

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Organizational Meeting, Monday, the 5th of January, 2009-10

Present Commissioners: **Warner, Sangster, Mallette, Crannell & Hare.**

The Organizational Meeting was called to order by Commissioner Sangster at 8:30 a.m.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster asked for nominations for Temporary Chairperson three times.

Commissioner Mallette moved that Managing Director Wendling be named Temporary Chairperson.

Seconded by Commissioner Warner.

Ayes 5 Nays 0.

Temporary Chairperson Wendling asked for nominations for permanent Chairperson of the Board for calendar year 2010.

Commissioner Mallette placed the name of John Sangster as Chairperson of the Board for calendar year 2010.

The Temporary Chairperson called for additional nominations three (3) times.

There being no additional names offered, Temporary Chairperson Wendling moved that nominations be closed and John Sangster be named Chairperson.

Seconded by Commissioner Warner.

Ayes 5 Nays 0.

Commissioner Sangster accepted the gavel from Temporary Chairperson Wendling and was seated to Chair the meeting.

Chairperson Sangster asked for nominations for Vice Chairperson of the Board for calendar year 2010.

Commissioner Warner placed the name of Richard Mallette as Vice Chairman of the Board for calendar year 2010.

Chairperson Sangster called for additional nominations three (3) times.

There being no additional names offered, Chairperson Sangster moved that nominations be closed and Richard Mallette be named Vice Chairperson for calendar year 2010.

Seconded by Commissioner Mallette.
Ayes 5 Nays 0.

Commissioner Sangster moved that business be conducted according to Roberts Rules of Order, as amended, for calendar year 2010.
Seconded by Commissioner Warner.
Ayes 5 Nays 0.

Commissioner Mallette moved that during the calendar year 2010, the Board will meet the Second and Fourth Tuesdays of each month except for the specified dates (January 5th, March 8th & April 14th). Seconded by Commissioner Warner.
Ayes 5 Nays 0.

Commissioner Hare moved that during calendar year 2010, the Board will meet at the Road Commission Administration Building, 3020 Sheridan Avenue, Saginaw, Michigan, at 8:00 a.m. as a Committee of the Whole for the review and audit of vouchers, and at 8:30 a.m. to conduct the regular meeting of the Board, unless otherwise agreed to by the Board; and such other time and date as might be called by the Chairman as a special meeting. This will exclude January 5, 2010. The regular meeting will follow the Organizational Meeting at 9:30 a.m. today (1-5-10) and the next January meeting will be held on Tuesday, January 26, 2010.

Seconded by Commissioner Crannell.
Ayes 5 Nays 0.

Commissioner Sangster moved the following appointments:

Brian Wendling, Managing Director, (Superintendent*)
Jennifer Brieske, Board Secretary

BANK RESOLUTION

Commissioner Mallette moved that signature cards be signed by the Commission members, Manager and Director of Finance & Benefits, and that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED that Citizens Bank, a Michigan banking corporation of Saginaw, Michigan, (hereinafter referred to as the "Bank"), be hereby designated as a depository for the Board of County Road Commissioners' Accounts Payable, Payroll Accounts and Prescription Card Accounts and authorized to accept in accordance with its rules and regulations for the credit of the Board of County Road Commissioners' Payroll and Accounts Payable Accounts and/or for collection, any checks, drafts or other negotiable instruments when endorsed in the name of the Board of County Road Commissioners (Saginaw County Road Commission) Accounts Payable and/or Payroll Accounts, by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED, that the Manager for the Saginaw County Road Commission be authorized to open with the Bank such other accounts under such captions as may be required and deemed necessary by action of this Board; and

BE IT FURTHER RESOLVED, that any funds credited to such accounts with the Bank may be paid out or withdrawn upon checks drawn against these previously mentioned accounts when signed by any of the following: John D. Sangster as Chairperson; Richard F. Mallette as Chairperson; Wallace J. Warner, as Chairperson; Richard H. Crannell as Chairperson, or Todd M. Hare as Chairperson; or in the absence of the above by Managing

Director Brian J. Wendling or Director of Finance & Benefits Lightfoot, whose signatures shall be duly certified to the Bank, and the Bank is hereby authorized to honor with payment thereto any checks so signed, without inquiry as to the circumstances of issue or the disposition of the proceeds thereof.

Supported by Commissioner Warner.

Ayes 5 (Warner, Sangster, Mallette, Crannell, Hare) Nays 0.

Managing Director Wendling discussed and recommended acceptance of the Organizational Chart for 2010.

Commissioner Hare moved to continue with the current Organizational Chart.

Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

With no further business appearing, Commissioner Mallette moved to adjourn the meeting.

Seconded by Commissioner Warner.

Ayes 5 Nays 0.

TIME: 8:47 a.m.

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

* See file for signed agreement.

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 5th of January, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 9:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse, Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Mallette.

Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of December 22, 2009. Seconded by Commissioner Warner.

Ayes 5 Nays 0.

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 5 (Warner, Sangster, Mallette, Crannell, Hare) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director discussed the Blue Water Highway Council Quarterly Meeting which will be January 28, 2010 in Bay City and recommended sending four management employees and any Commissioners interested in attending.

A motion was made by Warner to send four management employees plus any Commissioners interested in attending the Blue Water Highway Council Quarterly Meeting on January 28, 2010 in Bay City. Seconded by Commissioner Mallette.

Ayes 5 (Warner, Sangster, Mallette, Crannell, Hare) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse; Director of Maintenance Hare; Managing Director Wendling.

Commissioners' Comments – Commissioner Hare & Commissioner Crannell will provide a list of questions that they would like answers to in order to help them understand their new positions better.

Chairperson Sangster welcomed Commission Hare & Commissioner Crannell to the Board. He explained that the Board has the same authority amongst them and that he encourages ideas and suggestions. He expressed that he looks forward to working with them.

Extended Public Comments – None

9:43 A.M. A motion was made by Commissioner Mallette to go into a closed session to discuss contractual issues. Seconded by Commissioner Warner.

Ayes 5 Nays 0.

****SEE CLOSED SESSION MINUTES****

10:22 A.M. A motion was made by Commissioner Mallette to return to the regular order of business. Seconded by Commissioner Warner.

Ayes 5 Nays 0.

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 10:22 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 26th of January, 2010

Present Commissioners: **Sangster, Mallette, Warner & Crannell.**
 Hare Absent.

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse; Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske. Commissioner Hare was absent due to a schedule conflict.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda. Seconded by Commissioner Warner.
Ayes 4 Nays 0

Commissioner Mallette moved to approve the minutes of the Organizational Meeting of January 5, 2010. Seconded by Commissioner Warner.
Ayes 4 Nays 0

Commissioner Mallette moved to approve the minutes of the Regular Meeting of January 5, 2010 with one correction – the Director of Engineering is Whiteherse, not Ball. Seconded by Commissioner Warner.
Ayes 4 Nays 0

Commissioner Warner moved to approve the minutes of the Closed Session Meeting of January 5, 2010. Seconded by Commissioner Mallette.
Ayes 4 Nays 0

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Warner.
Ayes 4 (Sangster, Mallette, Warner, Crannell) Nays 0

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the 44th Annual Michigan County Engineers'

Workshop, February 23 – 25, 2010 in Mt. Pleasant and recommended sending the Director of Engineering to said workshop.

Commissioner Mallette moved to send the Director of Engineering to the 44th Annual County Engineers' Workshop, February 23 – 25, 2010 in Mt. Pleasant. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Mallette, Warner, Crannell) Nays 0

Director of Engineering Whiteherse discussed the Inspection Contract for Dixie Highway and recommended awarding it to Wilcox Professional Services, the lowest and best bid.

Commissioner Warner moved to award the Dixie Highway Inspection Contract to Wilcox Professional Services, the lowest and best bid. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Mallette, Warner, Crannell) Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits; Director of Maintenance Hare; Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments – Commissioner Crannell requested that role calls after a motion be randomly called instead of using the same order for each motion. Commissioner Mallette questioned what qualifies a no-show for a meeting as “excused” versus “absent”?

Extended Public Comments – None.

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 9:18 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 9th of February, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:40 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse; Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Mallette.
Ayes 5 Nays 0

Commissioner Mallette moved to approve the minutes of the Regular Meeting of January 26, 2010. Seconded by Commissioner Warner.
Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS: John Schmude, County Parks; Pat McGraw; Jim Koski; Doug Bishop; John Cammin; Eddie Foxx, County Commissioner; Bridget Smith; Rob Grose; Roger Mahoney; Steven Witt; Tonya Huber.

Jim Koski, Chairman of the sub-committee for the rail trail, discussed the proposed Stroebel Road portion of the Saginaw County Rail Trail. John Schmude, Director of the Saginaw County Parks gave a presentation pertaining to the prospective Stroebel Road section. After much discussion, Managing Director Wendling stated that we would take the information under consideration and get back with County Parks in a written response. Mr. Schmude thanked the Board for allowing them to be there.

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the frost free road list and recommended acceptance of the following resolution:

Commissioner Hare moved the adoption of the following resolution:

WHEREAS, under the laws of the State of Michigan, specifically M.S.A. 9.2422, Sections 722(f) load restrictions are imposed on highways in the State of Michigan during the months of March, April and May of each year; and

WHEREAS, the authority having jurisdiction of the roads, in this case, the Board of County Road Commissioners of Saginaw County, Michigan, may suspend the restrictions on roads under their jurisdiction; and

WHEREAS, the Board of County Road Commissioners of Saginaw County, Michigan, is convinced that it is to the best interest of the community that restrictions be suspended on certain roads and portions of roads which are a part of the county road system, and under the jurisdiction of the Board of County Road Commissioners of Saginaw, County, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that the following named roads within the limits indicated by classed "Frost free" or all-season" roads and that normal loading be allowed during period of general restrictions:

FROST FREE ROAD LIST
(LAST UPDATE 2-1-10)

Adams Street	Tittabawassee Road to Kochville
Bell Road	Rathbun to Curtis
Beyer Road	E. Washington Road (M-81), N. 1,000 ft.
Beyer Road	Burt to Village of Birch Run Limits
Beyer Road	Burt to Willard
Birch Run Road	Gera to Reese Rd
Blackmar Road	Moorish to Busch
Broadway Street	Iowa to Loren Hemerline yard
Burt Road	Dixie Highway to Beyer Road
Busch Road	Blackmar to Dixie
Busch Road	Sheridan to Bell
Carrollton Road	Saginaw City Limits to Westervelt Road
Cedar Street (Hemlock)	Gratiot Rd (M-46) to Saginaw Co. Gar. (Hemlock)
Center Road	Swan Creek Road to Tittabawassee Road
Chapin Road	Townline to Grabowski
Chapin Road	South County Line to M-57
Curtis Road	Sheridan to Bell
Dixie Highway	Hess Road to South County Line
Elm Street (Hemlock)	Gratiot Road (M-46) to Washington Street
Enterprise Drive	0.25 mile E. and 0.25 mile W. of Bay Road (M-84)
Fashion Square Blvd.	Shattuck Road to Loeffler Ln.
Fifth Street (Freeland)	Freeland Road N. 500 ft.
Fortune Boulevard	Tittabawassee to 1429' South
Freeland Road	Midland Road (M-47) to Garfield Road
Garfield Road	County line S. to Midland Road (M-47)
Gary Road	Lincoln to Sheridan (M-13)
Geddes Road	Orr Road to Graham Road
Geddes Road	Graham Road to Miller Road
Grabowski Road	Merrill to Chapin
Graham Road	Gratiot Road (M-46) to Geddes Road
Hack Road	Wolf Road to West Dead End
Hemlock Road	Gratiot Road (M-46) to Wickes Elevator
Hess Street	City Limits at Railroad Tracks E. to Towerline Road

Iowa Street	Dixie Highway to Broadway
Junction Road	Dixie Highway to Frankenmuth City Limits
Janes Road	Outer Drive to Towerline Road
Kochville Road	Michigan Road to Melbourne Road
Kochville Road	Bay to Davis
Loeffler Ln	Bay to Fashion Square Blvd.
Mapleridge Road	Carrollton Road to 6th Street Bridge
McCarty Road	800' W. of Bay Road (M-84) to Fashion Sq. Blvd.
Michigan, N. Rd.	City Limits to Shattuck Road
Michigan, N. Rd.	Tittabawassee to Pierce
Michigan, W. Rd.	City Limits N. to Center Road
Miller Road	Swan Creek to Gratiot Road (M-46)
Moorish Road	Birch Run to Rathbun
Morley Drive	0.25 mile N. of Holland Road (M-46)
W. Morley Drive	M-46 to Morley Drive
Nodular Drive	S. off E. Washington Road (M-81)
Old US 10 (Midland Rd)	Midland Road (M-47) to N. County Line
Orr Road	Gratiot to Frost
Orr Road	Geddes to the North 1 mile
Outer Drive	Hess Road 3300' North of M-81
Perkins Street	City Limits to 26th Street
Pierce Road	M-47 to Garfield
Pine Street (Hemlock)	Gratiot Road (M-46) to Doyle Road
Portsmouth Road	M-81 to Munger Road
Prospect Street	Dixie Highway to Williamson Road
Rathbun Road	Morseville to Moorish
Reserve Street	Tulane Street to Carrollton Road
River Road	Swan Creek Road to Gratiot (M-46)
Schomaker Road	Graham to West 700'
Schust Road	Barnard Road to 0.50 mi. W. of Bay Road (M-84)
Sharon Road	Village Limits of Oakley to Ditch Road
Shattuck Road	N. Center Road to Carrollton Road
Sheridan Road	Treanor Street to Busch Road
Stoker Road	Michigan to Carrollton
Sugar Street	Carrollton Road to Sugar Plant
Swan Creek Road	Center to Graham Road
Tittabawassee Road	M-47 to Westervelt Road
Townline Road	Chapin to Hemlock
Towerline Road	Hess to M-81
Trautner Drive	Bay to Davis
Tulane Street	Elm Street to Reserve Street
Tyler Street	Carrollton Road to Wayne Soap Company
Universal Drive	Bay Road to Fashion Square Blvd.
Venoy Road	Kochville South 800'
Walnut Street	Carrollton Road to Lincoln Street
Washington St. (Hem.)	Hemlock Road to Elm Street
Westbay Drive	Fortune Blvd to Bay Road
Westervelt Road	Carrollton Road to Kochville Road
Wicco Drive	300' N. of E. Washington Road (M-81)
Williamson Road	Prospect Street to Dixie Highway
Wolf Road	E. Washington Road (M-81) to Hack Road

Seconded by Commissioner Warner.

Ayes 5 Nays 0

Managing Director Wendling discussed the weight restrictions authorizing himself or an authorized representative to put on weight restrictions when necessary and recommended acceptance of the same.

Commissioner Mallette moved the adoption of the following resolution:

WHEREAS, and pursuant to the provisions of Act 321 of 1923 and its amendments being M.S.A. 9.2419, Section 719, weight restrictions may be established on roads in this Board's jurisdiction prior to March, 1996, to be effective the date and time as he determines frost conditions so warrant.

Seconded by Commissioner Warner.

Ayes 5 Nays 0

Managing Director Wendling requested moving the time of the February 23, 2010 Board Meeting to 4:30 p.m. for the Committee of the Whole and 5:00 p.m. for the Regular Meeting in order to present the awards to our 2010 Coloring Contest Winners.

A motion was made by Commissioner Mallette to move the time of the February 23, 2010 Board Meeting to 4:30 p.m. for the Committee of the Whole and 5:00 p.m. for the Regular Meeting in order to present the awards to our 2010 Coloring Contest Winners. Seconded by Commissioner Warner.

Ayes 5 Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments

Extended Public Comments – None.

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:52 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 23rd of February, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 4:30 p.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 5:00 p.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Maintenance Hare; Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Mallette.
Ayes 5 Nays 0

Commissioner Mallette moved to approve the minutes of the Regular Meeting of February 9, 2010. Seconded by Commissioner Warner.
Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PRESENTATION OF AWARDS FOR THE 2010 COLORING CONTEST

Commissioner Sangster welcomed the 2010 Coloring Contest winners, their families, teacher and Mark from Wirt Stone Docks. Presentation of awards followed.

The 2010 Coloring Contest winners were:

Pre-Kindergarten – Kindergarten

1st Place – Nathan Malone – New Lothrop Elementary School – Mrs. Hoffman’s class.
2nd Place – Carmen Gross – New Lothrop Elementary School – Ms. Britton’s class.

1st – 2nd Grade

1st Place – Eli Boertman – St. Paul Lutheran School – Mrs. Cole’s class.
2nd Place – Julia Bishop – Our Lady of Perpetual Help School – Mrs. Stasa’s class.

3rd – 5th Grade

1st Place – Lorissa Coronado – Plainfield Elementary School – Mrs. Totten’s class.
2nd Place – Haley Brefka – Sherwood Elementary School – Mrs. Schlaud’s class.

Honorable Mention (Random Selection)

Olivia Moore – New Lothrop Elementary School – Mrs. Janson’s class.

Commissioner Sangster thanked the students and teachers for participating. He thanked Wirt Stone Dock and Choice Office Supplies for sponsoring the coloring contest and providing the gift certificates for the winning classrooms to use for purchasing school supplies. He also thanked the contest judges: Rebecca Trylch – TV 12; Andrea Fisher – Prancing & Ewend; and Johnny Burke – Oldies 96 - WHNN.

PUBLIC COMMENTS:**UNFINISHED BUSINESS:****NEW BUSINESS:**

After much discussion on the Saginaw Valley Rail Trail’s proposed Stroebel Road portion, Commission Hare made a motion to allow the Saginaw County Parks Department permission to place the rail trail either next to the road or set back to the right-of-way with future work or maintenance cost to be the responsibility of the Saginaw County Parks Department. Seconded by Commissioner Warner.

Ayes 4 (Sangster, Warner, Crannell, Hare) Nays 1 (*Malette)

*Commissioner Malette stated he has no problem with the rail trail set back to the right-of-way but he does have a problem with it next to the road because of pedestrian safety issues.

Managing Director Wendling discussed the Michigan Safety Conference, April 20-21, 2010 in Lansing and recommended sending the Safety Officer.

Commissioner Malette made a motion to send the Safety Officer to the Michigan Safety Conference, April 20-21, 2010 in Lansing. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Managing Director Wendling discussed the Annual CRAM Conference, March 9-11, 2010 in Lansing and recommend sending 2 employees along with any Commissioner interested in attending.

Commissioner Warner made a motion to send 2 employees along with any Commissioners interested in attending to the Annual CRAM Conference, March 9-11, 2010 in Lansing. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Managing Director Wendling discussed 2010 Michigan Bridge Conference, March 24, 2010 in Big Rapids and recommended sending one employee.

Commissioner Malette made a motion to send one employee to the Michigan Bridge Conference, March 24, 2010 in Big Rapids. Seconded by Commissioner Warner.

Ayes 5 Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Managing Director Wendling.

Commissioners' Comments – Commissioner Mallette commented on the Coloring Contest and how great it was to see the kids here to receive their awards. Commissioner Mallette stated, “It is a dirty, rotten shame that the media was not present to report the positive.”

The Board once again thanked Mark from Wirt Stone Dock for helping to sponsor the 2010 Coloring Contest and providing the gift certificates for the teachers to purchase school supplies for their classrooms.

Extended Public Comments – None.

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:52 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Monday, the 8th of March, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse; Director of Finance & Benefits Lightfoot and Board Secretary Brieske. Director of Maintenance Hare was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Mallette moved to approve the minutes of the Regular Meeting of February 23, 2010. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS: Barrie Barber of The Saginaw News was present with no comments.

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the process of the Road Commission accepting credit cards as a form of payment.

Commissioner Hare moved to adopt the following resolution:

WHEREAS, the Board of County Road Commissioners of Saginaw County desires to accept payment for assessments and fees by financial transaction device, i.e. by electronic funds transfer card, credit card, or debit card; and,

WHEREAS, Public Act 280 of 1995 allows a local unit of government to do so upon adoption by its governing body of a resolution authorizing the acceptance of such payments.

NOW THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Saginaw County hereby authorizes the acceptance of payments by the Saginaw County Road Commission by financial transaction devices.

BE IT FURTHER RESOLVED that the treasurer of the Road Commission and its Managing Director shall be jointly responsible for determining the types of financial transaction devices that will be accepted by the Road Commission and developing a standard operating procedure for implementation of this Resolution by the Road Commission.

BE IT FURTHER RESOLVED that, at this time, there are no assessments or fees for which payments by financial transaction devices will not be accepted.

Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed the 2010 Annual Finance and Human Resource Seminar, May 18-20, 2010 in Marquette, Michigan and recommended sending one employee.

Commissioner Mallette moved to approve sending one employee to the 2010 Annual Finance and Human Resource Seminar, May 18-20, 2010 in Marquette, Michigan. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed a parade permit for Hemlock Public Schools for a walk/run in Richland Township.

Commissioner Mallette moved to approve the parade permit for Hemlock Public School for a walk/run in Richland Township. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Director of Engineering Whiteherse discussed the Fergus Road Bridge repair contract and explained that bids are being accepted until Friday, 3-12-10. Mr. Whiteherse requested that the Board grant Managing Director Wendling the authorization to award the bid to the lowest and best bidder so as not to hold up repair work on this bridge.

Commissioner Warner moved to grant Managing Director Wendling the authorization to award the bid for the Fergus Road Bridge to the lowest and best bidder so as not to hold up repair work on this bridge. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed Brockway Road between Wieneke Road and Center Road in Saginaw Township and recommended signing of the cover sheet for said project.

Commissioner Mallette moved to sign the cover sheet for the Brockway Road between Wieneke Road and Center Road in Saginaw Township. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Director of Engineering Whiteherse discussed Shattuck Road between Michigan Road and Carrollton Road in Carrollton Township and recommended signing of the cover sheet for said project.

Commissioner Mallette moved to sign the cover sheet for the Shattuck Road between Michigan Road and Carrollton Road in Carrollton Township. Seconded by Commissioner

Warner.
Ayes 5 Nays 0

Director of Engineering Whiteherse discussed Freeland Road over the Tittabawassee River in Tittabawassee Township and recommended signing of the cover sheet for said project.

Commissioner Mallette moved to sign the cover sheet for the Freeland Road over the Tittabawassee River in Tittabawassee Township. Seconded by Commissioner Warner.
Ayes 5 Nays 0

Director of Engineering Whiteherse discussed Frost Road at Orr Road in Richland Township and recommended signing of the cover sheet for said project.

Commissioner Mallette moved to sign the cover sheet for the Frost Road at Orr Road in Richland Township. Seconded by Commissioner Warner.
Ayes 5 Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments

Extended Public Comments – None.

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:15 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Monday, the 23rd of March, 2010

Present Commissioners: **Sangster, Warner, Crannell & Hare.**
 Mallette Absent.

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:40 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse; Director of Maintenance Hare, Director of Finance & Benefits Lightfoot and Board Secretary Brieske. Commissioner Mallette was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda with additions. Seconded by Commissioner Warner.

Ayes 4 Nays 0

Commissioner Warner moved to approve the minutes of the Regular Meeting of March 8, 2010. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 4 (Sangster, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the Commissioners' Seminar, April 11 – 13, 2010 in Traverse City and recommended sending any Commissioners interested in attending.

Commissioner Warner moved to send and Commissioners interested in attending the Commissioners' Seminar, April 11-13, 2010 in Traverse City. Seconded by Commissioner Hare.

Ayes 4 (Sangster, Warner, Crannell, Hare) Nays 0

Manager Director Wendling discussed the Saginaw County Township Officer's Association

Annual Meeting, April 14, 2010 at James Township Hall and recommended sending any management employees along with any Commissioners interested in attending.

Commissioner Warner moved to send any management employees along with any Commissioners interested in attending the Saginaw County Township Officer's Association Annual Meeting, April 14, 2010 at the James Township Hall. Seconded by Commissioner Hare.

Ayes 4 (Sangster, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed the Parade Permit for St. Mark's Episcopal Church on June 12, 2010 in Bridgeport Township and recommended approval of said permit.

Commissioner Hare moved to approve the Parade Permit for St. Mark's Episcopal Church on June 12, 2010 in Bridgeport Township. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Director of Engineering Whiteherse discussed the Certification Maps and recommended approval and signature of the cover sheet for submittal to the State of Michigan for approval.

Commissioner Crannell moved to approve and sign the cover sheet for the Certification Maps in order to submit to the State of Michigan for approval. Seconded by Commissioner Warner.

Ayes 4 Nays 0

Director of Maintenance Hare discussed the Annual Bids for Proposal #17 – Bituminous Patching Materials (Cold Patch), Proposal # 28 – Pavement Markings, Cold Applied, and Proposal #35 – Thermoplastic Rumble Strips and recommended awarding said bids to the lowest and best bidder for each category.

Commissioner Warner moved to award the Annual Bids for Proposal #17 – Bituminous Patching Materials (Cold Patch), Proposal # 28 – Pavement Markings, Cold Applied, and Proposal #35 – Thermoplastic Rumble Strips to the lowest and best bidder for each category. Seconded by Commissioner Hare.

Ayes 4 (Sangster, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed the bid tabs for Design Services for Wayside Subdivision in Saginaw Township and recommended awarding the work to MLR Engineering, the lowest and best bid.

Commissioner Warner moved to award the Design Services for Wayside Subdivision in Saginaw Township to MLR Engineering, the lowest and best bid. Seconded by Commissioner Hare.

Ayes 4 (Sangster, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed a Resolution for support of acquisition of property at Shattuck Road and Carrollton Road in Carrollton Township and recommended approval of said resolution.

Commissioner Hare moved, upon recommendation of Director of Engineering Whiteherse, to support the acquisition of property from the Michigan Land Bank Fast Track Authority with the following resolution:

WHEREAS, a letter of interest has been prepared for:

The acquisition of property to reconfigure the intersection of Shattuck Road and Carrollton Road located in Carrollton Township, Saginaw County, Michigan.

WITNESSETH:

WHEREAS, the Saginaw County Road Commission has planned for the reconstruction of Shattuck Road between N. Michigan Ave. and Carrollton Road in Carrollton Township utilizing urban Federal Aid funds; and

WHEREAS, the Saginaw County Road Commission has caused survey and design to be completed for this portion of Shattuck Road; and

WHEREAS, the intersection of Shattuck Road and Carrollton Road is at a severe angle, which is both a safety and mobility concern; and

WHEREAS, the intersection can be reconfigured by deflecting Shattuck Road southerly, which would involve property outside of the existing right-of-way; and

WHEREAS, the property directly adjacent to the intersection is 3063 Carrollton Road, a currently undeveloped parcel (Tax ID No. 11-12-4-05-2213-700), which is owned by the Michigan Land Bank Fast Track Authority; and

WHEREAS, it would be in the best interest of the motoring public to reconfigure this intersection to reduce safety and mobility concerns;

NOW, THEREFORE, BE IT RESOLVED that the Saginaw County Road Commission fully supports the acquisition of property from the Michigan Land Bank Fast Track Authority for use in the reconstruction of Shattuck Road.

Supported by Commissioner Warner.

Ayes 4 Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:10 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Wednesday, the 14th of April, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse; Director of Maintenance Hare, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the Regular Meeting of March 23, 2010. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS: Joe Wasmiller – Townline Road, James Bell – Bell Equipment, Thomas McKnight – Blackmar Road.

Joe Wasmiller addressed the Board regarding Townline Road. Mr. Wasmiller farms land west of M-13 at Tom Cresswell Rd. and has had a problem with drainage. He has spoken with the Drain Office who insists he lower his dike so the water doesn't run over Townline Road. He is asking the Board to allow him to raise the gravel road 6", with himself bearing the cost of the work. After much discussion, Managing Director Wendling stated that he would contact Jim Koski & Matt Rappley from the Public Works Office and set up a meeting to discuss the options at this location.

Thomas McKnight addressed the Board regarding brush spraying on Blackmar Road. He stated that he has had problems with brush spraying every four years for the past 12 years. He stated that he settled out of court with The Daltons 12 years ago. Eight years ago he experienced problems with The Dalton's again, but due to family issues, did not pursue it.

Mr. McKnight has tried to make contact with Village Green, with whom the Road Commission had a Brush Spraying Contract with in 2009, in hopes to meet with them at his property to see the damage. Mr. McKnight is requesting any help possible from the Board, with making contact with Village Green.

Managing Director Wendling stated that he has made contact with Bob Walsh of Village Green who has agreed to meet with himself and Mr. McKnight in two weeks.

Mr. Wendling explained to Mr. McKnight that we do have an application process in place that would limit the spray on property. Mr. McKnight stated that he understands that. He explained that he knows that the Road Commission has nothing to do with this. His problem is with Village Green. He also thanked the Road Commission for the excellent work they do.

Mr. Wasmiller and Mr. McKnight then exited the Board Room.

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed Policy #1.13 – Purchase – Disposal of Equipment and recommended the revision of said policy to include different methods of disposal, as determined by the Road Commission in its sole discretion.

Commissioner Mallette moved to approve the revisions of Policy #1.13 - Purchase – Disposal of Equipment to include different methods of disposal, as determined by the Road Commission in its sole discretion. Seconded by Commissioner Warner.

After some discussion, Commissioner Mallette moved to amend the motion to include one correction – making the last sentence #5 (no wording change – just format). Seconded by Commissioner Warner.

Ayes 5 Nays 0

Managing Director Wendling discussed Policy #5.02 – Cellular Telephone Usage Policy and recommended the revision of said policy to clarify phone usage.

Commissioner Warner moved to approve the revisions of Policy #5.02 – Cellular Telephone Usage Policy to clarify phone usage. Seconded by Commissioner Mallette.

After some discussion, the motion was amended.

Commissioner Hare moved to approve the revisions of Policy #5.02 – Cellular Telephone Usage Policy, with the striking of the wording “monitoring of telephonic conversations”, which is located in the second paragraph of page 2. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Managing Director Wendling discussed Policy #6.04 – No Smoking Policy and recommended the revision of said policy to eliminate any designated indoor smoking areas.

Commissioner Mallette moved to approve the revisions to Policy #6.04 – No Smoking Policy to eliminate any designated indoor smoking areas. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Managing Director Wendling discussed the salt spreader bids and recommended the purchase of 7 spreaders from Bell Equipment, the lowest and best bid.

After much discussion, Commissioner Mallette moved to accept Managing Director Wendling's recommendation to purchase 7 salt spreaders from Bell Equipment, the lowest and best bid. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed the sewer camera bids and recommended the purchase from Jack Doheny Supplies, the lowest and best bid.

After some discussion, Commissioner Mallette moved to accept Managing Director Wendling's recommendation and purchase the sewer camera from Jack Doheny Supplies, the lowest and best bid. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed a training session on Sign Retroreflectivity put on by Michigan's Local Technical Assistance Program (LTAP). The training session is May 12, 2010 at Horizons Conference Center in Saginaw and Mr. Wendling recommends sending four employees.

Commissioner Hare moved to send four employees to the LTAP sponsored Sign Retroreflectivity Training Session, May 12, 2010 at Horizons Conference Center. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whitehorse discussed a Parade Permit for the Tri-City Cyclists for their "Tour de Frankenmuth" Bike Race, May 29, 2009 in Frankenmuth Township and recommended approval of said permit.

Commissioner Warner moved to approve the Parade Permit for the Tri-City Cyclists for their "Tour de Frankenmuth" Bike Race, May 29, 2009 in Frankenmuth Township. Seconded by Commissioner Mallette.

Ayes 5 Nays 0

Director of Engineering Whitehorse discussed a Parade Permit for Tittabawassee Township for the Freeland Walleye Festival 5 K Walk/Run, April 25, 2010 in Tittabawassee Township and recommended approval of said permit.

Commissioner Mallette moved to approve the Parade Permit for Tittabawassee Township for the Freeland Walleye Festival 5 K Walk/Run, April 25, 2010 in Tittabawassee Township. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Director of Engineering Whitehorse discussed the Parade Permit for Covenant Kids Foundation's Marathon Run Benefit in Thomas Township on April 17, 2010 and recommended approval of said permit.

Commissioner Warner moved to approve the Parade Permit for Covenant Kids Foundation's Marathon Run Benefit in Thomas Township on April 17, 2010. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Director of Engineering Whiteherse discussed the MDOT contract for Fort Road over the Cass River in Bridgeport Township.

Commissioner Hare moved, upon recommendation of Director of Engineering Whiteherse, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of April 14, 2010, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated March 4, 2010, attached hereto and made a part hereof:

PART A – STATE PARTICIPATION

The removal and replacement of the structure B01 of 73-06-27 (#9265), which carries Fort Road over the Cass River, Section 21, T11N, R5E, Bridgeport Township, Saginaw County, Michigan; the reconstruction of the approaches to the structure for approximately 147 feet westerly and 694 feet easterly of the structure; and all together with necessary related work.

PART B – NO STATE PARTICIPATION

Nameplate installation work for the structure B01 of 73-06-27 (#9265), which carries Fort Road over the Cass River; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT has been approved for financing in part with funds appropriated to the Local Bridge Fund pursuant to Section 10(5) of Act 51, Public Acts of 1951, as amended, for the state Local Bridge Program; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Maintenance Hare discussed the Annual Bids for Proposal #27 – Pavement Markings - Symbols, Proposal # 32 – Grass Seed, Proposal #33 – Fertilizer, and Proposal #34 – Hyrdo-Mulch and recommended awarding said bids to the lowest and best bidder for each category.

Mr. Hare received verbal notification that Michigan State Seed is withdrawing their bid for Proposal #33. Also, Mr. Hare is waiting on an MDOT certification letter that the materials bid for Proposal #34 meet the state specifications.

Commissioner Warner moved to award the Annual Bids for Proposal #27 – Pavement Markings - Symbols, Proposal # 32 – Grass Seed, Proposal #33 – Fertilizer, and Proposal #34 – Hyrdo-Mulch to the lowest and best bidder for each category. Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed the Blue Water Highway Council Quarterly Meeting hosted by Tuscola County Road Commission on April 22, 2010 in Vassar and recommended sending 4 management employees and any Commissioners interested in attending.

Commissioner Warner moved to send 4 management employees plus any Commissioners interested in attending the Blue Water Highway Council Quarterly Meeting hosted by Tuscola County Road Commission on April 22, 2010 in Vassar. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed an employee request to purchase service credit through Michigan Employees' Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission. This process requires the Chairperson's signature on their resolution. Mr. Wendling recommends the acceptance of this request.

Commissioner Warner moved to accept the request for the employee to purchase service credit through Michigan Employees' Retirement System (MERS). Seconded by Commissioner Crannell.

Ayes 5 Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 10:42 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 27th of April, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:45 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse; Director of Maintenance Hare, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Mallette.
Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the Regular Meeting of April 14, 2010. Seconded by Commissioner Warner.
Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS: Paul Furtaw – Bergmann Associates, Lansing.

Paul Furtaw, Bergmann Associates in Lansing introduced himself to the Board and stated that his company is interested in working with the Saginaw County Road Commission, hopefully with the projects being approved today, if not, in the future.

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed and recommended acceptance of the following resolution to move \$2,451,197 from the primary fund balance to the local fund balance.

Commissioner Warner moved to approve the following resolution:

**SAGINAW COUNTY ROAD COMMISSION
OPTIONAL TRANSFER OF FUND BALANCES
12-31-2009**

As of December 31, 2009, the Saginaw County Road Commission has the following breakdown of fund balances:

Primary	\$5,575,933.61
Local	\$395,216.68
County	\$3,107,003.02
TOTAL:	\$9,078,153.31

According to Act 51, there can be an optional transfer between Primary and Local. The amount transferred from Primary to Local cannot exceed 30% of the MTF-Primary Fund on the Act 51 report.

These lines are as follows:
Michigan Transportation Fund - **Primary**

Engineering	\$6,662
Snow Removal	
Urban Road	\$1,051,645
Allocation	\$7,112,650
TOTAL:	\$8,170,657
Limit	30%
Maximum Transfer Allowable	\$2,451,197

Recommendation of \$2,451,197 to be transferred from Primary Fund to Local Fund.

This would bring the new Fund Balances to:

Primary	\$3,124,736.61
Local	\$2,846,413.68
County	\$3,107,003.02
TOTAL:	\$9,078,153.31

Also recommendation to make an inter-fund transfer of \$1,000,000 from the County fund and splitting it evenly between both the Primary and Local Funds. (\$500,000 each)

This would bring the new Fund Balances to:

Primary	\$3,624,736.61
Local	\$3,346,413.68
County	\$2,107,003.02
TOTAL:	\$9,078,153.31

Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed the ACT-51 Document for submittal to the State and recommended acceptance of the same.

Commissioner Crannell moved to approve the ACT-51 Document for submittal to the State. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed the design contract for Frank Road from Frankenmuth City Limits to Roedel and recommended awarding the contract to Bergmann Associates, the lowest and best bid.

Commissioner Warner moved to award the design contract for Frank Road from Frankenmuth City Limits to Roedel to Bergmann Associates, the lowest and best bid. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed the design contract for Beyer Road from Bradley to King and recommended awarding the contract to Bergmann Associates, the lowest and best bid.

Commissioner Warner moved to award the design contract for Beyer Road from Bradley to King to Bergmann Associates, the lowest and best bid. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed the construction engineering for Fort Road over the Cass River and recommended awarding the contract to Spicer Group, the lowest and best bid.

Commissioner Hare moved to award the construction engineering for Fort Road over the Cass River to Spicer Group, the lowest and best bid. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed the construction engineering for Brockway Road from Wieneke to Center and recommended awarding the contract to Spicer Group, the lowest and best bid.

Commissioner Hare moved to award the construction engineering for Brockway Road from Wieneke to Center to Spicer Group, the lowest and best bid.

Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed the Public Utility Easement Agreements for the Albee Township Municipal Water Main and recommended approval of both.

Commissioner Warner moved to approve the Public Utility Easement Agreements for the Albee Township Municipal Water Main. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:12 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 11th of May, 2010 - *AMENDED*

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse; Director of Maintenance Hare, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda. Seconded by Commissioner Hare.
Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the Regular Meeting of April 27, 2010. Seconded by Commissioner Mallette.
Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

PRESENTATION: Heather Thomas of Gardner, Provenzano, Schauman & Thomas, PC, CPA presented the FY2009 Audit.

NEW BUSINESS:

Director of Finance & Benefits Lightfoot recommended acceptance of the FY2009 Audit.

Commissioner Hare, moved to approve the FY2009 Audit. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed the APWA Fleet Maintenance Seminar, May 25 – 27, 2010 at Shanty Creek and recommended sending the Fleet & Facilities Manager.

Commissioner Mallette moved to send the Fleet & Facilities Manager to the APWA Fleet Maintenance Seminar, May 25 – 27, 2010 at Shanty Creek. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed an “Option to Purchase Real Estate” agreement between Thomas Township and the Saginaw County Road Commission to purchase property along the Tittabawassee River, just north of Gratiot Road. Thomas Township is requesting a two year extension on the agreement to allow for time to resolve questions regarding dioxins and the problems that the issue creates for inquiring grants. Managing Director Wendling recommended that we approve this two year extension with a new termination date of 2013.

Commissioner Mallette moved to extend the “Option to Purchase Real Estate” agreement between Thomas Township and the Saginaw County Road Commission to purchase property along the Tittabawassee River, just north of Gratiot Road. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

* Managing Director Wendling discussed an employee request to purchase service credit through Michigan Employees’ Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission. This process requires the Chairperson’s signature on their resolution. Mr. Wendling recommends the acceptance of this request.

* Commissioner Warner moved to accept the request for the employee to purchase service credit through Michigan Employees’ Retirement System (MERS). Seconded by Commissioner Hare.

Ayes 5 Nays 0

Director of Maintenance Hare discussed the Spring Gravel Bids and recommending awarding them to Specification Stone Products, the lowest and best bid.

Commissioner Warner moved to award the Spring Gravel Bids to Specification Stone Products, the lowest and best bid. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Whitehorse; Managing Director Wendling.

Commissioners’ Comments:

Extended Public Comments:

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 9:55 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 25th of May, 2010

Present Commissioners: **Sangster, Warner & Crannell.**
 Hare – Absent.
 Malette – Excused for Medical Reasons.

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling; Director of Engineering Whiteherse; Director of Maintenance Hare, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Crannell.
Ayes 3 Nays 0

Commissioner Warner moved to approve the minutes of the Regular Meeting of May 11, 2010. Seconded by Commissioner Crannell.
Ayes 3 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.
Ayes 3 (Sangster, Warner, Crannell) Nays 0

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Director of Engineering Whiteherse discussed the list of bridges to be submitted for the Local Bridge Program (FY 2013) and recommended acceptance of the following resolution:

Commissioner Warner moved to accept the following bridge submittal list for consideration under the Local Bridge Program (FY 2013). These applications have been reviewed and we at the Saginaw County Road Commission are actively seeking participation in the replacement of the following structures:

1. Birch Run Road over Briggs Drain (Replacement)
2. Fergus Road over Shiawassee River (Replacement)
3. Schultz Road over the Whitmore Drain (Replacement)
4. Pruess Road over the McClellan Run Drain (Replacement)
5. Schroeder Road over the Big Potato Creek (Replacement)

Seconded by Commissioner Crannell.

Ayes 3 Nays 0

Director of Engineering Whiteherse discussed a parade permit for the Thunder in the Valley Games 10k Event on June 5, 2010 and recommended approval of said permit.

Commissioner Warner moved to approve the parade permit for the Thunder in the Valley Games 10k Event on June 5, 2010 in Kochville Township. Seconded by Commissioner Crannell.

Ayes 3 Nays 0

Director of Engineering Whiteherse discussed a parade permit for the Shields Men's Club Parade on June 19, 2010 in Thomas Township and recommended approval of said permit.

Commissioner Warner moved to approve the parade permit for the Shields Men's Club Parade on June 19, 2010 in Thomas Township. Seconded by Commissioner Crannell.

Ayes 3 Nays 0

Director of Engineering Whiteherse requested authorization for the Manager to sign on behalf of the Road Commission for the State Infrastructure Bank Loan for the Sharon Road Project.

Commissioner Warner moved to authorize Managing Director Wendling to sign the State Infrastructure Bank Loan for the Sharon Road Project on behalf of the Saginaw County Road Commission. Seconded by Commissioner Crannell.

Ayes 3 (Sangster, Warner, Crannell) Nays 0

Managing Director Wendling discussed the CRAM Campaign School for Local Road Millages Workshop in Lansing on June 11, 2010 and recommended sending one employee and any Commissioners interested in attending.

Commissioner Warner moved to send one employee plus any Commissioners to the CRAM Campaign School for Local Road Millages Workshop in Lansing on June 11, 2010. Seconded by Commissioner Crannell.

Ayes 3 (Sangster, Warner, Crannell) Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Whiteherse; Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:56 a.m.**

CHAIRPERSON

John D. Sangster

BOARD SECRETARY

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 8th of June, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Director of Engineering Whiteherse, Director of Finance & Benefits Lightfoot and Board Secretary Brieske. Managing Director Wendling and Director of Maintenance Scott Hare were absent.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Warner moved to approve the minutes of the Regular Meeting of May 25, 2010. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS: 2010 Summer Temps introduced themselves to the Board: Travis Borchard, Aaron Bosley, Calvin Bradley, Jacob Dunklee, Benjamin Ebenhoeh, Cassie Hare, Joseph Karas, Brandon Medina, Kyle Nixon, Mark Parson, Stephen Sanders, Alyssa Vollmer, Xzavier Williams. Commission Sangster welcomed the temps and thanked them for their hard work this summer.

Diana Meyers lives at the corner of Geddes and North Miller in Thomas Township. She is tired of cars damaging her property because they run the stop sign at this intersection. She is requesting that rumble strips be place to warn traffic of the stop sign.

Director of Engineering Whiteherse explained that traffic counts and a speed study were done at this location and according to the results of the study, no additional controls are warranted at this time. Mr. Whiteherse stated that a "Stop Ahead" warning sign or rumble strips could be placed but at this time, he recommends that no action be taken and that the intersection problem be evaluated further.

Commissioner Crannell recommended a "Stop Ahead" warning sign be placed at this intersection. Once that is done, the situation will be evaluated to see if it warrants putting out

rumble strips. That would be that last resort. Also Mr. Crannell suggested that Ms. Meyers contact the local law enforcement agency to ask them to patrol this location. The Board unanimously agreed with this suggestion.

8:45 A.M. – Diana Meyers left the Board Room.

UNFINISHED BUSINESS:

NEW BUSINESS:

Director of Engineering Whitehorse discussed the MCRCSIP Annual Membership Meeting, July 21 – 22, 2010 in Mt. Pleasant and recommended sending any Commissioner's who are interested in attending.

Commissioner Mallette moved not to send anyone to the MCRCSIP Annual Membership Meeting, July 21 – 22, 2010 in Mt. Pleasant. Seconded by Commissioner Warner.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whitehorse discussed an Amended MDOT Contract for the Beyer Road Project and recommended approval of said contract.

Commissioner Hare moved, upon recommendation of Director of Engineering Whitehorse, to approve the Amendment to Contract #07-7626 with the Michigan Department of Transportation and offered the following resolution:

WITNESSETH:

WHEREAS, the parties to the Amendment have heretofore, by a Contract dated November 7, 2007, hereinafter referred to as "CONTRACT 07-7626" provided for the construction and financing of that which is hereinafter referred to as "PROJECT" and is described as follows:

Reconstruction work along Beyer Road from Willard Road to Burt Road; including machine grading, base crushing and shaping, aggregate base, hot mix asphalt paving, aggregate shoulders, storm sewer, pavement marking, and slope restoration work; and all together with necessary related work.

WHEREAS, the DEPARTMENT and the RECIPIENT having appropriate authority desire to amend CONTRACT 07-7626 to provide for a waiver of the interest for a period of the loan; and

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Warner.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Engineering Whitehorse discussed the Sharon Road Project and recommended approval and signing of the cover sheet.

Commissioner Warner moved to approve and sign the cover sheet for the Sharon Road Project. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Director of Engineering Whitehorse discussed the North Thomas Road Project and recommended awarding the Design Contract to Wilcox Professional Services, the lowest and best bid, contingent upon township approval.

Commissioner Mallette moved to award the North Thomas Road Project Design Contract to Wilcox Professional Services, the lowest and best bid, contingent upon township approval. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Engineering Whitehorse discussed the Schroeder Road Drainage Project and recommended awarding the Design Contract to MLR Engineering, the lowest and best bid.

Commissioner Hare moved to award the Schroeder Road Drainage Project Design Contract to MLR Engineering, the lowest and best bid. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Engineering Whitehorse discussed the Ferden Road Drainage Project and recommended awarding the Design Contract to Rowe Professional Services, the lowest and best bid.

Commissioner Warner moved to award the Ferden Road Drainage Project Design Contract to Rowe Professional Services, the lowest and best bid. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Engineering Whitehorse discussed the MDOT Contract for Brockway Road and recommended approval of the same.

Commissioner Hare moved, upon recommendation of Director of Engineering Whitehorse, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of June 8, 2010, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated April 7, 2010, attached hereto and made a part hereof:

PART A – STUL 73404; JOB #102267; STP 1073(021); RR 7157

Hot mix asphalt resurfacing and widening work along Brockway Road from Wieneke Road to Center Road; including base crushing and shaping, storm sewer, concrete curb and gutter, concrete sidewalk, earthwork, and sidewalk ramp work; and all together with necessary related work.

PART B – STH 73609; JOB #108649; STP 1073(020); RR 7141

Right-turn lane installation and left-turn lane extension work at the intersection of Center Road and Brockway Road; including base crushing and shaping, cold milling hot mix asphalt paving,

storm sewer, concrete curb and gutter, concrete sidewalk, sidewalk ramp; earthwork and traffic signal work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM
HAZARD ELIMINATION FUNDS

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Engineering Whiteherse discussed the MDOT Contract for Freeland Road over the Tittabawassee River and recommended approval of the same.

Commissioner Warner moved, upon recommendation of Director of Engineering Whiteherse, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of June 8, 2010, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated April 19, 2010, attached hereto and made a part hereof:

Rehabilitation work for the structure B01 of 73-26-20 (#9232), which carries Freeland Road over the Tittabawassee River, Sections 16 and 21, T13N, R3E, Tittabawassee Township, Saginaw County, Michigan; including partial bridge deck overlay, superstructure and substructure concrete patching, and deck joint replacement work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to State law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT has been approved for financing in part with funds appropriated to the Local Bridge Fund pursuant to Section 10(5) of Act 51, Public Acts of 1951, as amended, for the state Local Bridge Program; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:12 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 22nd of June, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Maintenance Hare, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Mallette moved to approve the minutes of the Regular Meeting of June 8, 2010. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling explained the FY 2010 Amended Budget and recommended acceptance of the same.

Commissioner Warner moved to accept the FY 2010 Amended Budget per the Manager's recommendation. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed the MERS Annual Meeting, September 15 – 17, 2010 in Kalamazoo and recommended sending 2 employees plus any Commissioners interested in attending.

Commissioner Mallette moved to send 2 employees plus any Commissioners interested in attending to the MERS Annual Meeting, September 15 – 17, 2010 in Kalamazoo. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed the MDOT – Professional Engineer Reimbursement of \$10,000 for retaining a Professional Engineer on staff for the time period of July 1, 2009 through June 30, 2010 in accordance with Section 12(2) of Act 51, as amended. The Manager recommended submitting the proper paperwork for this reimbursement.

Commissioner Mallette moved to submit the proper paperwork in order to receive the MDOT – Professional Engineer Reimbursement for the time period of July 1, 2009 through June 30, 2010. Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed the Blue Water Highway Council Quarterly Meeting, July 15, 2010 in Frankenmuth, in which the Saginaw County Road Commission is hosting, and recommended sending any Management Personnel plus any Commissioners interested in attending.

A motion as made by Commissioner Mallette to send 12 Management Personnel plus any Commissioners interested in attending the Blue Water Highway Council Quarterly Meeting, July 15, 2010 in Frankenmuth. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed Lakewood Estates No. 1, Swan Creek Township and recommended accepting it into the Saginaw County Road System for maintenance purposes.

Commissioner Warner moved to accept Lakewood Estates No. 1, Swan Creek Township into the Saginaw County Road System for maintenance purposes. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Managing Director Wendling discussed Lakewood Estates No. 2, Swan Creek Township and recommended accepting it into the Saginaw County Road System for maintenance purposes.

Commissioner Hare moved to accept Lakewood Estates No. 2, Swan Creek Township into the Saginaw County Road System for maintenance purposes. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Director of Engineering Whitehorse discussed a resolution for the Center Road Pedestrian Bridge Enhancement Project and recommended acceptance of said resolution.

Commissioner Warner moved to approve the resolution for the Center Road Pedestrian Bridge Enhancement Project. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Director of Engineering Whitehorse discussed a parade permit for the American Cancer Society's "Making Strides Against Breast Cancer" 3.5 mile fundraiser walk in Kichville

Township, October 19, 2010 and recommended acceptance of the same.

Commissioner Hare moved to approve the parade permit for the American Cancer Society's "Making Strides Against Breast Cancer" 3.5 mile fundraiser walk in Kochville Township, October 19, 2010. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Director of Engineering Whiteherse discussed a road closure permit for the Hemlock Athletic Association Fundraiser block party, Richland Township, July 10, 2010 and recommended acceptance of the same.

Commissioner Warner moved to approve the road closure permit for the Hemlock Athletic Association Fundraiser block party, Richland Township, July 10, 2010. Seconded by Commissioner Mallette.

Ayes 5 Nays 0

General Reports of Officers were given by:

Managing Director Wendling; Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Whiteherse.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:06 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 13th of July, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:15 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Maintenance Hare, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Mallette.
Ayes 5 Nays 0

Commissioner Mallette moved to approve the minutes of the Regular Meeting of June 22, 2010. Seconded by Commissioner Warner.
Ayes 5 Nays 0

Commissioner Mallette moved to approve the amended minutes from the May 11, 2010 Board Meeting. Seconded by Commissioner Warner.
Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the Annual MERS Seminar and recommended naming Julie Lightfoot as the Officer Delegate and John Sangster as the Officer Alternate.

Commissioner Warner moved to name Julie Lightfoot as the Officer Delegate and John Sangster as the Officer Alternate for the Annual MERS Seminar. Seconded by Commissioner Crannell.
Ayes 5 Nays 0

Managing Director Wendling discussed the Northern Michigan Association of Road Commissions Annual Meeting, September 8-10, 2010 at Shanty Creek and recommended sending any Commissioners interested in attending.

Commissioner Mallette moved to send any Commissioners interested in attending the Northern Michigan Association of Road Commissions Annual Meeting, September 8-10, 2010 at Shanty Creek. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whitehorse discussed the plans and the title sheet for the Center Road Non-Motorized Bridge and recommended approval of said plans.

Commissioner Warner moved to approve the plans and cover sheet for the Center Road Non-Motorized Bridge. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Director of Engineering Whitehorse discussed the MDOT General Loan Contract for the Sharon Road Bank Stabilization and recommended approval of said Loan.

Commissioner Hare moved, upon recommendation of Director of Engineering Whitehorse, to approve the MDOT contract and offered the following resolution:

THIS GENERAL LOAN CONTRACT, is made and entered into this date of July 13, 2010, by and between the Michigan Department of Transportation, of 425 West Ottawa Street, P.O. Box 30050, Lansing, Michigan 48909, hereinafter referred to as "DEPARTMENT"; and the Saginaw County Road Commission, of 3020 Sheridan Avenue, Saginaw, Michigan 48601, hereinafter referred to as the "RECIPIENT".

WITNESSETH:

WHEREAS, The Purpose of this CONTRACT is to assist the RECIPIENT in financing transportation infrastructure improvements through the Sharon Road Bank Stabilization project, hereinafter referred to as the "PROJECT," as more specifically identified in the RECIPIENT's loan application, dated March 20, 2010. Such assistance will be provided by the DEPARTMENT in the form of a State Infrastructure Bank (SIB) loan, pursuant to Section 350 of the National Highway System Designation Act of 1995. Funds will be used for pre-approved purposes only. The DEPARTMENT has the discretion and the authority to recall, freeze, or limit disbursement of any funds or a portion thereof if the purpose or manner of expenditure by the RECIPIENT is inconsistent with this CONTRACT and/or federal or state laws, rules, or policies.

WHEREAS, the RECIPIENT will complete the PROJECT by December 31, 2010. This CONTRACT will be in effect from the date of award through December 31, 2015.

WHEREAS, the DEPARTMENT will loan the RECIPIENT One Million Two Hundred Twenty Eight Thousand One Hundred Eighty One Dollars (\$1,228,181.00). The parties acknowledge that such loan amount consists of SIB monies that have been appropriated by the Congress of the United States or by the state legislature for DEPARTMENT administration to qualifying sponsors for qualifying projects and that such funds are subject to applicable federal and state laws, rules, and policies.

WHEREAS, periodic disbursements of the loan funds by the DEPARTMENT to the RECIPIENT will be for the PROJECT costs set forth in the Project's Authorized Budget and will be made from time to time in the manner and method prescribed by the DEPARTMENT.

WHEREAS, this CONTRACT is subject to the RECIPIENT's repayment in the manner set forth by the DEPARTMENT.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

General Reports of Officers were given by:

Managing Director Wendling; Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Whiteherse.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 9:47 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 27th of July, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:15 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling, Director of Maintenance Hare and Board Secretary Brieske. Director of Engineering Whiteherse and Director of Finance & Benefits Lightfoot were absent.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Mallette moved to approve the minutes of the Regular Meeting of July 13, 2010. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed an employee request to purchase service credit through Michigan Employees' Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission. This process requires the Chairperson's signature on their resolution. Mr. Wendling recommends the acceptance of this request.

Commissioner Hare moved to accept the request for the employee to purchase service credit through Michigan Employees' Retirement System (MERS). Seconded by Commissioner Warner.

Ayes 5 Nays 0

Managing Director Wendling discussed the MDOT Contract for Shattuck Road from Michigan Road to Carrollton Road in Carrollton Township and recommended approval of the same.

Commissioner Mallette moved, upon recommendation of Managing Director Wendling, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of July 27, 2010, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated June 29, 2010, attached hereto and made a part hereof:

Reconstruction work along Shattuck Road from Michigan Road to Carrollton Road; including hot mix asphalt paving, concrete curb and gutter, concrete sidewalk, sidewalk ramps, and storm sewer work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Warner.
Ayes (Mallette, Warner, Crannell, Hare) Nays 0.

Managing Director Wendling discussed the MDOT Contract for Sharon Road – 1100 feet south of Peet Road and 2400 feet north of Niver Road, Chesaning Township and recommended approval of the same.

Commissioner Warner moved, upon recommendation of Managing Director Wendling, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of July 27, 2010, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated June 29, 2010, attached hereto and made a part hereof:

Slope reinforcement and restoration, steel sheet piling, hot mix asphalt paving, and guardrail work along Sharon Road approximately 1,100 feet south of Peet Road and along Sharon Road approximately 2,400 feet north of Niver Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the PROJECT will be performed as an advance construction project; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SRUFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Managing Director Wendling discussed the MDOT Contract for the intersection of Frost Road at Orr Road in Thomas Township & Richland Township and recommended approval of the same.

Commissioner Warner moved, upon recommendation of Managing Director Wendling, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of July 27, 2010, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated June 28, 2010, attached hereto and made a part hereof:

Vertical curve modification and right-turn lane work at the intersection of Frost Road and Orr Road; including pavement removal, earthwork, concrete curb and gutter, storm sewer, hot mix asphalt paving, and slope restoration work; and all together with necessary related work.

WITNESSETH:

WHEREAS, the PROJECT has been approved for financing in part with funds appropriated to the Transportation Economic Development Fund, hereinafter referred to as "TED FUNDS", pursuant to PA 234 of the Public Acts of 1987, MCL 247.660; and

WHEREAS, the PROJECT, or portions of the PROJECT, as described by this contract qualifies for funding pursuant to PA 231, Section 11(3)(a); Public Act of 1987 and categorized as:

A FUNDED PROJECT

WHEREAS, the referenced "FHWA" in Part I and Part II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, The PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal Program(s) or funding:

HIGH RISK RURAL ROADS

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Managing Director Wendling discussed a Resolution of Support for a TEDF Category "A" Grant for the Suniva Project on Graham Road, North of M-46 in Thomas Township and recommended acceptance of said resolution.

Commissioner Hare moved to approved the Resolution of Support for a TEDF Category “A” Grant for the Suniva Project on Graham Road, North of M-46 in Thomas Township. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Managing Director Wendling discussed a parade permit for Marion Township Fire Department for July 31, 2010 and recommended acceptance of said permit.

Commissioner Mallette moved to approve the parade permit for Marion Township Fire Department for July 31, 2010. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Managing Director Wendling discussed the MDOT Contract for the Center Road non-motorized pathway and recommended acceptance of the same.

Commissioner Hare moved, upon recommendation of Managing Director Wendling, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of July 27, 2010, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as “DEPARTMENT”; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the “REQUESTING PARTY”; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the “PROJECT” and estimated in detail on EXHIBIT “I”, dated June 30, 2010, attached hereto and made a part hereof:

PART A – FEDERAL PARTICIPATION

Non-motorized pathway work along Center Road from Stroebel Road northerly to approximately 1,800 feet south of West Michigan Avenue; including a pedestrian bridge over the Tittabawassee River; and all together necessary related work.

PART B – NO FEDERAL PARTICIPATION

Nameplate installation work for a pedestrian bridge over the Tittabawassee River; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, it has been determined that the PROJECT qualifies for such funding by virtue of its direct relationship with the intermodal transportation system; and

WHEREAS, the reference “FHWA” in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

TRANSPORTATION ENHANCEMENT ACTIVITIES
SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

General Reports of Officers were given by:

Managing Director Wendling & Director of Maintenance Hare.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:57 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 10th of August, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Attorney Mike Kluck was also present.

8:45 a.m. Attorney Mike Kluck left the Board Room.

TIME: 8:45 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Maintenance Hare, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Commissioner Warner moved to approve the minutes of the Regular Meeting of July 27, 2010. Seconded by Commissioner Mallette.

Ayes 5 Nays 0

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the CRASIF Annual meeting which is held in conjunction with the Northern Michigan Association of Road Commissions Annual Conference, September 8, 2010 at Shanty Creek. Both Commissioner Mallette and Commissioner Warner are registered to attend the Northern/CRASIF Conference and we need to name a voting delegate and alternate voting delegate for the CRASIF Annual Meeting.

Commissioner Warner moved to name Commissioner Mallette as the voting delegate and

Commissioner Warner as the Alternate Voting Delegate for the CRASIF Annual Meeting, September 8, 2010 at Shanty Creek. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Director of Engineering Whiteherse discussed the MDOT Contract for the preliminary engineering activities for streetscaping work along Holland Road from 27th Street to Outer Drive and also along Outer Drive from Holland Road northerly approximately 2,000 feet in Buena Vista Township and recommended acceptance of the same.

Commissioner Hare moved, upon recommendation of Director of Engineering Whiteherse to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Modified Standard Agreement Provisions), is made and entered into this date of August 10, 2010, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the REQUESTING PARTY of preliminary engineering, consisting of the preparation of reports and studies, as well as the surveys and design, necessary for the construction of the following improvements in Saginaw County, Michigan, which preliminary engineering is hereinafter referred to as the "PROJECT":

The performance of preliminary engineering activities for streetscaping work along Holland Road (Highway M-46) from 27th Street to Outer Drive and along Outer Drive from Holland Road (Highway M-46) northerly approximately 2,000 feet; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s):

TRANSPORTATION COMMUNITY AND SYSTEM PRESERVATION

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Engineering Whiteherse discussed the plans for Wadsworth Road from North Gera Road to Block Road in Blumfield Township and recommended the signing of the cover sheet for said plans.

Commissioner Warner moved to approve the signing of the cover sheet for Wadsworth Road from North Gera Road to Block Road in Blumfield Township. Seconded by Commissioner Mallette.

Ayes 5 Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Whiteherse & Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:26 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 24th of August, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:50 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Maintenance Hare, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda additions. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Warner moved to approve the minutes of the Regular Meeting of August 10, 2010. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering discussed a Resolution of Support for the U.S. Bike Path Route 20 and recommended acceptance of the same.

Commissioner Mallette moved to approve the Resolution of Support for the United States Bike Path Route 20. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Managing Director Wendling discussed an employee request to purchase service credit through Michigan Employees' Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission. This process requires the Chairperson's signature on their resolution. Mr. Wendling recommends the acceptance of this request.

Commissioner Hare moved to accept the request for the employee to purchase service credit through Michigan Employees' Retirement System (MERS). Seconded by Commissioner Crannell.

Ayes 5 Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Whitehorse & Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 9:18 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 14th of September, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:50 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Maintenance Hare, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Hare.
Ayes 5 Nays 0

Commissioner Mallette moved to approve the minutes of the Regular Meeting of August 24, 2010. Seconded by Commissioner Warner.
Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS: Judy Lincoln, County Commission was present with no comments.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Wendling discussed the Association of County Road Superintendents of Michigan 36th Annual Seminar, September 29 – October 1, 2010 in Sault Ste Marie and recommended sending 3 employees.

Commissioner Warner moved to send 3 employees to the Association of County Road Superintendents of Michigan 36th Annual Seminar, September 29 – October 1, 2010 in Sault Ste Marie. Seconded by Commissioner Mallette.
Ayes 4 (Sangster, Mallette, Warner, Crannell) Nays 1 (Hare)

Managing Director Wendling discussed the Communications in Crisis 2010 Public Relations Workshop sponsored by CRAM, September 24, 2010 in Mason and recommended sending one employee and one Commissioner.

Commissioner Mallette moved to send one employee and one Commissioner to the Communications in Crisis 2010 Public Relations Workshop sponsored by CRAM, September 24, 2010 in Mason. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed a parade permit for Carrollton High School for October 1, 2010 in Carrollton Township and recommended acceptance of the same.

Commissioner Mallette moved to approve the parade permit for Carrollton High School for October 1, 2010 in Carrollton Township. Seconded by Commissioner Warner.

Director of Engineering Whiteherse discussed the Wayside Subdivision in Saginaw Township and recommended awarding the contract to Lois Kay Contracting, the lowest and best bid, pending proper insurance and bonding.

Commissioner Warner moved to award the Wayside Subdivision contract to Lois Kay Contracting, the lowest and best bid, pending proper insurance and bonding. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed a MDOT Contract for Preliminary Engineering Activities for the resurfacing work along State Street from River Road to Miller Road in Thomas Township and recommended acceptance of the same.

Commissioner Hare moved, upon recommendation of Director of Engineering Whiteherse, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Modified Standard Agreement Provisions), is made and entered into this date of September 14, 2010, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the REQUESTING PARTY of preliminary engineering, consisting of the preparation of report and studies, as well as the surveys and design, necessary for the construction of the following improvements in Saginaw County, Michigan, which preliminary engineering is hereinafter referred to as the "PROJECT":

The performance of preliminary engineering activities for the resurfacing work along State Street from River Road to Miller Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s):

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Engineering Whiteherse discussed a MDOT Contract for Preliminary Engineering Activities for the resurfacing work along McCarty Road from Hemmeter Road to Bay Road (Highway M-84) in Saginaw Township and recommended acceptance of the same.

Commissioner Hare moved, upon recommendation of Director of Engineering Whiteherse, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Modified Standard Agreement Provisions), is made and entered into this date of September 14, 2010, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the REQUESTING PARTY of preliminary engineering, consisting of the preparation of report and studies, as well as the surveys and design, necessary for the construction of the following improvements in Saginaw County, Michigan, which preliminary engineering is hereinafter referred to as the "PROJECT":

The performance of preliminary engineering activities for the resurfacing work along McCarty Road from Hemmeter Road to Bay Road (Highway M-84); and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s):

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Whiteherse & Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 9:07 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 28th of September, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Maintenance Hare, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda with additions. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Commissioner Mallette moved to approve the minutes of the Regular Meeting of September 14, 2010. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the condemnation settlement for the property at Orr & Frost and recommended payment of said amount per the recommendation of the case evaluator.

Commissioner Mallette moved to pay the condemnation settlement amount for the property at Orr & Frost per the recommendation of the case evaluator. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed the Blue Water Highway Council Quarterly Meeting,

October 14, 2010 in Lapeer and recommended sending 4 employees plus any Commissioners interested in attending.

Commissioner Mallette moved to send 4 employees plus any Commissioners interested in attending to the Blue Water Highway Council Quarterly Meeting, October 14, 2010 in Lapeer. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed a Parade Permit for Bridgeport-Spaulling High School's Homecoming Parade, October 8, 2010 in Bridgeport Township.

Commissioner Warner moved to approve the Parade Permits for Bridgeport-Spaulling High School's Homecoming Parade, October 8, 2010 in Bridgeport Township. Seconded by Commissioner Mallette.

Ayes 5 Nays 0

Director of Engineering Whiteherse discussed a Banner Permit for Bridgeport-Spaulling High School's Homecoming Banner crossing Dixie Highway in Bridgeport Township.

Commissioner Warner moved to approve the Banner Permits for Bridgeport-Spaulling High School's Homecoming Banner crossing Dixie Highway in Bridgeport Township. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Director of Engineering Whiteherse discussed a Road Closure Permit for Bridgeport-Spaulling High School's football games (multiple dates) in Bridgeport Township.

Commissioner Warner moved to approve the Road Closure Permit for Bridgeport-Spaulling High School's football games (multiple dates) in Bridgeport Township. Seconded by Commissioner Mallette.

Ayes 5 Nays 0

Director of Engineering Whiteherse discussed a Parade Permit for Nouvel Catholic Central High School's Homecoming Parade, October 15, 2010 in Saginaw Township.

Commissioner Hare moved to approve the Parade Permits for Nouvel Catholic Central High School's Homecoming Parade, October 15, 2010 in Saginaw Township. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Director of Engineering Whiteherse discussed a Parade Permit for Swan Valley High School's Homecoming Parade, October 15, 2010 in Thomas Township.

Commissioner Hare moved to approve the Parade Permits for Swan Valley High School's Homecoming Parade, October 15, 2010 in Thomas Township. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Director of Maintenance Hare discussed an offer from Michigan Chloride Sales to extend their Dec. 10, 2008 bid for Proposal #25, Calcium Chloride Solutions for the 2011 dust and ice control season.

Commissioner Warner moved to accept the offer from Michigan Chloride Sales to extend their Dec. 10, 2008 bid for Proposal #25, Calcium Chloride Solutions for the 2011 dust and ice control season. Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Managing Director Wendling discussed two (2) employees individual requests to purchase service credit through Michigan Employees' Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission. This process requires the Chairperson's signature on their resolution. Mr. Wendling recommends the acceptance of this request.

Commissioner Mallette moved to accept the request for the Two (2) employees to purchase service credit time individually through Michigan Employees' Retirement System (MERS). Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Director of Engineering Whiteherse discussed a Parade Permit for Heritage High School's Homecoming Parade, October 1, 2010 in Saginaw Township.

Commissioner Hare moved to approve the Parade Permits for Heritage High School's Homecoming Parade, October 1, 2010 in Saginaw Township. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Whiteherse & Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 9:25 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 12th of October, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Maintenance Hare, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Hare.
Ayes 5 Nays 0

Commissioner Mallette moved to approve the minutes of the Regular Meeting of September 28, 2010. Seconded by Commissioner Warner.
Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Wendling discussed the Association of Southern Michigan Road Commissions Annual Conference, December 6-8, 2010 in Mt. Pleasant and recommended sending 2 staff members plus any Commissioners interested in attending.

Commissioner Mallette moved to send 2 staff members plus any Commissioners interested in attending to the Blue Association of Southern Michigan Road Commissions Annual Conference, December 6-10, 2010 in Mt. Pleasant. Seconded by Commissioner Warner.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Maintenance Hare discussed an offer from Village Green to extend their 2010 Spray Contract for Proposal #20 for the 2011 season.

Commissioner Warner moved to accept the offer from Village Green to extend their 2010 Spray Contract for Proposal #20 for the 2011 season. Seconded by Commissioner Hare. Ayes 4 (Sangster, Warner, Crannell, Hare) Nays 1 (Mallette)

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Whitehorse & Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 8:55 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 26th of October, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Dan Medina, the new Director of Maintenance (scheduled to start 12-1-10) was also present.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Maintenance Hare, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Mallette.
Ayes 5 Nays 0

Commissioner Mallette moved to approve the minutes of the Regular Meeting of October 12, 2010. Seconded by Commissioner Warner.
Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Managing Director Wendling discussed the Winter Driving Tips & Operations for Ice & Snow Removal and Vendor Trade Show, November 4, 2010 in Frankenmuth and recommended sending Scott Hare, the Safety Officer.

Commissioner Mallette moved to send Scott Hare, the Safety Officer, to the Winter Driving Tips & Operations for Ice & Snow Removal and Vendor Trade Show, November 4, 2010 in Frankenmuth. Seconded by Commissioner Crannell.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed the Frost Road Bridge over the Swan Creek and recommended awarding the Design Services Contract to Brechting Bridge, the lowest and best bid.

Commissioner Warner moved to award the Design Service Contract for Frost Road Bridge over the Swan Creek to Brechting Bridge, the lowest and best bid. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed the Merrill Road Bridge over the South Branch of the Bad River and recommended awarding the Design Services Contract to Rowe Incorporated, the lowest and best bid.

Commissioner Warner moved to award the Design Service Contract for Merrill Road Bridge over the South Branch of the Bad River to Rowe Incorporated, the lowest and best bid. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed State Street from Miller Road to River Road and recommended awarding the Design Services Contract to Spicer Group, the lowest and best bid, pending cost negotiations.

Commissioner Hare moved to award the Design Service Contract for State Street from Miller Road to River Road to Spicer Group, the lowest and best bid, pending cost negotiations. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed McCarty Road from Hemmeter Road to Bay Road and recommended awarding the Design Services Contract to Wilcox Professional Services, the lowest and best bid, pending cost negotiations.

Commissioner Mallette moved to award the Design Service Contract for McCarty Road from Hemmeter Road to Bay Road to Wilcox Professional Services, the lowest and best bid, pending cost negotiations. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Maintenance Hare discussed an offer from Asphalt Concrete Services to extend their 2010 Regular Dry Pavement Marking Symbols for Proposal #27 for the 2011 season.

Commissioner Hare moved to accept the offer from Asphalt Concrete Services to extend their 2010 Regular Dry Pavement Marking Symbols for Proposal #27 for the 2011 season. Seconded by Commissioner Warner.

Ayes 4 (Sangster, Warner, Crannell, Hare) Nays 1 (Mallette)

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Maintenance Hare; Director of Engineering Whiteherse & Managing Director Wendling.

Director of Maintenance Hare thanked the Board and stated that he enjoyed serving in this capacity and looks forward to the challenges in his next position.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 9:13 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 9th of November, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Crannell.
Ayes 5 Nays 0

Commissioner Mallette moved to approve the minutes of the Regular Meeting of October 26, 2010. Seconded by Commissioner Warner.
Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Managing Director Wendling discussed the Resolution for Approving Apportionment of Operational Costs and the Acceptance and Filing of the Fiscal 2011 Budget of the Saginaw Area Storm Water Authority and recommended Acceptance of the same.

Commissioner Warner moved, upon recommendation of Managing Director Wendling, to approve apportionment of operational costs and accepting for file the fiscal 2011 budget of the Saginaw Area Storm Water Authority offered in the following resolution:

WHEREAS, Saginaw County Road Commission has previously joined the Saginaw Area Storm Water Authority, hereafter "Authority", and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority and

WHEREAS, two-thirds (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority and

WHEREAS, the Authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Road Commission Board as follows:

1. The apportionment of the 2011 annual operational costs for the Authority is approved as presented.
2. The 2011 annual budget of the Authority is received and accepted as presented.

Supported by Commissioner Hare.

Ayes 5 Nays 0

Commissioner Mallette wanted it officially recorded in the minutes that he does not necessarily agree with this; he never has.

Director of Engineering Whitehorse discussed Fry Road from East to Sheridan and recommended awarding the Design Services Contract to Wade Trim.

Commissioner Warner moved to award the Design Service Contract for Fry Road from East to Sheridan to Wade Trim. The motion died due to lack of support.

Director of Engineering Whitehorse discussed Sloan Road and Seymour Road from Sheridan to Bell/Verne and recommended awarding the Design Services Contract to Spalding DeDecker, the lowest and best bid.

Commissioner Hare moved to award the Design Service Contract for Sloan Road and Seymour Road from Sheridan to Bell/Verne to Spalding DeDecker, the lowest and best bid. Seconded by Commissioner Warner.

Ayes 4 (Sangster, Warner, Crannell, Hare) Nays 1 (Mallette)

Director of Engineering Whitehorse discussed Nichols Road from Willard to Birch Run and recommended awarding the Design Services Contract to Spalding DeDecker, the lowest and best bid.

Commissioner Warner moved to award the Design Service Contract for Nichols Road from Willard to Birch Run to Spalding DeDecker, the lowest and best bid. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whitehorse discussed Marion Road from Meridian to Fenmore and recommended awarding the Design Services Contract to Spalding DeDecker, the lowest and best bid.

Commissioner Hare moved to award the Design Service Contract for Marion Road from

Meridian to Fenmore to Spalding DeDecker, the lowest and best bid, pending cost negotiations. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Chairman Sangster came back to the Fry Road from East to Sheridan Project and Director of Engineering Whiteherse's recommendation to award the Design Services Contract to Wade Trim.

Commissioner Hare moved to award the Design Service Contract for Fry Road from East to Sheridan to Wade Trim. Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse & Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 9:23 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 23rd of November, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 9:02 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Finance & Benefits Lightfoot (Acting Board Secretary). Board Secretary Brieske was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda with additions. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Commissioner Mallette moved to approve the minutes of the Regular Meeting of November 9, 2010. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Managing Director Wendling discussed the bid for the printing of the County Road Maps and recommending awarding the contract to Bastian Bros., the lowest and best bid.

Commissioner Warner moved to award the printing of the County Road Maps and recommending awarding the contract to Bastian Bros., the lowest and best bid. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed the MDOT Contract for Wadsworth Road from

Gera to Block and recommended acceptance of the same.

Commissioner Hare moved, upon recommendation of Director of Engineering Whiteherse, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of November 23, 2010, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated October 13, 2010, attached hereto and made a part hereof:

Superelevation work along Wadsworth Road from Gera Road to Block Road; including hot mix asphalt paving, ditch enclosure, tree removal, and permanent sign improvement work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s):

HIGH RISK RURAL ROADS

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Chairperson, and Julie Lightfoot, Acting Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse & Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Warner moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:30 a.m.**

CHAIRPERSON

ACTING BOARD SECRETARY

John D. Sangster

Julie Lightfoot

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 14th of December, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:55 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling, Director of Engineering Whiteherse, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Hare.
Ayes 5 Nays 0

Commissioner Mallette moved to approve the minutes of the Regular Meeting of November 23, 2010. Seconded by Commissioner Warner.
Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Director of Engineering Whiteherse discussed to Construction Contract for Frank & Beyer Roads and recommended awarding the contract to Saginaw Asphalt, the lowest and best bid.

Commissioner Warner moved to award the Construction Contract for Frank & Beyer Roads to Saginaw Asphalt, the lowest and best bid. Seconded by Commissioner Mallette.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse & Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:22 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 28th of December, 2010

Present Commissioners: **Sangster, Mallette, Warner, Crannell & Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:55 a.m. The regular meeting was called to order: Chairperson Sangster presiding. All present as before: Managing Director Wendling, Director of Maintenance Medina; Director of Engineering Whiteherse, Director of Finance & Benefits Lightfoot and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Warner moved to approve the agenda. Seconded by Commissioner Hare.
Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the Regular Meeting of December 14, 2010. Seconded by Commissioner Crannell.
Ayes 5 Nays 0

Commissioner Warner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Managing Director Wendling discussed the FY2010 Amended Budget and recommended acceptance of the same.

Commissioner Warner moved to accept the FY2010 Amended Budget. Seconded by Commissioner Mallette.
Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

PUBLIC HEARING: 8:53 a.m. – Commissioner Warner moved to defer from the regular order of business to conduct the public hearing on the FY 2011 Budget.

Seconded by Commissioner Mallette.

Ayes 5 Nays 0

8:54 a.m. – With there being no public present, Commissioner Mallette moved to adjourn the public hearing and return to the regular order of business. Seconded by Commissioner Warner.

Ayes 5 Nays 0

Managing Director Wendling presented the 2011 Budget. Mr. Wendling answered questions regarding the budget and the attached synopsis on the budget.

Commissioner Mallette moved to approve the budget for 2011 fiscal year.

Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Commissioner Warner moved to approve the General Appropriations Act and the following resolution:

For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 621 of 1978, as amended, the following provisions are included:

1. Managing –Director is designated Chief Administrative Officer and Director of Finance and Benefits, is designated as Fiscal Officer.
2. The Chief Administrative Officer is authorized to transfer up to 25% of a line item amount approved in the General Appropriations Act to another line item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular Board Meeting.

Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Engineering Whiteherse discussed a traffic signal maintenance agreement with MDOT for the signal at M-46 (Gratiot Road) and Miller Road in Thomas Township and recommended acceptance of said agreement and resolution.

Commissioner Warner moved, upon the recommendation of Director of Engineering Whiteherse, to authorize John D. Sangster, Chairperson and Jennifer Brieske, Board Secretary, to sign a maintenance agreement with the Michigan Department of Transportation to share 50% of the installation and future maintenance costs for the traffic signal light at the intersection of M-46 (Gratiot Road) and Miller Road in Thomas Township.

Supported by Commissioner Mallette.

Ayes 5 Nays 0

Director of Maintenance Medina discussed the annual maintenance bids and recommended acceptance of the lowest and best bid.

Commissioner Warner moved to award the annual maintenance bids and recommend acceptance of the lowest and best bid. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Director of Maintenance Medina discussed the ride-on floor vacuum sweeper bids and recommended awarding it to Maintenance Kleaning Technologies, the lowest and best bid.

Commissioner Hare moved to award the ride-on floor vacuum sweeper and recommended awarding it to Maintenance Kleaning Technologies, the lowest and best bid. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

Commissioner Mallette moved to extend the Managers' contract with new language in place beginning 1-1-11 through 12-31-2013. Seconded by Commissioner Warner.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Lightfoot; Director of Engineering Whiteherse & Managing Director Wendling.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Warner. Motion Carried. **TIME: 9:42 a.m.**

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Organizational Meeting, Tuesday, the 28th of December, 2010

Present Commissioners: **Warner, Sangster, Mallette, Crannell & Hare.**

The Organizational Meeting was called to order by Commissioner Sangster at 9:50 a.m.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster named Managing Director Wendling as Temporary Chairperson.

Temporary Chairperson Wendling asked for nominations for permanent Chairperson of the Board for calendar year 2011.

Commissioner Crannell placed the name of Todd Hare as Chairperson of the Board for calendar year 2011. Commissioner Warner placed the name of Richard Mallette as Chairperson of the Board for calendar year 2011.

The Temporary Chairperson called for additional nominations three (3) times.

There being no additional names offered, Temporary Chairperson Wendling moved that roll call be taken in order to vote:

Todd Hare – 3 Votes (Sangster, Crannell, Hare)

Richard Mallette – 2 Votes (Warner, Mallette)

Temporary Chairperson Wendling moved that nominations be closed and Todd Hare be named Chairperson for 2011.

The gavel was returned to Commissioner Sangster from Temporary Chairperson Wendling.

Commissioner Sangster asked for nominations for Vice Chairperson of the Board for calendar year 2011.

Commissioner Hare placed the name of Richard Crannell as Vice Chairman of the Board for calendar year 2011. Commissioner Mallette placed the name of Richard Mallette as Vice Chairman for the Board for calendar year 2011. Commissioner Sangster placed the name of Wallace Warner as Vice Chairman of the Board for calendar year 2011.

Commissioner Sangster called for additional nominations three (3) times.

There being no additional names offered, Commissioner Sangster moved that roll call be taken in order to vote:

Richard Crannell - 2 Votes (Crannell, Hare)
Richard Mallette – 1 Vote (Mallette)
Wallace Warner – 2 Votes (Sangster, Warner)

There being a tie, Commissioner Sangster moved that roll call be taken in order to vote:

Richard Crannell – 2 Votes (Crannell, Hare)
Wallace Warner – 3 Votes (Sangster, Mallette, Warner)

Commissioner Sangster moved that nominations be closed and Wallace Warner be named Vice Chairperson for 2011.

The method of conduction of business be according to Roberts Rules of Order, as amended, for calendar year 2011.

Commissioner Mallette moved that during the calendar year 2011, the Board will meet on the Second and Fourth Tuesday of each month. The Board will meet at the Road Commission Administration Building, 3020 Sheridan Avenue, Saginaw, Michigan, at 8:00 a.m. as a Committee of the Whole for the review and audit of vouchers, and at 8:30 a.m. to conduct the regular meeting of the Board, unless otherwise agreed to by the Board (February 22, the meeting to take place with the Committee of the Whole meeting at 4:30 p.m. and the regular meeting beginning at 5:00 p.m., March 15th & March 29th); and such other times and dates as might be called by the Chairman as a special meeting. Seconded by Commissioner Warner.
Ayes 5 Nays 0

Commissioner Sangster moved the following appointments:

Brian Wendling, Managing Director, (Superintendent*)
Jennifer Brieske, Board Secretary

Managing Director Wendling discussed and recommended acceptance of the Organizational Chart for 2011.

Commissioner Hare moved to accept the Organizational Chart for 2011. Seconded by Commissioner Crannell.
Ayes 5 Nays 0

10:05 a.m. – Commissioner Hare moved to go into closed session to discuss the proposed union contract negotiations. Seconded by Commissioner Crannell.
Ayes 5 Nays 0

****SEE CLOSED SESSION MINUTES****

10:16 a.m. – Commissioner Warner moved to return to the regular order of business. Seconded by Commissioner Hare.
Ayes 5 Nays 0

Managing Director thanked the Board for his contract and stated that he appreciated the thought and effort put into it.

With no further business appearing, Commissioner Warner moved to adjourn the meeting.
Seconded by Commissioner Hare.
Ayes 5 Nays 0.

TIME: 10:18 a.m.

CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske