

## **BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

### **Organizational Meeting, Tuesday, the 8th of January 2019**

Present Commissioners: **Crannell, Kestner, Sangster, & Hare**

The Organizational Meeting was called to order by Commissioner Kestner at 8:00 a.m.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to appoint Managing Director Borchard as Temporary Chairperson. Seconded by Commissioner Hare.

Ayes 4 Nays 0

Temporary Chairperson Borchard asked for nominations for permanent Chairperson of the Board for calendar year 2019.

Commissioner Sangster placed the name of Deb Kestner as Chairperson of the Board for calendar year 2019. Seconded by Commissioner Crannell.

The Temporary Chairperson called for additional nominations three (3) times.

There being no additional names offered, Commissioner Sangster moved that nominations be closed, and Deb Kestner be named Chairperson for 2019. Seconded by Commissioner Hare.

Ayes 4 (Hare, Sangster, Crannell, Kestner) Nays 0

The gavel was passed to Chairperson Kestner from Temporary Chairperson Borchard.

Chairperson Kestner asked for nominations for Vice Chairperson of the Board for calendar year 2019.

Commissioner Hare moved to place the name of John Sangster as Vice Chairman of the Board for calendar year 2019. Seconded by Commissioner Crannell.

Chairperson Kestner called for additional nominations three (3) times.

There being no additional names offered, Commissioner Hare moved that nominations be closed and Commissioner Sangster be named Vice Chairperson for 2019. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0

It was unanimously determined that the method of conducting of business be according to Roberts Rules of Order, as amended, for calendar year 2019.

It was unanimously determined that during the calendar year 2019, the Board will meet on the Second and Fourth Tuesday of each month. The Board will meet at the Road Commission Administration Building, 3020 Sheridan Avenue, Saginaw, Michigan, at 8:00 a.m. as a Committee of the Whole for the review and audit of vouchers, and at 8:30 a.m. to conduct the regular meeting of the Board, unless otherwise agreed to by the Board; and such other times and dates as might be called by the Chairman as a special meeting. In March 2019 the 1<sup>st</sup> meeting will be moved to Monday, March 11, 2019. In December 2019 – the 2<sup>nd</sup> meeting will be moved to Monday, December 23, 2019.

The following appointments were unanimously determined:

Dennis Borchard, Managing Director, (Superintendent\*)  
Kathryn Gaiser, Board Secretary

### **BANK RESOLUTION**

Commissioner Crannell moved that signature cards be signed by the Commission members, Manager and Director of Finance & Benefits, and that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED that Huntington Bank, a Michigan banking corporation of Saginaw, Michigan, (hereinafter referred to as the "Bank"), be hereby designated as a depository for the Board of County Road Commissioners' Accounts Payable, Payroll Accounts and Prescription Card Accounts and authorized to accept in accordance with its rules and regulations for the credit of the Board of County Road Commissioners' Payroll and Accounts Payable Accounts and/or for collection, any checks, drafts or other negotiable instruments when endorsed in the name of the Board of County Road Commissioners (Saginaw County Road Commission) Accounts Payable and/or Payroll Accounts, by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED, that the Manager for the Saginaw County Road Commission be authorized to open with the Bank such other accounts under such captions as may be required and deemed necessary by action of this Board; and

BE IT FURTHER RESOLVED, that any funds credited to such accounts with the Bank may be paid out or withdrawn upon checks drawn against these previously mentioned accounts when signed by either the Manager, or Director of Finance & Benefits; and any of the following: Todd M. Hare as Chairperson, John D. Sangster as

Chairperson, Richard H. Crannell as Chairperson, or Deb Kestner as Chairperson, whose signatures shall be duly certified to the Bank, and the Bank is hereby authorized to honor with payment thereto any checks so signed, without inquiry as to the circumstances of issue or the disposition of the proceeds thereof.

Supported by Commissioner Sangster.

Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0

Commissioner Hare moved to accept the Organizational Chart for 2019 as presented. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Crannell moved the adoption of the following resolution:

WHEREAS, under the laws of the State of Michigan, specifically M.S.A. 9.2422, Sections 722(f) load restrictions are imposed on highways in the State of Michigan during the months of March, April and May of each year; and

WHEREAS, the authority having jurisdiction of the roads, in this case, the Board of County Road Commissioners of Saginaw County, Michigan, may suspend the restrictions on roads under their jurisdiction; and

WHEREAS, the Board of County Road Commissioners of Saginaw County, Michigan, is convinced that it is to the best interest of the community that restrictions be suspended on certain roads and portions of roads which are a part of the county road system, and under the jurisdiction of the Board of County Road Commissioners of Saginaw County, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that the following named roads within the limits indicated be classed "Frost free" or "all-season" roads and that normal loading be allowed during period of general restriction:

SEE LIST BELOW

Supported by Commissioner Hare.

Ayes 4 Nays 0

#### FROST FREE ROAD LIST

Adams Street	Tittabawassee Road to Kochville
Bell Road	Rathbun to Curtis
Beyer Road	E. Washington Road (M-81), N. 1,000 ft.
Beyer Road	Burt to Village of Birch Run Limits
Beyer Road	Burt to Willard
Birch Run Road	Gera to Reese Rd
Blackmar Road	Moorish to Busch
Broadway Street	Iowa to Loren Hemerline yard

Burt Road	Dixie Highway to Beyer Road
Busch Road	Blackmar to Dixie
Busch Road	Sheridan to Bell
Carrollton Road	Saginaw City Limits to Westervelt Road
Cedar Street (Hemlock)	Gratiot Rd (M-46) to Saginaw Co. Gar. (Hemlock)
Center Road	Swan Creek Road to Tittabawassee Road
Chapin Road	Townline to Grabowski
Chapin Road	South County Line to M-57
Curtis Road	Sheridan to Bell
Dixie Highway	Hess Road to South County Line
Elm Street (Hemlock)	Gratiot Road (M-46) to Washington Street
Enterprise Drive	0.25 mile E. and 0.25 mile W. of Bay Road (M-84)
Fashion Square Blvd.	Shattuck Road to Loeffler Ln.
Fifth Street (Freeland)	Freeland Road N. 500 ft.
Fortune Boulevard	Tittabawassee to 1429' South
Freeland Road	Midland Road (M-47) to Garfield Road
Garfield Road	County line S. to Midland Road (M-47)
Gary Road	Lincoln to Sheridan (M-13)
Geddes Road	Orr Road to Graham Road
Geddes Road	Graham Road to Miller Road
Grabowski Road	Merrill to Chapin
Graham Road	Gratiot Road (M-46) to Geddes Road
Hack Road	Wolf Road to West Dead End
Hemlock Road	Gratiot Road (M-46) to Wickes Elevator
Hemmeter Road	Brockway Road and State Street
Hess Street	City Limits at Railroad Tracks E. to Towerline Road
Iowa Street	Dixie Highway to Broadway
Junction Road	Dixie Highway to Frankenmuth City Limits
Janes Road	Outer Drive to Towerline Road
Kochville Road	Michigan Road to Melbourne Road
Kochville Road	Bay to Davis
Kochville Road	Bay to 700 ft west
Loeffler Ln	Bay to Fashion Square Blvd.
Mapleridge Road	Carrollton Road to 6th Street Bridge
McCarty Road	800' W. of Bay Road (M-84) to Fashion Sq. Blvd.
Meridian Rd	Madison Rd to N. County Line Rd.
Michigan, N. Rd.	City Limits to Shattuck Road
Michigan, N. Rd.	Tittabawassee to Pierce
Michigan, W. Rd.	City Limits N. to Center Road
Miller Road	Swan Creek to State Road
Moorish Road	Birch Run to Rathbun
Morley Drive	0.25 mile N. of Holland Road (M-46)
W. Morley Drive	M-46 to Morley Drive
Nodular Drive	S. off E. Washington Road (M-81)

Old US 10 (Midland Rd)	Midland Road (M-47) to N. County Line
Orr Road	Gratiot to Frost
Orr Road	Geddes to the North 1 mile
Outer Drive	Hess Road 3300' North of M-81
Perkins Street	City Limits to 26th Street
Pierce Road	M-47 to Garfield
Pine Street (Hemlock)	Gratiot Road (M-46) to Doyle Road
Portsmouth Road	M-81 to Munger Road
Prospect Street	Dixie Highway to Williamson Road
Rathbun Road	Morseville to Moorish
Reserve Street	Tulane Street to Carrollton Road
River Road	Swan Creek Road to Gratiot (M-46)
Schomaker Road	Graham to West 700'
Schust Road	Barnard Road to 0.50 mi. W. of Bay Road (M-84)
Sharon Road	Village Limits of Oakley to Ditch Road
Sharon Road	VL of Chesaning to 1,300 feet north
Shattuck Road	N. Center Road to Carrollton Road
Sheridan Road	Treanor Street to Busch Road
Stoker Road	Michigan to Carrollton
Sugar Street	Carrollton Road to Sugar Plant
Sunshine Ct.	Graham Rd. to the West
Swan Creek Road	Center to Graham Road
Temple Ct.	West of Bay Rd (M-84)
Tittabawassee Road	M-47 to Westervelt Road
Townline Road	Chapin to Hemlock
Towerline Road	Hess to M-81
Trautner Drive	Bay to Davis
Tulane Street	Elm Street to Reserve Street
Tyler Street	Carrollton Road to Wayne Soap Company
Universal Drive	Bay Road to Fashion Square Blvd.
Venoy Road	Kochville South 800'
Walnut Street	Carrollton Road to Lincoln Street
Washington St. (Hem.)	Hemlock Road to Elm Street
Westbay Drive	Fortune Blvd to Bay Road
Westervelt Road	Carrollton Road to Kochville Road
Wicco Drive	300' N. of E. Washington Road (M-81)
Williamson Road	Prospect Street to Dixie Highway
Wolf Road	E. Washington Road (M-81) to Hack Road

**Resolution Authorizing Implementation of Weight Restrictions**

Commissioner Hare moved the adoption of the following resolution:

WHEREAS, and pursuant to the provisions of Act 321 of 1923 and its amendments being M.S.A. 9.2419, Section 719, weight restrictions may be established on roads in this Board's jurisdiction prior to March 1996, to be effective the date and time determined appropriate by the Managing Director or his authorized representative.

NOW, THEREFORE, BE IT RESOLVED, that the Managing Director or his authorized representative is hereby authorized to suspend and re-instate such restrictions during the time period covered by this Act at such date and time as he determines frost conditions so warrant.

Seconded by Commissioner Crannell.

Ayes 4 Nays 0

With no further business appearing, Commissioner Hare moved to adjourn the meeting.

Seconded by Commissioner Sangster.

Ayes 4 Nays 0

**TIME: 8:17 a.m.**

CHAIRPERSON

BOARD SECRETARY

\_\_\_\_\_  
Deb Kestner

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Kathryn Gaiser

## BOARD OF COUNTY ROAD COMMISSIONERS OF SAGINAW COUNTY, MICHIGAN

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

### Regular Meeting, Tuesday, the 8th of January 2019

Present Commissioners: **Kestner, Sangster, Crannell & Hare**

**TIME: 8:30 a.m.** The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda with two additions. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting and closed session of December 26, 2018. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Kestner) Nays 0

**PUBLIC COMMENTS:** Ed Wasmler, 1755 W. Fry Rd.; Calvin Williams, 3286 Southfield.

**UNFINISHED BUSINESS:** None

### **NEW BUSINESS:**

Managing Director Borchard discussed the Commissioners' Seminar, March 10-12, 2019 in Lansing, MI. Mr. Borchard recommends sending any Commissioners interested in attending.

Commissioner Sangster moved to approve sending any Commissioners interested in attending the Commissioners' Seminar, March 10-12, 2019 in Lansing, MI. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0

Commissioner Crannell moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract (Contract No. 18-5540) and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of January 8, 2019 by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated December 18, 2018, attached hereto and made a part hereof:

Hot mix asphalt cold milling and resurfacing work along Swan Creek Road from west of South River Road easterly to east of South River Road; including curve reconstruction, centerline and shoulder corrugation, flashing beacon, and permanent signing installation work; and all together with necessary related work.

**WITNESSETH:**

**WHEREAS**, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

**WHEREAS**, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

**WHEREAS**, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

**HIGH RURAL RISK ROADWAY PROGRAM**

**WHEREAS**, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

**NOW, THEREFORE, BE IT RESOLVED** that Deb Kestner, Chairperson, and Kathryn Gaiser, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.  
Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0



Managing Director Borchard discussed the Blue Water Highway Meeting, January 24, 2019 in Lapeer and recommended sending one staff member plus any Commissioners interested in attending.

Commissioner Hare moved to send one staff member plus any Commissioners interested in attending Blue Water Highway Meeting, January 24, 2019 in Lapeer. Seconded by Commissioner Crannell.

Ayes 4 (Crannell, Hare, Sangster, Kestner) Nays 0

**General Reports of Officers were given by:** Board Secretary Gaiser, Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

**Commissioners' Comments:** None

**Extended Public Comments:** None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 8:54 a.m.**

CHAIRPERSON

BOARD SECRETARY

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Deb Kestner

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Kathryn Gaiser