

BOARD OF COMMISSIONERS  
SAGINAW COUNTY ROAD COMMISSION  
COUNTY OF SAGINAW

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REGULAR MEETING

June 27, 2023

8:30 A.M.

1. CALL TO ORDER

Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Hare.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 5

Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of June 13, 2023. Seconded by Crannell.

Aye 5

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Roll Call Vote:

Aye 5

Nay 0

(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Managing Director Borchard recommended approval to send two (2) employees to the 2023 MCRC SIP Annual Meeting on July 18<sup>th</sup>-19<sup>th</sup> at the Soaring Eagle Casino and Resort in Mt. Pleasant.

Commissioner Kestner moved to approve sending two (2) employees to the 2023 MCRC SIP Annual Meeting on July 18<sup>th</sup>-19<sup>th</sup> at the Soaring Eagle Casino and Resort in Mt. Pleasant. Seconded by Crannell.

Roll Call Vote: Aye 5                      Nay 0  
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Managing Director Borchard recommended approval to send the Administrative Assistant to attend the 2023 Administrative Support Professional Development Training, held in Mt. Pleasant, MI, on August 14<sup>th</sup>-16<sup>th</sup>, 2023.

Commissioner Kestner moved to approve sending the Administrative Assistant to attend the 2023 Administrative Support Professional Development Training, held in Mt. Pleasant, MI, on August 14<sup>th</sup>-16<sup>th</sup>, 2023. Seconded by Wasmiller.

Roll Call Vote: Aye 5                      Nay 0  
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- c) Managing Director Borchard recommended approval of revised Policy Number 6.07, Title: Work Rules.

Commissioner Sangster moved to approve revised Policy Number 6.07, Title: Work Rules. Seconded by Crannell.

Roll Call Vote: Aye 5                      Nay 0  
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- d) Managing Director Borchard recommended approval of all employees having Monday, July 3<sup>rd</sup>, 2023, as an additional paid day off in observance of the Fourth of July Holiday.

Commissioner Crannell moved to approve all employees having Monday, July 3<sup>rd</sup>, 2023, as an additional paid day off in observance of the Fourth of July Holiday. Seconded by Wasmiller.

Roll Call Vote: Aye 4                      Nay 1  
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner.

Motion Carried. **TIME: 9:00 a.m.**

CHAIRPERSON

BOARD SECRETARY

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Todd M Hare

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Sarah Gross