

**BOARD OF COUNTY ROAD COMMISSIONERS  
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

**Regular Meeting, Tuesday, the 28th of February, 2017**

Present Commissioners: **Crannell, Kestner, Sangster, Hare & Sholtz.**

**TIME: 8:00 a.m.** Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Director of Finance & Human Resources Girard, was in attendance to present his strategic plan. Also present were Tom Luck, Dan Medina & Joe Wisniewski.

**TIME: 8:30 a.m.** The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with additions. Seconded by Commissioner Hare.

Ayes 5 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of February 14, 2017. Seconded by Commissioner Sangster.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

**PUBLIC COMMENTS:** Adam Ball, SSI stated that he appreciates the work given to SSI over the past year and hopes to continue to do work for the Road Commission in the future.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

Managing Director Borchard discussed the Commissioner Seminar, April 9-11, 2017 in Bay City and recommended sending any Commissioners interested in attending.

Commissioner Hare moved to approve to send any Commissioner interested in attending the Commissioners Seminar, April 9-11, 2017 in Bay City. Seconded by Commissioner Sangster.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

Director of Finance & Benefits Girard explained the MCRCSIP Agreed Value Resolution regarding the fueling stations at all 3 SCRC garages.

Commissioner Sangster moved to approve the MCRCSIP Agreed Value Resolution regarding the fueling stations at all 3 SCRC garages. Seconded by Commissioner Hare.  
Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

Director of Maintenance Medina requested approval to award the HVAC Contract for the Saginaw Administration Building to Johnson Controls, the lowest and best bid.

Commissioner Kestner moved to award the HVAC Contract for the Saginaw Administration Building to Johnson Control, the lowest and best bid. Seconded by Commissioner Sangster.  
Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

Director of Engineering Wisniewski requested approval of, and the Chairman to sign, the 2016 County Certification Maps.

Commissioner Kestner moved to approve and have the Chairman sign the 2016 County Certification Maps. Seconded by Commissioner Sangster.  
Ayes 5 Nays 0.

Director of Engineering Wisniewski requested the awarding of the 2017 Construction Engineering Contracts for the following projects to the respective lowest & best bids:

- a. Steel Rd. over S. Branch of Bad River – Survey Solutions, Inc.
- b. Fergus Rd. overlay Shiawassee River to OHM Advisors
- c. Hart Rd. (S. Miller to Willing) - Rowe Professional Services
- d. Nichols Rd. (Willard to Birch Run) – Spicer Group
- e. Scrub Seal (Merrill Rd. and Portsmouth Rd.) – Spicer Group

Commissioner Kestner moved to award the following 2017 Construction Engineering Contracts to the respective lowest and best bids, per the Engineers' recommendations. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

Director of Maintenance Medina discussed a request from Jameson Tree Service to extend their 2016 Bid for Proposal 22 – Stump Grinding for the 2017 year.

Commissioner Kestner moved to approve the request from Jameson Tree Service to extend their 2016 Bid for Proposal 22 – Stump Grinding for the 2017 year. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

**General Reports of Officers were given by:**

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

**Commissioners' Comments:**

**Extended Public Comments:**

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:18 a.m.**

CHAIRPERSON

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Richard H. Crannell

BOARD SECRETARY

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Jennifer Brieske