

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW
PHONE CONFERENCE MEETING

REGULAR MEETING
FEBRUARY 9, 2021
8:30 A.M.

1. CALL TO ORDER

Chairperson Sangster at 8:30 a.m.

2. ROLL CALL

Present: Crannell, Hare, Kestner and Sangster.

Absent: Adams

Also Present: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Sangster

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 4 Nay 0 Absent 1

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular and organizational meetings of January 12, 2021. Seconded by Crannell.

Aye 4 Nay 0 Absent 1

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Aye 4 Nay 0 Absent 1
(Crannell, Hare, Kestner, and Sangster)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Maintenance Medina recommended approval of the extension request from US Standard Sign Mandel Metals for an extension of their 2020 Bid Proposal #8 – Highway Traffic Signs (aluminum blanks).

Commissioner Crannell moved to approve the Center Road MDOT Contract and Resolution. Seconded by Kestner.

Roll Call Vote: Aye 4 Nay 0 Absent 1
(Crannell, Hare, Kestner, and Sangster)

- b) Director of Maintenance Medina recommended approval of the extension request from Pierce and Pitt Trucking, Inc. for an extension of their 2020 Bid Proposal #36 – Modified Natural Gravel 23A.

Commissioner Kestner moved to approve the extension request from Pierce and Pitt Trucking, Inc. for an extension of their 2020 Bid Proposal #36 – Modified Natural Gravel 23A. Seconded by Crannell.

Roll Call Vote: Aye 4 Nay 0 Absent 1
(Hare, Kestner, Crannell, and Sangster)

- c) Director of Maintenance Medina discussed and recommended awarding the 2021 Annual Maintenance Bids to the lowest and best bidders.

Commissioner Kestner moved to award the 2021 Annual Maintenance Bids to the lowest and best bidders.

Roll Call Vote: Aye 4 Nay 0 Absent 1
(Kestner, Crannell, Hare, and Sangster)

- d) Director of Engineering Armentrout recommended approving the 2021 Construction Engineering Services contract for the following projects to the respective and lowest bids:

- Swan Creek Road (Graham to River) – Survey Solutions (2022)
- Freeland Road (Orr to River) – Survey Solutions (2023)
- Hemlock Road (S. Branch of Bad River) – Spicer Engineering (2023)

Commissioner Hare moved to approve the 2021 Construction Engineering Services contract. Seconded by Commissioner Kestner.

Roll Call Vote: Aye 4 Nay 0 Absent 1
(Crannell, Hare, Kestner, and Sangster)

- e) Director of Engineering Armentrout recommended approval of Kingsbrook Place Phase 7.

Commissioner Kestner moved to approve Kingsbrook Place Phase 7. Seconded by Commissioner Crannell.

Roll Call Vote: Aye 4 Nay 0 Absent 1
(Hare, Kestner, Crannell, and Sangster)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Zizumbo, Director of Finance Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Hare moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 8:53 a.m.**

CHAIRPERSON

BOARD SECRETARY

John Sangster

Angelic Zizumbo