Highway from I-75 to State Road, Bridgeport Township.

Commissioner Mallette moved, upon recommendation of Director of Engineering Whiteherse, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Modified Standard Agreement Provisions), is made and entered into this date of November 10, 2009, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated October 7, 2009, attached hereto and made a part hereof:

Concrete reconstruction and hot mix asphalt resurfacing work along Dixie Highway from Highway I-75 to State Road; including cold milling, earthwork, and storm sewer work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s):

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Warner.

Ayes 3 (Warner, Sangster, Mallette) Nays 0.

Commissioner Mallette moved to grant Chairman Sangster the authority to negotiate and sign

an updated contract with Managing Director Wendling. Seconded by Commissioner Warner. Ayes 3 (Warner, Sangster, Mallette) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits; Director of Maintenance Hare; Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments – Commissioner Mallette questioned why we have stopped pursuing the purchase of property for a salt barn? He stated that the intent of putting a salt barn in the northern portion of the County was to save labor and fuel costs with the trucks driving back and forth to the Saginaw Garage in order to refill. He stated, “the County Commissioners cannot tell us what to do. I think they know this. They got an opinion from their Attorney. We need new buildings. We need to get back into this. They say we can’t build a building or a salt barn because it costs money, then they add two new people to this board. I just want to know where we stand on this.”

Commissioner Sangster stated this is probably not a good time to decide on this due to our budget status. Residents in the northern portion of the county aren’t complaining that the service is bad.

Managing Director Wendling stated that we can still research it, but we are not in a position anymore to purchase at this time.

Extended Public Comments – None.

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 10:17 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 24th of November, 2009

Present Commissioners: **Sangster, Mallette & Warner.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse; Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Mallette.

Ayes 3 Nays 0

Commissioner Mallette moved to approve the minutes of the regular meeting of November 10, 2009. Seconded by Commissioner Warner.

Ayes 3 Nays 0

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Warner.

Ayes 3 (Sangster, Mallette) Nays 0

PUBLIC COMMENTS: J.J. Horgan, Richard Crannell, Todd Hare, Jerry Stroebel & Tim Hammerbacher.

Chairman Sangster welcomed Richard Crannell & Todd Hare as the newly appointed Road Commissioners effective 1-1-2010, and expressed that he looks forward to working with them.

Jerry Stroebel, 5211 Stroebel Road, stated that he is opposed to the Stroebel Road Rail Trail. There have been 5 accidents since February that have not been documented due to cars sliding off the road and then leaving the scene. He is opposed to the Rail Trail from a safety standpoint.

Tim Hammerbacher questioned what say the Road Commission has in the project? He is under the understanding that the Road Commission has the final say on the project.

Managing Director Wendling explained that the Road Commission has a say in where it sits

within the right of way and where it should lie from a safety standpoint, but no control whether the project is built or not. The plans are submitted to our office for drainage purposes and right-of-way.

Commissioner Mallette stated that County Parks has asked to use our right-of-way. We say where the rail trail should lay for the safety of the residents. The Road Commission is not removing the trees. Removal of the trees on Stroebel Road is because the Saginaw County Parks want the trail there.

UNFINISHED BUSINESS:

NEW BUSINESS:

Director of Engineering Whitehorse discussed Fort Road over the Cass River in Bridgeport Township and recommended approval and signing of the title sheet.

Commissioner Warner moved to approve and sign the title sheet for Fort Road over the Cass River in Bridgeport Township. Seconded by Commissioner Mallette.

Ayes 3 Nays 0

Director of Maintenance Hare discussed a request from Fahrner Asphalt Sealers to extend their 2009 Crack Sealing Bid (Proposal #16) for the 2010 year and recommended approving said extension.

Commissioner Warner moved to extend Fahrner Asphalt Sealers 2009 Crack Sealing Bid (Proposal #16) for the 2010 year. Seconded by Commissioner Mallette.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Director of Maintenance Hare discussed a request from Bit-Mat to extend their 2009 Emulsions Bid (Proposal #19) for the 2010 year and recommended approving said extension.

Commissioner Warner moved to extend Bit-Mat's 2009 Emulsions Bid (Proposal #19) for the 2010 year. Seconded by Commissioner Mallette.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Commissioner Warner made a motion to approve the resolution to award a pay increase of 3% to the Manager, retroactive to February 9, 2009 and a change in the contract language to say that severance pay is paid out in a lump sum or weekly installments. Seconded by Commissioner Mallette.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits; Director of Maintenance Hare; Director of Engineering Whitehorse; Managing Director Wendling.

Commissioners' Comments – Commissioner Mallette stated that he wanted to give credit to the Saginaw County Road Commission workers. Mr. Mallette stated "We have good workers here. The County Commissioner's don't understand what goes on here or how it works. We need to get the message out there. We have been accused by the Saginaw News of wrongdoing but they don't take the time to come to our meetings to understand. We are doing everything we can to communicate to the public."

Extended Public Comments – None.

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 10:33 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Thursday, the 10th of December, 2009

Present Commissioners: **Sangster, Mallette & Warner.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse; Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda with additions. Seconded by Commissioner Warner.

Ayes 3 Nays 0

Commissioner Warner moved to approve the minutes of the regular meeting of November 24, 2009. Seconded by Commissioner Mallette.

Ayes 3 Nays 0

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Warner.

Ayes 3 (Sangster, Mallette, Warner) Nays 0

PUBLIC COMMENTS: Richard Crannell was present.

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed Lawndale Farms No. 5 in Saginaw Township and recommended approving the resolution for the certification of the roads in said subdivision and accept them into the Saginaw County road system.

Commissioner Warner moved to approve the following resolution:

WHEREAS, the Saginaw County Road Commission did accept the **Lawndale Farms No. 5, Saginaw Township** for Maintenance Purposes; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street/plat within the Saginaw County Road system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

NOW, THEREFORE, BE IT RESOLVED, that the **Lawndale Farms No. 5, Saginaw Township** is accepted in the Saginaw County Road System.

Seconded by Commissioner Mallette.

Ayes 3 Nays 0.

Managing Director Wendling discussed Quail Hollow in Tittabawassee Township and recommended approving the resolution for the certification of the roads in said subdivision and accept them into the Saginaw County road system.

Commissioner Mallette moved to approve the following resolution:

WHEREAS, the Saginaw County Road Commission did accept the **Quail Hollow, Tittabawassee Township** for Maintenance Purposes; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street/plat within the Saginaw County Road system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

NOW, THEREFORE, BE IT RESOLVED, that the **Quail Hollow, Tittabawassee Township** is accepted in the Saginaw County Road System.

Seconded by Commissioner Warner.

Ayes 3 Nays 0.

Managing Director Wendling discussed the MDOT Contract for Midland Road from the west county line to M-47; River Road from the west county line to Sarle Road; Freeland Road from the west county line to Gleaner and Gleaner Road from Tittabawassee Road to Vasold Road.

Commissioner Warner moved, upon recommendation of Managing Director Wendling, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of December 10, 2009, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated November 16, 2009, attached hereto and made a part hereof:

Single course chip seal work along Midland Road from the west Saginaw County line southeasterly to Highway M-47, along River Road from the west Saginaw County line southeasterly to Sarle Road, along Freeland Road from the west Saginaw County line easterly

to Gleaner Road, and along Gleaner Road from Tittabawassee Road northerly to Vasold Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

AMERICAN RECOVERY AND REINVESTMENT ACT

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Mallette.
Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Managing Director Wendling discussed the MDOT Contract for Brant Road from Hemlock Road to Fordney Road; Fordney Road from Brant Road to Ring Road and Ring Road from Fordney Road to Graham Road.

Commissioner Warner moved, upon recommendation of Managing Director Wendling, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of December 10, 2009, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated November 16, 2009, attached hereto and made a part hereof:

Single course chip seal work along Brant Road from Hemlock Road easterly to Fordney Road, along Fordney Road from Brant Road northerly to Ring Road, and along Ring Road from Fordney Road easterly to Graham Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

AMERICAN RECOVERY AND REINVESTMENT ACT

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Mallette.
Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Managing Director Wendling discussed the MDOT Contract for Hemlock Road from Frost Road to Tittabawassee Road and Fordney Road from Frost Road to Tittabawassee Road.

Commissioner Warner moved, upon recommendation of Managing Director Wendling, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of December 10, 2009, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated November 16, 2009, attached hereto and made a part hereof:

Single course chip seal work along Hemlock Road from Frost Road northerly to Tittabawassee Road and along Fordney Road from Frost Road northerly to Tittabawassee Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

AMERICAN RECOVERY AND REINVESTMENT ACT

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Mallette.
Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Managing Director Wendling discussed the MDOT Contract for Ditch Road from Briggs Road to Sheridan Road.

Commissioner Warner moved, upon recommendation of Managing Director Wendling, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of December 10, 2009, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated November 16, 2009, attached hereto and made a part hereof:

Single course chip seal work along Ditch Road from Briggs Road easterly to Sheridan Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

AMERICAN RECOVERY AND REINVESTMENT ACT

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Mallette.

Ayes 3 (Sangster, Mallette, Warner) Nays 0.

Commissioner Mallette moved to schedule the 2010 Organizational Meeting for Tuesday, January 5, 2010 at 8:30 a.m. followed by the regularly scheduled Board Meeting. Following the Organizational Meeting, the Committee of the Whole will meet at 9:00 a.m. and the Regular Board Meeting will begin at 9:30 a.m. Seconded by Commissioner Warner.

Ayes 3 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits; Director of Maintenance Hare; Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments – None.

Extended Public Comments – None.

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 10:10 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 22nd of December, 2009

Present Commissioners: **Sangster, Mallette & Warner.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse; Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Mallette.
Ayes 3 Nays 0

Commissioner Mallette moved to approve the minutes of the regular meeting of December 10, 2009. Seconded by Commissioner Warner.
Ayes 3 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.
Ayes 3 (Sangster, Mallette, Warner) Nays 0

PUBLIC COMMENTS: Barrie Barber – The Saginaw News, Richard Crannell and Todd Hare were present.

UNFINISHED BUSINESS:

NEW BUSINESS:

Director of Engineering Whiteherse discussed the Design Contract for River Road from Miller to Apple Mountain in Thomas Township and recommended awarding it to Spicer Group, the lowest and best bid.

Commissioner Warner moved to award the Design Contract for River Road from Miller to Apple Mountain in Thomas Township to Spicer Group, the lowest and best bid. Seconded by Commissioner Mallette.
Ayes 3 (Sangster, Mallette, Warner) Nays 0

Director of Engineering Whiteherse discussed the Design Contract for Wadsworth Road from

Gera to Block in Blumfield Township and recommended awarding it to Rowe, Inc., the lowest and best bid.

Commissioner Warner moved to award the Design Contract for Wadsworth Road from Gera to Block in Blumfield Township to Rowe, Inc., the lowest and best bid. Seconded by Commissioner Mallette.

Ayes 3 (Sangster, Mallette, Warner) Nays 0

Director of Maintenance Hare discussed the Annual Maintenance Bids and recommended awarding them to the lowest and best bidders for each item.

Commissioner Warner moved to award the Annual Maintenance Bids to the lowest and best bidders for each item. Seconded by Commissioner Mallette.

Ayes 3 (Sangster, Mallette, Warner) Nays 0

Managing Director Wendling explained the FY 2009 Amended Budget and recommended acceptance of the same.

Commissioner Warner moved to accept the FY 2009 Amended Budget. Seconded by Commissioner Mallette.

Ayes 3 (Sangster, Mallette, Warner) Nays 0

PUBLIC HEARING: 9:42 a.m. - Commissioner Warner moved to defer from the regular order of business to conduct the public hearing on the FY 2010 Budget.

Seconded by Commissioner Mallette.

Ayes 3 Nays 0.

Managing Director Wendling presented the 2010 Budget. Mr. Wendling answered questions regarding the budget and the attached synopsis of the budget.

9:50 a.m. - Commissioner Warner moved to adjourn the public hearing and return to the regular order of business. Seconded by Commissioner Mallette.

Ayes 3 Nays 0.

Commissioner Warner moved to approve the budget for 2010 fiscal year.

Seconded by Commissioner Mallette.

Ayes 3 (Mallette, Warner, Sangster) Nays 0.

Commissioner Mallette moved to approve the General Appropriations Act and the following resolution:

For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 621 of 1978, as amended, the following provisions are included:

1. Managing - Director is designated Chief Administrative Officer and Director of Finance and Benefits, is designated as Fiscal Officer.
2. The Chief Administrative Officer is authorized to transfer up to 25% of a line item amount approved in the General Appropriations Act to another line item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular Board Meeting.

Seconded by Commissioner Warner.
Ayes 3 (Malette, Warner, Sangster) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits; Director of Maintenance Hare; Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments – None.

Extended Public Comments – None.

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Malette. Motion Carried. **TIME: 10:07 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske