

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 25th of January, 2011

Present Commissioners: **Hare, Warner, Sangster, Mallette & Crannell.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:45 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse, Director of Maintenance Medina; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda with additions. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

Commissioner Sangster moved to approve the minutes of the regular meeting of January 11, 2011. Seconded by Commissioner Mallette.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.

Ayes 5 (Warner, Sangster, Mallette, Crannell, Hare) Nays 0.

PUBLIC COMMENTS: John Schmude, Jim Koski & John Cammin from Saginaw County Parks and Lynda Pittman & Mike Strader from MERS.

UNFINISHED BUSINESS: John Schmude of Saginaw County Parks presented a potential pathway for Stroebel Road. Mr. Schmude asked the Board to consider two options: 2' greenbelt, 6' patchway, 13' buffer on the south side of the road; or 10' greenbelt, 6' pathway, 5' buffer on the south side of the road. Mr. Schmude is asking for acceptance for a County Parks Grant Application that is due April 1, 2011.

The Board will review the information and take formal action on the matter at the February 8, 2011 Board Meeting.

NEW BUSINESS:

Managing Director Wendling discussed the County Engineers' Workshop, February 23-24, 2011 in Mt. Pleasant and recommended sending the Director of Engineering, Ryan Whiteherse to said training.

Commissioner Mallette moved to send the Director of Engineering, Ryan Whiteherse to the County Engineers' Workshop, February 23-24, 2011 in Mt. Pleasant. Seconded by Commissioner Crannell.

Ayes 5 (Warner, Sangster, Mallette, Crannell, Hare) Nays 0.

Director of Engineering Whiteherse discussed a parade permit for the YMCA for a road race on April 10, 2011 in Swan Creek Township and Thomas Township.

Commissioner Mallette moved to approve the parade permit for the YMCA's road race on April 10, 2011 in Swan Creek Township and Thomas Township. Seconded by Commissioner Sangster.

Ayes 5 Nays 0.

Director of Engineering Whiteherse discussed a written request from Rowe Professional Services Company to extend their 2009-2010 Biennial Bridge Inspections Contract through 2011-2012, with rates and staff remaining the same through said extension.

Commissioner Warner moved to extend the Rowe Professional Services Company's 2009-2010 Biennial Bridge Inspections Contract through 2011-2012, with rates and staff remaining the same through said extension. Seconded by Commissioner Sangster.

Ayes 5 (Warner, Sangster, Mallette, Crannell, Hare) Nays 0.

Director of Maintenance Medina discussed the bid tabulations for the re-bid of Proposal #11 – Metal Culvert Pipe and recommended awarding the bid the lowest and best bidder.

Commissioner Mallette moved to award Proposal #11 – Metal Culvert Pipe to the lowest and best bidder. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Managing Director Wendling discussed an employee request to purchase service credit through Michigan Employees' Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission. This process requires the Chairperson's signature on their resolution. Mr. Wendling recommends the acceptance of this request.

Commissioner Mallette moved to accept the request for the employee to purchase service credit through Michigan Employees' Retirement System (MERS). Seconded by Commissioner Warner.

Ayes 5 Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse; Director of Maintenance Medina; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments: Lynda Pittman & Mike Strader of MERS (Michigan Employees' Retirement System) gave a presentation on The Impact of Retirement on the Economy – Facts, Figures and Options to Keep Michigan Going.

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 10:25 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 8th of February, 2011

Present Commissioners: **Hare, Warner, Sangster, Mallette & Crannell.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse, Director of Maintenance Medina; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the amended agenda. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

Commissioner Sangster moved to approve the minutes of the regular meeting of January 25, 2011. Seconded by Commissioner Warner.

Ayes 5 Nays 0.

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Ayes 5 (Warner, Sangster, Mallette, Crannell, Hare) Nays 0.

PUBLIC COMMENTS: Jim Koski – Drain Commissioner/Saginaw County Planning Commission. Good job with the snow removal after the last storm. He has heard several positive comments from people at the Court House.

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the Michigan Bridge Conference, March 23, 2011 in Big Rapids and recommended sending the Director of Engineering, Ryan Whiteherse to said conference.

Commissioner Warner moved to send the Director of Engineering, Ryan Whiteherse to the Michigan Bridge Conference, March 23, 2011 in Big Rapids. Seconded by Commissioner Crannell.

Ayes 5 (Warner, Sangster, Mallette, Crannell, Hare) Nays 0.

Jim Koski – Drain Commissioner/Saginaw County Planning Commission gave an overview of the proposals for the Stroebel Road Pathway that they would like to submit for funding. #1 – The bike path on both sides of the road, parallel to the road and #2 – 10' greenbelt, 6' bike path and 5' buffer.

Managing Director Wendling voiced concerns regarding laying a bike path over top of drainage. Mr. Koski stated that the plans during the design and engineering phase would include tiling the property to Road Commission standards.

Managing Director Wendling stated that #2 would be the least desirable option, and requested that an agreement be in place prior to construction approval stating that repair/replacement to the pathway caused as a result of drainage work would be the responsibility of the County Parks Department.

Commissioner Crannell moved to approve option #1 – the bike path on both sides of the road, according to plan, with proper drainage in place. Seconded by Commissioner Sangster. Ayes 4 (Warner, Sangster, Crannell, Hare) Nays 1 (Malette). – Opposed for safety reasons.

Commissioner Sangster moved to approve option #2 – 10' greenbelt, 6' path, 5' buffer, based on the recommendation of Manager Wendling that roadside and private property drainage shall be installed as part of the project according to current Road Commission specifications. Seconded by Commissioner Warner. Ayes 5 (Warner, Sangster, Malette, Crannell, Hare) Nays 0.

Director of Maintenance Medina discussed an offer from Bit-Mat to extend their 2009 contract for Proposal #19 – Asphalt Emulsions and recommended accepting this offer due to the uncertainty of fuel prices.

Commissioner Sangster moved to accept the offer from Bit-Mat to extend their 2009 contract for Proposal #19 – Asphalt Emulsions. Seconded by Commissioner Warner. Ayes 5 (Warner, Sangster, Malette, Crannell, Hare) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse; Director of Maintenance Medina; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

9:10 a.m. – Five minute recess before the presentations with potential labor counsel.

9:15 a.m. – Bob Kendrick & Ellen Crane – Braun, Kendrick, Finkbeiner, P.L.C.

9:40 a.m. – Dave Masud & Gary Patterson – Masud Labor Law Group.

10:00 a.m. – Don Gilbert – Mahlberg, Brandt, Gilbert, Thompson & Whimsat.

10:15 a.m. – Michael Kluck – Michael R. Kluck & Associates.

Following the presentations, the recommendation of two of the law firms was placed out for roll

call vote:

Masud Labor Law Group (Crannell, Hare)

Michael R. Kluck & Associates (Warner, Mallette, Sangster)

There being no further business, Commissioner Crannell moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 11:03 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 22nd of February, 2011

Present Commissioners: **Hare, Warner, Mallette & Crannell.**
Absent: **Sangster.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse, Director of Maintenance Medina; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the amended agenda. Seconded by Commissioner Crannell.

Ayes 4 Nays 0.

Commissioner Warner moved to approve the minutes of the regular meeting of February 11, 2011. Seconded by Commissioner Mallette.

Ayes 4 Nays 0.

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 4 (Warner, Mallette, Crannell, Hare) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

8:33 a.m. Commissioner Crannell moved to defer from the regular order of business and open the meeting up for a public hearing on the updates on the Land Development Procedures and the Permit Rules, Specifications & Guidelines. Seconded by Commissioner Mallette.

Ayes 4 (Warner, Mallette, Crannell, Hare) Nays 0.

PUBLIC HEARING: No public present.

NEW BUSINESS:

Director of Engineering Whiteherse discussed a Parade Permit for Richland Township for a walk/run on March 26, 2011.

Commissioner Warner moved to approve the Parade Permit for Richland Township for a walk/run on March 26, 2011. Seconded by Commissioner Crannell.

Ayes 4 Nays 0.

Managing Director Wendling discussed the Annual CRAM Conference, March 8-10, 2011 in Lansing and recommended sending one management employee plus any Commissioners interested in attending.

Commissioner Warner moved to approve sending one management employee plus any Commissioners interested in attending the Annual CRAM Conference, March 8-10, 2011 in Lansing. Seconded by Commissioner Crannell.

Ayes 4 (Warner, Mallette, Crannell, Hare) Nays 0.

Managing Director Wendling discussed the 2011 Frost Free Road List and recommended approval of said list and the supporting Resolution.

Commissioner Crannell moved the adoption of the following resolution:

WHEREAS, under the laws of the State of Michigan, specifically M.S.A. 9.2422, Sections 722(f) load restrictions are imposed on highways in the State of Michigan during the months of March, April and May of each year; and

WHEREAS, the authority having jurisdiction of the roads, in this case, the Board of County Road Commissioners of Saginaw County, Michigan, may suspend the restrictions on roads under their jurisdiction; and

WHEREAS, the Board of County Road Commissioners of Saginaw County, Michigan, is convinced that it is to the best interest of the community that restrictions be suspended on certain roads and portions of roads which are a part of the county road system, and under the jurisdiction of the Board of County Road Commissioners of Saginaw County, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that the following named roads within the limits indicated be classed "Frost free" or "all-season" roads and that normal loading be allowed during period of general restriction:

SEE ATTACHED LIST

Supported by Commissioner Mallette.

Ayes 4 Nays 0

FROST FREE ROAD LIST
(LAST UPDATE 2-14-11)

Adams Street	Tittabawassee Road to Kochville
Bell Road	Rathbun to Curtis
Beyer Road	E. Washington Road (M-81), N. 1,000 ft.
Beyer Road	Burt to Village of Birch Run Limits
Beyer Road	Burt to Willard
Birch Run Road	Gera to Reese Rd
Blackmar Road	Moorish to Busch
Broadway Street	Iowa to Loren Hemerline yard
Burt Road	Dixie Highway to Beyer Road
Busch Road	Blackmar to Dixie

Busch Road	Sheridan to Bell
Carrollton Road	Saginaw City Limits to Westervelt Road
Cedar Street (Hemlock)	Gratiot Rd (M-46) to Saginaw Co. Gar. (Hemlock)
Center Road	Swan Creek Road to Tittabawassee Road
Chapin Road	Townline to Grabowski
Chapin Road	South County Line to M-57
Curtis Road	Sheridan to Bell
Dixie Highway	Hess Road to South County Line
Elm Street (Hemlock)	Gratiot Road (M-46) to Washington Street
Enterprise Drive	0.25 mile E. and 0.25 mile W. of Bay Road (M-84)
Fashion Square Blvd.	Shattuck Road to Loeffler Ln.
Fifth Street (Freeland)	Freeland Road N. 500 ft.
Fortune Boulevard	Tittabawassee to 1429' South
Freeland Road	Midland Road (M-47) to Garfield Road
Garfield Road	County line S. to Midland Road (M-47)
Gary Road	Lincoln to Sheridan (M-13)
Geddes Road	Orr Road to Graham Road
Geddes Road	Graham Road to Miller Road
Grabowski Road	Merrill to Chapin
Graham Road	Gratiot Road (M-46) to Geddes Road
Hack Road	Wolf Road to West Dead End
Hemlock Road	Gratiot Road (M-46) to Wickes Elevator
Hess Street	City Limits at Railroad Tracks E. to Towerline Road
Iowa Street	Dixie Highway to Broadway
Junction Road	Dixie Highway to Frankenmuth City Limits
Janes Road	Outer Drive to Towerline Road
Kochville Road	Michigan Road to Melbourne Road
Kochville Road	Bay to Davis
Kochville Road	Bay to 700 ft. west
Loeffler Ln	Bay to Fashion Square Blvd.
Mapleridge Road	Carrollton Road to 6th Street Bridge
McCarty Road	800' W. of Bay Road (M-84) to Fashion Sq. Blvd.
Michigan, N. Rd.	City Limits to Shattuck Road
Michigan, N. Rd.	Tittabawassee to Pierce
Michigan, W. Rd.	City Limits N. to Center Road
Miller Road	Swan Creek to Gratiot Road (M-46)
Moorish Road	Birch Run to Rathbun
Morley Drive	0.25 mile N. of Holland Road (M-46)
W. Morley Drive	M-46 to Morley Drive
Nodular Drive	S. off E. Washington Road (M-81)
Old US 10 (Midland Rd)	Midland Road (M-47) to N. County Line
Orr Road	Gratiot to Frost
Orr Road	Geddes to the North 1 mile
Outer Drive	Hess Road 3300' North of M-81
Perkins Street	City Limits to 26th Street
Pierce Road	M-47 to Garfield
Pine Street (Hemlock)	Gratiot Road (M-46) to Doyle Road
Portsmouth Road	M-81 to Munger Road
Prospect Street	Dixie Highway to Williamson Road
Rathbun Road	Morseville to Moorish
Reserve Street	Tulane Street to Carrollton Road
River Road	Swan Creek Road to Gratiot (M-46)
Schomaker Road	Graham to West 700'
Schust Road	Barnard Road to 0.50 mi. W. of Bay Road (M-84)
Sharon Road	Village Limits of Oakley to Ditch Road
Shattuck Road	N. Center Road to Carrollton Road
Sheridan Road	Treanor Street to Busch Road
Stoker Road	Michigan to Carrollton
Sugar Street	Carrollton Road to Sugar Plant
Swan Creek Road	Center to Graham Road
Tittabawassee Road	M-47 to Westervelt Road
Townline Road	Chapin to Hemlock
Towerline Road	Hess to M-81

Trautner Drive	Bay to Davis
Tulane Street	Elm Street to Reserve Street
Tyler Street	Carrollton Road to Wayne Soap Company
Universal Drive	Bay Road to Fashion Square Blvd.
Venoy Road	Kochville South 800'
Walnut Street	Carrollton Road to Lincoln Street
Washington St. (Hem.)	Hemlock Road to Elm Street
Westbay Drive	Fortune Blvd to Bay Road
Westervelt Road	Carrollton Road to Kochville Road
Wicco Drive	300' N. of E. Washington Road (M-81)
Williamson Road	Prospect Street to Dixie Highway
Wolf Road	E. Washington Road (M-81) to Hack Road

Managing Director Wendling discussed the Resolution Authorizing Implementation of Weight Restrictions and recommended acceptance of the same.

Commissioner Warner moved the adoption of the following resolution:

WHEREAS, and pursuant to the provisions of Act 321 of 1923 and its amendments being M.S.A. 9.2419, Section 719, weight restrictions may be established on roads in this Board's jurisdiction prior to March, 1996, to be effective the date and time determined appropriate by the Managing Director or his authorized representative.

NOW, THEREFORE, BE IT RESOLVED, that the Managing Director or his authorized representative is hereby authorized to suspend and re-instate such restrictions during the time period covered by this Act at such date and time as he determines frost conditions so warrant.

Seconded by Commissioner Mallette.

Ayes 4 Nays 0.

8:45 a.m. Commissioner Mallette moved to end the public hearing portion of the meeting and return to the regular order of business. Seconded by Commissioner Crannell.

Ayes 4 (Warner, Mallette, Crannell, Hare) Nays 0.

Director of Engineering Whiteherse discussed the Land Development Procedures Updates and recommended acceptance of the same.

Commissioner Warner moved to approve the Land Development Procedures Updates per the Director of Engineering's recommendations. Seconded by Commissioner Crannell.

Ayes 4 Nays 0.

Director of Engineering Whiteherse discussed Permit Rules, Specifications & Guidelines and recommended acceptance of the same.

After some discussion, Commissioner Warner moved to approve the Permit Rules, Specifications & Guidelines with the changes discussed regarding the removal of the tree section from the book and referring to it as a policy for review. Seconded by Commissioner Mallette.

Ayes 4 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse; Director of

Maintenance Medina; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

9:25 a.m. Commissioner Crannell moved to defer from the regular order of business to go into closed session to discuss contract negotiations. Seconded by Commissioner Mallette. Ayes 4 (Warner, Mallette, Crannell, Hare) Nays 0.

9:25 a.m. – 9:33 a.m. – Short recess

****SEE CLOSED SESSION MINUTES****

11:26 A.M. A motion was made by Commissioner Mallette to return to the regular order of business. Seconded by Commissioner Crannell. Ayes 4 (Warner, Mallette, Crannell, Hare) Nays 0.

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 11:27 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 15th of March, 2011

Present Commissioners: **Hare, Warner, Sangster, Mallette & Crannell.**

TIME: 4:30 p.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 5:00 p.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse, Director of Maintenance Medina; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Crannell.
Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting and the closed session meeting of February 22, 2011. Seconded by Commissioner Warner.
Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.
Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

PRESENTATION OF AWARDS FOR THE 2011 COLORING CONTEST

Commissioner Hare welcomed the 2011 Coloring Contest winners, their families, teacher and Mark Schmidt from Wirt Stone Docks. Presentation of awards followed.

The 2011 Coloring Contest winners were:

Pre-Kindergarten – Kindergarten

- 1st Place – Craig Gross – New Lothrop Elementary School – Miss Hanson’s class.
- 2nd Place – Gavin Girard – Good Shepherd Lutheran School – Ms. McQueen’s class.

1st – 2nd Grade

- 1st Place – Emily Starke – St. Peter Lutheran School – Mrs. McQueen’s class.
- 2nd Place – Ava Emmendorfer – Zion Evangelical Lutheran School – Mrs. Thomford’s class.

3rd – 5th Grade

- 1st Place – Olivia Moore – New Lothrop Elementary School – Ms. Dvorak’s class.

2nd Place – Cassie Garchow – R.B. Havens Elementary School – Mrs. Vantol’s class.

Honorable Mention (Random Selection)

Michael Pratt – St. Charles Elementary School – Mrs. Pumford’s class.

Commissioner Hare thanked the students and teachers for participating. He thanked Wirt Stone Dock and Choice Office Supplies for sponsoring the coloring contest and providing the gift certificates for the winning classrooms to use for purchasing school supplies. He also thanked the contest judges: Rebecca Trylch – TV 12; Jodi McFarland – The Saginaw News; and Johnny Burke – Oldies 96 - WHNN.

PUBLIC COMMENTS: Mark Schmidt from Wirt Stone Dock congratulated the winning students, thanked the teachers and schools for participating and thanked the Road Commission for allowing Wirt Stone Dock to participate in this event.

UNFINISHED BUSINESS:

NEW BUSINESS:

Director of Maintenance Medina discussed the Annual Bid for Proposal #17 – Bituminous Patching Materials (Cold Patch) and recommended the bid be awarded to the lowest bid.

Commissioner Warner moved to award the bid to the lowest bidder. Seconded by Commissioner Sangster.

After some discussion, Commissioner Mallette amended the motion to award the bid to the lowest and best bid which would be Saginaw Asphalt. Seconded by Commissioner Warner. Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Engineering Whitehorse discussed a parade permit for Tittabawassee Township for the Walleye Festival 5K Walk/Run on May 1, 2011 and recommended approval of said permit.

Commissioner Sangster moved to approve the Parade Permit for Tittabawassee Township for the Walleye Festival 5K Walk/Run on May 1, 2011. Seconded by Commissioner Crannell.

Director of Engineering Whitehorse discussed the MDOT Contract for Dixie Highway over the Cass River in Bridgeport Township and recommended approval of the Contract and Resolution.

Commissioner Sangster moved, upon recommendation of Director of Engineering Whitehorse, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of March 15, 2011, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as “DEPARTMENT”; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the “REQUESTING PARTY”; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the “PROJECT” and estimated in detail on EXHIBIT “I”, dated January 11, 2011, attached hereto and made a part hereof:

PART A – STATE PARTICIPATION

The removal and replacement of the structure B02 of 73-06-01 (#9269), which carries Dixie Highway over the Cass River, Section 25, T11N, R5E, Bridgeport Township, Saginaw County, Michigan; the reconstruction of the approaches to the structure for approximately 550 feet southerly and 485 feet northerly of the structure; and all together with necessary related work.

PART B – NO STATE PARTICIPATION

Nameplate installation work for the structure B02 of 73-06-01 (#9269), which carries Dixie Highway over the Cass River; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference “FHWA” in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT has been approved for financing in part with funds appropriated to the Local Bridge Fund pursuant to Section 10(5) of Act 51, Public Acts of 1951, as amended, for the state Local Bridge Program; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Engineering Whitehorse discussed an award of design contract for Buena Vista Enhancement Project to Wade Trim. The Road Commission is acting strictly as the Act 51 Agency for this project and will incur no costs from said project.

Commissioner Sangster moved to award of design contract for Buena Vista Enhancement Project to Wade Trim with the Road Commission acting strictly as the Act 51 Agency for this project and incurring no costs from said project. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Engineering Whitehorse discussed the 2010 certification maps, with no mileage added or deducted during said year, and recommended the signing of the cover sheet.

Commissioner Warner moved to sign the cover sheet for the 2010 Certification Maps. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whitehorse; Director of

Maintenance Medina; Managing Director Wendling.

Commissioners' Comments: Commissioner Sangster stated that he spoke to State Representative, Stacy Erwin-Oakes at the Annual CRAM Conference in Lansing and she complimented the 2011 Road Commission Calendar and stated that it was very informative.

Extended Public Comments:

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 5:40 p.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 29th of March, 2011

Present Commissioners: **Hare, Warner, Sangster & Crannell.**
Absent – Mallette.

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling; Director of Engineering Whitehorse, Director of Maintenance Medina; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda, including the addendum and additions. Seconded by Commissioner Crannell.

Ayes 4 Nays 0.

Commissioner Warner moved to approve the minutes of the regular meeting of March 15, 2011. Seconded by Commissioner Sangster.

Ayes 4 Nays 0.

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Ayes 4 (Hare, Warner, Sangster, Crannell) Nays 0.

PUBLIC COMMENTS: Craig Schripsema from OHM was present.

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the survey from the Northern and Southern Boards regarding the possibility of combining the two conferences. The two boards are requesting that the Board of County Road Commissions for Saginaw County complete the survey and have the Board Secretary sign it prior to returning it.

The Board agreed that it would be a good idea to have a joint conference. We could possible send more attendees to the conference. Travel is not a factor in the decision and we would be willing to travel into other areas. All Commissioners in favor signify by saying aye:

Ayes 4 Nays 0.

Managing Director Wendling discussed the 43rd Annual Commissioners' Seminar, April 17-19, 2011 in Manistee and recommended sending any Commissioners interested in attending.

Commissioner Sangster moved to send any Commissioners interested in attending, to the 43rd Annual Commissioners' Seminar, April 17 – 19, 2011 in Manistee. Seconded by Commissioner Warner.

Ayes 4 (Hare, Warner, Sangster, Crannell) Nays 0.

Managing Director Wendling discussed the Michigan Safety Conference, April 18-20, 2011 in Lansing and recommended sending our Safety Officer.

Commissioner Sangster moved to send the Safety Officer to the Michigan Safety Conference, April 18-20, 2011 in Lansing. Seconded by Commissioner Warner.

Ayes 4 (Hare, Warner, Sangster, Crannell) Nays 0.

Director of Engineering Whitehorse discussed the Fashion Square and Schust project and recommended awarding the design contract to OHM, the lowest and best bid.

Commissioner Warner moved to award the design contract for Fashion Square and Schust to OHM, the lowest and best bid. Seconded by Commissioner Sangster.

Ayes 4 (Hare, Warner, Sangster, Crannell) Nays 0.

Director of Engineering Whitehorse discussed the Ithaca Road from Raucholz to Dempsey project and recommended awarding the design contract to KPM Engineering, the lowest and best bid.

Commissioner Warner moved to award the design contract for Ithaca Road from Raucholz to Dempsey to KPM Engineering, the lowest and best bid. Seconded by Commissioner Sangster.

Ayes 4 (Hare, Warner, Sangster, Crannell) Nays 0.

Director of Engineering Whitehorse discussed the Construction Engineering Service Contract and recommended awarding it to Spicer Group and Wilcox, the two best qualifying bids.

Commissioner Sangster moved to award the Construction Engineering Services Contract to Spicer Group and Wilcox, the two best qualifying bids. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Warner, Sangster, Crannell) Nays 0.

Director of Engineering Whitehorse discussed the Survey Services Contract and recommended awarding it to Spicer Group, the best qualifying bid.

Commissioner Warner moved to award the Survey Services Contract to Spicer Group, the best qualifying bid. Seconded by Commissioner Sangster.

Ayes 4 (Hare, Warner, Sangster, Crannell) Nays 0.

Managing Director Wendling discussed amending the Fixed Asset portion of the FY2011 Maintenance Budget. After discussing the changes, Mr. Wendling recommended the acceptance of the capital asset portion of the budget.

Commissioner Sangster moved to amend the Fixed Asset portion of the FY2011 Maintenance

Budget. Seconded by Commissioner Warner.
Ayes 4 (Hare, Warner, Sangster, Crannell) Nays 0.

Managing Director Wendling discussed the Saginaw County Township Officer's Association Annual Meeting, April 13, 2011 at the James Township Hall and recommended sending any supervisory employees along with any Commissioners interested in attending.

Commissioner Sangster moved to send any supervisory employees along with any Commissioners interested in attending the Saginaw County Township Officer's Association Annual Meeting, April 13th at James Township Hall. Seconded by Commissioner Warner.
Ayes 4 (Hare, Warner, Sangster, Crannell) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse; Director of Maintenance Medina; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:17 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 12th of April, 2011

Present Commissioners: **Hare, Warner, Sangster, Mallette & Crannell.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse, Director of Maintenance Medina; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Crannell.
Ayes 5 Nays 0.

Commissioner Sangster moved to approve the minutes of the regular meeting of March 29, 2011. Seconded by Commissioner Warner.
Ayes 5 Nays 0.

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.
Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the revisions to Policy #1.20 – Privacy Policy for Employees Health Information and recommend acceptance of the same.

Commissioner Mallette moved to approve the revisions to Policy #1.20 – Privacy Policy for Employees Health Information. Seconded by Commissioner Warner.
Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Managing Director Wendling discussed the revisions to Policy #5.02 – Mobile Cellular Telephone/Computer Usage Policy and recommend acceptance of the same.

Commissioner Mallette moved to approve the revisions to Policy #5.02 – Mobile Cellular Telephone/Computer Usage Policy. Seconded by Commissioner Warner.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Managing Director Wendling discussed the revisions to Policy #6.01 – Vehicle Use and recommend acceptance of the same.

Commissioner Sangster moved to approve the revisions to Policy #6.01 – Vehicle Use. Seconded by Commissioner Warner.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Managing Director Wendling discussed the revisions to Policy #6.11 – Acceptance of Credit Cards and recommend acceptance of the same.

Commissioner Sangster moved to approve the revisions to Policy #6.11 – Acceptance of Credit Cards. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Managing Director Wendling discussed the new Policy #6.12 – Vehicle Accident Policy and recommend acceptance of the same.

Commissioner Mallette moved to approve the new Policy #6.12 – Vehicle Accident Policy with the striking of the second and third sentence of the second full paragraph under the Scope/Procedure section. Seconded by Commissioner Warner.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Managing Director Wendling discussed the 2011 Annual Finance & Human Resources Seminar, May 17 – 19, 2011 in Bay City and recommended sending one employee, the Director of Finance & Benefits.

Commissioner Mallette moved to send the Director of Finance & Benefits to the 2011 Annual Finance & Human Resources Seminar, May 17 – 19, 2011 in Bay City. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Managing Director Wendling discussed the 2011 APWA Fleet Maintenance Seminar, May 24 – 26, 2011 at Shanty Creek and recommended sending two employees, the Fleet & Facilities Manager and the Maintenance Superintendent.

Commissioner Mallette moved to send the Fleet & Facilities Manager and the Maintenance Superintendent to the 2011 APWA Fleet Maintenance Seminar, May 24 – 26, 2011 at Shanty Creek. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Managing Director Wendling discussed the Blue Water Highway Council Quarterly Meeting, hosted by St. Clair County Road Commission on April 21, 2011 in Clyde, MI and recommended sending 5 management employees plus any Commissioners interested in attending.

Commissioner Sangster moved to send 5 employees along with any Commissioners interested in attending the Blue Water Highway Council Quarterly Meeting, April 21, 2011 in Clyde, MI. Seconded by Commissioner Mallette.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Engineering Whiteherse discussed the MDOT Contract for McCarty Road from Hemmeter Road to Bay Road (Highway M-84) and recommended acceptance of said contract and resolution.

Commissioner Warner moved, upon recommendation of Director of Engineering Whiteherse, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of April 12, 2011, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated March 8, 2011, attached hereto and made a part hereof:

Hot mix asphalt cold milling and resurfacing work along McCarty Road from Hemmeter Road to Bay Road (Highway M-84); including crushing and shaping, concrete sidewalk, earthwork, and sidewalk ramp work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Engineering Whiteherse discussed the MDOT Contract for State Street from River Road to Miller Road and recommended acceptance of said contract and resolution.

Commissioner Warner moved, upon recommendation of Director of Engineering Whiteherse, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of April 12, 2011, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated March 7, 2011, attached hereto and made a part hereof:

Hot mix asphalt paving work along State Street from River Road to Miller Road; including pavement removal, cold milling, concrete Curb and gutter, storm sewer, earthwork, and sidewalk ramp work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse; Director of Maintenance Medina; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:32 a.m.**

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 26th of April, 2011

Present Commissioners: **Hare, Warner, Sangster, Mallette & Crannell.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse, Director of Maintenance Medina; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Warner.
Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of April 12, 2011. Seconded by Commissioner Warner.
Ayes 5 Nays 0.

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.
Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed and recommended acceptance of the following resolution to move \$2,458,113 from the primary fund balance to the local fund balance.

Commission Warner moved to approve the following resolution:

**SAGINAW COUNTY ROAD COMMISSION
OPTIONAL TRANSFER OF FUND BALANCES
12-31-2010**

As of December 31, 2010, the Saginaw County Road Commission has the following breakdown of fund balances:

Primary	\$5,528,067.07
Local	\$1,237,218.92
County	\$2,219,874.32
TOTAL:	\$8,985,160.31

According to Act 51, there can be an optional transfer between Primary and Local. The amount transferred from Primary to Local cannot exceed 30% of the MTF-Primary Fund on the Act 51 report. (An additional amount, not to exceed 20% per year of the amount returned to a county for use on the county primary road system, may be expended on the county local road system of that county if there is an emergency or if the county road commission determines that an additional 20% may be expended on the county local road system.)

These lines are as follows:
Michigan Transportation Fund – **Primary**

Engineering	\$6,665
Snow Removal	
Urban Road	\$1,050,895
Allocation	\$7,136,152
TOTAL:	\$8,193,712
Limit	30%
Maximum Transfer Allowable	\$2,458,113

Recommendation of \$2,458,113 to be transferred from Primary Fund to Local Fund.

This would bring the new Fund Balances to:

Primary	\$3,069,954.07
Local	\$3,695,331.92
County	\$2,219,874.32
TOTAL:	\$8,985,160.31

Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed the ACT-51 Document for submittal to the State and recommended acceptance of the same.

Commissioner Warner moved to approve the ACT-51 Document for submittal to the State. Seconded by Commissioner Sangster.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed the list of bridges to be submitted for the Local Bridge Program (FY 2014) and recommended acceptance of the following resolution:

Commissioner Warner moved to accept the following bridge submittal list for consideration under the Local Bridge Program (FY 2014). These applications have been reviewed and we at the Saginaw County Road Commission are actively seeking participation in the replacement of the following structures:

1. Gary Road over the Shiawassee River (Replacement)
2. Morseville Road over the Silver Creek (Replacement)
3. Schomaker Road over the Swan Creek (Replacement)
4. Chesaning Road over the Misteguay Creek (Replacement)
5. Hemlock Road over the South Branch of the Bad River (Replacement)

Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Director of Engineering Whiteherse discussed the Parade Permit for Tri-City Cyclists, Tour De Frankenmuth, May 28, 2011 in Frankenmuth Township and recommended acceptance of the same.

Commissioner Mallette moved to approve the Parade Permit for Tri-City Cyclists, Tour De Frankenmuth, May 28, 2011 in Frankenmuth Township. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Director of Engineering Whiteherse discussed the Construction Contract for Ferden Road from Frandsche to Sharon in Chesaning Township and recommended awarding it to Saginaw Asphalt, the lowest and best bid, contingent on proper bonds and insurance.

Commissioner Sangster moved to award the Construction Contract for Ferden Road from Frandsche to Sharon in Chesaning Township to Saginaw Asphalt, the lowest and best bid, contingent on proper bonds and insurance. Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed the Construction Contract for Thomas Road from Geddes to Frost in Thomas Township and recommended awarding it to Crawford Contracting, the lowest and best bid, contingent on proper bonds and insurance.

Commissioner Warner moved to award the Construction Contract for Thomas Road from Geddes to Frost in Thomas Township to Crawford Contracting, the lowest and best bid, contingent on proper bonds and insurance. Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed the Design Contract for Block Road from King to Bradley in Frankenmuth Township and recommended awarding it to Fleis & Vanderbrink, the lowest and best bid.

Commissioner Warner moved to award the Design Contract for Block Road from King to Bradley in Frankenmuth Township to Fleis & Vanderbrink, the lowest and best bid. Seconded by Commissioner Sangster.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed the preliminary plat for Country Meadows in Tittabawassee Township and recommended approval of the same.

Commissioner Sangster moved to approve the preliminary plat for Country Meadows in Tittabawassee Township. Seconded by Commissioner Warner.

Ayes 5 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse; Director of Maintenance Medina; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 9:21 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 10th of May, 2011

Present Commissioners: **Hare, Warner, Sangster, Mallette & Crannell.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse, Director of Maintenance Medina; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Mallette.
Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of April 26, 2011. Seconded by Commissioner Warner.
Ayes 5 Nays 0.

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Warner.
Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

PRESENTATION: Heather Thomas of Gardner, Provenzano, Schauman & Thomas PC CPA presented the FY2010 Audit.

NEW BUSINESS:

Director of Finance and Benefits Lightfoot recommended approval of the FY2010 Audit.

Commissioner Warner moved to approve the FY2010 Audit as presented. Seconded by Commissioner Mallette.
Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Manager Director Wendling presented the FY2011 Amended Budget and after a lengthy explanation, recommended acceptance of the same.

Commissioner Warner moved to approve the FY2011 Amended Budget as presented. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Engineering Whitehorse discussed a parade permit for Shields Lions Club for June 25, 2011 in Thomas Township and recommended approval of the same.

Commissioner Mallette moved to approve the parade permits for Shields Lions Club for June 25, 2011 in Thomas Township. Seconded by Commissioner Warner

Ayes 5 Nays 0.

Director of Engineering Whitehorse discussed a parade permit for Michigan Sports Unlimited for June 4, 2011 in Kochville Township and recommended acceptance of the same, contingent upon proper insurance and letter of support from Kochville Township and SVSU Police.

Commissioner Warner moved to approve the parade permit for Michigan Sports Unlimited for June 4, 2011 in Kochville Township contingent upon proper insurance and letter of support from Kochville Township and SVSU Police. Seconded by Commissioner Sangster.

Ayes 5 Nays 0.

Director of Maintenance Medina discussed the bid tabulation for Proposal #16 – Crack Sealing and recommended awarding it to the lowest and best bidder.

Commissioner Mallette moved to award the Proposal #16 – Crack Sealing bid to the lowest and best bidder. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Maintenance Medina discussed the bid tabulation for the Spring Tailgate Gravel Bids and recommended awarding it to the lowest and best bidder.

Commissioner Sangster moved to award the Spring Tailgate Gravel Bid to the lowest and best bidder. Seconded by Commissioner Warner.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Engineering Medina discussed the following Equipment Bids:

Four (4) Tandem Diesel Cab & Chassis – recommend awarding the bid to Diesel Truck Sales, the lowest and best bid.

Commissioner Mallette moved to awards the Four (4) Tandem Diesel Cab & Chassis bid to Diesel Truck Sales, the lowest and best bid. Seconded by Commissioner Warner.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Four (4) Snow Plow Equipment for the Cab & Chassis – recommend awarding the bid to Knapheide, the lowest and best bid.

Commissioner Sangster moved to awards the Four (4) Snow Plow Equipment for the Cab & Chassis bid to Knapheide, the lowest and best bid. Seconded by Commissioner Warner.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

One (1) Rubber Tire Excavator – recommend awarding the bid to AIS, the lowest and best bid.

Commissioner Sangster moved to awards the One (1) Rubber Tire Excavator bid to AIS, the lowest and best bid. Seconded by Commissioner Warner.
Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse; Director of Maintenance Medina; Managing Director Wendling.

Commissioners' Comments: Commissioner Warner thanked Julie Lightfoot for her time and effort in preparing the audit.

Extended Public Comments:

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 9:32 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

CHAIRPERSON

Todd M. Hare

BOARD SECRETARY

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 24th of May, 2011

Present Commissioners: **Hare, Sangster, Mallette & Crannell.**
Excused: **Warner**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Warner was excused for medical reasons.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse, Director of Maintenance Medina; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda. Seconded by Commissioner Crannell.
Ayes 4 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of May 10, 2011. Seconded by Commissioner Crannell.
Ayes 4 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.
Ayes 4 (Hare, Sangster, Mallette, Crannell) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the Michigan County Road Commission Self-Insurance Pool's Annual Membership Meeting, July 20-21, 2011 in Mt. Pleasant and recommended sending any Commissioner's interested in attending.

Commissioner Sangster moved to send any Commissioner's interested in attending the Michigan County Road Commission Self-Insurance Pool's Annual Membership Meeting, July 20-21, 2011 in Mt. Pleasant. Seconded by Commissioner Crannell. (None of the Commissioners in attendance are interested in attending).
Ayes 4 (Hare, Sangster, Mallette, Crannell) Nays 0.

Managing Director Wendling discussed a request from Gardner, Provenzano, Schauman &

Thomas for a three year contract for CPA Services (2011 – 2013) and recommended extending this contract on the basis of the services they have provided us thus far.

Commissioner Mallette moved to sign the three year contract from Gardner, Provenzano, Shauman & Thomas for CPA Services (2011 – 2013). Seconded by Commissioner Sangster. Ayes 3 (Hare, Sangster, Mallette) Nays 1 (Crannell)

Director of Engineering Whiteherse discussed a Road Closure Permit for Bearcat Blvd. in Bridgeport Township for June 3, 2011. With everything in order, Mr. Whiteherse recommends approval of said road closure permit.

Commissioner Sangster moved to approve the road closure permit in Bridgeport Township for June 3, 2011. Seconded by Commissioner Mallette. Ayes 4 Nays 0.

Director of Engineering Whiteherse discussed a Permit a walk/road race and Parade in Bridgeport Township for June 11, 2011. With everything in order, Mr. Whiteherse recommends approval of said parade permit.

Commissioner Sangster moved to approve the parade permit in Bridgeport Township for June 11, 2011. Seconded by Commissioner Crannell. Ayes 4 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse; Director of Maintenance Medina; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:03 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 14th of June, 2011

Present Commissioners: **Hare, Sangster, Mallette & Crannell.**
Excused: **Warner.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Warner was excused due to medical reasons.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse, Director of Maintenance Medina; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Mallette.
Ayes 4 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of May 24, 2011. Seconded by Commissioner Crannell.
Ayes 4 Nays 0.

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.
Ayes 4 (Hare, Sangster, Mallette, Crannell) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the revisions to Policy #1.15 – Title VI and recommend acceptance of the same.

Commissioner Sangster moved to approve the revisions to Policy #1.15 – Title VI. Seconded by Commissioner Crannell.
Ayes 4 (Hare, Sangster, Mallette, Crannell) Nays 0.

Managing Director Wendling discussed the revisions to Policy #2.01 – FMLA and recommend acceptance of the same.

Commissioner Sangster moved to approve the revisions to Policy #2.01 – FMLA. Seconded

by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Mallette, Crannell) Nays 0.

Managing Director Wendling discussed the MDOT – Professional Engineer Reimbursement of \$10,000 for retaining a Professional Engineer on staff for the time period of July 1, 2010 through June 30, 2011 in accordance with Section 12(2) of Act 51, as amended. The Manager recommended submitting the proper paperwork for this reimbursement.

Commissioner Mallette moved to submit the proper paperwork in order to receive the MDOT – Professional Engineer Reimbursement for the time period of July 1, 2010 through June 30, 2011. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Mallette, Crannell, Hare) Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse; Director of Maintenance Medina; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:16 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 28th of June, 2011

Present Commissioners: **Hare, Warner, Sangster, Mallette & Crannell.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse, Director of Maintenance Medina; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell. Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of June 14, 2011. Seconded by Commissioner Warner. Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Warner. Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Director of Engineering Whiteherse discussed the Final Plat for Country Meadows Estate in Tittabawassee Township and recommended acceptance of the same.

Commissioner Sangster moved to approve the following resolution:

WHEREAS, the Saginaw County Road Commission did accept the **Final Plat of Country Meadows Subdivision**, Tittabawassee Township; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street/plat within the Saginaw County Road system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

NOW, THEREFORE, BE IT RESOLVED, that the **Final Plat of Country Meadows Subdivision**, Tittabawassee Township, is accepted in the Saginaw County Road System.

Seconded by Commissioner Warner.
Ayes 5 Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse; Director of Maintenance Medina; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

9:00 A.M. – Attorney Michael R. Kluck entered the Board Room.

9:00 A.M. A motion was made by Commissioner Sangster to go into a closed session to discuss contract issues with Labor Attorney Michel R. Kluck. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

****SEE CLOSED SESSION MINUTES****

10:13 A.M. A motion was made by Commissioner Sangster to return to the regular order of business. Seconded by Commissioner Warner.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 10:14 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 12th of July, 2011

Present Commissioners: **Warner, Sangster & Mallette.**
Absent: **Hare & Crannell.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Hare and Commissioner Crannell were absent.

TIME: 8:30 a.m. The regular meeting was called to order: Vice-Chairperson Warner presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse, Director of Maintenance Medina; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Mallette. Ayes 3 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of June 28, 2011. Seconded by Commissioner Sangster. Ayes 3 Nays 0.

Commissioner Sangster moved to approve the minutes of the closed session meeting of June 28, 2011. Seconded by Commissioner Mallette. Ayes 3 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette. Ayes 3 (Warner, Sangster, Mallette) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the Blue Water Highway Council Quarterly Meeting, July 19th in Sandusky and recommended sending 4 staff members along with any Commissioners interested in attending.

Commissioner Sangster moved to send 4 staff members along with any Commissioners interested in attending the Blue Water Highway Council Quarterly Meeting, July 19th in

Sandusky. Seconded by Commissioner Mallette.
Ayes 3 (Warner, Sangster, Mallette) Nays 0.

Director of Engineering Whiteherse discussed a Category A Grant for Freeland Bean & Grain in Tittabawassee Township and recommended support in the form of the following resolution:

Commissioner Sangster moved, upon recommendation of Director of Engineering Whiteherse, to approve the cost agreement with the Michigan Department of Transportation and offered the following resolution:

WHEREAS, a Category A Grant has been prepared for:

5th Street road and intersection improvements related to the development of Freeland Bean and Grain located in Tittabawassee Township, Saginaw County, Michigan.

WITNESSETH:

WHEREAS, Freeland Bean and Grain is in the process of developing operations in Tittabawassee Township, Saginaw County; and

WHEREAS, the proposed development will create an increased demand on the local streets, roads, intersections, and infrastructure within the vicinity of the facility and Tittabawassee Township area; and

WHEREAS, the Category A Grant program is designed to provide financial assistance to facilitate road improvements related to economic development; and

WHEREAS, Freeland Bean and Grain and/or Tittabawassee Township have agreed to provide the financial match to any grant monies received for road improvements through this Category A grant application; and

WHEREAS, Tittabawassee Township will provide a letter of support for the Category A grant application and is in concurrence with the project list being applied for;

NOW, THEREFORE, BE IT RESOLVED that the Saginaw County Road Commission fully supports the Category A grant application process related to Freeland Bean and Grain and their development.

Supported by Commissioner Mallette.
Ayes 3 (Warner, Sangster, Mallette) Nays 0.

Director of Engineering Whiteherse recommended awarding the Curtis Road Asphalt Repair to Quality Asphalt, the lowest and best bid.

Commissioner Mallette moved to award the Curtis Road Asphalt Repair to Quality Asphalt, the lowest and best bid. Seconded by Commissioner Sangster.
Ayes 3 (Warner, Sangster, Mallette) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse; Director of Maintenance Medina; Managing Director Wendling.

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 26th of July, 2011

Present Commissioners: **Hare, Warner, Sangster, Mallette & Crannell.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse, Director of Maintenance Medina; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Sangster. Ayes 5 Nays 0.

Commissioner Warner moved to approve the minutes of the regular meeting of July 12, 2011. Seconded by Commissioner Sangster. Ayes 5 Nays 0.

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell. Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Manager Director Wendling discussed the Northern Michigan Association of Road Commissions Annual Seminar, September 7-9, 2011 in Boyne Falls. He is not recommending that any staff attend, however, he is recommending any Commissioners interested in attending.

Commissioner Sangster moved to send any Commissioners interested in attending the Northern Michigan Association of Road Commissions Annual Seminar, September 7-9, 2011 in Boyne Falls. Seconded by Commissioner Mallette.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Managing Director Wendling discussed the Association of County Road Superintendents of Michigan Annual Superintendents' Seminar, October 5-7, 2011 in Manistee and recommended

sending two (2) employees, a third will attend to help with the Seminar at no cost.

Commissioner Warner moved to send two (2) employees to the Association of County Road Superintendents of Michigan Annual Superintendents' Seminar, October 5-7, 2011 in Manistee. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Engineering Whitehorse discussed the Parade Permit for Marion Springs Fire Department for July 30, 2011 in Marion Township and recommended approval of said permit.

Commissioner Warner moved to approve the Parade Permit for Marion Springs Fire Department for July 30, 2011 in Marion Township. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

Director of Engineering Whitehorse discussed the Scott Road Construction Project and recommended awarding it to Eric Construction, Inc., the lowest qualified bidder.

Commissioner Sangster moved to award the Scott Road Construction Project to Eric Construction, Inc., the lowest qualified bidder. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Engineering Whitehorse discussed the 2011 Grade Prep Contract and recommended awarding it to Pavement Recycling, Inc., the lowest qualified bidder.

Commissioner Sangster moved to award the 2011 Grade Prep Contract to Pavement Recycling, Inc., the lowest qualified bidder. Seconded by Commissioner Warner.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Engineering Whitehorse discussed the Orr Road Drainage Work and recommended awarding it to Rohde Bros. Excavating, the lowest qualified bidder.

Commissioner Mallette moved to award the Orr Road Drainage Work to Rohde Bros. Excavating, the lowest qualified bidder. Seconded by Commissioner Warner.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Engineering discussed the Brennan Road Drainage Work and recommended awarding it to Heinz Tree, Inc., the lowest qualified bidder.

Commissioner Mallette moved to award the Brennan Road Drainage Work to Heinz Tree, Inc., the lowest qualified bidder. Seconded by Commissioner Warner.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Maintenance Medina discussed the Bids for the Combination Sewer Cleaner Vacuum Machine, P-D Unit, and recommended that the unit be purchased from Super Products, LLC., the lowest and best bid.

Commissioner Sangster moved to approve the purchase of a Combination Sewer Cleaner Vacuum Machine, P-D Unit from Super Products, LLC., the lowest and best bid. Seconded by Commissioner Warner.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse; Director of Maintenance Medina; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:47 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 9:08 a.m.**

ACTING CHAIRPERSON

BOARD SECRETARY

Wallace J. Warner, Vice Chair

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 9th of August, 2011

Present Commissioners: **Hare, Warner, Sangster, Mallette & Crannell.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Maintenance Medina and Board Secretary Brieske. Director of Finance & Benefits Lightfoot was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Sangster.
Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of July 26, 2011. Seconded by Commissioner Warner.
Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Warner.
Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Manager Director Wendling discussed the MERS Annual Meeting, September 27-29, 2011 at the Grand Traverse Resort. He recommended that 2 staff members attend along with any Commissioners interested in attending.

Commissioner Mallette moved to send 2 staff members plus any Commissioners interested in attending the MERS Annual Meeting, September 27-29, 2011 at the Grand Traverse Resort. Seconded by Commissioner Warner.
Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Managing Director Wendling discussed the MERS Annual Meeting and the need to name an Officer Delegate and an Alternate Officer Delegate.

Commissioner Mallette moved to name Brian Wendling as the Officer Delegate and Julie Lightfoot as the Alternate Officer Delegate for the 2011 MERS Annual Meeting. Seconded by Commissioner Warner.

Ayes 5 Nays 0.

Managing Director Wendling discussed the Permit Rules, Guideline & Specifications Book, Rule 6.1, and stated that when the book was approved for updates on February 22, 2011, a sentence regarding concrete driveways was not removed from the old language, when the new language was approved.

Commissioner Sangster moved to make the correction in the Permit Rules, Guideline & Specifications Book, Rule 6.1, to remove the old language regarding concrete driveways. Seconded by Commissioner Warner.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Engineering Whitehorse discussed the Contract for the Dorwood / Morseville project and recommended awarding it to Vincke Excavating, the lowest qualified bidder, contingent on Township approval and receipt of proper bonds and insurance.

Commissioner Warner moved to award the Contract for the Dorwood / Morseville project to Vincke Excavating, the lowest qualified bidder, contingent on Township approval and receipt of proper bonds and insurance. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Engineering Whitehorse discussed the Contract for the Winchester Park Subdivision Project and recommended awarding it to Pyramid Paving, the lowest qualified bidder, contingent on receipt of proper bonds and insurance.

Commissioner Sangster moved to award the Contract for the Winchester Park Subdivision Project to Pyramid Paving, the lowest qualified bidder, contingent on receipt of proper bonds and insurance. Seconded by Commissioner Mallette.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Engineering Whitehorse discussed the Contract for the Tittabawassee Road Concrete Project and recommended awarding it to Lois Kay Contracting, the lowest qualified bidder, contingent on receipt of proper bonds and insurance.

Commissioner Mallette moved to award the Contract for the Tittabawassee Road Concrete Project to Lois Kay Contracting, the lowest qualified bidder, contingent on receipt of proper bonds and insurance. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

General Reports of Officers were given by:

Director of Engineering Whitehorse; Director of Maintenance Medina; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 23rd of August, 2011

Present Commissioners: **Hare, Warner, Sangster, Mallette & Crannell.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Maintenance Medina, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda with additions. Seconded by Commissioner Warner.

Ayes 5 Nays 0.

Commissioner Sangster moved to approve the minutes of the regular meeting of August 9, 2011. Seconded by Commissioner Warner.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed an employee request to purchase service credit through Michigan Employees' Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission. This process requires the Chairperson's signature on their resolution. Mr. Wendling recommends the acceptance of this request.

Commissioner Warner moved to accept the request for the employee to purchase service credit through Michigan Employees' Retirement System (MERS). Seconded by Commissioner Mallette.

Ayes 5 Nays 0

Director of Engineering Whiteherse discussed the Contract for the Hackett Road Construction Project and recommended awarding it to Geiersbach Construction, the lowest qualified bidder, contingent on Township approvals and receipt of proper bonds and insurance.

Commissioner Sangster moved to award the Contract for the Hackett Road Construction Project and recommended awarding it to Geiersbach Construction, the lowest qualified bidder, contingent on township approval and receipt of proper bonds and insurance. Seconded by Commissioner Mallette.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Managing Director Wendling discussed and recommended the approval of an Employee Contract regarding health care costs for non-union personnel with a four-year term.

Commissioner Mallette moved to approval an Employee Contract regarding health care costs for non-union personnel with a four-year term. Seconded by Commissioner Warner.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse; Director of Maintenance Medina; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

9:19 A.M. – Commissioner Mallette moved to go into closed session to discuss contract negotiations. Seconded by Commissioner Sangster.

SEE CLOSED SESSION MINUTES

10:38 A.M. – Commissioner Mallette moved to return to the regular order of business. Seconded by Commissioner Warner.

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 10:38 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

****SPECIAL MEETING****

Tuesday, the 7th of September, 2011

Present Commissioners: **Hare, Warner, Sangster, Mallette & Crannell.**

TIME: 4:00 p.m. The regular meeting was called to order: Chairperson Hare presiding. Roll Call - All Commissioners present along with Managing Director Wendling, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Crannell. Ayes 5 Nays 0.

PUBLIC COMMENTS:

NEW BUSINESS:

4:01 p.m. – Commissioner Mallette moved to go into closed session to discuss contract negotiations. Seconded by Commissioner Warner. Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

SEE CLOSED SESSION MINUTES

5:13 p.m. – Commissioner Sangster left the Board Room.

5:23 p.m. – Commissioner Warner moved to return to the regular order of business. Seconded by Commissioner Crannell. Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 5:24 p.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 13th of September, 2011

Present Commissioners: **Hare, Warner, Sangster, Mallette & Crannell.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Finance & Benefits Lightfoot and Board Secretary Brieske. Director of Maintenance Medina was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda with additions. Seconded by Commissioner Warner.

Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of August 23, 2011. Seconded by Commissioner Warner.

Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the closed session of August 23, 2011. Seconded by Commissioner Warner.

Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the special meeting of September 7, 2011. Seconded by Commissioner Warner.

Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the special meeting closed session of September 7, 2011. Seconded by Commissioner Warner.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

PUBLIC COMMENTS: Mike Rybicki of MLR Engineering was present.

UNFINISHED BUSINESS:

NEW BUSINESS:

Director of Engineering Whiteherse discussed the Seymour Road Design Bid and recommended awarding it to Wilcox, the lowest and best bid.

Commissioner Mallette moved to award the Seymour Road Design Bid to Wilcox, the lowest and best bid. Seconded by Commissioner Warner.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Engineering Whiteherse discussed the revised Preliminary Plat for Country Meadow Estates in Tittabawassee Township and recommended approval of said plat.

Commissioner Warner moved to approve the revised preliminary plat for Country Meadow Estates in Tittabawassee Township. Seconded by Commissioner Mallette.

Ayes 5 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:22 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 27th of September, 2011

Present Commissioners: **Hare, Warner, Sangster, Mallette & Crannell.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Maintenance Medina, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions of the addendum. Seconded by Commissioner Crannell.
Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of September 13, 2011. Seconded by Commissioner Sangster.
Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.
Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

PUBLIC COMMENTS: Attorney Michael R. Kluck and Doug James, Supervisor - Taymouth Township.

Doug James asked when Dorwood Road is going to be ground up? He was told that it should be done in a couple weeks, and that was two weeks ago. Residents are threatening to bring in the news. He does not want bad publicity. Ryan Whiteherse replied that the contractors are scheduled to come in the 3rd full week of October. They are doing both Dorwood and Morseville. The work will take a week on Dorwood and 3-4 days on Morseville. Brian Wendling stated that the conversation was that the work would be done this year if you (Doug James) wanted. We would proceed to pulverize this year, put down limestone and dust control. It makes more sense to pay the contractor once to take care of all the projects at once. Doug James asked if it was possible to get the contractor in sooner? Ryan Whiteherse replied that we are checking on that. We have a call in to the contractor.

UNFINISHED BUSINESS:

NEW BUSINESS:

Director of Engineering Whiteherse discussed the MDOT contract for Ithaca Road from Raucholz to Dempsey and recommended approval of said agreement.

Commissioner Sangster moved, upon recommendation of Director of Engineering Whiteherse, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of September 27, 2011, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated August 25, 2011, attached hereto and made a part hereof:

Superelevation modification work along Ithaca Road from Raucholz Road to Dempsey Road; including crushing and shaping, hot mix asphalt paving, drainage improvements, rumble strips, and permanent sign upgrading work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Engineering discussed a parade permit for Swan Valley High School for their

Homecoming Parade on September 30, 2011 and recommended acceptance of the same.

Commissioner Mallette moved to approve the parade permit for Swan Valley High School for their Homecoming Parade on September 30, 2011. Seconded by Commissioner Warner.
Ayes 5 Nays 0.

Director of Engineering discussed a parade permit for Nouvel Catholic Central High School for their Homecoming Parade on September 30, 2011 and recommended acceptance of the same.

Commissioner Mallette moved to approve the parade permit for Nouvel Catholic Central High School for their Homecoming Parade on September 30, 2011. Seconded by Commissioner Warner.
Ayes 5 Nays 0.

Director of Engineering discussed a parade permit for Heritage High School for their Homecoming Parade on October 14, 2011 and recommended acceptance of the same.

Commissioner Mallette moved to approve the parade permit for Heritage High School for their Homecoming Parade on October 14, 2011. Seconded by Commissioner Warner.
Ayes 5 Nays 0.

Director of Engineering discussed a parade permit for Bridgeport High School for their Homecoming Parade on October 7, 2011 and recommended acceptance of the same.

Commissioner Mallette moved to approve the parade permit for Bridgeport High School for their Homecoming Parade on October 7, 2011. Seconded by Commissioner Warner.
Ayes 5 Nays 0.

Director of Engineering discussed a road closure permit for Bridgeport High School for their Homecoming Football Game on October 7, 2011 and recommended acceptance of the same.

Commissioner Mallette moved to approve the road closure permit for Bridgeport High School for their Homecoming Football Game on October 7, 2011. Seconded by Commissioner Warner.
Ayes 5 Nays 0.

Director of Engineering discussed a banner permit for Bridgeport High School for Dixie Highway on September 19, 2011 through October 14, 2011 and recommended acceptance of the same.

Commissioner Mallette moved to approve the banner permit for Bridgeport High School for Dixie Highway on September 19, 2011 through October 14, 2011. Seconded by Commissioner Warner.
Ayes 5 Nays 0.

Director of Engineering Whitehorse discussed the Final Plat for Country Meadows in Tittabawassee Township, and with everything being in order, recommended approval and signing of said final plat.

Commissioner Mallette moved to approve and sign the final plat for Country Meadows in

Tittabawassee Township. Seconded by Commissioner Crannell.
Ayes 5 Nays 0.

Director of Engineering Whitehorse discussed the Design Contract for Pierce Road and recommended warding it to Spicer, the lowest and best qualified bid.

Commissioner Sangster moved to award the Design Contract for Pierce Road to Spicer, the lowest and best qualified bid. Seconded by Commissioner Warner.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Medina; Director of Engineering Whitehorse; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

9:10 A.M. – Commissioner Sangster moved to go into closed session to discuss contract negotiations. Seconded by Commissioner Crannell.

SEE CLOSED SESSION MINUTES

10:08 A.M. – Commissioner Warner moved to return to the regular order of business. Seconded by Commissioner Mallette.

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 10:08 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 11th of October, 2011

Present Commissioners: **Hare, Warner, Mallette & Crannell.**
Absent: **Sangster.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:00 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Maintenance Medina, Director of Finance & Benefits Lightfoot and Board Secretary Brieske. Commissioner Sangster was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Mallette.
Ayes 4 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of September 27, 2011 and the minutes of the closed session meeting of September 27, 2011. Seconded by Commissioner Warner.
Ayes 4 Nays 0.

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.
Ayes 4 (Hare, Warner, Mallette, Crannell) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the ASMRC Annual Seminar, December 5 – 7, 2011 in Frankenmuth and recommended sending 2 staff members plus any Commissioners interested in attending.

Commissioner Mallette moved to send 2 staff members plus any Commissioners interested in attending the ASMRC Annual Seminar, December 5 – 7, 2011 in Frankenmuth. Seconded by Commissioner Warner.
Ayes 4 (Hare, Warner, Mallette, Crannell) Nays 0.

Director of Engineering discussed the parade permit for Carrollton High School for their Homecoming Parade on October 14, 2011.

Commissioner Mallette moved to approve the parade permit for Carrollton High School for their Homecoming Parade on October 14, 2011. Seconded by Commissioner Warner.
Ayes 4 Nays 0.

Director of Engineering Whitehorse discussed the Construction Bid for Sarle & Webster Roads in Tittabawassee Township and recommended awarding it to Crawford Contracting, the lowest and best bid, contingent upon Township approval and proper bonding & insurance.

Commissioner Warner moved to award the contract for Sarle & Webster Roads in Tittabawassee Township to Crawford Contracting, the lowest and best bid, contingent upon Township approval and proper bonding & insurance. NO SECOND.

Commissioner Warner made a motion to withdraw his previous motion, seconded by Commissioner Mallette.
Ayes 4 Nays 0.

Commissioner Mallette made a motion to award the Construction Bid for Sarle & Webster Roads in Tittabawassee Township to Geiersbach Construction due to the issues with Crawford Contracting on the McCarty Road Project. Seconded by Commissioner Warner.
Ayes 4 (Hare, Warner, Mallette, Crannell) Nays 0.

Director of Engineering Whitehorse discussed the request to accept Churchill North Apartments (Churchill Lane and Rockingham Place) into the Saginaw County Road System for Maintenance Purposes and recommended

Commissioner Crannell moved to approve the following resolution:

WHEREAS, the Saginaw County Road Commission did accept the **Churchill North Apartments (Churchill Lane & Rockingham Place), Saginaw Township for Maintenance Purposes**; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street/plat within the Saginaw County Road system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

NOW, THEREFORE, BE IT RESOLVED, that the **Churchill North Apartments (Churchill Lane & Rockingham Place), Saginaw Township for Maintenance Purposes** is accepted in the Saginaw County Road System.

Seconded by Commissioner Warner.
Ayes 4 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Medina; Director of Engineering Whitehorse; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 9:38 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 25th of October, 2011

Present Commissioners: **Hare, Warner, Sangster, Mallette & Crannell.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Maintenance Medina, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Mallette.
Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of October 11, 2011. Seconded by Commissioner Sangster.
Ayes 5 Nays 0.

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.
Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the FY 2011 Capital Assets Requests and reviewed the status of what's been purchased vs. budgeted but not yet ordered.

Commissioner Warner moved to file and receive the FY2011 Capital Asset Report. Seconded by Commissioner Mallette.
Ayes 5 Nays 0.

Managing Director Wendling discussed the Blue Water Highway Council Quarterly Meeting, October 27, 2011 in Bay City and recommended sending 4 staff members plus any Commissioners interested in attending.

Commissioner Mallette moved to send 4 staff members plus any Commissioners interested in attending the ASMRC Blue Water Highway Council Quarterly Meeting, October 27, 2011 in Bay City. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Managing Director Wendling discussed the Resolution for Approving Apportionment of Operational Costs and the Acceptance and Filing of the Fiscal 2012 Budget of the Saginaw Area Storm Water Authority and recommended Acceptance of the same.

Commissioner Sangster moved, upon recommendation of Managing Director Wendling, to approve apportionment of operational costs and accepting for file the fiscal 2012 budget of the Saginaw Area Storm Water Authority offered in the following resolution:

WHEREAS, Saginaw County Road Commission has previously joined the Saginaw Area Storm Water Authority, hereafter "Authority", and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority and

WHEREAS, two-thirds (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority and

WHEREAS, the Authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Road Commission Board as follows:

1. The apportionment of the 2012 annual operational costs for the Authority is approved as presented.
2. The 2012 annual budget of the Authority is received and accepted as presented.

Supported by Commissioner Warner.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Commissioner Mallette wanted to go on record saying that he opposes this and has opposed it since day one.

Director of Engineering Whiteherse discussed the MDOT Contract for Fashion Square Boulevard at Schust in Saginaw Township.

Commissioner Crannell moved, upon recommendation of Director of Engineering Whiteherse, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of October 25, 2011, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw

County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated September 23, 2011, attached hereto and made a part hereof:

Concrete pavement work along Fashion Square Boulevard from approximately 300 feet south of Schust Road to approximately 260 feet north of Schust Road; including drainage, concrete pavement repair, concrete curb and gutter, sidewalk ramps, signing, and pavement marking work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Medina; Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments: Commissioner Mallette asked what could be done about Hickory & Madison in Carrollton Township being torn up by heavy trucks? The road is breaking up and turning to gravel. Managing Director Wendling simply stated there was nothing we could do. Commissioner Mallette stated that if we can't do anything to prevent the heavy trucks from tearing them up, we need to maintain them. Managing Director Wendling stated that we can go out and patch the holes, but that is the extent of it. He stated that we could grind the road up and turn it into a gravel road. Commissioner Mallette asked why the roads aren't built thick enough to handle the weight of a truck? Managing Director Wendling explained the difference between an all-season road and a local road. He stated that if Carrollton Township could come up with ½ million dollars, we'd be happy to do that. Another option would be for the neighbors to circulate a petition in order to request that the township repave it and the property owners would be assessed for the work.

Extended Public Comments:

9:23 A.M. – Commissioner Warner moved to go into closed session to discuss contract negotiations. Seconded by Commissioner Crannell.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

SEE CLOSED SESSION MINUTES

10:04 A.M. – Commissioner Mallette moved to return to the regular order of business. Seconded by Commissioner Warner.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 10:04 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 8th of November, 2011

Present Commissioners: **Hare, Warner, Sangster, Mallette & Crannell.**

TIME: 2:00 p.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 2:30 p.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Maintenance Medina, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell. Ayes 5 Nays 0.

Commissioner Warner moved to approve the minutes of the regular meeting and closed session of October 25, 2011. Seconded by Commissioner Mallette. Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Warner. Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the Saginaw County Township Officers Association Holiday Meeting, December 7, 2011 at the Candlelight Banquet Center in Bridgeport Township. Mr. Wendling recommended sending any Supervisory Staff along with any Commissioners interested in attending.

Commissioner Mallette moved to send any Supervisory Staff plus and Commissioners interested in attending the Saginaw County Township Officers Association Holiday Meeting, December 7, 2011. Seconded by Commissioner Warner. Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Engineering Whiteherse discussed the Merrill Road over the South Branch of the Bad River Project and recommended the signing of the cover sheet.

Commissioner Sangster moved to sign the cover sheet for the Merrill Road over the South Branch of the Bad River. Seconded by Commissioner Warner.
Ayes 5 Nays 0.

Director of Engineering Whiteherse discussed the construction contract for Block Road from King to Bradley and recommended awarding it to Wosney Tree Service, the lowest and best bid, contingent upon township approval.

Commissioner Warner moved to award the construction contract for Block Road from King to Bradley to Wosney Tree Service, the lowest and best bid, contingent upon township approval. Seconded by Commissioner Sangster.
Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Engineering Whiteherse discussed the construction Contract for the Rathbun Road Drainage Project and recommended awarding it to Eric Construction, the lowest and best bid..

Commissioner Warner moved to award the Rathbun Road Drainage Project to Eric Construction, the lowest and best bid. Seconded by Commissioner Crannell.
Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Medina; Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 2:53 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 22nd of November, 2011

Present Commissioners: **Hare, Warner, Sangster, Mallette & Crannell.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Sangster arrived at 8:24 a.m.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Maintenance Medina and Director of Finance & Benefits Lightfoot. Board Secretary Brieske was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Mallette. Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of November 8, 2011. Seconded by Commissioner Warner. Ayes 5 Nays 0.

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette. Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Medina; Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

Commissioner Sangster moved to go into closed session to discuss contract negotiations. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

SEE CLOSED SESSION MINUTES

Commissioner Sangster moved to return to the regular order of business. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 10:10 a.m.**

CHAIRPERSON

ACTING BOARD SECRETARY

Todd M. Hare

Julie Lightfoot

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 13th of December, 2011

Present Commissioners: **Hare, Warner, Sangster, Mallette & Crannell.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Maintenance Medina, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda with additions. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

Commissioner Sangster moved to approve the minutes of the regular meeting and the closed session meeting of November 22, 2011. Seconded by Commissioner Mallette.

Ayes 5 Nays 0.

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling reviewed the DRAFT FY2012 Budget and recommended that it be received and filed. The FY 2012 Budget will be addressed at the 12-27-11 Board Meeting for approval.

Commissioner Warner moved to receive and file the DRAFT FY2012 Budget. Seconded by Commissioner Sangster.

Ayes 5 Nays 0.

Director of Engineering Whiteherse discussed the Design Contract for Brockway Road between the City of Saginaw Limits and Center Road in Saginaw Township. Mr. Whiteherse is requesting authorization to negotiate between Spicer and Rowe, the tied for high scored firms.

If terms cannot be agreed upon, he will move to the next high score.

Commissioner Mallette moved to authorize Mr. Whiteherse to negotiate between Spicer and Rowe, the tied for high scored firms. If terms cannot be agreed upon, he will move to the next high score. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Engineering Whiteherse discussed the Design Contract for Freeland Road between M-47 and the R.R. tracks in Tittabawassee Township. Mr. Whiteherse is requesting authorization to negotiate between Wilcox and OHM, the tied for high scored firms. If terms cannot be agreed upon, he will move to the next high score.

Commissioner Mallette moved to authorize Mr. Whiteherse to negotiate between Wilcox and OHM, the tied for high scored firms. If terms cannot be agreed upon, he will move to the next high score. Seconded by Commissioner Warner.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Engineering Whiteherse discussed the Construction Contract for Graham Road, in which the SCRC is a pass thru agency for Saginaw Future, and recommended awarding the contract to Tri-City Groundbreakers, contingent on funding approval by Saginaw Future.

Commissioner Warner moved to award the Construction Contract for Graham Road to Tri-City Groundbreakers, contingent on funding approval from Saginaw Future. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

Director of Engineering Whiteherse discussed the MDOT Contract for Merrill Road over the South Branch of the Bad River and recommended approval of said contract.

Commissioner Sangster moved, upon recommendation of Director of Engineering Whiteherse, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of December 13, 2011, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated November 1, 2011, attached hereto and made a part hereof:

PART A – STATE PARTICIPATION

The removal and replacement of the structure B01 of 73-09-20 (#9233), which carries Merrill Road over the South Branch of the Bad River, Sections 10 & 11, T9N, R1E, Chapin Township, Saginaw County, Michigan; the reconstruction of the approaches to the structure for approximately 122 feet southerly and 138 feet northerly of the structure; and all together with necessary related work.

PART B – NO STATE PARTICIPATION

Nameplate installation work for the structure B01 of 73-09-20 (#9233), which carries Merrill Road over the South Branch of the Bad River; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT has been approved for financing in part with funds appropriated to the Local Bridge Fund pursuant to Section 10(5) of Act 51, Public Acts of 1951, as amended, for the state Local Bridge Program; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Medina; Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

9:20 a.m. Commissioner Warner moved to go into closed session to discuss contract negotiations. Seconded by Commissioner Sangster.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

SEE CLOSED SESSION MINUTES

9:42 a.m. Commissioner Sangster moved to return to the regular order of business. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 9:42 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 27th of December, 2011

Present Commissioners: **Hare, Warner, Sangster, Mallette & Crannell.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Hare presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Maintenance Medina and Board Secretary Brieske. Director of Finance & Benefits Lightfoot was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with the deletion of item 5. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting and the closed session meeting of December 13, 2011. Seconded by Commissioner Sangster.

Ayes 5 Nays 0.

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling reviewed the FY 2011 Amended Budget and recommended approval.

Commissioner Mallette moved to approve the FY 2011 Amended Budget. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Warner, Sangster, Mallette, Crannell) Nays 0.

PUBLIC HEARING: 8:34 a.m. – Commissioner Sangster moved to defer from the regular order of business to conduct the public hearing on the FY 2012 Budget.

Seconded by Commissioner Crannell.

Ayes 5 Nays 0

8:34 a.m. – With there being no public present, Commissioner Sangster moved to adjourn the public hearing and return to the regular order of business. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Managing Director Wendling presented the FY 2012 Budget. Mr. Wendling answered questions regarding the budget and the attached synopsis on the budget.

Commissioner Warner moved to approve the budget for FY 2012 fiscal year.

Seconded by Commissioner Sangster.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Commissioner Sangster moved to approve the General Appropriations Act and the following resolution:

For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 621 of 1978, as amended, the following provisions are included:

1. Managing –Director is designated Chief Administrative Officer and Director of Finance and Benefits, is designated as Fiscal Officer.
2. The Chief Administrative Officer is authorized to transfer up to 25% of a line item amount approved in the General Appropriations Act to another line item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular Board Meeting.

Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed the GASB 54 Resolution and recommended approval of said resolution.

Commissioner Sangster moved to approve the GASB 54 Resolution. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Maintenance Medina discussed a request that was received from Fahrner Asphalt Sealers to extend their 2011 bid price for crack sealing (Proposal #16) for the 2012 season.

Commissioner Sangster move to extend the 2011 crack sealing (Proposal #16) bid price from Fahrner Asphalt Sealers for the 2012 season. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Maintenance Medina discussed the annual maintenance bids and recommended acceptance of the lowest and best bid with the stipulation that the contractors' materials meet testing requirements and that they have the equipment to meet the duties on demand.

Commissioner Sangster moved to award the annual maintenance bids and recommend

acceptance of the lowest and best bid with the stipulation that the contractors' materials meet testing requirements and that they have the equipment to meet the duties on demand. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Commissioner Sangster moved, upon recommendation of Director of Engineering Whiteherse, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Modified Standard Agreement Provisions), is made and entered into this date of December 27, 2011, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the REQUESTING PARTY of preliminary engineering, consisting of the preparation of reports and studies, as well as the surveys and design, necessary for the construction of the following improvements in Saginaw County, Michigan, which preliminary engineering is hereafter referred to as the "PROJECT":

The performance of preliminary engineering activities for the resurfacing of Brockway Road from Center Road to the west city limits of Saginaw; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

General Reports of Officers were given by:

Director of Maintenance Medina; Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:25 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske