

**BOARD OF COUNTY ROAD COMMISSIONERS  
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

**Regular Meeting, Tuesday, the 9th of January 2018**

Present Commissioners: **Kestner, Sangster, Crannell, Hare & Sholtz**

**TIME: 8:30 a.m.** The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the addition to the agenda. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sholtz moved to approve the minutes of the regular meeting of December 27, 2017. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 (Sholtz, Crannell, Sangster, Hare, Kestner) Nays 0

**PUBLIC COMMENTS:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

Managing Director Borchard discussed the Blue Water Highway Council Meeting, January 19, 2018 at The Dorsey House. Mr. Borchard recommends sending one staff member plus any Commissioners interested in attending.

Commissioner Sangster moved to approve sending one staff member plus any Commissioners interested in attending. Seconded by Commissioner Crannell.

Ayes 5 (Crannell, Sangster, Hare, Sholtz, Kestner) Nays 0

Managing Director Borchard discussed the County Road Association 2018 Highway Conference, March 13–15, 2018 in Lansing and recommended sending two staff members plus any Commissioners interested in attending.

Commissioner Sangster moved to send two staff members plus any Commissioners interested in attending the County Road Association 2018 Highway Conference, March 13–15, 2018 in Lansing. Seconded by Commissioner Hare.  
Ayes 5 (Sangster, Hare, Sholtz, Crannell, Kestner) Nays 0

Managing Director Borchard discussed the County Engineers' Workshop, February 13–15, 2018 in Bellaire and recommended sending the engineer and assistant engineer plus any Commissioners interested in attending.

Commissioner Hare moved to approve sending the engineer and assistant engineer plus any Commissioners interested in attending the County Engineers' Workshop, February 13-15, 2018 in Bellaire. Seconded by Commissioner Sangster.  
Ayes 5 (Hare, Sholtz, Crannell, Sangster, Kestner) Nays 0

Managing Director Borchard discussed the 2018 Michigan Safety Conference, April 17–19, 2018 in Lansing and recommended sending three employees from the Safety Committee, plus any Commissioners interested in attending.

Commissioner Sholtz moved to send three employees from the Safety Committee, plus any Commissioners interested in attending, to the 2018 Michigan Safety Conference, April 17–19, 2018 in Lansing. Seconded by Commissioner Crannell.  
Ayes 5 (Sholtz, Crannell, Sangster, Hare, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the MDOT Computerized Office Technician Training, February 5-9, 2018 in Lansing and recommended sending Joe Periard, Project Manager.

Commissioner Hare moved to send Joe Periard, Project Manager, to the MDOT Computerized Office Technician Training, February 5-9, 2018 in Lansing. Seconded by Commissioner Crannell.  
Ayes 5 (Crannell, Sangster, Hare, Sholtz, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the 2018 Soil Erosion Plan Review & Design Training, April 4-5, 2018 in Lansing and recommended sending Joe Periard, Project Manager.

Commissioner Sangster moved to send Joe Periard, Project Manager, to the 2018 Soil Erosion Plan Review & Design Training, April 4-5, 2018 in Lansing. Seconded by Commissioner Hare.  
Ayes 5 (Sangster, Hare, Sholtz, Crannell, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the 2018 Schedule Supplemental Examiner Certification, June 5-7, 2018 in Okemos and recommended sending Joe Periard, Project Manager.

Commissioner Hare moved to send Joe Periard, Project Manager, to the 2018 Schedule Supplemental Examiner Certification, June 5-7, 2018 in Okemos. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sholtz, Crannell, Sangster, Kestner) Nays 0

Director of Maintenance Medina discussed a request from The Wilkinson Corporation to extend their bid for proposal #25 – Liquid Calcium Chloride for the 2018 year.

Commissioner Hare moved to approve the request from The Wilkinson Corporation to extend their bid for proposal #25 – Liquid Calcium Chloride for the 2018 year. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

**General Reports of Officers were given by:** Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

**Commissioners' Comments:** None

**Extended Public Comments:** None

**9:04 A.M.** – Commissioner Crannell moved to defer from the regular order of business to go into closed session to discuss an opinion letter from the attorney. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Closed Session – Attorney's Opinion Letter

**9:45 A.M.** – Commissioner Hare moved to return to the regular order of business. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:45 a.m.**

CHAIRPERSON

BOARD SECRETARY

---

Deb Kestner

---

Kathryn Gaiser