

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 12th of September, 2017

Present Commissioners: **Crannell, Kestner, Sangster & Sholtz**

Absent: **Hare**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Also present was Director of Engineering Wisniewski and Director of Maintenance Medina.

TIME: 8:33 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda with additions. Seconded by Commissioner Kestner.

Ayes 4 Nays 0

Commissioner Sholtz moved to approve the minutes of the regular meeting of August 22, 2017. Seconded by Commissioner Kestner.

Ayes 4 Nays 0

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.

Ayes 4 (Sholtz, Kestner, Sangster, Crannell) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

8:35 a.m. Commissioner Sangster moved to defer from the regular order of business to conduct a public hearing regarding the request for absolute abandonment and discontinuance of a portion of Henry Street and a portion of Maple Street – Richland Twp. Seconded by Sholtz.
Ayes 4 Nays 0

PUBLIC HEARING – Director of Engineering Wisniewski stated that a petition was submitted for the absolute abandonment and discontinuance of a portion of Henry Street and a portion of Maple Street – Richland Twp. The public hearing was publically posted and advertised.

8:43 a.m. Commissioner Sholtz moved to close the public hearing and return to the regular order of business. Seconded by Commissioner Kestner
Ayes 4 Nays 0

Director of Engineering Wisniewski recommended that the absolute abandonment for a portion of Henry Street and a portion of Maple Street be approved.

Commissioner Kestner moved to approve the following resolution:

WHEREAS, the Board of County Road Commissioners of the County of Saginaw have received a Petition dated June 30, 2017 to absolutely abandon and discontinue a road/alley located in Richland Township, further described as:

That portion of Henry Street lying west of Maple Street, and that portion of Maple Street running north and south from the southern right-of-way line of Henry Street to the northerly line of the Saginaw Valley and St. Louis Railroad

WHEREAS, said Petition contains the request of seven (7) or more fee holders, describes the alleyway/roadway, and specifies the limits of the abandonment; and

WHEREAS, the Petition was accompanied by a true and correct list of the names and mailing address of the occupants of each parcel of land abutting the alleyway/roadway sought to be absolutely abandoned and said list having been certified under oath by a presenter of the Petition; and

WHEREAS after a discussion and upon recommendation of Road Commission staff, it has been determined that it is in the best interest of the public that the alleyway/roadway under consideration within Richland Township be abandoned for the reason that: the petitioner currently owns all abutting lands and the Board has received no objection to the proposed abandonment.

NOW THEREFORE it is hereby RESOLVED that the alleyway/roadway under consideration within Richland Township, Saginaw County, Michigan, shall be and hereby are Ordered absolutely abandoned and discontinued as alleyway/roadway for all purposes under Michigan Law.

IT IS FURTHER ORDERED that the abandonment of said alleyway/roadway is upon the condition that the title to all water, sewer, gas, electric and communication poles, wire, conduits, cables, pipes, appurtenances and facilities now in , under or over said alleyway/roadway are reserved to and shall remain in the respective owners thereof, their successors or assigns, together with the easement to construct future facilities and continued right to occupy said road within the right-of-way thereof for public utility purposes with present and future facilities and to operate, maintain, repair, replace or remove the same to the same extent and in the same manner as if the alleyway/roadway had remained public ways.

IT IS FURTHER ORDERED that within 30 days of passage of this Resolution a copy of the proceedings of the Board of County Road Commissioners for the County of Saginaw shall be filed with the Transportation Commission for the State of Michigan.

Seconded by Commissioner Sangster
Ayes 4 (Sangster, Sholtz, Kestner, Crannell) Nays 0

Director of Engineering Wisniewski requested pre-approval to award the contract for the Silverwood Subdivision Paving Project in Saginaw Twp. as long as the bid is within budget and Saginaw Twp. approves.

Commissioner Sangster moved to grant Director of Engineering permission to award the contract for the Silverwood Subdivision Paving Project in Saginaw Twp. as long as the bid is within budget and Saginaw Twp. approves. Seconded by Commissioner Kestner.
Ayes 4 (Sholtz, Kestner, Sangster, Crannell) Nays 0

Director of Engineering Wisniewski recommended the approval of the resolution and MDOT contract for Rathbun Rd. in Taymouth Twp.

Commissioner Sholtz moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract (Contract No. 17-5367) and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of September 12, 2017 by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated July 11, 2017, attached hereto and made a part hereof:

Hot mix asphalt overlay work along Rathbun Road from Morseville Road easterly to Morrish Road; including shoulder, permanent signing, and pavement marking work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Richard H. Crannell, Chairperson, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Kestner.
Ayes 4 (Sholtz, Kestner, Sangster, Crannell) Nays 0

Director of Engineering Wisniewski discussed the bids for the Eischer Road Paving project in Frankenmuth Twp. and recommended awarding the contract to Ace Saginaw.

Commissioner Kestner moved to award the contract for the Eischer Road Paving project in Frankenmuth Twp. to Ace Saginaw. Seconded by Commissioner Sangster.
Ayes 4 (Kestner, Sangster, Sholtz, Crannell) Nays 0

Director of Engineering Wisniewski discussed the new CRA Unified Permit System and recommended approval to adopt the CRA Unified Permit System as of 1/1/2018.

Commissioner Sholtz moved to approve the adoption of the new CRA Unified Permit System as of 1/1/2018. Seconded by Commissioner Kestner.
Ayes 4 Nays 0

Director of Finance & Benefits Girard discussed the Certification of the Form 2061 – Annual Certification of Employee-Related Conditions for compliance with Section 18 of Public Act 51.

Commissioner Sangster moved to approve the Certification of the Form 2061 – Annual Certification of Employee-Related Conditions for compliance with Section 18 of Public Act 51. Seconded by Commissioner Kestner.
Ayes 4 Nays 0

Managing Director Borchard discussed the CRA 2017 PR Workshop in Mount Pleasant, MI on October 27, 2017 and recommended sending two staff members as well as any Commissioners interested in attending.

Commissioner Sangster moved to approve sending two staff members as well as any Commissioners interested in attending the CRA 2017 PR Workshop in Mount Pleasant, MI on October 27, 2017. Seconded by Commissioner Kestner.
Ayes 4 (Sholtz, Kestner, Sangster, Crannell) Nays 0

Director of Finance & Benefits discussed the MERS 457 Participating Agreement and recommended approval.

Commissioner Kestner moved to approve the MERS 457 Participating Agreement. Seconded by Commissioner Sangster.
Ayes 4 Nays 0

Director of Maintenance Medina discussed the bids received for Window Replacement Phase I for the Sheridan Road Garage and recommended awarding the contract to Pumford Construction and Trust Thermal for a total of \$68,660.

Commissioner Kestner moved to award the contract for the Window Replacement - Phase I for the Sheridan Road Garage to Pumford Construction and Trust Thermal for a total of \$68,660. Seconded by Sangster.

Ayes 4 (Sangster, Sholtz, Kestner, Crannell)

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:49 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Kathryn Gaiser