

Deputy Director of Finance & Benefits

The Saginaw County Road Commission is accepting applications for the position of Deputy Director of Finance & Benefits. Duties include, but are not limited to, the following: Assisting in the daily activities of the Accounting Department, assisting with the preparation of all weekly/monthly/yearly accounting activities & reports; assisting with the preparation of annual budget; assisting with the preparation of ACT-51 and GASB required reports; assists with the administering of benefit package which includes healthcare, retirement and several other miscellaneous insurance programs. Qualified candidates should have a Bachelor's Degree in accounting/finance or work history equivalent. Three to five years of accounting experience preferred but not necessary. Knowledge of road construction industry a plus. Knowledge of ACT-51 and Cogitate or Precision Software a plus. Interested candidates should apply on a SCRC Non-CDL application form stating qualifications, including a complete resume with references and salary requirements. SCRC applications can be found on the website at www.scrc-mi.org or are available at the administrative office at 3020 Sheridan Avenue, Saginaw, MI 48601. Applicant confidentiality must be requested in writing. Deadline for submission is February 15, 2017. No phone calls, please.

Send application and resume to:

Jennifer Brieske, Administrative Assistant
Saginaw County Road Commission
3020 Sheridan Ave.
Saginaw MI 48601

An Equal Opportunity Employer