

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Organizational Meeting, Tuesday, the 7th of January, 2014

Present Commissioners: **Hare, Sangster, Mallette & Crannell.**
 Sholtz arrived at 8:05 a.m.

The Organizational Meeting was called to order by Commissioner Hare at 8:00 a.m.

The Pledge of Allegiance was recited in unison.

Commissioner Hare appointed Managing Director Borchard as Temporary Chairperson.

Temporary Chairperson Borchard asked for nominations for permanent Chairperson of the Board for calendar year 2014.

Commissioner Sangster placed the name of Todd Hare as Chairperson of the Board for calendar year 2014. Seconded by Commissioner Mallette.

The Temporary Chairperson called for additional nominations three (3) times.

There being no additional names offered, Temporary Chairperson Borchard moved that nominations be closed and Todd Hare be named Chairperson for 2014.

Ayes 4 (Hare, Sangster, Mallette, Crannell) Nays 0.

The gavel was returned to Commissioner Hare from Temporary Chairperson Borchard.

Commissioner Hare asked for nominations for Vice Chairperson of the Board for calendar year 2014.

Commissioner Mallette moved to place the name of John Sangster as Vice Chairman of the Board for calendar year 2014. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Mallette, Crannell) Nays 0.

Commissioner Hare called for additional nominations three (3) times.

There being no additional names offered, Commissioner Hare moved that nominations be closed and John Sangster be named Vice Chairperson for 2014.

Commissioner Sangster moved that method of conduction of business be according to Roberts Rules of Order, as amended, for calendar year 2014. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Mallette moved that during the calendar year 2014, the Board will meet on the Second and Fourth Tuesday of each month. The Board will meet at the Road Commission Administration Building, 3020 Sheridan Avenue, Saginaw, Michigan, at 8:00 a.m. as a Committee of the Whole for the review and audit of vouchers, and at 8:30 a.m. to conduct the regular meeting of the Board, unless otherwise agreed to by the Board (March 11 – 4:30 pm/5:00 pm and Wednesday, November 12); and such other times and dates as might be called by the Chairman as a special meeting. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Commissioner Crannell moved the following appointments:

Dennis Borchard, Managing Director, (Superintendent*)
Jennifer Brieske, Board Secretary

Seconded by Commissioner Sangster.

Ayes 5 Nays 0

BANK RESOLUTION

Commissioner Sangster moved that signature cards be signed by the Commission members, Manager and Director of Finance & Benefits, and that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED that First Merit Bank, a Michigan banking corporation of Saginaw, Michigan, (hereinafter referred to as the "Bank"), be hereby designated as a depository for the Board of County Road Commissioners' Accounts Payable, Payroll Accounts and Prescription Card Accounts and authorized to accept in accordance with its rules and regulations for the credit of the Board of County Road Commissioners' Payroll and Accounts Payable Accounts and/or for collection, any checks, drafts or other negotiable instruments when endorsed in the name of the Board of County Road Commissioners (Saginaw County Road Commission) Accounts Payable and/or Payroll Accounts, by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED, that the Manager for the Saginaw County Road Commission be authorized to open with the Bank such other accounts under such captions as may be required and deemed necessary by action of this Board; and

BE IT FURTHER RESOLVED, that any funds credited to such accounts with the Bank may be paid out or withdrawn upon checks drawn against these previously mentioned accounts when signed by either the Manager, or Director of Finance & Benefits; and any of the following: Todd M. Hare as Chairperson, Ronald L. Sholtz, as Chairperson; John D. Sangster as Chairperson, Richard H. Crannell as Chairperson, or Richard F. Mallette as Chairperson, whose signatures shall be duly certified to the Bank, and the Bank is hereby authorized to honor with payment thereto any checks so signed, without inquiry as to the circumstances of issue or the disposition of the proceeds thereof.

Supported by Commissioner Mallette.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

After some discussion, Commissioner Mallette moved to accept the 2013 carried-over Organizational Chart for 2014. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Commissioner Mallette moved the adoption of the following resolution:

WHEREAS, under the laws of the State of Michigan, specifically M.S.A. 9.2422, Sections 722(f) load restrictions are imposed on highways in the State of Michigan during the months of March, April and May of each year; and

WHEREAS, the authority having jurisdiction of the roads, in this case, the Board of County Road Commissioners of Saginaw County, Michigan, may suspend the restrictions on roads under their jurisdiction; and

WHEREAS, the Board of County Road Commissioners of Saginaw County, Michigan, is convinced that it is to the best interest of the community that restrictions be suspended on certain roads and portions of roads which are a part of the county road system, and under the jurisdiction of the Board of County Road Commissioners of Saginaw County, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that the following named roads within the limits indicated be classed "Frost free" or "all-season" roads and that normal loading be allowed during period of general restriction:

SEE ATTACHED LIST!

Supported by Commissioner Sangster.

Ayes 5 Nays 0

FROST FREE ROAD LIST

(LAST UPDATE 1-7-14)

Approved at 1-7-14 Organizational Board Meeting

Adams Street	Tittabawassee Road to Kochville
Bell Road	Rathbun to Curtis
Beyer Road	E. Washington Road (M-81), N. 1,000 ft.
Beyer Road	Burt to Village of Birch Run Limits
Beyer Road	Burt to Willard
Birch Run Road	Gera to Reese Rd
Blackmar Road	Moorish to Busch
Broadway Street	Iowa to Loren Hemerline yard
Burt Road	Dixie Highway to Beyer Road
Busch Road	Blackmar to Dixie
Busch Road	Sheridan to Bell
Carrollton Road	Saginaw City Limits to Westervelt Road
Cedar Street (Hemlock)	Gratiot Rd (M-46) to Saginaw Co. Gar. (Hemlock)
Center Road	Swan Creek Road to Tittabawassee Road
Chapin Road	Townline to Grabowski
Chapin Road	South County Line to M-57
Curtis Road	Sheridan to Bell
Dixie Highway	Hess Road to South County Line
Elm Street (Hemlock)	Gratiot Road (M-46) to Washington Street

Enterprise Drive	0.25 mile E. and 0.25 mile W. of Bay Road (M-84)
Fashion Square Blvd.	Shattuck Road to Loeffler Ln.
Fifth Street (Freeland)	Freeland Road N. 500 ft.
Fortune Boulevard	Tittabawassee to 1429' South
Freeland Road	Midland Road (M-47) to Garfield Road
Garfield Road	County line S. to Midland Road (M-47)
Gary Road	Lincoln to Sheridan (M-13)
Geddes Road	Orr Road to Graham Road
Geddes Road	Graham Road to Miller Road
Grabowski Road	Merrill to Chapin
Graham Road	Gratiot Road (M-46) to Geddes Road
Hack Road	Wolf Road to West Dead End
Hemlock Road	Gratiot Road (M-46) to Wickes Elevator
Hess Street	City Limits at Railroad Tracks E. to Towerline Road
Iowa Street	Dixie Highway to Broadway
Junction Road	Dixie Highway to Frankenmuth City Limits
Janes Road	Outer Drive to Towerline Road
Kochville Road	Michigan Road to Melbourne Road
Kochville Road	Bay to Davis
Kochville Road	Bay to 700 ft west
Loeffler Ln	Bay to Fashion Square Blvd.
Mapleridge Road	Carrollton Road to 6th Street Bridge
McCarty Road	800' W. of Bay Road (M-84) to Fashion Sq. Blvd.
Meridian Rd	Madison Rd to N. County Line Rd.
Michigan, N. Rd.	City Limits to Shattuck Road
Michigan, N. Rd.	Tittabawassee to Pierce
Michigan, W. Rd.	City Limits N. to Center Road
Miller Road	Swan Creek to Gratiot Road (M-46)
Moorish Road	Birch Run to Rathbun
Morley Drive	0.25 mile N. of Holland Road (M-46)
W. Morley Drive	M-46 to Morley Drive
Nodular Drive	S. off E. Washington Road (M-81)
Old US 10 (Midland Rd)	Midland Road (M-47) to N. County Line
Orr Road	Gratiot to Frost
Orr Road	Geddes to the North 1 mile
Outer Drive	Hess Road 3300' North of M-81
Perkins Street	City Limits to 26th Street
Pierce Road	M-47 to Garfield
Pine Street (Hemlock)	Gratiot Road (M-46) to Doyle Road
Portsmouth Road	M-81 to Munger Road
Prospect Street	Dixie Highway to Williamson Road
Rathbun Road	Morseville to Moorish
Reserve Street	Tulane Street to Carrollton Road
River Road	Swan Creek Road to Gratiot (M-46)
Schomaker Road	Graham to West 700'
Schust Road	Barnard Road to 0.50 mi. W. of Bay Road (M-84)
Sharon Road	Village Limits of Oakley to Ditch Road
Sharon Road	VL of Chesaning to 1,300 feet north
Shattuck Road	N. Center Road to Carrollton Road
Sheridan Road	Treanor Street to Busch Road
Stoker Road	Michigan to Carrollton
Sugar Street	Carrollton Road to Sugar Plant
Sunshine Ct.	Graham Rd. to the West
Swan Creek Road	Center to Graham Road
Temple Ct.	West of Bay Rd (M-84)
Tittabawassee Road	M-47 to Westervelt Road

Townline Road	Chapin to Hemlock
Towerline Road	Hess to M-81
Trautner Drive	Bay to Davis
Tulane Street	Elm Street to Reserve Street
Tyler Street	Carrollton Road to Wayne Soap Company
Universal Drive	Bay Road to Fashion Square Blvd.
Venoy Road	Kochville South 800'
Walnut Street	Carrollton Road to Lincoln Street
Washington St. (Hem.)	Hemlock Road to Elm Street
Westbay Drive	Fortune Blvd to Bay Road
Westervelt Road	Carrollton Road to Kochville Road
Wicco Drive	300' N. of E. Washington Road (M-81)
Williamson Road	Prospect Street to Dixie Highway
Wolf Road	E. Washington Road (M-81) to Hack Road

Resolution Authorizing Implementation of Weight Restrictions

Commissioner Sholtz moved the adoption of the following resolution:

WHEREAS, and pursuant to the provisions of Act 321 of 1923 and its amendments being M.S.A. 9.2419, Section 719, weight restrictions may be established on roads in this Board's jurisdiction prior to March, 1996, to be effective the date and time determined appropriate by the Managing Director or his authorized representative.

NOW, THEREFORE, BE IT RESOLVED, that the Managing Director or his authorized representative is hereby authorized to suspend and re-instate such restrictions during the time period covered by this Act at such date and time as he determines frost conditions so warrant.

Seconded by Commissioner Sangster.
Ayes 5 Nays 0.

Commissioner Mallette moved to approve the Accounts Payables & Payroll Vouchers.
Seconded by Commissioner Sangster.
Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski updated the Board on Engineering Projects.

With no further business appearing, Commissioner Mallette moved to adjourn the meeting.
Seconded by Commissioner Sangster.
Ayes 5 Nays 0.

TIME: 8:45 a.m.

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 28th of January, 2014

Present Commissioners: **Hare, Sangster, Crannell & Sholtz.**
Absent: **Malette.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Sangster arrived at 8:20 a.m. (from a Land Bank Meeting).

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske. Commissioner Malette was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with additions. Seconded by Commissioner Crannell.
Ayes 4 Nays 0.

Commissioner Sangster moved to approve the minutes of the regular meeting of December 19, 2013 and the Organizational Meeting of January 7, 2014. Seconded by Commissioner Crannell.
Ayes 4 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.
Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: Weighmaster Deputy Jim Hogue was present to answer and questions the Board may have and give an informational overview of his duties.

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Borchard discussed the Michigan Bridge Conference, March 18-19, 2014 in Bay City and recommended sending the Director of Engineering.

Commissioner Sangster moved to send the Director of Engineering to the Michigan Bridge Conference, March 18-19, 2014 in Bay City. Seconded by Commissioner Crannell. The motion was amended by Commission Sangster to send the Director of Engineering along with

any Commissioner interested in attending the Michigan Bridge Conference, March 18-19, 2014 in Bay City Michigan. Seconded by Commissioner Sholtz.

Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

Managing Director Borchard requested formal approval of the Gradall XL4100 Excavator Lease; naming Randy Emeott as the legal signer of said lease.

Commissioner Sangster moved to formally approve the Gradall XL4100 Excavator Lease and named Randy Emeott as the legal signer of said lease. Seconded by Commission Crannell.

Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski requested sending Joe Periard to the Level II Concrete Recertification Refresher & Exam, February 4-6, 2014 in Lansing.

Commissioner Sholtz moved to approve sending Joe Periard to the Level II Concrete Recertification Refresher & Exam, February 4-6, 2014 in Lansing. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski requested approval of the updated Frost-Free Road List. This update is to reflect Moorish Rd. from Birch Run to Blackmar. This stretch was Frost-Free through to Blackmar Rd., but it was inaccurately defined only to Rathbun Rd. in the list that was approved at the 1-7-14 Organizational Meeting.

FROST FREE ROAD LIST

(LAST UPDATE 1-10-14)

Approved at 1-28-14 Organizational Board Meeting

Adams Street	Tittabawassee Road to Kochville
Bell Road	Rathbun to Curtis
Beyer Road	E. Washington Road (M-81), N. 1,000 ft.
Beyer Road	Burt to Village of Birch Run Limits
Beyer Road	Burt to Willard
Birch Run Road	Gera to Reese Rd
Blackmar Road	Moorish to Busch
Broadway Street	Iowa to Loren Hemerline yard
Burt Road	Dixie Highway to Beyer Road
Busch Road	Blackmar to Dixie
Busch Road	Sheridan to Bell
Carrollton Road	Saginaw City Limits to Westervelt Road
Cedar Street (Hemlock)	Gratiot Rd (M-46) to Saginaw Co. Gar. (Hemlock)
Center Road	Swan Creek Road to Tittabawassee Road
Chapin Road	Townline to Grabowski
Chapin Road	South County Line to M-57
Curtis Road	Sheridan to Bell
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Enterprise Drive	0.25 mile E. and 0.25 mile W. of Bay Road (M-84)
Fashion Square Blvd.	Shattuck Road to Loeffler Ln.
Fifth Street (Freeland)	Freeland Road N. 500 ft.
Fortune Boulevard	Tittabawassee to 1429' South
Freeland Road	Midland Road (M-47) to Garfield Road
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Geddes Road	Orr Road to Graham Road
Geddes Road	Graham Road to Miller Road
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Meridian Rd	Madison Rd to N. County Line Rd.
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Morley Drive	0.25 mile N. of Holland Road (M-46)
W. Morley Drive	M-46 to Morley Drive
Nodular Drive	S. off E. Washington Road (M-81)
Old US 10 (Midland Rd)	Midland Road (M-47) to N. County Line
Orr Road	Gratiot to Frost
Orr Road	Geddes to the North 1 mile
Outer Drive	Hess Road 3300' North of M-81
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Stoker Road	Michigan to Carrollton
Sugar Street	Carrollton Road to Sugar Plant
Sunshine Ct.	Graham Rd. to the West
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Temple Ct.	West of Bay Rd (M-84)
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Townline Road	Chapin to Hemlock
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Universal Drive	Bay Road to Fashion Square Blvd.
Venoy Road	Kochville South 800'

Walnut Street	Carrollton Road to Lincoln Street
Washington St. (Hem.)	Hemlock Road to Elm Street
Westbay Drive	Fortune Blvd to Bay Road
Westervelt Road	Carrollton Road to Kochville Road
Wicco Drive	300' N. of E. Washington Road (M-81)
Williamson Road	Prospect Street to Dixie Highway
Wolf Road	E. Washington Road (M-81) to Hack Road

Commissioner Sangster moved to approve the updated Frost-Free Road List. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed a potential real estate opportunity in Section 27, Bridgeport Twp. After some discussion, Mr. Wisniewski will table this item and bring it back to the next meeting with more details and answers to the Commissioners' questions.

Director of Engineering Wisniewski discussed the Engineering Department and the need for assistance in Kim Lubberda's absence. Mr. Wisniewski reported that at this point, he will continue to look at our needs and see what will best suit the department.

Managing Director Borchard recommended sending two employees (Joe Wisniewski & Mike Girard) to the Road Millage Workshop sponsored by the CRAM Office, February 7, 2014 in Mt. Pleasant.

Commissioner Sangster moved to send two employees to the Road Millage Workshop sponsored by the CRAM Office, February 7, 2014 in Mt. Pleasant. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments: Commissioner Sangster congratulated Commissioner Crannell, the 2014 Blue Water Highway Council Chairperson.

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:24 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 11th of February, 2014

Present Commissioners: **Hare, Sangster, Mallette, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Also present were Dan Medina & Mike Girard.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Finance & Benefits Girard and Board Secretary Brieske. Director of Engineering Wisniewski was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda with additions. Seconded by Commissioner Sholtz.

Ayes 5 Nays 0.

Commissioner Sholtz moved to approve the minutes of the regular meeting of January 28, 2014.

Seconded by Commissioner Sangster. Ayes 5 Nays 0.

Commissioner Mallette moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS: Potential Real Estate Property in Section 27, Bridgeport Twp. – Held until next meeting when Director of Engineering Wisniewski is present.

NEW BUSINESS:

Managing Director Borchard discussed the 2014 CRAM Conference, March 4-6, 2014 in Lansing and recommended sending two employees (Dennis Borchard & Joe Wisniewski) plus any Commissioners interested in attending.

Commissioner Sangster moved to send two employees plus any Commissioners interested in attending the 2014 CRAM Conference, March 4-6, 2014 in Lansing. Seconded by Commissioner Mallette.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Managing Director Borchard discussed Policy 1.16 – Township Participation in Construction and Maintenance Work in regards to potentially changing the percentage that the Townships contribute towards each work type. After much discussion, it was decided to hold this topic of discussion until after the District Meetings with the Townships have taken place. This topic will be brought back for discussion at the March 11, 2014 meeting.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Managing Director Borchard discussed the 2014 Safety Conference, April 15-16, 2014 in Lansing and recommended sending two employees (Scott Hare & Matt Peek) to said conference.

Commissioner Mallette moved to send two employees to the 2014 Safety Conference, April 15-16, 2014 in Lansing. Seconded by Commissioner Sangster. Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:28 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 25th of February, 2014

Present Commissioners: **Hare, Sangster, Crannell & Sholtz.**
Absent: **Malette.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard and Board Secretary Brieske. Commissioner Malette was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda. Seconded by Commissioner Sangster.
Ayes 4 Nays 0.

Commissioner Sangster moved to approve the minutes of the regular meeting of February 11, 2014. Seconded by Commissioner Crannell.
Ayes 4 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.
Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: Jeff Wood & Andy Shaffer from Spicer Group and Adam Ball from SSI were present.

Adam Ball, SSI wanted to express his continued interest in the organization. He wanted to thank the Board for the work last year and would like the opportunity to continue.

Jeff Wood, Spicer group thanks the Board for the work that was provided last year. He looks forward to working together again this year.

UNFINISHED BUSINESS: Director of Engineering Wisniewski updated the Board on the Potential Real Estate Property in Section 27, Bridgeport Twp. The parcel is land locked. The adjoining property owner is interested in purchasing the property. Commissioner Sholtz suggested research be done to see if there is a value in the harvesting of the trees on this property. Mr. Wisniewski will do some research and get back to the Board on his findings.

NEW BUSINESS:

Director of Engineering Wisniewski discussed the 2014 As-Needed Survey Services Contract and recommended awarding it to Spicer Group and SSI, the most qualified bidders.

Commissioner Sangster moved to award the 2014 As-Needed Survey Services Contract and recommended awarding it to Spicer Group and SSI, the most qualified bidders. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed Depot Street in Tittabawassee Twp. The street was abandoned in 1988 however the right of way easement was left intact due to utilities present. The only utility currently left is the Tittabawassee Twp. watermain. Tittabawassee Twp. is requesting the abandonment of the easement for Depot Street. Mr. Wisniewski is requesting approval to begin the 30 day notice to hold a public hearing to abandon this right of way easement of Depot Street.

Commissioner Crannell moved to approve Director of Engineering Wisniewski's request to begin the 30 day notice to hold a public hearing to abandon this right of way easement of Depot Street. Seconded by Commissioner Sangster.

Ayes 4 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:14 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 11th of March, 2014

Present Commissioners: **Sangster & Mallette.**
Absent: **Hare, Crannell & Sholtz.**

TIME: 5:00 p.m. The regular meeting was called to order: Vice-Chairman Sangster presiding. Present were Commissioner Sangster, Commissioner Mallette, Managing Director Borchard, Director of Engineering Wisniewski and Board Secretary Brieske. Commissioners Hare, Crannell & Sholtz were absent.

The Pledge of Allegiance was recited in unison; led by Juan Zarraga, the 2nd Place Winner in the 3rd – 5th Grade Age Category for the SCRC 6th Annual Coloring Contest.

Due to a lack of a quorum, no decisions could legally be made. All items that were on the 3-11-14 Agenda will be deferred until the 3-25-14 Board Meeting.

PRESENTATION OF AWARDS FOR THE 2014 COLORING CONTEST:

Commissioner Sangster welcomed the 2014 Coloring Contest winners, their families and teachers. Presentation of awards followed.

The 2014 Coloring Contest winners were:

Pre-Kindergarten – Kindergarten

- 1st Place – Jacob Vaughn – Hemmeter Elementary School – Ms. Kern’s class.
- 2nd Place – Pierce Farnsworth – St. Lorenz Elementary School – Mrs. Findlay’s class.

1st – 2nd Grade

- 1st Place – Sydney Mose – St. Charles Elementary School – Mrs. Walker’s class.
- 2nd Place – Addie Seemann – Freeland Elementary School – Mrs. Lopez’s class.

3rd – 5th Grade

- 1st Place – Hayden Andres – New Lothrop Elementary School – Mrs. Janson’s class.
- 2nd Place – Juan Zarraga – List Elementary School – Mrs. Livingston’s class.

Commissioner Sangster thanked the students and teachers for participating. He thanked Wirt Stone Dock for sponsoring the coloring contest and providing the gift certificates for the winning classrooms to use for purchasing school supplies.

PUBLIC COMMENTS: Mark Schmidt of Wirt Stone Dock congratulated the children and thanked the teachers for participating in the contest. He also thanked the Road Commission for allowing Wirt to help sponsor the event.

Commissioner Mallette moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 5:12 p.m.**

VICE-CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 25th of March, 2014

Present Commissioners: **Hare, Sangster, Crannell & Sholtz.**
Absent: **Malette.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard and Board Secretary Brieske. Commissioner Malette was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with additions. Seconded by Commissioner Sangster.
Ayes 4 Nays 0.

Commissioner Sangster moved to approve the minutes of the regular meeting of February 25, 2014 & March 11, 2014. Seconded by Commissioner Crannell.
Ayes 4 Nays 0.

Commissioner Sholtz moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.
Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: Present were Saginaw County Employees: Randy Emeott, Elmer Shepherd, Scott Peters & Henry Wilson, Jr.; also present were Steve Warren from OHM Advisors, Terry Camp from TV12, TV25 cameraman.

Scott Peters addressed the Board regarding a list of cost saving options. He then distributed copies of the list to the Board Members and Managing Director Borchard.

Elmer Shepherd addressed the Board on behalf of the Union regarding cost savings while maintaining services to the people of Saginaw County.

Randy Emeott informed the Board that the Senior Mechanic, Mark Grove will be retiring after 27 years 7 months of service. He asked the Board to stop over and congratulate Mr. Grove.

Steve Warren of OHM Advisors stated he was here for Agenda Item #8.

UNFINISHED BUSINESS:

In regards to the discussion on updating of Policy 1.16 – Township Participation in Construction & Maintenance Works (Held from 2-11-14 Board Meeting) – Commissioner Sholtz moved to receive and file the information. Seconded by Commissioner Crannell.

Ayes 4 Nays 0.

NEW BUSINESS:

Managing Director Borchard discussed the Blue Water Highway Council Quarterly Meeting on April 24, 2014 in Lapeer County and recommended sending four staff plus any Commissioners interested in attending.

Commissioner Sangster moved to approve the sending of four staff plus any Commissioners interested in attending the Blue Water Highway Council Quarterly Meeting on April 24, 2014 in Lapeer County. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

Managing Director Borchard discussed the Forty-Sixth Road Commissioners Seminar, April 13-15, 2014 in Bay City and recommended sending any Commissioners interested in attending.

Commissioner Sangster moved to approve to send any Commissioners interested in attending the Forty-Sixth Road Commissioners Seminar in Bay City, April 13-15, 2014. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

Managing Director Borchard explained that an employee has requested to purchase generic service credit time through Michigan Employees Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission. This process required the Chairperson's signature on their resolution. Mr. Borchard recommends approval of this request.

Commissioner Sangster moved to approve the employees' requests for the purchase of generic service credit time through MERS. Seconded by Commissioner Crannell.

Ayes 4 Nays 0.

Director of Engineering Wisniewski discussed the changes to the urban boundary lines in Saginaw County.

Commissioner Sangster moved to approve the following resolution:

WHEREAS, the Saginaw County Road Commission did accept the **Urban Boundary Changes to the Certification Map**; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place the boundaries within the Saginaw County Road system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

NOW, THEREFORE, BE IT RESOLVED, that the **Urban Boundary Changes to the Certification Map** is accepted in the Saginaw County Road System.

Seconded by Commissioner Crannell.
Ayes 4 Nays 0.

Director of Engineering Wisniewski discussed the approval and signing (by the Chairman) of the signature cover page for the 2013 certification maps.

Commissioner Sholtz moved approve & sign the signature page for the 2013 certification maps. Seconded by Commissioner Crannell.
Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

Director of Engineering discussed the options of implementing reflectorized panels on stop sign posts. A Township has approached Mr. Wisniewski asking permission to upgrade their stop signs with additional reflectorized panels on the posts, solely at the cost of the Township. Mr. Wisniewski suggested the possibility of creating a policy that would lay out the cost responsibilities of such upgrades. Such policy should also have a maintenance agreement in place for each township that takes advantage of these upgrades. Mr. Wisniewski will do some more research and address the Board again once he has his research complete.

Director of Maintenance Medina discussed the Annual Maintenance Bids and recommended awarding said bids to the lowest and best bid in each category.

Commissioner Sangster moved to award the Annual Maintenance Bids to the lowest and best bid in each category. Seconded by Commissioner Sholtz.
Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the As-Needed Construction Services and recommended awarding the contract to Spicer Group and OHM Advisors.

Commissioner Sholtz moved to award the As-Needed Construction Services to Spicer Group and OHM Advisors.
Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Sholtz. Motion Carried. **TIME: 9:25 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 8th of April, 2014

Present Commissioners: **Hare, Sangster, Mallette, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with additions. Seconded by Commissioner Sangster.

Ayes 5 Nays 0.

Commissioner Sangster moved to approve the minutes of the regular meeting of March 25, 2014. Seconded by Commissioner Mallette.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the Finance & Human Resources Seminar, May 13-15, 2014 in Traverse City and recommended sending Mike Girard.

Commissioner Mallette moved to send Mike Girard to the Finance & Human Resources Seminar, May 13-15, 2014 in Traverse City. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Managing Director Borchard discussed the APWA Fleet & Maintenance Conference, May 20-22, 2014 at Shanty Creek and recommended sending Randy Emeott.

Commissioner Mallette moved to send Randy Emeott to the APWA Fleet & Maintenance Conference, May 20-22, 2014 at Shanty Creek. Seconded by Commissioner Crannell. Ayes 2 (Mallette & Crannell) Nays 3 (Sholtz, Sangster & Hare). Motion Failed.

Managing Director Borchard discussed the Saginaw County Township Officers Association Annual Meeting on April 23, 2014 at Crooked Creek Golf & Banquet Center and recommended sending Management Employees plus any Commissioners interested in attending.

Commissioner Sholtz moved to send Management Employees plus any Commissioners interested in attending. Seconded by Commissioner Sangster. Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski revisited the topic of the potential real estate property in Section 27 of Bridgeport Twp. The property was looked at for tree milling potential and it has been determined that there is no timber value. Mr. Wisniewski requested approval to contact our Attorney and have him draft a purchase agreement for the sale of the property to the adjoining property owner.

Commissioner Sangster moved to approve Director of Engineering Wisniewski to contact our Attorney and have him draw up a draft purchase agreement for the sale of the property. Seconded by Commissioner Sholtz. Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Maintenance Medina requested approval of the Bid Tabs for Proposal 31 – Aggregate 31A and recommended awarding the bid to Wirt Stone Dock, the lowest and best bid.

Commissioner Sangster moved to award the bid for Proposal 31 – Aggregate 31A to Wirt Stone Dock, the lowest and best bid. Seconded by Commissioner Mallette. Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the MDOT Contract for Fergus Rd. from approximately 445 feet east of the Shiawassee River easterly to Gasper Road and recommended approval of said resolution.

Commissioner Mallette moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of April 8, 2014, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated February 25, 2014, attached hereto and made a part hereof:

Hot mix asphalt resurfacing work along Fergus Road from approximately 445 feet east of the Shiawassee River easterly to Gasper Road; including aggregate shoulder and pavement marking work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:50 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 22nd of April, 2014

Present Commissioners: **Hare, Sangster, Mallette, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina and Board Secretary Brieske. Director of Finance & Benefits Girard was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with additions. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

Commissioner Sangster moved to approve the minutes of the regular meeting of April 8, 2014. Seconded by Commissioner Mallette.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: Russ Taylor – Thomas Twp. Manager & Duane Moore were present. Neither had comments at this time.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Wisniewski discussed the list of bridges to be submitted for the Local Bridge Program (FY 2017) and recommended acceptance of the following resolution:

Commissioner Mallette moved to accept the following bridge submittal list for consideration under the Local Bridge Program (FY 2017). These applications have been reviewed and we at the Saginaw County Road Commission are actively seeking participation in the replacement of the following structures:

1. Fry Road over Misteguay Creek (Replacement)
2. Chapin Road over Weeks Drain (Replacement)
3. Steel Road over South Branch of Bad River (Replacement)
4. Preventative Maintenance Application
 - a. Pettit Road over Silver Creek
 - b. Gary Road over Alberts Drain
 - c. Bueche Road over Northwood Drain
 - d. Ferden Road over Misteguay Creek
5. Preventative Maintenance Application
 - a. Spencer Road over Marsh Creek
 - b. Hemlock Road over Weeks Drain
 - c. Hemlock Road over Whitmore Drain
 - d. Hemlock Road over Beaver Creek

Seconded by Commissioner Sholtz.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the proposed Miller Rd. project and updated the Board on all three options that we considered which lead to the following recommendation. It is Mr. Wisniewski recommendation that we cancel the project and return the federal funds unspent. This is in the best interest of the future budget and being able to match future Federal/State Aid Projects. A 2 million dollar bond would require a bond payment of \$240,000 per year for 10 years. This payment amount would equate to approximately a \$1 million dollar federal aid project per year being cut if our budget doesn't change in years to come. This project will now be a shelf ready project for any future federal aid money that becomes available. MDOT has confirmed that they do not have any restrictions on how long you have to wait until Federal money can be obligated to a canceled project. It is solely up to SMATS (our Metropolitan Planning Organization) for determining when the federal money can be applied to this project in the future.

Russ Taylor, Manager of Thomas Twp. stated he understood why we were making this decision. He voiced concerns about the drainage issues on Miller Rd. and that they will not be corrected until the project is completed. Mr. Taylor wanted to let the Board know that this is the second time that Thomas Twp. has prepared residents for a major reconstruction project in his Township that has failed to be carried through. He wants it noted that Thomas Twp. is putting forth their faith in this Board and are trying to work together with the Road Commission.

After much discussion, Commissioner Mallette moved to concur with the Engineer's recommendation to reject the MDOT received bids, return the money and work with SMATS to have this project added to the TIP for receiving federal money as soon as feasible. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Managing Director Borchard discussed a list of budget adjustments, including changing the Township Participation for Local Brine to 50/50 for one year only. Said Budget Adjustments would basically be fund balance neutral.

After much discussion, Commissioner Mallette moved to accept the budget adjustments presented. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments: Commissioner Mallette voiced his concerns regarding Road Funding and encouraged everyone to speak to your Legislators about raising Road Funding. The problem is in Lansing and they need to raise the Road Funding.

Extended Public Comments:

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:35 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 13th of May, 2014

Present Commissioners: **Hare, Sangster, Mallette, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda. Seconded by Commissioner Crannell. Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of April 22, 2014. Seconded by Commissioner Sangster. Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette. Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard explained that an employee has requested to purchase generic service credit time through Michigan Employees Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission. This process required the Chairperson's signature on their resolution. Mr. Borchard recommends approval of this request.

Commissioner Mallette moved to approve the employees' requests for the purchase of generic service credit time through MERS. Seconded by Commissioner Sangster. Ayes 5 Nays 0.

Managing Director Borchard discussed an updated MDOT the Transfer of Ownership of the GPS CORS (Continuously Operating References Stations) facilities in Saginaw County. This resolution was originally approved at the November 12, 2013 meeting. The County requested stronger language to protect us in the event that this equipment needs to be moved or relocated.

Commissioner Sangster moved, upon recommendation of Managing Director Borchard, to approve the MDOT contract and offered the following resolution:

This contract is made and entered into this date of May 13, 2014, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; the BOARD OF COMMISSIONERS FOR SAGINAW COUNTY; hereinafter referred to as the "COUNTY"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "BOARD"; for the purpose of fixing the rights and obligations of the parties in agreeing to the maintenance and operation of the MSRN (Michigan Spatial Network) with existing Continuously Operating References Stations (CORS) servicing the Michigan Spatial Network (MSRN) within Saginaw County, Michigan.

WITNESSETH:

WHEREAS, the DEPARTMENT maintains and operates the MSRN comprised of multiple CORS stations, located within Saginaw County and owned by the COUNTY and operated by the BOARD; and

WHEREAS, with advances in global positioning system "GPS" technology, the DEPARTMENT, as the MSRN administrator, desires to upgrade and maintain the system with modern hardware and software; and

WHEREAS, due to constraints in BOARD funding availability, the parties agree that it would be beneficial for upgrading and transfer ownership of the CORS stations to the DEPARTMENT, which upgrading and transfer of ownership is hereinafter referred to as the "PROJECT", and is further described and located as follows:

Transfer of ownership from the COUNTY to the DEPARTMENT of the GPS CORS facilities at the following locations: The BOARD'S garage located at 700 Lansing Street, Chesaning MI 48616; the BOARD'S garage located at 330 Cedar Street, Hemlock MI 48626; and The Taymouth Township Hall located at 4343 Birch Run Road, Birch Run MI 48415; and all together with necessary related work, all located within Saginaw County, Michigan; and

WHEREAS, the DEPARTMENT, the COUNTY, and the BOARD desire to set forth this mutual understanding regarding the PROJECT in the form of a written agreement.

NOW, THEREFORE, it is understood that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Engineering Wisniewski discussed the revised list of bridges to be submitted for the Local Bridge Program (FY 2017) and recommended acceptance of the following resolution:

Commissioner Sangster moved to accept the following bridge submittal list for consideration under the Local Bridge Program (FY 2017). These applications have been reviewed and we at the Saginaw County Road Commission are actively seeking participation in the replacement of the following structures (Listed in priority order for funding):

1. Steel Road over South Branch of Bad River (Replacement)
2. Preventative Maintenance Application #1
 - a. Hemlock Road over Weeks Drain
 - b. Hemlock Road over Whitmore Drain
 - c. Hemlock Road over Beaver Creek
3. Fry Road over Misteguay Creek (Replacement)
4. Chapin Road over Weeks Drain (Replacement)
5. Preventative Maintenance Application #2
 - a. Pettit Road over Silver Creek
 - b. Gary Road over Alberts Drain
 - c. Ferden Road over Misteguay Creek

Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Engineering Wisniewski gave an overview on the MDOT Engineering Reimbursement. With everything being in order, he recommended submitting for this reimbursement.

Commissioner Mallette moved to approve the submittal of the MDOT Engineering Reimbursement. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Sholtz, Crannell, Mallette) Nays 0.

Director of Finance & Benefits Girard discussed the ACT-51 Document for submittal to the State and recommended acceptance of the same.

Commissioner Mallette moved to approve the ACT-51 Document for submittal to the State. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Finance & Benefits Girard discussed and recommended acceptance of the following resolution to move \$3,000,000 from the primary fund balance to the local fund balance.

Commission Mallette moved to approve the following resolution:

SAGINAW COUNTY ROAD COMMISSION
OPTIONAL TRANSFER OF FUND BALANCES
12-31-2013

As of December 31, 2013, the Saginaw County Road Commission has the following breakdown of fund balances:

Primary	\$3,219,218.83
Local	(\$1,644,288.43)
County	\$3,982,531.15
TOTAL:	\$5,557,467.55

According to Act 51, there can be an optional transfer between Primary and Local. The amount transferred from Primary to Local cannot exceed 30% of the MTF-Primary Fund on the Act 51 report. (An additional amount, not to exceed 20% per year of the amount returned to a county for use on the county primary road system, may be expended on the county local road system of that county if there is an emergency or if the county road commission determines that an additional 20% may be expended on the county local road system.)

These lines are as follows:

Michigan Transportation Fund – **Primary**

Engineering	\$6,677
Snow Removal	
Urban Road	\$1,088,007
Allocation	\$7,300,904
TOTAL:	\$8,395,578
Limit	50%
Maximum Transfer Allowable	\$4,197,789

Recommendation of \$3,000,000 to be transferred from Primary Fund to Local Fund.

This would bring the new Fund Balances to:

Primary	\$219,218.83
Local	\$1,355,711.57
County	\$3,982,531.15
TOTAL:	\$5,557,461.55

Seconded by Commissioner Sholtz.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:43 a.m.**

CHAIRPERSON

Todd M. Hare

BOARD SECRETARY

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 27th of May, 2014

Present Commissioners: **Hare, Sangster, Mallette, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard and Board Secretary Brieske.

Commissioner Sangster arrived from the Land Bank Meeting at 8:33 a.m.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda. Seconded by Commissioner Mallette.
Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of May 13, 2014. Seconded by Commissioner Crannell.
Ayes 5 Nays 0.

Commissioner Sholtz moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.
Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Wisniewski discussed an MDOT Performance Resolution for Governmental Agencies. The last signed resolution was outdated so we are updating the contact information. Mr. Wisniewski recommended approval of said resolution.

Commissioner Crannell moved to approve the MDOT Performance Resolution for Governmental Agencies, per the Engineer's recommendation. Seconded by Commissioner Mallette.
Ayes 5 Nays 0.

Director of Maintenance Medina reviewed the Spring Gravel Bids and recommended awarding the bid to Wirt Stone Dock, the lowest and best bid.

Commissioner Crannell moved to award the Spring Gravel Bids to Wirt Stone Dock, the lowest and best bid. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Maintenance Medina discussed a request from PK Contracting to extend their 2013 bid for Proposal #35 – Thermoplastic Rumble Strips for the 2014 year. This proposal was bid during the Annual Maintenance Bids in March however we did not receive any bids at that time.

Commissioner Sangster moved to extend PK Contracting's 2013 bid for Proposal #35 – Thermoplastic Rumble Strips for the 2014 year. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments: Commissioner Mallette wanted to state for the record that he feels all of the summer temp should be brought back. The cost is so little in the grand scheme. If we need more than 4, the Manager should be able to bring more back. It should not be necessary to bring it back to the Board.

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:12 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Special Meeting, Wednesday, the 4th of June, 2014

Present Commissioners: **Hare, Sangster, Mallette, Crannell & Sholtz.**

TIME: 9:00 a.m. The special meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Board Secretary Brieske & Attorney Michael R. Kluck.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda. Seconded by Commissioner Crannell. Ayes 5 Nays 0.

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

9:03 A.M. - Commissioner Mallette moved to defer from the regular order of business to go into closed session to discuss a disciplinary action. Seconded by Commissioner Crannell. Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

SEE CLOSED SESSION MINUTES

10:35 A.M. – Commissioner Sholtz moved to return to the regular order of business. Seconded by Commissioner Sangster. Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 10:36 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 10th of June, 2014

Present Commissioners: **Hare, Sangster, Mallette, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard, Board Secretary Brieske & Auditor Heather Thomas.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda. Seconded by Commissioner Mallette.
Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of May 27, 2014; the Special Meeting of June 4, 2014 and the Closed Session Meeting of June 4, 2014. Seconded by Commissioner Sangster.
Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.
Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: Terry Camp – TV12, Craig McMorris – TV5, Mark Tower – Saginaw News.

UNFINISHED BUSINESS: None

A motion was made by Commissioner Sholtz to defer from the regular order of business and open up the public hearing. Seconded by Commissioner Crannell.
Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

PUBLIC HEARING: Heather Thomas of Gardner, Provenzano, Thomas & Luplow, PC CPA presented the FY2013 Audit.

A motion was made by Commissioner Sangster to return to the regular order of business. Seconded by Commissioner Mallette.
Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

NEW BUSINESS:

Director of Finance & Benefits Girard recommended approval of the FY2013 Audit.

Commissioner Mallette moved to approve the FY2013 Audit as presented. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Managing Director Borchard discussed the MCRCSIP/CRASIF Annual Meeting, July 23-24 in Mt. Pleasant and recommended sending two staff (Borchard & S. Hare) along with any Commissioners interested in attending.

Commissioner Mallette moved to send two staff plus any Commissioners to the MCRCSIP/CRASIF Annual Meeting, July 23-24 in Mt. Pleasant. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski requested acceptance and the Chairman's signature on the purchase agreement for the real estate property in Section 27 (Nott Rd.) in Bridgeport Township. Also recommending that the Manager be authorized to sign the closing documents.

Commissioner Sangster moved to approve and have the Chairman sign the purchase agreement for the real estate property in Section 27 (Nott Rd.) in Bridgeport Township. Also recommending that the Manager or Engineer be authorized to sign the closing documents. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the Hardwood Estates Construction Project and recommended awarding the bid to CRS/Shaw Contracting, the lowest and best bid.

Commissioner Sangster moved to award the Hardwood Estates Construction Project to CRS/Shaw Contracting, the lowest and best bid. Seconded by Commissioner Mallette.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the Design Contract for the Freeland Road Pavement Improvements Project in Tittabawassee Twp. and recommended awarding the contract to Spicer Group. This is a joint project (Design & Construction) with the Public Works Office.

Commissioner Mallette moved to award the Freeland Road Pavement Improvements Project in Tittabawassee Twp. Design Contract to Spicer Group. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:**Extended Public Comments:**

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:13 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 24th of June, 2014

Present Commissioners: **Hare, Sangster & Mallette.**
Absent: **Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard & Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda. Seconded by Commissioner Sangster. Ayes 3 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of June 10, 2014. Seconded by Commissioner Sangster. Ayes 3 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette. Ayes 3 (Hare, Sangster, Mallette) Nays 0.

PUBLIC COMMENTS: Craig McMorris – TV5, Mark Tower – Saginaw News.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the Blue Water Highway Council Quarterly Meeting on July 17, 2014 in Bad Axe and recommended sending 4 Staff plus any Commissioners interested in attending.

Commissioner Mallette moved to approve sending 4 Staff plus any Commissioners interested in attending the Blue Water Highway Council Quarterly Meeting on July 17, 2014 in Bad Axe. Seconded by Commissioner Sangster. Ayes 3 (Hare, Sangster, Mallette) Nays 0.

Director of Finance & Benefits Girard presented the FY2014 Amended Budget. After some discussion and explanation, Mr. Girard recommended approval of said Amended Budget.

Commissioner Mallette moved to approve the FY2014 Amended Budget as presented. Seconded by Commissioner Sangster.
Ayes 3 (Hare, Sangster, Mallette) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 8:57 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 8th of July, 2014

Present Commissioners: **Hare, Sangster, Mallette, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard & Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda with additions. Seconded by Commissioner Mallette.

Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of June 24, 2014. Seconded by Commissioner Sangster.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: John Morey – D & M S.I.T.E. – No Comment. Bob Weise, Supervisor of Thomas Twp. was present to get information on the River Rd. Traffic Signal (Agenda Item #2), the anticipated schedule for the Miller Rd. Project, and also to discuss road funding to try to find solutions to the problems.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard explained that an employee has requested to purchase generic service credit time through Michigan Employees Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission. This process required the Chairperson's signature on their resolution. Mr. Borchard recommends approval of this request.

Commissioner Mallette moved to approve the employees' requests for the purchase of generic service credit time through MERS. Seconded by Commissioner Sangster.

Ayes 5 Nays 0.

Director of Engineering Wisniewski requested approval for a proposal to have J. Ranck Electric, Inc. assist with installing a temporary traffic signal on River Rd. between Frost & Dice.

Commissioner Mallette moved to approve the proposal to have J. Ranck Electric, Inc. assist with installing a temporary traffic signal on River Rd. between Frost & Dice. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the bid tabs for the Bueche Rd. Pavement Improvement Project in Maple Grove Township and recommended awarding it to Ace-Saginaw Paving Co., the lowest and best bid.

Commissioner Mallette moved to award the Bueche Rd. Pavement Improvement Project in Maple Grove Twp. to Ace-Saginaw Asphalt Co., the lowest and best bid. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski requested the acceptance of the plat for Meadowlark Estates No. 2 in Saginaw Twp. and have Chairman Hare sign the plans.

Commissioner Sangster moved to accept the plat for Meadowlark Estates No. 2 in Saginaw Twp. and have Chairman Hare sign the plans. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:35 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 22nd of July, 2014

Present Commissioners: **Hare, Mallette, Crannell & Sholtz.**

Absent: **Sangster**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard & Board Secretary Brieske. Attorney Michael R. Kluck was also present.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda. Seconded by Commissioner Sholtz.
Ayes 4 Nays 0.

Commissioner Sholtz moved to approve the minutes of the regular meeting of July 8, 2014. Seconded by Commissioner Crannell.
Ayes 4 Nays 0.

Commissioner Crannell moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.
Ayes 4 (Hare, Mallette, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the Northern & Southern Michigan County Road Commission Joint Conference, September 3-5, 2014 in Bellaire and recommended sending one Staff (Borchard) plus any Commissioners interested in attending.

Commissioner Mallette moved to approve sending one Staff (Borchard) plus any Commissioners interested in attending the Northern & Southern Michigan County Road Commission Joint Conference, September 3-5, 2014 in Bellaire. Seconded by Commissioner Crannell.

Ayes 3 (Hare, Mallette, Crannell) Nays 1 (Sholtz).

Managing Director discussed the MERS 68th Annual Meeting, September 24-26, 2014 in Detroit and recommended sending one Staff (Girard) plus any Commissioners interested in attending.

Commissioner Mallette moved to send one Staff (Girard) plus any Commissioners interested in attending the MERS 68th Annual Meeting, September 24-26, 2014 in Detroit. Seconded by Commissioner Crannell.

Ayes 3 (Hare, Mallette, Crannell) Nays 1 (Sholtz).

Managing Director Borchard discussed the Superintendent's Association of Michigan Seminar, October 1-3, 2014 in Sault Ste. Marie and recommended sending three Staff (Medina, Hudec & Brieske – Hudec & Brieske sit on the Board of Directors) plus any Commissioners interested in attending.

Commissioner Mallette moved to send three Staff (Medina, Hudec & Brieske – Hudec & Brieske sit on the Board of Directors) plus any Commissioners interested in attending the Superintendent's Association of Michigan Seminar, October 1-3, 2014 in Sault Ste. Marie. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Mallette, Crannell, Sholtz) Nays 0.

Director of Finance & Benefits Girard requested approval of a three year contract for Auditing Services with Gardner, Provanzano, Thomas & Luplow.

Commissioner Mallette moved to approve a three year contract for Auditing Services with Gardner, Provanzano, Thomas & Luplow. Seconded by Commissioner Sholtz. After some discussion, Commission Mallette moved to hold this item until the next meeting. Seconded by Commissioner Sholtz.

Ayes 4 Nays 0.

Director of Engineering Wisniewski requested approval to award the contract for Townline Road Resurfacing Project (Bridgeport Twp. & Taymouth Twp.) between Blackmar Rd. & I-75 to the lowest and best bid, following the bid opening on July 28, 2014.

Commissioner Crannell moved to allow Director of Engineering Wisniewski to award the contract for the Townline Rd. Resurfacing Project between Blackmar Rd. & I-75 to the lowest and best bid, following the bid opening on July 28,2014. Seconded by Commissioner Mallette.

Ayes 4 (Hare, Mallette, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

9:07 A.M. - Commissioner Sholtz moved to defer from the regular order of business to go into closed session to discuss an Opinion Letter. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Mallette, Crannell, Sholtz) Nays 0.

SEE CLOSED SESSION MINUTES

9:44 A.M. – Commissioner Mallette moved to return to the regular order of business. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Mallette, Crannell, Sholtz) Nays 0.

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:45 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 12th of August, 2014

Present Commissioners: **Hare, Sangster, Mallette, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard & Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda. Seconded by Commissioner Crannell. Ayes 5 Nays 0.

Commissioner Sholtz moved to approve the minutes of the regular & closed session meetings of July 22, 2014. Seconded by Commissioner Mallette. Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz. Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: Saginaw County Sheriff Bill Federspiel; Lieutenant Randy Pfau & Deputy Jim Hogue (Weighmaster) were present. Sherriff Federspiel wanted to express his gratitude for the job the Saginaw County Road Commission does. Deputy Hogue (Weighmaster) is an asset to both the Road Commission and the Sheriff's Dept. Sheriff Federspiel conveyed that the Sheriff's Dept. is available to serve the Road Commission; all departments (i.e. road patrol, detectives, investigations) - anytime. Sheriff Federspiel wanted to personally stop in to say thank you.

Managing Director Borchard thanked the Sheriff and his Deputies for being present at this meeting. There are difficult decisions to be made. The Sheriff's Dept. is top-notch and Mr. Borchard is more than impressed with their level of service. The difficult decisions come down to money. The substantial increase [in cost for the weighmaster position] has forced us to start looking at other options. Mr. Borchard asked that the Sheriff reconsider taking on some of the additional costs [of the weighmaster position].

Chairman Hare thanked Sheriff Federspiel, Lt. Pfau & Deputy Hogue for coming to the meeting.

UNFINISHED BUSINESS: (Held from the 7-22-14 Board Meeting) – Director of Finance & Benefits Girard discussed the request for approval of a three year contract for auditing services with Gardner, Provanzano, Thomas & Luplow. Since the last meeting Mr. Girard has explored options on the request for proposal which can be a two month process. It is common practice and the Board would then interview and hire the best candidate. Due to the time it takes to complete this process, Mr. Girard is recommending that we approve a one (1) year contract for auditing services with Gardner, Provanzano, Thomas & Luplow and next spring put out a request for proposal.

Commissioner Sholtz moved to approve a one (1) year contract for auditing services with Gardner, Provanzano, Thomas & Luplow. Seconded by Commissioner Mallette.
Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

NEW BUSINESS:

Director of Engineering Wisniewski requested approval of a resolution for the bonding of Miller Road in Thomas Twp. The Reimbursement Resolution needs to be approved in order to pull a bond (if necessary) after to work has started.

Commissioner Sangster moved to approve the reimbursement resolution for the bonding of Miller Rd. in Thomas Twp. Seconded by Commissioner Crannell.
Ayes 4 (Sangster, Mallette, Crannell, Sholtz)
Abstained 1 (Hare – Niece Cassie Hare prepared the documents).

Director of Maintenance Medina discussed the bids for the roof replacement on the Sign Shop building and recommended awarding it to Buchinger Roofing, the lowest and best bid.

Commissioner Sangster moved to approve award the roof replacement on the Sign Shop building to Buchinger Roofing, the lowest and best bid. Seconded by Commissioner Mallette.
Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:49 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 26th of August, 2014

Present Commissioners: **Hare, Sangster, Mallette, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard & Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda with additions. Seconded by Commissioner Mallette.

Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of August 12, 2014. Seconded by Commissioner Sholtz.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Borchard recommended naming Mike Girard as the Voting Delegate for the MERS Annual Meeting, September 24-26, 2014 in Detroit.

Commissioner Mallette moved to name Mike Girard as the Voting Delegate for the MERS Annual Meeting, September 24-26, 2014 in Detroit. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

Director of Finance & Benefits Girard discussed the Certification of Form 2067 – the annual certification of employee-related conditions for compliance with Section 18 of Act 51.

Commissioner Sangster moved to certify Form 2067 - the annual certification of employee-related conditions for compliance with Section 18 of Act 51. Seconded by Commissioner Mallette.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering discussed the MDOT Contract for Hemmeter Rd. from Brockway Rd. to State Rd. and recommended signing of the resolution and contract.

Commissioner Mallette moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Modified Standard Agreement Provisions), is made and entered into this date of August 26, 2014, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the REQUESTING PARTY of preliminary engineering, consisting of the preparation of reports and studies, as well as the surveys and design, necessary for the construction of the following improvements in Saginaw County, Michigan, which preliminary engineering is hereinafter referred to as the "PROJECT":

The performance of preliminary engineering activities for the resurfacing of Hemmeter Rd. from Brockway Rd. to State Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Engineering discussed the MDOT Contract for Wieneke Rd. from Weiss Rd. to Shattuck Rd. and recommended signing of the resolution and contract.

Commissioner Mallette moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Modified Standard Agreement Provisions), is made and entered into this date of August 26, 2014, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the REQUESTING PARTY of preliminary engineering, consisting of the preparation of reports and studies, as well as the surveys and design, necessary for the construction of the following improvements in Saginaw County, Michigan, which preliminary engineering is hereinafter referred to as the "PROJECT":

The performance of preliminary engineering activities for the widening of Wieneke Road from Weiss Road to Shattuck Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Engineering discussed the MDOT Contract for McCarty Rd. from Bay Rd. (M-84) to Fashion Square Boulevard and recommended signing of the resolution and contract.

Commissioner Mallette moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Modified Standard Agreement Provisions), is made and entered into this date of August 26, 2014, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the REQUESTING PARTY of preliminary engineering, consisting of the preparation of reports and studies, as well as the surveys and design, necessary for the construction of the following improvements in Saginaw County, Michigan, which preliminary engineering is hereinafter referred to as the "PROJECT":

The performance of preliminary engineering activities for the widening of McCarty Road from Bay Road (Highway M-84) to Fashion Square Boulevard; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:23 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 23rd of September, 2014

Present Commissioners: **Hare, Sangster, Mallette, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commission Sangster arrived from the Landbank Meeting at 8:30 a.m.

TIME: 8:55 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard & Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda. Seconded by Commissioner Crannell.
Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of August 26, 2014. Seconded by Commissioner Sangster.
Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.
Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Director of Engineering Wisniewski discussed and Amended MDOT Contract for Miller Road and recommended approval of said contract.

Commissioner Sangster moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract and offered the following resolution:

THIS AMENDATORY CONTRACT, is made and entered into this date of September 23, 2014, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purposes of fixing the rights and obligations of the parties in agreeing to the Amendment to CONTRACT #13-5526.

WITNESSETH:

WHEREAS, the parties to the Amendment have heretofore, by a Contract dated February 24, 2014, hereinafter referred to as “CONTRACT #13-5226” provided for the construction and financing of that which is hereinafter referred to as the “PROJECT” and is described as follows:

PART A – FEDERAL PARTICIPATION

Center left-turn lane work along Miller Road from Gratiot Road (Highway M-46) to State Street; including pavement removal, subbase, aggregate base, storm sewer, drainage improvement, hot mix asphalt paving, concrete drive, concrete curb and gutter, concrete sidewalk, and sidewalk ramp work; and all together with necessary related work.

PART B – NO FEDERAL PARTICIPATION

Watermain work along Miller Road from Gratiot Road (Highway M-46) to State Street; and all together with necessary related work.

WHEREAS, the PROJECT has been approved for financing in part with funds appropriated to the Priority Roads Investment Program Fund, hereinafter referred to as “PRIP FUNDS”, pursuant to Section 704 of Public Act 34 of 2014; and

WHEREAS, the DEPARTMENT and REQUESTING PARTY having appropriate authority desire to amend CONTRACT #13-5526 to provide for the inclusion of State PRIP FUNDS to be applied to the eligible items of the PART A portion of the PROJECT COST and the increase in the estimated PART A and B portions of the PROJECT COST based on the low bid amount.

NOW, THEREFORE, BE IT RESOLVED that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Engineering discussed the 2014 Grade Prep Contract and recommended awarding it to Pavement Recycling, Inc., the lowest and best bid.

Commissioner Sangster moved to award the 2014 Grade Prep Contract to Pavement Recycling Inc., the lowest and best bid. Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

Director of Engineering Wisniewski discussed the 2014 Concrete Pavement & Curb Repairs Contract and recommended awarding it to Rohde Bros. Excavating, the lowest and best bid.

Commissioner Mallette moved to award the 2014 Concrete Pavement & Curb Repairs Contract to Rohde Bros. Excavating, the lowest and best bid. Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Warner, Crannell, Hare) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Mallette. Motion Carried. **TIME: 9:35 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 14th of October, 2014

Present Commissioners: **Hare, Sangster, Mallette, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:55 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard & Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with additions. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of September 23, 2014. Seconded by Commissioner Sangster.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: Elmer Shepherd, Union President & Henry Wilson, Union Chief Steward both were present to listen – no comments.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the Blue Water Highway Council Quarterly Meeting on October 23, 2014 – hosted by St. Clair Shores Road Commission and recommended sending up to 4 Staff plus any Commissioners interested in attending.

Commissioner Sangster moved to send up to 4 Staff plus any Commissioners interested in attending to the Blue Water Highway Council Quarterly Meeting on October 23, 2014 – hosted by St. Clair Shores Road Commission. Seconded by Commissioner Mallette.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Managing Director Borchard discussed the need for temporary workers for the winter season. The Manager is recommending we that we hire six (6) temporary employees, split 50/50 between retirees and new hires. We will have a pool of 10 as a call out list to utilize up to 6 of them "as-needed" for up to 40 hours per week during this pilot program.

After much discussion, Commissioner Sangster moved to hire six (6) temporary employees, split 50/50 between retirees and new hires. We will have a pool of 10 as a call out list to utilize up to 6 of them "as-needed" for up to 40 hours per week during this pilot program. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Mallette, Crannell, Hare) Nays 1 (Sholtz).

Managing Director Borchard discussed the Weighmaster options and presented services and costs available. Mr. Borchard is recommending that we continue services with the Sherriff's Department for one more year and research other options for next year and beyond.

After much discussion, Commissioner Sangster moved to continue services with the Sherriff's Department for one more year and research other options for next year and beyond. Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Sholtz, Crannell, Hare) Nays 0.

Director of Engineering Wisniewski presented the 2015 SASWA Apportionment of Operational Costs and 2015 Budget and recommended approval of the same.

Commissioner Sangster offered the following resolution and moved for adoption.

WHEREAS, Saginaw County Road Commission has previously joined the Saginaw Area Storm Water Authority, hereafter "Authority", and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority and

WHEREAS, two-thirds (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority and

WHEREAS, the authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Board of Road Commissioners as follows:

1. The apportionment of the 2015 annual operational costs for the Authority is approved as presented.
2. The 2015 annual budget of the Authority is received and accepted as presented.

The motion was seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Sholtz, Crannell, Hare) Nays 0.

Director of Engineering Wisniewski discussed the bid tabulations for the Hart Rd. Drainage Project and recommended awarding the bid to Wellman Excavating, the lowest and best bid.

Commissioner Mallette moved to award the Hart Rd. Drainage Project Contract to Wellman Excavating, the lowest and best bid. Seconded by Commissioner Crannell.
Ayes 5 (Sangster, Mallette, Sholtz, Crannell, Hare) Nays 0.

Director of Engineering discussed the final plat of Quail Hallow II in Tittabawassee Twp.; with everything being in order, he recommends the approval of this final plat.

Commissioner Sangster moved to approve the Final Plat for Quail Hallow II in Tittabawassee Twp. Seconded by Commissioner Crannell.
Ayes 5 Nays 0.

Director of Engineering Wisniewski discussed Meadowlark Estates in Saginaw Twp. and recommends accepting it into the Saginaw County Road System for Maintenance Purposes.

Commissioner Sangster moved to approve the following resolution:

WHEREAS, the Saginaw County Road Commission did accept the **Meadowlark Estates, Saginaw Township for Maintenance Purposes**; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street/site condominium within the Saginaw County Road system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

NOW, THEREFORE, BE IT RESOLVED, that the **Meadowlark Estates, Saginaw Township for Maintenance Purposes** is accepted in the Saginaw County Road System.

Seconded by Commissioner Crannell.
Ayes 5 Nays 0.

Director of Engineering Wisniewski discussed Cobblestone Point No. 3 in Saginaw Twp. and recommends accepting it into the Saginaw County Road System for Maintenance Purposes.

Commissioner Mallette moved to approve the following resolution:

WHEREAS, the Saginaw County Road Commission did accept the **Cobblestone Point No. 3, Saginaw Township for Maintenance Purposes**; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street/site condominium within the Saginaw County Road system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

NOW, THEREFORE, BE IT RESOLVED, that the **Cobblestone Point No. 3, Saginaw Township for Maintenance Purposes** is accepted in the Saginaw County Road System.

Seconded by Commissioner Crannell.
Ayes 5 Nays 0.

Director of Engineering Wisniewski discussed a Materials Acceptance Process Seminar on October 29, 2014 in Gaylord and recommended sending Joe Periard to said Seminar.

Commissioner Sangster moved to approve to send Joe Periard to the Materials Acceptance Process Seminar on October 29, 2014 in Gaylord. Seconded by Commissioner Crannell. Ayes 5 (Sangster, Mallette, Sholtz, Crannell, Hare) Nays 0.

Director of Engineering Wisniewski requested approval for G2 Consulting Group (teamed with Spicer Group) to complete the final design for the River Road Bank Slide Project in Thomas Twp.

Commissioner Mallette moved to approve G2 Consulting Group (teamed with Spicer Group) to complete the final design for the River Road Bank Slide Project in Thomas Twp. Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Sholtz, Crannell, Hare) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Sholtz. Motion Carried. **TIME: 9:27 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 28th of October, 2014

Present Commissioners: **Hare, Sangster, Mallette, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:55 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard & Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell. Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of October 14, 2014. Seconded by Commissioner Crannell. Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette. Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: Rachel Phillips of Wade Trim was present to introduce herself and inform the Board of the services that Wade Trim could offer to the Road Commission.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Wisniewski discussed the Transportation and the Environment Conference in Bay City on December 3 & 4, 2014 and recommended sending one employee (Joe Periard) to said conference.

Commissioner Crannell moved to send one employee to the Transportation and the Environment Conference in Bay City on December 3 & 4, 2014. Seconded by Commissioner Mallette.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the MDOT Contract for Dehmel Rd. over the Dead Creek and recommended acceptance of the Resolution and Contract.

Commissioner Sangster moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of October 28, 2014, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I" dated May 12, 2014, attached hereto and made a part hereof:

PART A – FEDERAL AND STATE PARTICIPATION

The removal and replacement of the structure B01 of 73-11-25 (#9340), which carries Dehmel Road over Dead Creek, Sections 33 and 34, T11N, R^E, Frankenmuth Township, Saginaw County, Michigan; the reconstruction of the approaches to the structure for approximately 142 feet southerly and 144 feet northerly of the structure; and all together with necessary related work.

PART B – NO FEDERAL OT STATE PARTICIPATION

Nameplate installation work for the structure B01 of 73-11-25 (#9340), which carries Dehmel Road over Dead Creek; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program:

SECTION 144 OF TITLE 23 USC
(HIGHWAY BRIDGE REPLACEMENT AND REHABILITATION PROGRAM)

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.
Ayes 5 (Sangster, Mallette, Sholtz, Crannell, Hare) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

- Commissioner Sangster stated that if an employee comes to a Board Member to report to or inform them of an issue, they should be willing for their name to be released when attempting to address the issue. If they are not willing, the information is less creditable.
- Commissioner Mallette wanted to commend Commissioner Crannell on the fine job he has done as the Blue Water Highway Council Chairperson for 2014.

Extended Public Comments:

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:00 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Wednesday, the 12th of November, 2014

Present Commissioners: **Hare, Sangster, Mallette, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard & Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda. Seconded by Commissioner Mallette. Ayes 5 Nays 0.

Commissioner Sangster moved to approve the minutes of the regular meeting of October 28, 2014. Seconded by Commissioner Crannell. Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell. Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Maintenance Medina discussed a letter of request from U.S. Standard Sign to extend their 2014 Bid for Proposal #8 – Aluminum Sign Blanks for the 2015 year.

Commissioner Mallette moved to approve the extension from U.S. Standard Sign to extend their 2014 Bid for Proposal #8 – Aluminum Sign Blanks for the 2015 year. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Maintenance Medina discussed a letter of request from U.S. Standard Sign to extend their 2014 Bid for Proposal #8 –Sign Faces for the 2015 year.

Commissioner Mallette moved to approve the extension from U.S. Standard Sign to extend their 2014 Bid for Proposal #8 – Aluminum Sign Blanks for the 2015 year. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 8:59 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 25th of November, 2014

Present Commissioners: **Hare, Sangster, Mallette, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Sangster came in at 8:25 a.m. from the Saginaw County Landbank Meeting.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard & Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with additions. Seconded by Commissioner Sangster.

Ayes 5 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of November 12, 2014. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: Adam Ball from SSI thanked the Board for allowing his firm to be a part of the survey team. He hopes that their service has met the interest of the Saginaw County Road Commission and would like to extend this contract for another year.

Steve Warren of OHM thanked the Board for taking a chance on a new firm. The Saginaw County Road Commission is an OHM cornerstone client. They would like to extend this contract for another year.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the Saginaw County Township Officers Association Annual Christmas Dinner Meeting on December 3, 2014 at Swan Valley Banquet Center and recommended sending any Management Staff and Commissioners interested in attending.

Commissioner Mallette moved to approve sending any Management Staff and Commissioners interested in attending the Saginaw County Township Officers Association Annual Christmas Dinner Meeting on December 3, 2014 at Swan Valley Banquet Center. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the extension of the 2014 As-Needed Construction Services Contract for Spicer Group & OHM for the 2015 year.

Commissioner Mallette moved to extend the extension of the 2014 As-Needed Construction Services Contract for Spicer Group & OHM for the 2015 year.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the extension of the 2014 As-Needed Survey Services Contract for Spicer Group & SSI for the 2015 year.

Commissioner Mallette moved to extend the extension of the 2014 As-Needed Construction Services Contract for Spicer Group & SSI for the 2015 year.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the Resolution for the MDOT Contract for Marion Rd. from Meridian Rd. to Fenmore Rd. in Marion Twp.

Commissioner Sangster moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of November 25, 2014, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated September 24, 2014, attached hereto and made a part hereof:

Hot mix asphalt paving work along Marion Road from Meridian Road easterly to Fenmore Road; including base crushing and shaping, trenching, ditching, sign upgrading, and pavement marking work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Sholtz, Crannell, Hare) Nays 0.

Director of Finance & Benefits Girard discussed the opportunity to hire Vanguard Public Affairs to conduct a poll of the residents of Saginaw County to see how the Road Commission is looked at through the public eye.

Commissioner Crannell moved to hire Vanguard Public Affairs to conduct a poll of the residents of Saginaw County to see how the Road Commission is looked at through the public eye. Seconded by Commissioner Mallette.

Ayes 2 (Mallette, Crannell) Nays 3 (Sangster, Sholtz, Hare) – Motion Failed.

8:45 A.M. Chairman Hare turned the meeting over to Vice-Chairman Sangster; as he had to leave for a scheduled appointment. Vice-Chair Sangster presided for the remainder of the meeting.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments: Commissioner Mallette wanted to bring light to the letter he wrote to the Manager announcing his retirement and thanking the whole organization for all their hard work and dedication. The letter is how he truly feels and it came from the bottom of his heart.

Extended Public Comments:

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:11 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 9th of December, 2014

Present Commissioners: **Sangster, Mallette, Crannell & Sholtz.**
Absent: **Hare**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Hare was absent.

TIME: 8:30 a.m. The regular meeting was called to order: Vice-Chairman Sangster presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard & Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda with additions. Seconded by Commissioner Crannell.

Ayes 4 Nays 0.

Commissioner Mallette moved to approve the minutes of the regular meeting of November 25, 2014. Seconded by Commissioner Crannell.

Ayes 4 Nays 0.

Commissioner Sholtz moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Mallette.

Ayes 4 (Sangster, Mallette, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: Rachel Phillips of Wade Trim was present with no comments.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering discussed Springwood No. 3 in Tittabawassee Twp. With everything in order, Mr. Wisniewski recommends that we accept it into the Saginaw County Road System for maintenance purposes.

Commissioner Mallette moved to approve the following resolution:

WHEREAS, the Saginaw County Road Commission did accept the **Springwood No. 3, Tittabawassee Township for Maintenance Purposes**; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street/site condominium within the Saginaw County Road system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

NOW, THEREFORE, BE IT RESOLVED, that the **Springwood No. 3, Tittabawassee Township for Maintenance Purposes** is accepted in the Saginaw County Road System.

Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering discussed Churchhill North Apartments No. 1 in Saginaw Twp. With everything in order, Mr. Wisniewski recommends that we accept it into the Saginaw County Road System for maintenance purposes.

Commissioner Mallette moved to approve the following resolution:

WHEREAS, the Saginaw County Road Commission did accept the **Churchhill North Apartments No. 1, Saginaw Township for Maintenance Purposes**; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street/site condominium within the Saginaw County Road system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

NOW, THEREFORE, BE IT RESOLVED, that the **Churchhill North Apartments No. 1, Saginaw Township for Maintenance Purposes** is accepted in the Saginaw County Road System.

Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering discussed Gatehouse Manor No. 4 in Saginaw Twp. With everything in order, Mr. Wisniewski recommends that we accept it into the Saginaw County Road System for maintenance purposes.

Commissioner Mallette moved to approve the following resolution:

WHEREAS, the Saginaw County Road Commission did accept the **Gatehouse Manor No. 4, Saginaw Township for Maintenance Purposes**; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street/site condominium within the Saginaw County Road system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

NOW, THEREFORE, BE IT RESOLVED, that the **Gatehouse Manor No. 4, Saginaw Township for Maintenance Purposes** is accepted in the Saginaw County Road System.

Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering discussed decertifying a portion of Curtis Rd. in Spaulding Twp. With everything in order, Mr. Wisniewski recommends that we decertify it from the Saginaw County Road System.

Commissioner Crannell moved to accept the following resolution:

WHEREAS, the Board of County Road Commissioners of Saginaw County, Michigan, has determined that it is to the best interest of the public that said street be decertified and discontinued.

Curtis Road:

Commencing at the centerline of Bishop Road and extending west .24 miles along Curtis Road in Section 30, T11N, R4E, Spaulding Township.

BE IT THEREFORE RESOLVED, that from and after this date, the above described street be decertified and discontinued.

Seconded by Commissioner Mallette.

Ayes 4 (Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering discussed decertifying a portion of Lorraine Ave. in Carrollton Twp. With everything in order, Mr. Wisniewski recommends that we decertify it from the Saginaw County Road System.

Commissioner Crannell moved to accept the following resolution:

WHEREAS, the Board of County Road Commissioners of Saginaw County, Michigan, has determined that it is to the best interest of the public that said street be decertified and discontinued.

Lorraine Avenue:

Commencing at the centerline of Savoy Lane and extending south 192 feet along Lorraine Avenue in Section 1, T12N, R5E, Carrollton Township.

BE IT THEREFORE RESOLVED, that from and after this date, the above described street be decertified and discontinued.

Seconded by Commissioner Mallette.

Ayes 4 (Sangster, Mallette, Crannell, Sholtz) Nays 0.

Director of Engineering discussed decertifying a portion of Pitcairnia Rd. in Albee Twp. With everything in order, Mr. Wisniewski recommends that we decertify it from the Saginaw County Road System.

Commissioner Crannell moved to accept the following resolution:

WHEREAS, the Board of County Road Commissioners of Saginaw County, Michigan, has determined that it is to the best interest of the public that said street be decertified and discontinued.

Pitcairnia Road:

Commencing at the centerline of Sloan Road and extending north .23 miles along Pitcairnia Road in Section 7, T10N, R4E, Albee Township.

BE IT THEREFORE RESOLVED, that from and after this date, the above described street be decertified and discontinued.

Seconded by Commissioner Mallette.

Ayes 4 (Sangster, Mallette, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments: Commissioner Mallette wants the Board to take a good look into finding a local solution for funding because funding is not coming through Lansing.

Extended Public Comments:

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Sholtz. Motion Carried. **TIME: 9:05 a.m.**

VICE-CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 23rd of December, 2014

Present Commissioners: **Hare, Sangster, Mallette, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard & Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Mallette moved to approve the agenda with an addition. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

Commissioner Sholtz moved to approve the minutes of the regular meeting of December 9, 2014. Seconded by Commissioner Mallette.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Mallette, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: Deb Kestner, newly appointed Road Commissioner was present to observe.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Finance & Benefits Girard reviewed the FY 2014 Amended Budget and recommended approval.

Commissioner Sangster moved to approve the FY 2014 Amended Budget. Seconded by Commissioner Mallette.

Ayes 5 (Hare, Sholtz, Sangster, Mallette, Crannell) Nays 0.

PUBLIC HEARING:

8:35 a.m. – Commissioner Sangster moved to defer from the regular order of business to

conduct the public hearing on the FY 2014 Budget. Seconded by Commissioner Mallette.
Ayes 5 (Hare, Sholtz, Sangster, Mallette, Crannell) Nays 0.

Director of Finance & Benefits Girard presented the FY 2015 Budget. Mr. Girard answered questions regarding the budget and the attached synopsis on the budget.

8:59 a.m. – With there being no public present, Commissioner Sangster moved to adjourn the public hearing and return to the regular order of business. Seconded by Commissioner Mallette.

Ayes 5 (Hare, Sholtz, Sangster, Mallette, Crannell) Nays 0.

Director of Finance & Benefits Girard requested approval of the FY 2015 Budget.

Commissioner Sangster moved to approve the budget for FY 2015 fiscal year. Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Sholtz, Crannell, Hare) Nays 0

Director of Finance & Benefits Girard gave an overview of the General Appropriations Act and recommended acceptance of the resolution.

Commissioner Sholtz moved to approve the General Appropriations Act and the following resolution:

For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 621 of 1978, as amended, the following provisions are included:

1. Managing –Director is designated Chief Administrative Officer and Director of Finance and Benefits, is designated as Fiscal Officer.
2. The Chief Administrative Officer is authorized to transfer up to 25% of a line item amount approved in the General Appropriations Act to another line item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular Board Meeting.

Seconded by Commissioner Mallette.

Ayes 5 (Sangster, Mallette, Sholtz, Crannell, Hare) Nays 0

Managing Director Borchard discussed the Blue Water Highway Council Quarterly Meeting on January 22, 2015, hosted by Sanilac County Road Commission and recommended sending up to four (4) Staff plus any Commissioners interested in attending.

Commissioner Mallette moved to approve sending up to four (4) Staff plus and Commissioners interested in attending the Blue Water Highway Council Quarterly Meeting, January 22, 2014, hosted by Sanilac County Road Commission. Seconded by Commissioner Sangster.

Ayes 5 (Sangster, Mallette, Sholtz, Crannell, Hare) Nays 0

Director of Maintenance Medina is requesting authorization for the approval of the leasing quote (with trade-in) for the 2015 Elgin Whirlwind Vacuum Sweeper. Mr. Medina is also requesting authorization to be the signatory on the lease agreement.

Commissioner Sangster moved to approve the leasing quote (with trade-in) for the 2015 Elgin Whirlwind Vacuum Sweeper. Mr. Medina is also requesting authorization to be the signatory on the lease agreement. Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Sholtz, Crannell, Hare) Nays 0

Director of Maintenance Medina discussed a request from Hanes Geo Components to extend the 2014 bids for Proposal #32 – Grass Seed, Proposal #33 – Fertilizer & Proposal #34 – Hydro-Mulch for the 2015 Season.

Commissioner Mallette to extend Hanes Geo Components 2014 bids for Proposal #32 – Grass Seed, Proposal #33 – Fertilizer & Proposal #34 – Hydro-Mulch for the 2015 Season. Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Mallette, Sholtz, Crannell, Hare) Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments: Commissioner Mallette told the Board and Staff to keep up the good work. He said it is important that the Commissioners get involved.

Commissioners' Hare, Sangster, Crannell & Sholtz wished Commissioner Mallette luck on his retirement. They welcomed Deb Kestner as the new Road Commissioner. They also wished everyone a Merry Christmas & a Happy New Year.

Extended Public Comments:

There being no further business, Commissioner Mallette moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:28 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske