

**BOARD OF COUNTY ROAD COMMISSIONERS  
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

**Regular Meeting, Tuesday, the 10th of January, 2017**

Present Commissioners: **Crannell, Kestner, Sangster, Hare & Sholtz.**

**TIME: 8:15 a.m.** Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Director of Engineering Wisniewski presented the Engineering Department strategic plan.

**TIME: 8:59 a.m.** The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Sholtz.  
Ayes 5 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of December 27, 2016. Seconded by Commissioner Sangster.  
Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.  
Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

**PUBLIC COMMENTS:**

**UNFINISHED BUSINESS:**

Managing Director Borchard requested that the new Policy No. 5.09 – Over-The-Counter and Prescription Drug Policy and new Policy No. 5.10 – Safety Sensitive Employee Release to Work Form for Prescription Medications Policy recommended by MCRCSIP continue to be tabled pending the clarification on HIIPA & Liability.

Commissioner Sangster moved to remove the new policies from the agenda until pending clarification is received. At that point, it will be decided if and when to bring them back to the Board for approval. Seconded by Commissioner Sholtz.  
Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

**NEW BUSINESS:**

Managing Director Borchard discussed the Blue Water Highway Council Meeting, January 26, 2017 at Vassar Golf & Country Club. Mr. Borchard recommends sending up to 4 Staff plus any Commissioners interested in attending.

Commissioner Sangster moved to approve sending 4 Staff plus any Commissioners interested in attending. Seconded by Commissioner Kestner.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

Managing Director Borchard discussed the County Road Association 2017 Highway Conference, March 14–16, 2017 in Lansing and recommended sending two Staff plus any Commissioners interested in attending.

Commissioner Hare moved to send two Staff plus any Commissioners interested in attending the County Road Association 2017 Highway Conference, March 14–16, 2017 in Lansing. Seconded by Commissioner Kestner.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

Managing Director Borchard discussed the County Engineers' Workshop, January 31 – February 2, 2017 in Sault Ste. Marie and recommended sending the Engineer plus any Commissioners interested in attending.

Commissioner Sangster moved to approve sending the Engineer plus any Commissioners interested in attending the County Engineers' Workshop, January 31 – February 2, 2017 in Sault Ste. Marie. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

**General Reports of Officers were given by:**

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

**Commissioners' Comments:**

**Extended Public Comments:**

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:35 a.m.**

CHAIRPERSON

BOARD SECRETARY

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Richard H. Crannell

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Jennifer Brieske