

1. CALL TO ORDER

Chairperson Hare at 8:00 a.m.

2. ROLL CALL

Present: Wasmiller, Crannell, Hare, Kestner and Sangster.

Absent: None.

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. NAMING OF TEMPORARY CHAIRPERSON

Commissioner Sangster moved to appoint Managing Director Borchard as Temporary Chairperson. Seconded by Commissioner Crannell.

Aye 5

Nay 0

4. NOMINATIONS FOR PERMANENT CHAIRPERSON

Temporary Chairperson Borchard asked for nominations for permanent chairperson of the Board for calendar year 2024. Commissioner Kestner placed the name of Richard Crannell as Chairperson of the Board for calendar year 2024. Seconded by Sangster.

Temporary Chairperson Borchard called for the additional nominations three (3) times.

There being no additional names offered, Commissioner Sangster moved that the nominations be closed, and Richard Crannell be named Chairperson for 2024. Seconded by Hare.

Roll Call Vote:

Aye 5

Nay 0

(Wasmiller, Crannell, Hare, Kestner, and Sangster)

The gavel was passed to Chairperson Crannell from Temporary Chairperson Borchard.

5. NOMINATIONS FOR VICE-CHAIRPERSON

Chairperson Crannell asked for nominations for Vice Chairperson of the Board for the calendar year 2024.

Commissioner Hare moved to place the name of Deb Kestner as Vice Chairperson of the Board for calendar year 2024. Seconded by Commissioner Sangster.

Chairperson Crannell called for additional nominations three (3) times.

There being no additional names offered, Commissioner Hare moved that nominations be closed, and Commissioner Kestner be named Vice Chairperson for 2024. Seconded by Commissioner Sangster.

Roll Call Vote: Aye 5 Nay 0
 (Crannell, Hare, Kestner, Sangster, and Wasmiller)

6. METHOD OF CONDUCTING BUSINESS

It was unanimously determined the method of conducting business be according to Roberts Rules of Order, as amended, for calendar year 2024.

7. MEETING DATES, LOCATIONS, AND TIMES

It was unanimously determined that during the calendar year 2024, the Board will meet on the Second and Fourth Tuesday of each month. The Board will meet at the Road Commission Administration Building, 3020 Sheridan Avenue, Saginaw, Michigan, at 8:00 a.m. as a Committee of the Whole for the review and audit of vouchers, and at 8:30 a.m. to conduct the regular meeting of the Board, unless otherwise agreed to by the Board and such other times and dates as might be called by the Chairperson as a special meeting.

8. APPOINTMENTS

The following appointments were unanimously determined:

Dennis Borchard, **Managing Director** (Superintendent)

Sarah Gross, **Board Secretary**

9. RESOLUTION NAMING SIGNATORIES FOR ALL ROAD COMMISSION ACCOUNTS

BANK RESOLUTION

Commissioner Hare moved that signature cards be signed by the Commission members, Manager and Director of Finance & Benefits, and the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED that Huntington Bank, a Michigan banking corporation of Saginaw, Michigan, (hereinafter referred to as the "Bank"), be hereby designated as a depository for the Board of County Road Commissioners' Accounts Payable, Payroll Accounts and Prescription Card Accounts and authorized to accept in accordance with its rules and regulations for the credit of the Board of County Road Commissioners' Payroll and Accounts Payable Accounts and/or for collection, any checks, drafts or other negotiable instruments when endorsed in the name of the Board of County Road Commissioners (Saginaw County Road Commission) Accounts Payable and/or Payroll Accounts, by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED that the Manager for the Saginaw County Road Commission be authorized to open with the Bank such other accounts under such captions as may be required and deemed necessary by action of this Board; and

BE IT FURTHER RESOLVED, that any funds credited to such accounts with the Bank may be paid out or withdrawn upon checks drawn against these previously mentioned accounts when signed by either the Manager, or Director of Finance & Benefits; and any of the following: John Sangster as Chairperson, Todd Hare as Chairperson, Ed Wasmiller as Chairperson, Richard Crannell as Chairperson, or Deb Kestner as Chairperson, whose signatures shall be duly certified to the Bank, and the Bank is hereby authorized to honor with payment thereto any checks so signed, without inquiry as to the circumstances of issue or the disposition of the proceeds thereof.

Supported by Commissioner Sangster.

Roll Call Vote: Aye 5 Nay 0
 (Hare, Kestner, Sangster, Crannell, and Wasmiller)

10. ACCEPTANCE OF ORGANIZATIONAL CHART FOR 2024

Commissioner Wasmiller moved to accept the Organizational Chart for 2024 as presented. Seconded by Commissioner Kestner.

Aye 5 Nay 0

11. APPROVAL OF FROST-FREE ROAD LIST AND RESOLUTION

Commissioner Hare moved to adopt the following resolution:

WHEREAS, under the laws of the State of Michigan, specifically M.S.A. 9.2422, Sections 722(f) load restrictions are imposed on highways in the State of Michigan during the months of March, April, and May of each year; and

WHEREAS, the authority having jurisdiction of the roads, in this case, the Board of County Road Commissioners of Saginaw County, Michigan, may suspend the restrictions on roads under their jurisdiction; and

WHEREAS, the Board of County Road Commissioners of Saginaw County, Michigan, is convinced that it is to the best interest of the community that restrictions be suspended on certain roads and portions of roads which are a part of the county road system, and under the jurisdiction of the Board of County Road Commissioners of Saginaw County, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that the following named roads within the limits indicated be classed "Frost free" or "all-season" roads and that normal loading be allowed during period of general restriction:

SEE LIST BELOW

Supported by Commissioner Sangster.

Ayes 5 Nays 0

FROST FREE ROAD LIST

Approved at 1-09-24

Organizational Meeting

Adams Street	Tittabawassee Road to Kochville
Bell Road	Rathbun to Curtis
Beyer Road	E. Washington Road (M-81), N. 1,000 ft.
Beyer Road	Willard Rd to Village of Birch Run Limits
Birch Run Road	Gera to Reese Rd
Blackmar Road	Moorish to Busch
Broadway Street	Iowa to Kansas
Burt Road	Dixie Highway to Beyer Road
Busch Road	Blackmar to Dixie
Busch Road	Sheridan to Bell
Cardinal Square Blvd	Tittabawassee Rd to Loeffler Ln
Carrollton Road	Saginaw City Limits to Westervelt Road
Cedar Street (Hemlock)	Gratiot Rd (M-46) to Saginaw Co. Gar. (Hemlock)
Center Road	Swan Creek Road to Tittabawassee Road
Chapin Road	Townline to Grabowski
Chapin Road	South County Line to M-57
Curtis Road	Sheridan to Bell
Dixie Highway	Hess Road to South County Line
Elm Street (Hemlock)	Gratiot Road (M-46) to Washington Street
Enterprise Drive	0.25-mile E. and 0.25 mile W. of Bay Road (M-84)
Fashion Square Blvd.	Shattuck Road to Tittabawassee Rd
Fifth Street (Freeland)	Freeland Road N. 500 ft.
Fortune Boulevard	Tittabawassee to 1429' South
Freeland Road	Orr Rd to Garfield Road
Garfield Road	County line S. to Midland Road (M-47)
Gary Road	Gasper to Sheridan (M-13)
Gasper Road	Gary Rd to Fergus Rd
Geddes Road	Orr Road to Miller Rd
Grabowski Road	Merrill to Chapin
Graham Road	Gratiot Road (M-46) to Geddes Road
Hack Road	Wolf Road to West Dead End
Hemlock Road	Gratiot Road (M-46) to Doyle Rd
Hemmeter Road	Brockway Road to State Street
Hess Street	City Limits at Railroad Tracks E. to Towerline Road
Iowa Street	Dixie Highway to Broadway
Junction Road	Dixie Highway to Frankenmuth City Limits
Junction Road	Frankenmuth City Limits to Reese Rd (County Line)
Janes Road	Outer Drive to Towerline Road
Kochville Road	Michigan Road to Melbourne Road
Kochville Road	Bay to Davis

Kochville Road	Bay to 700 ft west
Loeffler Ln	Bay to Cardinal Square Blvd.
Mapleridge Road	Carrollton Road to 6th Street Bridge
McCarty Road	800' W. of Bay Road (M-84) to Fashion Sq. Blvd.
Meridian Rd	M-46 to N. County Line Rd.
Michigan, N. Rd.	City Limits to Pierce Rd
Michigan, W. Rd.	City Limits N. to Center Road
Miller Road	Swan Creek to State Road
Moorish Road	Birch Run to Blackmar
Morley Drive	0.25 mile N. of Holland Road (M-46)
W. Morley Drive	M-46 to Morley Drive
Nodular Drive	S. off E. Washington Road (M-81)
Midland Rd	Midland Road (M-47) to N. County Line
Orr Road	Gratiot to Frost
Outer Drive	Hess Road 3300' North of M-81
Perkins Street	City Limits to 26th Street
Pierce Road	M-47 to Garfield
Pine Street (Hemlock)	Gratiot Road (M-46) to Doyle Road
Portsmouth Road	M-81 to Munger Road
Prospect Street	Dixie Highway to Williamson Road
Rathbun Road	Morseville to Moorish
Reserve Street	Tulane Street to Carrollton Road
River Road	Swan Creek Road to Gratiot (M-46)
Schomaker Road	Graham to West 700'
Schust Road	Barnard Road to 0.50 mi. W. of Bay Road (M-84)
Sharon Road	Village Limits of Oakley to Ditch Road
Sharon Road	VL of Chesaning to 1,300 feet north
Shattuck Road	N. Center Road to Carrollton Road
Sheridan Road	Treanor Street to Busch Road
State Road	Miller Road to M-47
Stoker Road	Michigan to Carrollton
Sugar Street	Carrollton Road to Madison Rd
Sunshine Ct.	Graham Rd. to the West
Swan Creek Road	Center to Graham Road
Temple Ct.	West of Bay Rd. (M-84)
Tittabawassee Road	M-47 to Westervelt Road
Townline Road	Chapin to Hemlock
Towerline Road	Hess to M-81
Trautner Drive	Bay to Davis
Tulane Street	Elm Street to Reserve Street
Tyler Street	Carrollton Road to Madison
Universal Drive	Bay Road to Fashion Square Blvd.
Venoy Road	Kochville South 800'
Walnut Street	Carrollton Road to Lincoln Street

Washington St. (Hem.)	Hemlock Road to Elm Street
Westbay Drive	Fortune Blvd to Bay Road
Westervelt Road	Carrollton Road to Kochville Road
Wicco Drive	300' N. of E. Washington Road (M-81)
Williamson Road	Prospect Street to Dixie Highway
Wolf Road	E. Washington Road (M-81) to Hack Road

12. APPROVAL OF RESOLUTION AUTHORIZING THE IMPLEMENTATION OF WEIGHT RESTRICTIONS

RESOLUTION AUTHORIZING IMPLEMENTATION OF WEIGHT RESTRICTIONS

Commissioner Sangster moved the adoption of the following resolution:

WHEREAS, and pursuant to the provisions of Act 321 of 1923 and its amendments being M.S.A. 9.2419, Section 719, weight restrictions may be established on roads in this Board's jurisdiction prior to March 1996, to be effective the date and time determined appropriate by the Managing Director or his authorized representative.

NOW, THEREFORE, BE IT RESOLVED, the Managing Director or his authorized representative is hereby authorized to suspend and re-instate such restrictions during the time period covered by this Act at such date and time as he determines frost conditions so warrant.

Seconded by Commissioner Kestner.

Ayes 5 Nays 0

13. ADJOURNMENT

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 8:27 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
January 09, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Wasmiller.

Aye 5

Nay 0

5. MINUTES

Commissioner Hare moved to approve the minutes of the regular meeting of December 27, 2023. Seconded by Kestner.

Aye 5

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Wasmiller.

Roll Call Vote:

Aye 5

Nay 0

(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Maintenance Medina recommended approval of the extension of Bid Proposal #27 – Asphalt Concrete Services – Pavement Marking Symbols for districts three and four only.

Commissioner Kestner moved to approve the extension of Bid Proposal #27 – Asphalt Concrete Services – Pavement Marking Symbols for districts three and four only. Seconded by Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Engineering Armentrout recommended approval of MDOT Contract No. 23-5514 and authorize Dan Armentrout to sign it.

Commissioner Hare moved to approve MDOT Contract No. 23-5514 and authorized Dan Armentrout to sign it. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Hare moved to adjourn. Seconded by Commissioner Sangster.
Motion Carried. **TIME: 8:41 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
January 23, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Kestner, Crannell, Wasmiller & Sangster.

Absent: Hare

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Sangster.

Aye 4 Nay 0

5. MINUTES

Commissioner Wasmiller moved to approve the minutes of the regular meeting of December 27, 2023. Seconded by Sangster.

Aye 4 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Roll Call Vote: Aye 4 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Managing Director Borchard Recommended approval to send up to six employees to the 2024 CRA Highway Conference and Road Show to attend break-out sessions, March 19-21 in Lansing.

Commissioner Kestner moved to approve sending up to six employees to the 2024 CRA Highway Conference and Road Show to attend break-out sessions, March 19-21 in Lansing. Seconded by Wasmiller.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster.
Motion Carried. **TIME: 8:45 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
February 13, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Sangster.

Aye 5

Nay 0

5. MINUTES

Commissioner Hare moved to approve the minutes of the regular meeting of January 23, 2024. Seconded by Wasmiller.

Aye 5

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Roll Call Vote:

Aye 5

Nay 0

(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Managing Director Borchard Recommended approval of the revision to Policy Number 6.12, Title: Vehicle Accident Policy.

Commissioner Kestner moved to approve the revision to Policy Number 6.12, Title: Vehicle Accident Policy. Seconded by Hare.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare.
Motion Carried. **TIME: 8:58 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
February 27, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Wasmiller.

Aye 5

Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of February 13, 2024. Seconded by Wasmiller.

Aye 5

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Roll Call Vote:

Aye 5

Nay 0

(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended approval of the Local Bridge Program (FY 2027) Resolution.

Commissioner Kestner moved to approve the Local Bridge Program (FY 2027) Resolution. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Managing Director Borchard Recommended approval of sending members of the Safety Committee to attend the 2024 Safety Summit from April 4th to April 5th, 2024, at Treetops Resort, Gaylord, MI.

Commissioner Hare moved to approve sending members of the Safety Committee to attend the 2024 Safety Summit from April 4th to April 5th, 2024, at Treetops Resort, Gaylord, MI. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Hare moved to adjourn. Seconded by Commissioner Wasmiller.
Motion Carried. **TIME: 8:52 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
March 12, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, & Wasmiller

Absent: Sangster

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Wasmiller.

Aye 4

Nay 0

5. MINUTES

Commissioner Hare moved to approve the minutes of the regular meeting of February 27, 2024. Seconded by Kestner.

Aye 4

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Wasmiller.

Roll Call Vote:

Aye 4

Nay 0

(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Maintenance Medina Recommended approval to award Three Rivers Corporation the Hemlock Salt Barn Project, contingent upon the successful sale and delivery of the bonds on April 10th, 2024.

Commissioner Hare moved to approve awarding Three Rivers Corporation the Hemlock Salt Barn Project, contingent upon the successful sale and delivery of the bonds on April 10th, 2024. Seconded by Kestner.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Maintenance Medina recommended approval to award Three Rivers Corporation the Chesaning Salt Barn Project, contingent upon the successful sale and delivery of the bonds on April 10th, 2024.

Commissioner Kestner moved to approve awarding Three Rivers Corporation the Chesaning Salt Barn Project, contingent upon the successful sale and delivery of the bonds on April 10th, 2024. Seconded by Wasmiller.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- c) Director of Engineering Armentrout recommended approval of the Millage Revenue Capture Agreement for the City of Zilwaukee.

Commissioner Kestner moved to approve the Millage Revenue Capture Agreement for the City of Zilwaukee. Seconded by Hare.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- d) Director of Engineering Armentrout recommended acceptance of the Act 51 Additions Resolution.

Commissioner Hare moved to accept the Act 51 Additions Resolution. Seconded by Kestner.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- e) Director of Engineering Armentrout recommended acceptance of the Certification Maps Cover Page Electronic Signature Resolution.

Commissioner Wasmiller moved to accept the Certification Maps Cover Page Electronic Signature Resolution. Seconded by Hare.

Roll Call Vote: Aye 4 Nay 0

(Kestner, Sangster, Crannell, Wasmiller and Hare)

- f) Director of Engineering Armentrout recommended acceptance of the Memorandum of Understanding for Road Upgrades and Repairs related to Corning's Project Phoenix.

Commissioner Kestner moved to accept the Memorandum of Understanding for Road Upgrades and Repairs related to Corning's Project Phoenix. Seconded by Hare.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- g) Director of Engineering Armentrout recommended approval to award the 2024 concrete patch contract to Mike's Landscaping.

Commissioner Hare moved to approve awarding the 2024 concrete patch contract to Mike's Landscaping. Seconded by Wasmiller.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- h) Director of Engineering Armentrout recommended approval to award the 2024 HMA paving and grade prep contract to ACE Saginaw Paving.

Commissioner Kestner moved to approve awarding the 2024 HMA paving and grade prep contract to ACE Saginaw Paving. Seconded by Hare.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Hare moved to adjourn. Seconded by Commissioner Kestner.

Motion Carried. **TIME: 9:12 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
March 26, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Wasmiller.

Aye 5 Nay 0

5. MINUTES

Commissioner Hare moved to approve the minutes of the regular meeting of March 12, 2024. Seconded by Kestner.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended approval to purchase a safety t-shirt for each employee in observance of the upcoming National Work Zone Awareness Week.

Commissioner Kestner moved to approve purchasing a safety t-shirt for each employee in observance of the upcoming National Work Zone Awareness Week. Seconded by Hare.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare.
Motion Carried. **TIME: 9:00 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
April 9, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Wasmiller.

Aye 5 Nay 0

5. MINUTES

Commissioner Hare moved to approve the minutes of the regular meeting of March 26, 2024. Seconded by Sangster.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended approval of MDOT Contract No. 24-5145 and authorize Dan Armentrout to sign it.

Commissioner Kestner moved to approve MDOT Contract No. 24-5145 and authorize Dan Armentrout to sign it. Seconded by Hare.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare.
Motion Carried. **TIME: 8:46 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
April 23, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Hare.

Aye 5

Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of April 09, 2024. Seconded by Wasmiller.

Aye 5

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Roll Call Vote:

Aye 5

Nay 0

(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Finance Ziola recommended approval of the 2023 Act 51 Report.

Commissioner Hare moved to approve the 2023 Act 51 Report. Seconded by Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Finance Ziola recommended approval of the Primary to Local Fund Balance Transfer.

Commissioner Kestner moved to approve the Primary to Local Fund Balance Transfer. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- c) Director of Engineering Armentrout recommended accepting the 2023 Act 51 Decertification Resolution for Crane Road and Crego Boulevard.

Commissioner Sangster moved to accept the 2023 Act 51 Decertification Resolution for Crane Road and Crego Boulevard. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- d) Managing Director Borchard recommended approval to send two employees from the Finance Department to the 2024 CRA Finance & Human Resources Seminar, in Bay City, on May 21st and 22nd.

Commissioner Hare moved to approve sending two employees from the Finance Department to the 2024 CRA Finance & Human Resources Seminar, in Bay City, on May 21st and 22nd. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- e) Managing Director Borchard recommended approval of the addition of Policy Number: 5.11 – Title: Public Access to and Video Recording on Road Commission Property.

Commissioner Hare moved to approve the addition of Policy Number: 5.11 – Title: Public Access to and Video Recording on Road Commission Property. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- f) Managing Director Borchard recommended approval of the addition of Policy Number: 5.12 – Title: Video Recording of Road Commission Employees by the Public.

Commissioner Kestner moved to approve the addition of Policy Number: 5.12 – Title: Video Recording of Road Commission Employees by the Public. Seconded by Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

- Director of Engineering Armentrout – Discussed the Abandonment petition that was received by the Board for a portion of Bellevue Street in Buena Vista Township.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare.
Motion Carried. **TIME: 9:19 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
May 14, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Sangster.

Aye 5 Nay 0

5. MINUTES

Commissioner Hare moved to approve the minutes of the regular meeting of April 23, 2024. Seconded by Wasmiller.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Finance Ziola recommended approval of the Fiscal Year 2023 Audit.

Commissioner Hare moved to approve the Fiscal Year 2023 Audit. Seconded by Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Engineering Armentrout recommended approval of the Abandonment Resolution for a portion of Bellevue Street in Buena Vista Township.

Commissioner Sangster moved to approve the Abandonment Resolution for a portion of Bellevue Street in Buena Vista Township. Seconded by Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

8:55 a.m. – Commissioner Sangster moved to defer from the regular order of business to go into closed session to discuss Union Negotiations. Seconded by Commissioner Kestner.

Roll Call Vote: Aye 5 Nay 0 Absent
(Kestner, Sangster, Hare, Wasmiller, and Crannell)

9:39 a.m. – Commissioner Hare moved to adjourn the Closed Session and return to regular order of business. Seconded by Commissioner Kestner.

Roll Call Vote: Aye 5 Nay 0 Absent
(Sangster, Wasmiller, Hare, Kestner, and Crannell)

13. ADJOURN

Commissioner Hare moved to adjourn. Seconded by Commissioner Sangster.
Motion Carried. **TIME: 9:40 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
May 28, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Wasmiller.

Aye 5 Nay 0

5. MINUTES

Commissioner Hare moved to approve the minutes of the regular meeting of May 14, 2024. Seconded by Sangster.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended approval of MDOT Contract No. 24-5227, for Dixie Highway at Burt Rd., and authorize Dan Armentrout to sign it.

Commissioner Kestner moved to approve MDOT Contract No. 24-5227, for Dixie Highway at Burt Rd., and authorize Dan Armentrout to sign it. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Hare moved to adjourn. Seconded by Commissioner Kestner.
Motion Carried. **TIME: 8:45 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
June 11, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Kestner, Crannell, Wasmiller & Sangster.

Absent: Hare

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Wasmiller.

Aye 4 Nay 0

5. MINUTES

Commissioner Sangster moved to approve the minutes of the regular meeting of May 28, 2024. Seconded by Wasmiller.

Aye 4 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Roll Call Vote: Aye 4 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Finance Ziola recommended approving the 3-year contract renewal for Gardner, Provenzano, Thomas & Luplow P.C.

Commissioner Kestner moved to approve the 3-year contract renewal for Gardner, Provenzano, Thomas & Luplow P.C. Seconded by Wasmiller.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Engineering Armentrout recommended approval of the ACT 51 Engineering Reimbursement Request.

Commissioner Sangster moved to approve the ACT 51 Engineering Reimbursement Request. Seconded by Wasmiller.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- c) Director of Engineering Armentrout recommended approval of the MDOT Agreement 24-5238 for the construction at the Dixie Highway and Burt Road intersection and authorize Dan Armentrout to sign it.

Commissioner Kestner moved to approve the MDOT Agreement 24-5238 for the construction at the Dixie Highway and Burt Road intersection and authorize Dan Armentrout to sign it. Seconded by Sangster.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster.
Motion Carried. **TIME: 8:59 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
June 25, 2024
8:30 A.M.

1. CALL TO ORDER

Vice Chairperson Kestner called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Vice Chairperson Kestner.

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Wasmiller.

Aye 5 Nay 0

5. MINUTES

Commissioner Wasmiller moved to approve the minutes of the regular meeting of June 11, 2024. Seconded by Hare.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended approving the design and construction admin to Spicer Group for the Chapin Road over Lamb Creek Bridge replacement.

Commissioner Hare moved to approve the design and construction admin to Spicer Group for the Chapin Road over Lamb Creek Bridge replacement. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare.
Motion Carried. **TIME: 8:43 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING

July 9, 2024

8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, & Sangster.

Absent: Wasmiller

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Hare moved to approve the agenda and add closed session for contract discussion. Seconded by Commissioner Sangster.

Aye 4 Nay 0

5. MINUTES

Commissioner Sangster moved to approve the minutes of the regular meeting of June 25, 2024. Seconded by Kestner.

Aye 4 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Roll Call Vote: Aye 4 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Finance Ziola recommended approving the 2024 MERS Officer & Employee Delegate Certificate.

Commissioner Kestner moved to approve the 2024 MERS Officer & Employee Delegate Certificate. Seconded by Hare.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Engineering Armentrout recommended accepting the roads for Quail Hollow North for maintenance purposes and adding them to our certified roads.

Commissioner Hare moved to approve accepting the roads for Quail Hollow North for maintenance purposes and adding them to our certified roads. Seconded by Sangster.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- c) Director of Engineering Armentrout recommended awarding the contract for Dixie Highway – Willard to Birch Run Road paving to Pyramid Paving.

Commissioner Kestner moved to approve awarding the contract for Dixie Highway – Willard to Birch Run Road paving to Pyramid Paving. Seconded by Hare.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- d) Managing Director Borchard recommended approval to send two employees from the Finance Department and any Commissioner who would like to attend the 2024 MERS Annual Conference in Grand Rapids from October 10th to 11th.

Commissioner Sangster moved to approve sending two employees from the Finance Department and any Commissioner who would like to attend the 2024 MERS Annual Conference in Grand Rapids from October 10th to 11th. Seconded by Kestner.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- e) Managing Director Borchard recommended approval to send two (2) employees to the 2024 MCRCSIP 40th Annual Meeting on July 24th at the Soaring Eagle Casino and Resort in Mt. Pleasant.

Commissioner Hare moved to approve sending two (2) employees to the 2024 MCRCSIP 40th Annual Meeting on July 24th at the Soaring Eagle Casino and Resort in Mt. Pleasant. Seconded by Kestner.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

8:43 a.m. – Commissioner Hare moved to defer from the regular order of business to go into closed session to discuss Union Negotiations. Seconded by Commissioner Sangster.

Roll Call Vote: Aye 4 Nay 0 Absent 1
(Kestner, Sangster, Hare, Wasmiller, and Crannell)

9:03 a.m. – Commissioner Sangster moved to adjourn the Closed Session and return to regular order of business. Seconded by Commissioner Hare.

Roll Call Vote: Aye 4 Nay 0 Absent 1
(Sangster, Wasmiller, Hare, Kestner, and Crannell)

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster.
Motion Carried. **TIME: 9:12 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
July 23, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Wasmiller.

Aye 5

Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of June 11, 2024. Seconded by Wasmiller.

Aye 5

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Roll Call Vote:

Aye 5

Nay 0

(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended MDOT Contract No. 24-5260 and authorize Dan Armentrout to sign it.

Commissioner Kestner moved to approve MDOT Contract No. 24-5260 and authorize Dan Armentrout to sign it. Seconded by Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Engineering Armentrout recommended awarding the Orr Road Project to Ace Saginaw, contingent upon the MDOT approval of the previously submitted bid tab.

Commissioner Hare moved to approve awarding the Orr Road Project to Ace Saginaw, contingent upon the MDOT approval of the previously submitted bid tab. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner.
Motion Carried. **TIME: 9:02 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
August 13, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Sangster.

Aye 5

Nay 0

5. MINUTES

Commissioner Hare moved to approve the minutes of the regular meeting of July 23, 2024. Seconded by Wasmiller.

Aye 5

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Wasmiller.

Roll Call Vote:

Aye 5

Nay 0

(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Finance Ziola recommended approving the ACT 51 – 2024 Annual Certification of Employee-related Conditions.

Commissioner Kestner moved to approve the ACT 51 – 2024 Annual Certification of Employee-related Conditions. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Engineering Armentrout recommended approving the Plat for Rivers Bend East and approving the Chairperson to sign it.

Commissioner Kestner moved to approve the Plat for Rivers Bend East and approve the Chairperson to sign it. Seconded by Hare.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- c) Managing Director Borchard recommended approval of sending up to three employees and any Commissioner that would like to attend the 2024 Northern Conference from September 11-13th at the Highlands at Harbor Springs, Harbor Springs, MI.

Commissioner Hare moved to approve sending up to three employees and any Commissioner that would like to attend the 2024 Northern Conference from September 11-13th at the Highlands at Harbor Springs, Harbor Springs, MI. Seconded by Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

8:58 a.m. – Commissioner Hare moved to defer from the regular order of business to go into closed session to discuss Union Negotiations. Seconded by Commissioner Kestner.

Roll Call Vote: Aye 5 Nay 0 Absent
(Kestner, Sangster, Hare, Wasmiller, and Crannell)

9:14 a.m. – Commissioner Sangster moved to adjourn the Closed Session and return to regular order of business. Seconded by Commissioner Hare.

Roll Call Vote: Aye 5 Nay 0 Absent
(Sangster, Wasmiller, Hare, Kestner, and Crannell)

13. ADJOURN

Commissioner Hare moved to adjourn. Seconded by Commissioner Wasmiller.
Motion Carried. **TIME: 9:15 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
August 27, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Wasmiller.

Aye 5

Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of July 23, 2024. Seconded by Sangster.

Aye 5

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Roll Call Vote:

Aye 5

Nay 0

(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Maintenance Medina recommended approval of sending three employees and any Commissioner that would like to attend the 50th Annual SAM Superintendents Seminar on October 2-4th at the Grand Traverse Resort in Acme, MI.

Commissioner Kestner moved to approve sending three employees and any Commissioner that would like to attend the 50th Annual SAM Superintendents Seminar on October 2-4th at the Grand Traverse Resort in Acme, MI. Seconded by Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare.
Motion Carried. **TIME: 8:55 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
September 10, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Wasmiller.

Aye 5

Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of August 27, 2024. Seconded by Hare.

Aye 5

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Roll Call Vote:

Aye 5

Nay 0

(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare.

Motion Carried. **TIME: 8:54 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
September 24, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Crannell, Wasmiller & Sangster.

Absent: Kestner

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Wasmiller.

Aye 4 Nay 0

5. MINUTES

Commissioner Wasmiller moved to approve the minutes of the regular meeting of September 10, 2024. Seconded by Hare.

Aye 4 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Wasmiller.

Roll Call Vote: Aye 4 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Managing Director Borchard recommended approval of revised Policy 5.06: Work Safety Rules, Article 1: Foot Protection.

Commissioner Hare moved to approve revised Policy 5.06: Work Safety Rules, Article 1: Foot Protection. Seconded by Wasmiller.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Managing Director Borchard recommended approval of sending one employee from the Finance Department to the 2024 CRA Policy Workshop in Mt. Pleasant on October 30th.

Commissioner Sangster moved to approve sending one employee from the finance department to the 2024 CRA Policy Workshop in Mt. Pleasant on October 30th. Seconded by Hare.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- c) Managing Director Borchard recommended approval of sending two employees to the 2024 CRA Communications Workshop in Mt. Pleasant on October 28th.

Commissioner Hare moved to approve sending two employees to the 2024 CRA Communications Workshop in Mt. Pleasant on October 28th. Seconded by Sangster.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

8:47 a.m. – Commissioner Hare moved to defer from the regular order of business to go into closed session to discuss Union Negotiations. Seconded by Commissioner Kestner.

Roll Call Vote: Aye 4 Nay 0 Absent
(Kestner, Sangster, Hare, Wasmiller, and Crannell)

9:08 a.m. – Commissioner Sangster moved to adjourn the Closed Session and return to regular order of business. Seconded by Commissioner Hare.

Roll Call Vote: Aye 4 Nay 0 Absent
(Sangster, Wasmiller, Hare, Kestner, and Crannell)

13. ADJOURN

Commissioner Hare moved to adjourn. Seconded by Commissioner Sangster.

Motion Carried. **TIME: 9:08 a.m.**

CHAIRPERSON

Richard H. Crannell

BOARD SECRETARY

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
October 08, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 5 Nay 0

5. MINUTES

Commissioner Sangster moved to approve the minutes of the regular meeting of September 24, 2024. Seconded by Wasmiller.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended approval of sending two employees to the Computerized Office Technician (COT) Training, December 2-4th, 2024, at the HSEL Center.

Commissioner Kestner moved to approve sending two employees to the Computerized Office Technician (COT) Training, December 2-4th, 2024, at the HSEL Center. Seconded by Hare.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner.
Motion Carried. **TIME: 8:58 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
October 22, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 5 Nay 0

5. MINUTES

Commissioner Sangster moved to approve the minutes of the regular meeting of September 24, 2024. Seconded by Wasmiller.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended acceptance of the Deed for the Johnson Street extension.

Commissioner Hare moved to approve accepting the Deed for the Johnson Street extension. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Hare.
Motion Carried. **TIME: 8:56 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
November 12, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Wasmiller.

Aye 5

Nay 0

5. MINUTES

Commissioner Sangster moved to approve the minutes of the regular meeting of October 22, 2024. Seconded by Hare.

Aye 5

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Wasmiller.

Roll Call Vote:

Aye 5

Nay 0

(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Maintenance Medina recommended approval to extend Bid Proposal #19 – Bit-Mat – Asphalt Emulsions.

Commissioner Hare moved to approve extending Bid Proposal #19 – Bit-Mat – Asphalt Emulsions. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Maintenance Medina recommended approval to extend Bid Proposal #20 – S. Imperial Services – Roadside Vegetation Treatment.

Commissioner Kestner moved to approve extending Bid Proposal #20 – S. Imperial Services – Roadside Vegetation Treatment. Seconded by Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- c) Director of Maintenance Medina recommended approval to extend Bid Proposal #27 – Asphalt Concrete Services– Pavement Marking - Symbols.

Commissioner Hare moved to approve extending Bid Proposal #27 – Asphalt Concrete Services– Pavement Marking - Symbols. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- d) Director of Maintenance Medina recommended approval to extend Bid Proposal #32 – Hanes Geo Components– Grass Seed.

Commissioner Kestner moved to approve extending Bid Proposal #32 – Hanes Geo Components– Grass Seed. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- e) Director of Maintenance Medina recommended approval to extend Bid Proposal #33 – Hanes Geo Components– Fertilizer.

Commissioner Kestner moved to approve extending Bid Proposal #33 – Hanes Geo Components– Fertilizer. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- f) Director of Maintenance Medina recommended approval to extend Bid Proposal #34 – Hanes Geo Components– Hydro-Mulch.

Commissioner Kestner moved to approve extending Bid Proposal #34 – Hanes Geo Components– Hydro-Mulch. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0

(Kestner, Sangster, Crannell, Wasmiller and Hare)

- g) Director of Engineering Armentrout recommended approval of the Apportionment of operational costs and accept for file the fiscal 2025 SASWA budget.

Commissioner Hare moved to approve the Apportionment of operational costs and accept for file the fiscal 2025 SASWA budget. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- h) Director of Engineering Armentrout recommended approval of MDOT Contract No. 24-5447 and authorize Dan Armentrout to sign it.

Commissioner Sangster moved to approve MDOT Contract No. 24-5447 and authorized Dan Armentrout to sign it. Seconded by Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- i) Managing Director Borchard recommended approval of sending one employee to the CRA 10TH Annual Legal Issues Symposium on Tuesday, December 10th, at Comfort Inn Suites and Conference Center in Mt. Pleasant.

Commissioner Wasmiller moved to approve sending one employee to the CRA 10TH Annual Legal Issues Symposium on Tuesday, December 10th, at Comfort Inn Suites and Conference Center in Mt. Pleasant. Seconded by Hare.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- j) Managing Director Borchard recommended approval of the Union Contract

Commissioner Kestner moved to approve the Union Contract. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

8:41 a.m. – Commissioner Hare moved to defer from the regular order of business to go into closed session to discuss the Union Contract. Seconded by Commissioner Sangster.

Roll Call Vote: Aye 5 Nay 0 Absent
(Kestner, Sangster, Hare, Wasmiller, and Crannell)

8:45 a.m. – Commissioner Hare moved to adjourn the Closed Session and return to regular order of business. Seconded by Commissioner Sangster.

Roll Call Vote: Aye 5 Nay 0 Absent
(Sangster, Wasmiller, Hare, Kestner, and Crannell)

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster.

Motion Carried. **TIME: 9:01 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
November 26, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Wasmiller.

Aye 5 Nay 0

5. MINUTES

Commissioner Hare moved to approve the minutes of the regular meeting of November 12, 2024. Seconded by Sangster.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Managing Director Borchard recommended approval of the revised Policy Number: 1.16, Title: Township Participation Chart in Construction and Maintenance Work.

Commissioner Hare moved to approve the revised Policy Number: 1.16, Title: Township Participation Chart in Construction and Maintenance Work. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Managing Director Borchard recommended approval of the revised Policy Number: 3.01, Title: Vacations.

Commissioner Hare moved to approve the revised Policy Number: 3.01, Title: Vacations.
Seconded by Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner.
Motion Carried. **TIME: 8:50 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
December 10, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Kestner, Crannell, Wasmiller & Sangster.

Absent: Hare

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Wasmiller.

Aye 4 Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of November 26, 2024. Seconded by Sangster.

Aye 4 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Wasmiller.

Roll Call Vote: Aye 4 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Finance Ziola recommended acceptance of Fiscal Year 2024 Amended budget.

Commissioner Kestner moved to approve the acceptance of Fiscal Year 2024 Amended budget.
Seconded by Wasmiller.

Roll Call Vote: Aye 4 Nay 0

(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Engineering Armentrout recommended accepting the Johnson Street Extension for maintenance purposes.

Commissioner Sangster moved to approve the acceptance of the Johnson Street Extension for maintenance purposes. Seconded by Kestner.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- c) Director of Engineering Armentrout recommended awarding OHM engineering design and construction admin for the Morseville Road and Chesaning Road bridge projects.

Commissioner Kestner moved to approve awarding OHM engineering design and construction admin for the Morseville Road and Chesaning Road bridge projects. Seconded by Sangster.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- d) Director of Engineering Armentrout recommended extending the bridge inspection contract with Spicer for one year.

Commissioner Wasmiller moved to approve extending the bridge inspection contract with Spicer for one year. Seconded by Sangster.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

- e) Director of Engineering Armentrout recommended approving the MDOT Contract No. 24-5461 for the Thomas Road Bridge and Bell Road Bridge and authorize Dan Armentrout to sign it.

Commissioner Kestner moved to approve the MDOT Contract No. 24-5461 for the Thomas Road Bridge and Bell Road Bridge and authorize Dan Armentrout to sign it. Seconded by Wasmiller.

Roll Call Vote: Aye 4 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster.
Motion Carried. **TIME: 8:56 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
December 23, 2024
8:30 A.M.

1. CALL TO ORDER

Chairperson Crannell called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Hare, Kestner, Crannell, Wasmiller & Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Ziola, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Crannell.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Hare.

Aye 5 Nay 0

5. MINUTES

Commissioner Sangster moved to approve the minutes of the regular meeting of December 10, 2024. Seconded by Wasmiller.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Wasmiller and Crannell)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

8:36 a.m.: Commissioner Hare moved to defer from the regular order of business to hold the public hearing for the FY 2025 Budget. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Sangster, Crannell, Hare, Kestner, and Adams)

PUBLIC HEARING – Presentation of FY 2025 Budget

8:42 a.m.: Commissioner Hare moved to return to the regular order of business. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0

(Crannell, Hare, Kestner, Sangster, and Adams)

- a) Director of Finance Ziola recommended approval of the Fiscal Year 2025 Budget.

Commissioner Kestner moved to approve the Fiscal Year 2025 Budget. Seconded by Wasmiller.

Roll Call Vote: Aye 5 Nay 0

(Kestner, Sangster, Crannell, Wasmiller and Hare)

- b) Director of Finance Ziola recommended approval of the General Appropriations Act Resolution.

Commissioner Hare moved to the General Appropriations Act Resolution. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0

(Kestner, Sangster, Crannell, Wasmiller and Hare)

- c) Director of Maintenance Medina recommended approval of awarding the 2025 Annual Maintenance Bids.

Commissioner Hare moved to approve the awarding of the 2025 Annual Maintenance Bids. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0

(Kestner, Sangster, Crannell, Wasmiller and Hare)

- d) Director of Maintenance Medina recommended approval of the extension of Bid Proposal #28 – M&M Pavement Marking, Inc. – Line Striping.

Commissioner Kestner moved to approve the extension of Bid Proposal #28 – M&M Pavement Marking, Inc. – Line Striping. Seconded by Wasmiller.

Roll Call Vote: Aye 5 Nay 0

(Kestner, Sangster, Crannell, Wasmiller and Hare)

- e) Director of Engineering Armentrout recommended approval to send three employees to the 2025 County Engineers' Workshop held at Shanty Creek Resort from February 11th-13th, 2025.

Commissioner Kestner moved to approve sending three employees to the 2025 County Engineers' Workshop held at Shanty Creek Resort from February 11th-13th, 2025. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0

(Kestner, Sangster, Crannell, Wasmiller and Hare)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance Ziola, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

9:20 a.m.: Commissioner Kestner moved to defer from the regular order of business to go into closed session to discuss the Managing Director's contract. Seconded by Wasmiller.

Roll Call Vote: Aye 5 Nay 0
(Sangster, Crannell, Hare, Kestner, and Adams)

CLOSED SESSION

9:55 a.m.: Commissioner Wasmiller moved to return to the regular order of business. Seconded by Hare.

Roll Call Vote: Aye 5 Nay 0
(Crannell, Hare, Kestner, Sangster, and Adams)

F.) Managing Director Borchard Recommended approval of the Manager Contract 2025-2027.

Commissioner Wasmiller moved to approve the Manager Contract 2025-2027. Seconded by Hare.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Wasmiller and Hare)

13. ADJOURN

Commissioner Wasmiller moved to adjourn. Seconded by Commissioner Sangster.
Motion Carried. **TIME: 10:00 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Sarah Gross