

BOARD OF COMMISSIONERS  
SAGINAW COUNTY ROAD COMMISSION  
COUNTY OF SAGINAW  
PHONE CONFERENCE MEETING

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REGULAR MEETING  
JANUARY 11, 2022  
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams called the meeting to order at 8:31 a.m.

2. ROLL CALL

Present: Crannell, Hare, Kestner, Sangster, Adams.

Absent: None.

Also Present: Managing Director Borchard, Maintenance Superintendent Hudec, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5                      Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of December 28, 2021. Seconded by Sangster.

Aye 5                      Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Adams.

Roll Call Vote:      Aye 5                      Nay 0  
(Hare, Kestner, Sangster, Crannell, and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Managing Director Borchard recommend approval of the Billings Drive Abandonment Resolution.

Commissioner Kestner moved to approve the Center Road MDOT Contract and Resolution. Seconded by Hare.

Roll Call Vote:      Aye 5                      Nay 0

(Kestner, Sangster, Crannell, Hare, and Adams)

b) GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Zizumbo, Director of Finance Girard, Information Technology Manager Gradowski, Maintenance Superintendent Hudec, and Managing Director Borchard.

c) COMMISSIONER COMMENTS

None.

d) EXTENDED PUBLIC COMMENTS

None.

**8:56 a.m.:** Commissioner Sangster moved to defer from the regular order of business to go into closed session to discuss the Managing Director's contract. Seconded by Hare.

Roll Call Vote: Aye 5 Nay 0

(Sangster, Crannell, Hare, Kestner, and Adams)

**CLOSED SESSION**

**9:03 a.m.:** Commissioner Sangster moved to return to the regular order of business. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0

(Crannell, Hare, Kestner, Sangster, and Adams)

e) ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Hare.

Motion Carried. **TIME: 9:05 a.m.**

CHAIRPERSON

BOARD SECRETARY

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Dave Adams

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Angelic Zizumbo

1. CALL TO ORDER

Chairperson Sangster at 8:00 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, Kestner and Sangster.

Absent: None.

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Maintenance Superintendent Hudec, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

3. NAMING OF TEMPORARY CHAIRPERSON

Commissioner Hare moved to appoint Managing Director Borchard as Temporary Chairperson. Seconded by Commissioner Kestner.

Aye 5

Nay 0

4. NOMINATIONS FOR PERMANENT CHAIRPERSON

Temporary Chairperson Borchard asked for nominations for permanent chairperson of the Board for calendar year 2022. Commissioner Hare placed the name of Dave Adams as Chairperson of the Board for calendar year 2022. Seconded by Crannell.

Temporary Chairperson Borchard called for the additional nominations three (3) times.

There being no additional names offered, Commissioner Sangster moved that the nominations be closed, and Dave Adams be named Chairperson for 2022. Seconded by Kestner.

**Roll Call Vote:**

Aye 5

Nay 0

(Adams, Crannell, Hare, Kestner, and Sangster)

The gavel was passed to Chairperson Adams from Temporary Chairperson Borchard.

5. NOMINATIONS FOR VICE-CHAIRPERSON

Chairperson Adams asked for nominations for Vice Chairperson of the Board for the calendar year 2022.

Commissioner Sangster moved to place the name of Todd Hare as Vice Chairperson of the Board for calendar year 2022. Seconded by Commissioner Kestner.

Chairperson Adams called for additional nominations three (3) times.

There being no additional names offered, Commissioner Kestner moved that nominations be closed, and Commissioner Hare be named Vice Chairperson for 2022. Seconded by Commissioner Crannell.

**Roll Call Vote:**           Aye 5                           Nay 0  
                                  (Crannell, Hare, Kestner, Sangster, and Adams)

6. METHOD OF CONDUCTING BUSINESS

It was unanimously determined the method of conducting business be according to Roberts Rules of Order, as amended, for calendar year 2022.

7. MEETING DATES, LOCATIONS, AND TIMES

It was unanimously determined that during the calendar year 2022, the Board will meet on the Second and Fourth Tuesday of each month. The Board will meet at the road Commission Administration Building, 3020 Sheridan Avenue, Saginaw, Michigan, at 8:00 a.m. as a Committee of the Whole for the review and audit of vouchers, and at 8:30 a.m. to conduct the regular meeting of the Board, unless otherwise agreed to by the Board and such other times and dates as might be called by the Chairperson as a special meeting. In March 2022, the 1<sup>st</sup> meeting will be moved to Monday, March 7, 2022.

8. APPOINTMENTS

The following appointments were unanimously determined:

Dennis Borchard, **Managing Director** (Superintendent)  
Angelic Zizumbo, **Board Secretary**

9. RESOLUTION NAMING SIGNATORIES FOR ALL ROAD COMMISSION ACCOUNTS

**BANK RESOLUTION**

Commissioner Hare moved that signature cards be signed by the Commission members, Manager and Director of Finance & Benefits, and the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED that Huntington Bank, a Michigan banking corporation of Saginaw, Michigan, (hereinafter referred to as the "Bank"), be hereby designated as a depository for the Board of County Road Commissioners' Accounts Payable, Payroll Accounts and Prescription Card Accounts and authorized to accept in accordance with its rules and regulations for the credit of the Board of County Road Commissioners' Payroll and Accounts Payable Accounts and/or for collection, any checks, drafts or other negotiable instruments when endorsed in the name of the Board of County Road Commissioners (Saginaw County Road Commission) Accounts Payable and/or Payroll Accounts, by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED that the Manager for the Saginaw County Road Commission be authorized to open with the Bank such other accounts under such captions as may be required and deemed necessary by action of this Board; and

BE IT FURTHER RESOLVED, that any funds credited to such accounts with the Bank may be paid out or withdrawn upon checks drawn against these previously mentioned accounts when signed by either the Manager, or Director of Finance & Benefits; and any of the following: John Sangster as Chairperson, Todd Hare as Chairperson, Dave Adams as Chairperson, Richard Crannell as Chairperson, or Deb Kestner as Chairperson, whose signatures shall be duly certified to the Bank, and the Bank is hereby authorized to honor with payment thereto any checks so signed, without inquiry as to the circumstances of issue or the disposition of the proceeds thereof.

Supported by Commissioner Sangster.

**Roll Call Vote:**           Aye 5                           Nay 0  
                                  (Hare, Kestner, Sangster, Crannell, and Adams)

10. ACCEPTANCE OF ORGANIZATIONAL CHART FOR 2021

Commissioner Kestner moved to accept the Organizational Chart for 2022 as presented. Seconded by Commissioner Crannell.

Aye 5           Nay 0

11. APPROVAL OF FROST-FREE ROAD LIST AND RESOLUTION

Commissioner Hare moved to adopt the following resolution:

WHEREAS, under the laws of the State of Michigan, specifically M.S.A. 9.2422, Sections 722(f) load restrictions are imposed on highways in the State of Michigan during the months of March, April, and May of each year; and

WHEREAS, the authority having jurisdiction of the roads, in this case, the Board of County Road Commissioners of Saginaw County, Michigan, may suspend the restrictions on roads under their jurisdiction; and

WHEREAS, the Board of County Road Commissioners of Saginaw County, Michigan, is convinced that it is to the best interest of the community that restrictions be suspended on certain roads and portions of roads which are a part of the county road system, and under the jurisdiction of the Board of County Road Commissioners of Saginaw County, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that the following named roads within the limits indicated be classed "Frost free" or "all-season" roads and that normal loading be allowed during period of general restriction:

**SEE LIST BELOW**

Supported by Commissioner Crannell.

Ayes 5           Nays 0

**FROST FREE ROAD LIST**

Approved at 1-11-22  
Organizational Meeting

Adams Street	Tittabawassee Road to Kochville
Bell Road	Rathbun to Curtis
Beyer Road	E. Washington Road (M-81), N. 1,000 ft.
Beyer Road	Burt to Village of Birch Run limits
Beyer Road	Burt to Willard
Birch Run Road	Gera to Reese Road
Blackmar Road	Moorish to Busch
Broadway Street	Iowa to Loren Hemerline yard
Burt Road	Dixie Highway to Beyer Road
Busch Road	Blackmar to Dixie
Busch Road	Sheridan to Bell
Carrollton Road	Saginaw City limits to Westervelt Road
Cedar Street (Hemlock)	Gratiot Road (M-46) to Saginaw Co. Gar. (Hemlock)
Center Road	Swan Creek Road to Tittabawassee Road
Chapin Road	Townline to Grabowski
Chapin Road	South county line to M-57
Curtis Road	Sheridan to Bell
Dixie Highway	Hess Road to south county line
Elm Street (Hemlock)	Gratiot Road (M-46) to Washington Street
Enterprise Drive	0.25-mile east and 0.25-mile west of Bay Road (M-84)
Fashion Square Blvd.	Shattuck Road to Loeffler Lane
Fifth Street (Freeland)	Freeland Road north 500 ft.
Fortune Boulevard	Tittabawassee to 1429' south
Freeland Road	River Road to Garfield Road
Garfield Road	County line south to Midland Road (M-47)

Gary Road	Gasper to Sheridan (M-13)
Gasper Road	Gary Road to Fergus Road
Geddes Road	Orr Road to Graham Road
Geddes Road	Graham Road to Miller Road
Grabowski Road	Merrill to Chapin
Graham Road	Gratiot Road (M-46) to Geddes Road
Hack Road	Wolf Road west to dead end
Hemlock Road	Gratiot Road (M-46) to Wickes Elevator
Hemmeter Road	Brockway Road to State Street
Hess Street	City limits at railroad tracks east to Towerline Road
Iowa Street	Dixie Highway to Broadway
Junction Road	Dixie Highway to Frankenmuth City limits
Janes Road	Outer Drive to Towerline Road
Kochville Road	Michigan Road to Melbourne Road
Kochville Road	Bay Road to Davis Road
Kochville Road	Bay Road, 700 ft west
Loeffler Ln	Bay Road to Fashion Square Blvd.
Mapleridge Road	Carrollton Road to 6th Street bridge
McCarty Road	800' west of Bay Road (M-84) to Fashion Sq. Blvd.
Meridian Rd	M-46 north to county line road
Michigan, N. Ave	City limits to Shattuck Road
Michigan, N. Rd.	Tittabawassee Road to Pierce Road
Michigan, W. Ave	City limits north to Center Road
Miller Road	Swan Creek to State Road
Moorish Road	Birch Run to Blackmar
Morley Drive	0.25-mile north of Holland Road (M-46)
W. Morley Drive	M-46 to Morley Drive
Nodular Drive	South of E. Washington Road (M-81)

Old US 10 (Midland Rd)	Midland Road (M-47) north to county line road
Orr Road	Gratiot Road (M-46) to Frost Road
Outer Drive	Hess Road 3300' north of M-81
Perkins Street	City limits to 26th Street
Pierce Road	M-47 to Garfield
Pine Street (Hemlock)	Gratiot Road (M-46) to Doyle Road
Portsmouth Road	M-81 to Munger Road
Prospect Street	Dixie Highway to Williamson Road
Rathbun Road	Morseville to Moorish
Reserve Street	Tulane Street to Carrollton Road
River Road	Swan Creek Road to Gratiot (M-46)
Schomaker Road	Graham; west 700'
Schust Road	Barnard Road to 0.50 mi. west of Bay Road (M-84)
Sharon Road	Village limits of Oakley to Ditch Road
Sharon Road	Village of Chesaning limits to 1,300 feet north
Shattuck Road	N. Center Road to Carrollton Road
Sheridan Road	Treanor Street to Busch Road
Stoker Road	Michigan to Carrollton
Sugar Street	Carrollton Road to Sugar Plant
Sunshine Ct.	Graham Road to the west
Swan Creek Road	Center Road to Graham Road
Temple Ct.	West of Bay Road (M-84)
Tittabawassee Road	M-47 to Westervelt Road
Townline Road	Chapin to Hemlock
Towerline Road	Hess to M-81
Trautner Drive	Bay Road to Davis Road
Tulane Street	Elm Street to Reserve Street
Tyler Street	Carrollton Road to Wayne Soap Company



Universal Drive	Bay Road to Fashion Square Blvd.
Venoy Road	Kochville south 800'
Walnut Street	Carrollton Road to Lincoln Street
Washington St. (Hem.)	Hemlock Road to Elm Street
Westbay Drive	Fortune Blvd to Bay Road
Westervelt Road	Carrollton Road to Kochville Road
Wicco Drive	300' north of E. Washington Road (M-81)
Williamson Road	Prospect Street to Dixie Highway
Wolf Road	E. Washington Road (M-81) to Hack Road

12. APPROVAL OF RESOLUTION AUTHORIZING THE IMPLEMENTATION OF WEIGHT RESTRICTIONS

**Resolution Authorizing Implementation of Weight Restrictions**

Commissioner Sangster moved the adoption of the following resolution:

WHEREAS, and pursuant to the provisions of Act 321 of 1923 and its amendments being M.S.A. 9.2419, Section 719, weight restrictions may be established on roads in this Board's jurisdiction prior to March 1996, to be effective the date and time determined appropriate by the Managing Director or his authorized representative.

NOW, THEREFORE, BE IT RESOLVED, the Managing Director or his authorized representative is hereby authorized to suspend and re-instate such restrictions during the time period covered by this Act at such date and time as he determines frost conditions so warrant.

Seconded by Commissioner Crannell.

Ayes 5            Nays 0

13. ADJOURNMENT

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 8:14 a.m.**

CHAIRPERSON

BOARD SECRETARY

\_\_\_\_\_  
Dave Adams

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Angelic Zizumbo