

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
JANUARY 10, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Crannell, Hare, Kestner, Sangster, Adams.

Absent: None.

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nay 0

5. MINUTES

Commissioner Sangster moved to approve the minutes of the regular meeting of December 27, 2022. Seconded by Crannell.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Crannell, and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Maintenance Medina recommended sending two employees to the 2023 Monroe Bus Trip for Snow & Ice Equipment Seminar and Manufacturing Plant Tour on April 25th-26th, 2023.

Commissioner Kestner moved to send two employees to the 2023 Monroe Bus Trip for Snow & Ice Equipment Seminar and Manufacturing Plant Tour on April 25th-26th, 2023. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

- b) Managing Director Borchard recommended approval to purchase a parcel of land in Chesaning.

Commissioner Crannell moved to approve purchasing a parcel of land in Chesaning. Seconded by Adams.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

- c) Director of Engineering Armentrout recommended approving the Consent of Highway Easement for the River District Business Park, Rivers Bend Drive.

Commissioner Crannell moved to approve the Consent of Highway Easement for the River District Business Park, Rivers Bend Drive. Seconded by Adams.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell.
Motion Carried. **TIME: 8:58 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd Hare

Sarah Gross

1. CALL TO ORDER

Chairperson Adams at 8:00 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, Kestner and Sangster.

Absent: None.

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Maintenance Superintendent Hudec, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, and Board Secretary Gross.

3. NAMING OF TEMPORARY CHAIRPERSON

Commissioner Kestner moved to appoint Managing Director Borchard as Temporary Chairperson. Seconded by Commissioner Crannell.

Aye 5

Nay 0

4. NOMINATIONS FOR PERMANENT CHAIRPERSON

Temporary Chairperson Borchard asked for nominations for permanent chairperson of the Board for calendar year 2023. Commissioner Crannell placed the name of Todd Hare as Chairperson of the Board for calendar year 2023. Seconded by Kestner.

Temporary Chairperson Borchard called for the additional nominations three (3) times.

There being no additional names offered, Commissioner Crannell moved that the nominations be closed, and Todd Hare be named Chairperson for 2023. Seconded by Kestner.

Roll Call Vote:

Aye 5

Nay 0

(Adams, Crannell, Hare, Kestner, and Sangster)

The gavel was passed to Chairperson Hare from Temporary Chairperson Borchard.

5. NOMINATIONS FOR VICE-CHAIRPERSON

Chairperson Hare asked for nominations for Vice Chairperson of the Board for the calendar year 2023.

Commissioner Sangster moved to place the name of Richard Crannell as Vice Chairperson of the Board for calendar year 2023. Seconded by Commissioner Adams.

Chairperson Hare called for additional nominations three (3) times.

There being no additional names offered, Commissioner Kestner moved that nominations be closed, and Commissioner Crannell be named Vice Chairperson for 2023. Seconded by Commissioner Sangster.

Roll Call Vote: Aye 5 Nay 0
 (Crannell, Hare, Kestner, Sangster, and Adams)

6. METHOD OF CONDUCTING BUSINESS

It was unanimously determined the method of conducting business be according to Roberts Rules of Order, as amended, for calendar year 2023.

7. MEETING DATES, LOCATIONS, AND TIMES

It was unanimously determined that during the calendar year 2023, the Board will meet on the Second and Fourth Tuesday of each month. The Board will meet at the road Commission Administration Building, 3020 Sheridan Avenue, Saginaw, Michigan, at 8:00 a.m. as a Committee of the Whole for the review and audit of vouchers, and at 8:30 a.m. to conduct the regular meeting of the Board, unless otherwise agreed to by the Board and such other times and dates as might be called by the Chairperson as a special meeting. In December 2023, the 2nd meeting will be moved to Wednesday, December 27, 2023.

8. APPOINTMENTS

The following appointments were unanimously determined:

Dennis Borchard, **Managing Director** (Superintendent)
Sarah Gross, **Board Secretary**

9. RESOLUTION NAMING SIGNATORIES FOR ALL ROAD COMMISSION ACCOUNTS

BANK RESOLUTION

Commissioner Kestner moved that signature cards be signed by the Commission members, Manager and Director of Finance & Benefits, and the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED that Huntington Bank, a Michigan banking corporation of Saginaw, Michigan, (hereinafter referred to as the "Bank"), be hereby designated as a depository for the Board of County Road Commissioners' Accounts Payable, Payroll Accounts and Prescription Card Accounts and authorized to accept in accordance with its rules and regulations for the credit of the Board of County Road Commissioners' Payroll and Accounts Payable Accounts and/or for collection, any checks, drafts or other negotiable instruments when endorsed in the name of the Board of County Road Commissioners (Saginaw County Road Commission) Accounts Payable and/or Payroll Accounts, by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED that the Manager for the Saginaw County Road Commission be authorized to open with the Bank such other accounts under such captions as may be required and deemed necessary by action of this Board; and

BE IT FURTHER RESOLVED, that any funds credited to such accounts with the Bank may be paid out or withdrawn upon checks drawn against these previously mentioned accounts when signed by either the Manager, or Director of Finance & Benefits; and any of the following: John Sangster as Chairperson, Todd Hare as Chairperson, Dave Adams as Chairperson, Richard Crannell as Chairperson, or Deb Kestner as Chairperson, whose signatures shall be duly certified to the Bank, and the Bank is hereby authorized to honor with payment thereto any checks so signed, without inquiry as to the circumstances of issue or the disposition of the proceeds thereof.

Supported by Commissioner Sangster.

Roll Call Vote: Aye 5 Nay 0
 (Hare, Kestner, Sangster, Crannell, and Adams)

10. ACCEPTANCE OF ORGANIZATIONAL CHART FOR 2023

Commissioner Kestner moved to accept the Organizational Chart for 2023 as presented. Seconded by Commissioner Sangster.

Aye 5 Nay 0

11. APPROVAL OF FROST-FREE ROAD LIST AND RESOLUTION

Commissioner Crannell moved to adopt the following resolution:

WHEREAS, under the laws of the State of Michigan, specifically M.S.A. 9.2422, Sections 722(f) load restrictions are imposed on highways in the State of Michigan during the months of March, April, and May of each year; and

WHEREAS, the authority having jurisdiction of the roads, in this case, the Board of County Road Commissioners of Saginaw County, Michigan, may suspend the restrictions on roads under their jurisdiction; and

WHEREAS, the Board of County Road Commissioners of Saginaw County, Michigan, is convinced that it is to the best interest of the community that restrictions be suspended on certain roads and portions of roads which are a part of the county road system, and under the jurisdiction of the Board of County Road Commissioners of Saginaw County, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that the following named roads within the limits indicated be classed "Frost free" or "all-season" roads and that normal loading be allowed during period of general restriction:

SEE LIST BELOW

Supported by Commissioner Adams.

Ayes 5 Nays 0

FROST FREE ROAD LISTApproved at 1-10-23
Organizational Meeting

Adams Street	Tittabawassee Road to Kochville
Bell Road	Rathbun to Curtis
Beyer Road	E. Washington Road (M-81), N. 1,000 ft.
Beyer Road	Burt to Village of Birch Run limits
Birch Run Road	Gera to Reese Road
Blackmar Road	Moorish to Busch
Broadway Street	Iowa to Kansas
Burt Road	Dixie Highway to Beyer Road
Busch Road	Blackmar to Dixie
Busch Road	Sheridan to Bell
Cardinal Square Blvd	Tittabawassee Rd to Loeffler Ln
Carrollton Road	Saginaw City limits to Westervelt Road
Cedar Street (Hemlock)	Gratiot Road (M-46) to Saginaw Co. Gar. (Hemlock)
Center Road	Swan Creek Road to Tittabawassee Road
Chapin Road	Townline to Grabowski
Chapin Road	South county line to M-57
Curtis Road	Sheridan to Bell
Dixie Highway	Hess Road to south county line
Elm Street (Hemlock)	Gratiot Road (M-46) to Washington Street
Enterprise Drive	0.25-mile east and 0.25-mile west of Bay Road (M-84)
Fashion Square Blvd.	Shattuck Road to Tittabawassee Rd
Fifth Street (Freeland)	Freeland Road north 500 ft.
Fortune Boulevard	Tittabawassee to 1429' south
Freeland Road	Orr Road to Garfield Road
Garfield Road	County line south to Midland Road (M-47)

Gary Road	Gasper to Sheridan (M-13)
Gasper Road	Gary Road to Fergus Road
Geddes Road	Orr Road to Miller Road
Grabowski Road	Merrill to Chapin
Graham Road	Gratiot Road (M-46) to Geddes Road
Hack Road	Wolf Road west to dead end
Hemlock Road	Gratiot Road (M-46) to Doyle Rd
Hemmeter Road	Brockway Road to State Street
Hess Street	City limits at railroad tracks east to Towerline Road
Iowa Street	Dixie Highway to Broadway
Junction Road	Dixie Highway to Frankenmuth City limits
Janes Road	Outer Drive to Towerline Road
Kochville Road	Michigan Road to Melbourne Road
Kochville Road	Bay Road to Davis Road
Kochville Road	Bay Road, 700 ft west
Loeffler Ln	Bay Road to Cardinal Square Blvd.
Mapleridge Road	Carrollton Road to 6th Street bridge
McCarty Road	800' west of Bay Road (M-84) to Fashion Sq. Blvd.
Meridian Rd	M-46 north to county line road
Michigan, N. Rd.	City Limits to Pierce Road
Michigan, W. Ave	City limits north to Center Road
Midland Rd	Midland Road (M-47) to N. County Line
Miller Road	Swan Creek to State Road
Moorish Road	Birch Run to Blackmar
Morley Drive	0.25-mile north of Holland Road (M-46)
W. Morley Drive	M-46 to Morley Drive
Nodular Drive	South of E. Washington Road (M-81)
Orr Road	Gratiot Road (M-46) to Frost Road

Outer Drive	Hess Road 3300' north of M-81
Perkins Street	City limits to 26th Street
Pierce Road	M-47 to Garfield
Pine Street (Hemlock)	Gratiot Road (M-46) to Doyle Road
Portsmouth Road	M-81 to Munger Road
Prospect Street	Dixie Highway to Williamson Road
Rathbun Road	Morseville to Moorish
Reserve Street	Tulane Street to Carrollton Road
River Road	Swan Creek Road to Gratiot (M-46)
Schomaker Road	Graham; west 700'
Schust Road	Barnard Road to 0.50 mi. west of Bay Road (M-84)
Sharon Road	Village limits of Oakley to Ditch Road
Sharon Road	Village of Chesaning limits to 1,300 feet north
Shattuck Road	N. Center Road to Carrollton Road
Sheridan Road	Treanor Street to Busch Road
Stoker Road	Michigan to Carrollton
Sugar Street	Carrollton Road to Madison Rd
Sunshine Ct.	Graham Road to the west
Swan Creek Road	Center Road to Graham Road
Temple Ct.	West of Bay Road (M-84)
Tittabawassee Road	M-47 to Westervelt Road
Townline Road	Chapin to Hemlock
Towerline Road	Hess to M-81
Trautner Drive	Bay Road to Davis Road
Tulane Street	Elm Street to Reserve Street
Tyler Street	Carrollton Road to Madison
Universal Drive	Bay Road to Fashion Square Blvd.
Venoy Road	Kochville south 800'

Walnut Street	Carrollton Road to Lincoln Street
Washington St. (Hem.)	Hemlock Road to Elm Street
Westbay Drive	Fortune Blvd to Bay Road
Westervelt Road	Carrollton Road to Kochville Road
Wicco Drive	300' north of E. Washington Road (M-81)
Williamson Road	Prospect Street to Dixie Highway
Wolf Road	E. Washington Road (M-81) to Hack Road

12. APPROVAL OF RESOLUTION AUTHORIZING THE IMPLEMENTATION OF WEIGHT RESTRICTIONS

Resolution Authorizing Implementation of Weight Restrictions

Commissioner Crannell moved the adoption of the following resolution:

WHEREAS, and pursuant to the provisions of Act 321 of 1923 and its amendments being M.S.A. 9.2419, Section 719, weight restrictions may be established on roads in this Board’s jurisdiction prior to March 1996, to be effective the date and time determined appropriate by the Managing Director or his authorized representative.

NOW, THEREFORE, BE IT RESOLVED, the Managing Director or his authorized representative is hereby authorized to suspend and re-instate such restrictions during the time period covered by this Act at such date and time as he determines frost conditions so warrant.

Seconded by Commissioner Kestner.

Ayes 5 Nays 0

13. ADJOURNMENT

There being no further business, Commissioner Crannell moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 8:14 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
JANUARY 24, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Crannell, Hare, Kestner, Sangster, Adams.

Absent: None.

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Adams.

Aye 5 Nay 0

5. MINUTES

Commissioner Crannell moved to approve the minutes of the regular meeting of January 10, 2023. Seconded by Kestner.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Crannell, and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Maintenance Medina recommended approval of awarding 2023 Maintenance Bids.

Commissioner Kestner moved to approve awarding of 2023 Maintenance Bids. Seconded by Adams.

Roll Call Vote: Aye 5 Nay 0

(Kestner, Sangster, Crannell, Hare, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell.
Motion Carried. **TIME: 8:54 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
February 14, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Crannell, Hare, Kestner, Sangster, Adams.

Absent: None.

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of January 24, 2023. Seconded by Adams.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Crannell, and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended approving Contract 22-5559 and authorizing Dan Armentrout to sign it.

Commissioner Sangster moved to approve Contract 22-5559 and authorize Dan Armentrout to sign it. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

- b) Director of Engineering Armentrout recommended approving Contract 22-5579 and authorizing Dan Armentrout to sign it.

Commissioner Crannell moved to approve Contract 22-5579 and authorize Dan Armentrout to sign it. Seconded by Adams.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

- c) Director of Engineering Armentrout recommended approving Contract 23-5022 and authorizing Dan Armentrout to sign it.

Commissioner Kestner moved to approve Contract 23-5022 and authorize Dan Armentrout to sign it. Seconded by Adams.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

- d) Director of Engineering Armentrout recommended approving the Consent of Easement Holder for the Youngs Intercounty Drain.

Commissioner Kestner moved to approve the Consent of Easement Holder for the Youngs Intercounty Drain. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell.
Motion Carried. **TIME: 9:00 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
February 28, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Crannell, Hare, Kestner, Sangster, Adams.

Absent: None.

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nay 0

5. MINUTES

Commissioner Sangster moved to approve the minutes of the regular meeting of February 14, 2023. Seconded by Adams.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Crannell, and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended approving the Local Bridge Program (FY 2026).

Commissioner Kestner moved to approve the Local Bridge Program (FY 2026). Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0

(Kestner, Sangster, Crannell, Hare, and Adams)

- b) Director of Engineering Armentrout recommended approval of hiring Spicer Group to perform Design and Construction Admin for the Tittabawassee Rd. Resurfacing and Roundabout project.

Commissioner Sangster moved to approve hiring Spicer Group to perform Design and Construction Admin for the Tittabawassee Rd. Resurfacing and Roundabout project. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Crannell.
Motion Carried. **TIME: 8:47 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
March 14, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Sangster, Adams.

Absent: Crannell.

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 5 Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of February 28, 2023. Seconded by Adams.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Adams moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Crannell, and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended awarding the 2023 concrete patch contract to KMI Road Maintenance.

Commissioner Sangster moved to approve awarding the 2023 concrete patch contract to KMI Road Maintenance. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

- b) Director of Engineering Armentrout recommended awarding the 2023 HMA paving and grade prep contract to Pyramid Paving.

Commissioner Kestner moved to approve awarding the 2023 HMA paving and grade prep contract to Pyramid Paving. Seconded by Adams.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

- c) Managing Director Borchard recommended approving Union Stipend.

Commissioner Hare moved to approve Union Stipend. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Adams.
Motion Carried. **TIME: 8:47 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
March 28, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Crannell, Hare, Kestner, Adams.

Absent: Sangster.

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Crannell moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 5 Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of March 14, 2023. Seconded by Adams.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Crannell moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Adams.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Crannell, and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended hiring Spicer Group to perform Design and Construction Admin for the McCarty Road Resurfacing Project.

Commissioner Kestner moved to approve hiring Spicer Group to perform Design and Construction Admin for the McCarty Road Resurfacing Project. Seconded by Adams.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

- b) Director of Engineering Armentrout recommended acceptance of the Act 51 Additions Resolution.

Commissioner Adams moved to approve acceptance of the Act 51 Additions Resolution. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

- c) Director of Engineering Armentrout recommended acceptance of the Certification Maps Cover Page Electronic Signature Resolution.

Commissioner Kestner moved to approve the acceptance of the Certification Maps Cover Page Electronic Signature Resolution. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

- d) Director of Engineering Armentrout recommended approval of Contract 23-5099 and authorize Dan Armentrout to sign it.

Commissioner Adams moved to approve Contract 23-5099 and authorize Dan Armentrout to sign it. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Adams.
Motion Carried. **TIME: 8:54 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
April 11, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Crannell, Hare, Kestner, Sangster, Adams.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 5 Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of March 28, 2023. Seconded by Crannell.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Adams.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Crannell, and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Finance Ziola recommended approval to send two employees to the 2023 CRA Finance & Human Resources Seminar.

Commissioner Kestner moved to approve sending two employees to the 2023 CRA Finance & Human Resources Seminar. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster.
Motion Carried. **TIME: 8:47 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
April 25, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Crannell, Hare, Kestner, Sangster, Adams.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Crannell moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 5 Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of April 11, 2023. Seconded by Crannell.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Adams.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Crannell, and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Finance Ziola recommended approval of the 2022 Act 51 Report.

Commissioner Sangster moved to approve the 2022 Act 51 Report. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

- b) Managing Director Borchard recommended approval to revise Policy Number 6.07, Title: Work Rules.

Commissioner Kestner moved to approve the revision of Policy Number 6.07, Title: Work Rules. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster.
Motion Carried. **TIME: 8:50 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING

May 9, 2023

8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Crannell, Hare, Kestner, Sangster, Adams.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5

Nay 0

5. MINUTES

Commissioner Sangster moved to approve the minutes of the regular meeting of April 25, 2023. Seconded by Adams.

Aye 5

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Roll Call Vote:

Aye 5

Nay 0

(Hare, Kestner, Sangster, Crannell, and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended approval of the ACT 51 Engineering Reimbursement Request.

Commissioner Kestner moved to approve the Act 51 Engineering Reimbursement Request. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

- b) Managing Director Borchard recommended approval to revise Policy Number 2.05, Title: Working with Restrictions.

Commissioner Sangster moved to approve the revision of Policy Number 2.05, Title: Working with Restrictions. Seconded by Adams.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Adams.
Motion Carried. **TIME: 8:53 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
May 23, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Crannell, Hare, Kestner, Sangster, Adams.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 5 Nay 0

5. MINUTES

Commissioner Sangster moved to approve the minutes of the regular meeting of May 9, 2023. Seconded by Crannell.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Adams moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Crannell, and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Maintenance Medina to discuss and review future salt barns and building plans.

Commissioner Sangster moved to discuss and review future salt barns and building plans.
Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0

(Kestner, Sangster, Crannell, Hare, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster.
Motion Carried. **TIME: 9:22 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
June 13, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, & Sangster.

Absent: Crannell

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 4 Nay 0

5. MINUTES

Commissioner Sangster moved to approve the minutes of the regular meeting of May 23, 2023. Seconded by Kestner.

Aye 4 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Roll Call Vote: Aye 4 Nay 0
(Hare, Kestner, Sangster, and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) **Heather Thomas of Gardner, Provenzano, Thomas, and Luplow, PC Presented the FY 2022 Audit.

Director of Finance Ziola recommended approval of the Fiscal Year 2022 Audit.

Commissioner Kestner moved to approve the Fiscal Year 2022 Audit. Seconded by Sangster.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, and Hare)

- b) Director of Engineering Armentrout recommended approval of the amended contract 23-5272 and authorizing Dan Armentrout to sign the amended contract 23-5272.

Commissioner Kestner moved to approve the amended contract 23-5272 and authorized Dan Armentrout to sign the amended contract 23-5272. Seconded by Sangster.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster.
Motion Carried. **TIME: 9:08 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
June 27, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 5 Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of June 13, 2023. Seconded by Crannell.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Managing Director Borchard recommended approval to send two (2) employees to the 2023 MCRC SIP Annual Meeting on July 18th-19th at the Soaring Eagle Casino and Resort in Mt. Pleasant.

Commissioner Kestner moved to approve sending two (2) employees to the 2023 MCRC SIP Annual Meeting on July 18th-19th at the Soaring Eagle Casino and Resort in Mt. Pleasant. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Managing Director Borchard recommended approval to send the Administrative Assistant to attend the 2023 Administrative Support Professional Development Training, held in Mt. Pleasant, MI, on August 14th-16th, 2023.

Commissioner Kestner moved to approve sending the Administrative Assistant to attend the 2023 Administrative Support Professional Development Training, held in Mt. Pleasant, MI, on August 14th-16th, 2023. Seconded by Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- c) Managing Director Borchard recommended approval of revised Policy Number 6.07, Title: Work Rules.

Commissioner Sangster moved to approve revised Policy Number 6.07, Title: Work Rules. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- d) Managing Director Borchard recommended approval of all employees having Monday, July 3rd, 2023, as an additional paid day off in observance of the Fourth of July Holiday.

Commissioner Crannell moved to approve all employees having Monday, July 3rd, 2023, as an additional paid day off in observance of the Fourth of July Holiday. Seconded by Wasmiller.

Roll Call Vote: Aye 4 Nay 1
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner.

Motion Carried. **TIME: 9:00 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
July 11, 2023
8:30 A.M.

1. CALL TO ORDER

Vice Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Kestner, Crannell, Wasmiller & Sangster.

Absent: Hare

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Vice Chairperson Crannell.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Sangster.

Aye 5 Nay 0

5. MINUTES

Commissioner Sangster moved to approve the minutes of the regular meeting of June 27, 2023. Seconded by Wasmiller.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Finance Ziola recommended approving the 2023 MERS Officer and Employee Delegate Certification.

Commissioner Wasmiller moved to approve the 2023 MERS Officer and Employee Delegate Certification. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Finance Ziola recommended approval to send one (1) employee from the Finance Department and any Commissioner that would like to attend the 2023 MERS Conference held in Detroit on September 28th & 29th, 2023.

Commissioner Kestner moved to approve sending one (1) employee from the Finance Department and any Commissioner that would like to attend the 2023 MERS Conference held in Detroit on September 28th & 29th, 2023. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- c) Director of Engineering Armentrout recommended acceptance of the Resolution for Rivers Bend Drive for certification.

Commissioner Sangster moved to approve the acceptance of the Resolution for Rivers Bend Drive for certification. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Wasmiller moved to adjourn. Seconded by Commissioner Kestner.
Motion Carried. **TIME: 8:56 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
July 25, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 5 Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of July 11, 2023. Seconded by Sangster.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Maintenance Medina recommended approval to move forward with the discussion of the Chesaning and Geddes Rd. salt shed plans and construction.

Commissioner Sangster moved to approve moving forward with the discussion of the Chesaning and Geddes Rd. salt shed plans and construction. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Engineering Armentrout recommended acceptance of the Resolution to apply for funding for the Hazard Mitigation Grant Program and approve Dan Armentrout to sign it.

Commissioner Kestner moved to approve acceptance of the Resolution to apply for funding for the Hazard Mitigation Grant Program and approve Dan Armentrout to sign it. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Crannell.
Motion Carried. **TIME: 9:07 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
August 08, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Crannell moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 5 Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of July 25, 2023. Seconded by Sangster.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Finance Ziola recommended approval of closing “division 11 – Commissioners” with MERS.

Commissioner Kestner moved to approve closing “division 11 – Commissioners” with MERS.
Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Finance Ziola recommended approval of the Annual Certification of Employee-Related Conditions for 2023.

Commissioner Sangster moved to approve the Annual Certification of Employee-Related Conditions for 2023. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- c) Director of Maintenance Medina recommended approval of sending nine employees to the SAM Superintendents Seminar Outdoor Equipment/Vendor Show only, and one of those employees attending the entire Seminar.

Commissioner Kestner moved to approve sending nine employees to the SAM Superintendents Seminar Outdoor Equipment/Vendor Show only, and one of those employees attending the entire Seminar. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- d) Director of Maintenance Medina recommended approval to move forward with the Chesaning and Geddes Rd. Salt Shed and Construction site plans.

Commissioner Crannell moved to approve moving forward with the Chesaning and Geddes Rd. Salt Shed and Construction site plans. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- e) Director of Engineering Armentrout recommended HIRING Spicer Group to perform Design and Construction Admin for the Garfield Road Resurfacing Project and Freeland Roundabout Project.

Commissioner Sangster moved to approve hiring Spicer Group to perform Design and Construction Admin for the Garfield Road Resurfacing Project and Freeland Roundabout Project. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Crannell.

Motion Carried. **TIME: 9:20 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
August 22, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell & Sangster.

Absent: Wasmiller

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 4 Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of July 25, 2023. Seconded by Sangster.

Aye 4 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Roll Call Vote: Aye 4 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner.

Motion Carried. **TIME: 8:46 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
September 12, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5

Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of August 22, 2023. Seconded by Wasmiller.

Aye 5

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Roll Call Vote:

Aye 5

Nay 0

(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended approval of the final plat for Quail Hollow North.

Commissioner Kestner moved to approve the final plat for Quail Hollow North. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster.
Motion Carried. **TIME: 8:54 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
September 26, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Sangster.

Aye 5

Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of September 12, 2023. Seconded by Crannell.

Aye 5

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Roll Call Vote:

Aye 5

Nay 0

(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Maintenance Medina recommended approval of purchasing a used 2018 Dura Maxx P-5 Road Patcher and placing our current 2017 Dura Maxx Road Patcher as well as our 2004 300-Komatsu Excavator up for sale.

Commissioner Sangster moved to approve purchasing a used 2018 Dura Maxx P-5 Road Patcher and placing our current 2017 Dura Maxx Road Patcher as well as our 2004 300-Komatsu Excavator up for sale. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Engineering Armentrout recommended approval of MDOT Agreement 23-5352, for Center, Brockway, and Wieneke Rd. and authorize Dan Armentrout to sign it.

Commissioner Kestner moved to approve MDOT Agreement 23-5352, for Center, Brockway, and Wieneke Rd. and authorize Dan Armentrout to sign it. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- c) Managing Director Borchard recommended approval of sending two employees to the 2023 Regional Stormwater Summit at Lawrence Tech University on October 20, 2023.

Commissioner Kestner moved to approve sending two employees to the 2023 Regional Stormwater Summit at Lawrence Tech University on October 20, 2023. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner.
Motion Carried. **TIME: 9:03 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
October 10, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Wasmiller.

Aye 5 Nay 0

5. MINUTES

Commissioner Sangster moved to approve the minutes of the regular meeting of September 26, 2023. Seconded by Crannell.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Managing Director Borchard recommended approval to send one employee to the CRA 2023 Communications Workshop in Mt. Pleasant on November 8, 2023.

Commissioner Kestner moved to approve sending one employee to the CRA 2023 Communications Workshop in Mt. Pleasant on November 8, 2023. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell.
Motion Carried. **TIME: 8:53 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
October 24, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5

Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of October 10, 2023. Seconded by Wasmiller.

Aye 5

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Roll Call Vote:

Aye 5

Nay 0

(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended approval for one employee to attend the 2023 Virtual Transportation and Environment Conference on December 12 and December 13, 2023.

Commissioner Kestner moved to approve one employee attending the 2023 Virtual Transportation and Environment Conference on December 12 and December 13, 2023. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Wasmiller.
Motion Carried. **TIME: 8:55 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
November 14, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Wasmiller moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of October 24, 2023. Seconded by Sangster.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Finance Ziola recommended approval to remove the accidental death and dismemberment rider from all current and future retiree life insurance coverage and to move our life and long-term disability carrier to MetLife for a premium savings of 60% (\$44,000) annually.

Commissioner Sangster moved to approve the removal of the accidental death and dismemberment rider from all current and future retiree life insurance coverage and to move our

life and long-term disability carrier to MetLife for a premium savings of 60% (\$44,000) annually. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Maintenance Medina recommended approval of the extension of Bid Proposal #25 – Wilkinson Solutions – Liquid Calcium Chloride.

Commissioner Kestner moved to approve the extension of Bid Proposal #25 – Wilkinson Solutions – Liquid Calcium Chloride. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- c) Managing Director Borchard recommended approval of Policy Number 5.04a, Title: Work-Related Injuries – Part a. as a supplement to current Policy 5.04.

Commissioner Sangster moved to approve Policy Number 5.04a, Title: Work-Related Injuries – Part a. as a supplement to current Policy 5.04. Seconded by Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster.
Motion Carried. **TIME: 8:57 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
November 28, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Crannell moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 5 Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of November 14, 2023. Seconded by Crannell.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Finance Ziola recommended acceptance of Fiscal Year 2023 Amended budget.

Commissioner Sangster moved to accept Fiscal Year 2023 Amended budget. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
December 12, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of November 28, 2023. Seconded by Wasmiller.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended approval of MDOT Contract No. 23-5409 and authorization for Dan Armentrout to sign it.

Commissioner Kestner moved to approve MDOT Contract No. 23-5409 and authorized Dan Armentrout to sign it. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Engineering Armentrout recommended approval of MDOT Contract No. 23-5486 and authorization for Dan Armentrout to sign it.

Commissioner Sangster moved to approve MDOT Contract No. 23-5486 and authorized Dan Armentrout to sign it. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- c) Director of Engineering Armentrout recommended approval for the Apportionment of operational costs and accepting for file the fiscal 2024 SASWA budget.

Commissioner Crannell moved to approve the Apportionment of operational costs and accept for file the fiscal 2024 SASWA budget. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- d) Director of Engineering Armentrout recommended hiring Spicer Group to perform Design and Construction Admin for the Thomas Rd. and Bell Rd. bridge projects.

Commissioner Kestner moved to approve hiring Spicer Group to perform Design and Construction Admin for the Thomas Rd. and Bell Rd. bridge projects. Seconded by Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- e) Director of Engineering Armentrout recommended hiring Spicer Group to perform Design and Construction Admin for the Sheridan Rd. and Curtis Rd. Roundabout project.

Commissioner Wasmiller moved to approve hiring Spicer Group to perform Design and Construction Admin for the Sheridan Rd. and Curtis Rd. Roundabout project. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- f) Director of Engineering Armentrout recommended approval to send three or four employees to the 2024 County Engineers' Workshop held at Little River Resort, Manistee from February 6-8th, 2024.

Commissioner Kestner moved to approve sending three or four employees to the 2024 County Engineers' Workshop held at Little River Resort, Manistee from February 6-8th, 2024. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- g) Managing Director Borchard recommended approval of the Resolution: Requesting Saginaw County issue general obligation limited tax bonds for Road Commission facilities.

Commissioner Sangster moved to approve the Resolution: Requesting Saginaw County issue general obligation limited tax bonds for Road Commission facilities. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Wasmiller.
Motion Carried. **TIME: 8:58 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
December 27, 2023
8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nay 0

5. MINUTES

Commissioner Sangster moved to approve the minutes of the regular meeting of December 12, 2023. Seconded by Wasmiller.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

a) Director of Finance Ziola recommended approval of the FY 2024 Budget.

Commissioner Kestner moved to approve the FY 2024 Budget. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Finance Ziola recommended approval of the General Appropriations Act Resolution.

Commissioner Kestner moved to approve the General Appropriations Act Resolution. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- c) Director of Maintenance Medina recommended the awarding of the 2024 Annual Maintenance Bids.

Commissioner Sangster moved to approve the awarding of the 2024 Annual Maintenance Bids. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- d) Managing Director Borchard recommended approval for the Millage Revenue Capture Agreement for all twenty-seven townships.

Commissioner Kestner moved to approve the Millage Revenue Capture Agreement for all twenty-seven townships. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Wasmiller.
Motion Carried. **TIME: 9:02 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M Hare

Sarah Gross