

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Organizational Meeting, Tuesday, the 13th of January, 2015

Present Commissioners: **Hare, Sangster, Kestner , Crannell & Sholtz.**

The Organizational Meeting was called to order by Commissioner Hare at 8:00 a.m.

The Pledge of Allegiance was recited in unison.

Commissioner Hare appointed Managing Director Borchard as Temporary Chairperson.

Temporary Chairperson Borchard asked for nominations for permanent Chairperson of the Board for calendar year 2015.

Commissioner Sangster placed the name of Todd Hare as Chairperson of the Board for calendar year 2015. Seconded by Commissioner Kestner.

The Temporary Chairperson called for additional nominations three (3) times.

There being no additional names offered, Temporary Chairperson Borchard moved that nominations be closed and Todd Hare be named Chairperson for 2015.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

The gavel was returned to Commissioner Hare from Temporary Chairperson Borchard.

Commissioner Hare asked for nominations for Vice Chairperson of the Board for calendar year 2015.

Commissioner Sholtz moved to place the name of John Sangster as Vice Chairman of the Board for calendar year 2015. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Commissioner Hare called for additional nominations three (3) times.

There being no additional names offered, Commissioner Hare moved that nominations be closed and John Sangster be named Vice Chairperson for 2015.

It was unanimously determined that the method of conducting of business be according to Roberts Rules of Order, as amended, for calendar year 2015.

It was unanimously determined that during the calendar year 2015, the Board will meet on the Second and Fourth Tuesday of each month. The Board will meet at the Road Commission Administration Building, 3020 Sheridan Avenue, Saginaw, Michigan, at 8:00 a.m. as a Committee of the Whole for the review and audit of vouchers, and at 8:30 a.m. to conduct the regular meeting of the Board, unless otherwise agreed to by the Board (March 10 – 4:30 pm/5:00 pm and Wednesday, April 15); and such other times and dates as might be called by the Chairman as a special meeting.

The following appointments were unanimously determined:

Dennis Borchard, Managing Director, (Superintendent*)
Jennifer Brieske, Board Secretary

BANK RESOLUTION

Commissioner Sholtz moved that signature cards be signed by the Commission members, Manager and Director of Finance & Benefits, and that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED that First Merit Bank, a Michigan banking corporation of Saginaw, Michigan, (hereinafter referred to as the "Bank"), be hereby designated as a depository for the Board of County Road Commissioners' Accounts Payable, Payroll Accounts and Prescription Card Accounts and authorized to accept in accordance with its rules and regulations for the credit of the Board of County Road Commissioners' Payroll and Accounts Payable Accounts and/or for collection, any checks, drafts or other negotiable instruments when endorsed in the name of the Board of County Road Commissioners (Saginaw County Road Commission) Accounts Payable and/or Payroll Accounts, by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED, that the Manager for the Saginaw County Road Commission be authorized to open with the Bank such other accounts under such captions as may be required and deemed necessary by action of this Board; and

BE IT FURTHER RESOLVED, that any funds credited to such accounts with the Bank may be paid out or withdrawn upon checks drawn against these previously mentioned accounts when signed by either the Manager, or Director of Finance & Benefits; and any of the following: Todd M. Hare as Chairperson, Ronald L. Sholtz, as Chairperson; John D. Sangster as Chairperson, Richard H. Crannell as Chairperson, or Richard F. Mallette as Chairperson, whose signatures shall be duly certified to the Bank, and the Bank is hereby authorized to honor with payment thereto any checks so signed, without inquiry as to the circumstances of issue or the disposition of the proceeds thereof.

Supported by Commissioner Kestner.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

After some discussion, Commissioner Sangster moved to accept the Organizational Chart for 2015. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Crannell moved the adoption of the following resolution:

WHEREAS, under the laws of the State of Michigan, specifically M.S.A. 9.2422, Sections 722(f) load restrictions are imposed on highways in the State of Michigan during the months of March, April and May of each year; and

WHEREAS, the authority having jurisdiction of the roads, in this case, the Board of County Road Commissioners of Saginaw County, Michigan, may suspend the restrictions on roads under their jurisdiction; and

WHEREAS, the Board of County Road Commissioners of Saginaw County, Michigan, is convinced that it is to the best interest of the community that restrictions be suspended on certain roads and portions of roads which are a part of the county road system, and under the jurisdiction of the Board of County Road Commissioners of Saginaw County, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that the following named roads within the limits indicated be classed "Frost free" or "all-season" roads and that normal loading be allowed during period of general restriction:

SEE ATTACHED LIST!

Supported by Commissioner Kestner.

Ayes 5 Nays 0

FROST FREE ROAD LIST
(LAST UPDATE 1-13-15)

Adams Street	Tittabawassee Road to Kochville
Bell Road	Rathbun to Curtis
Beyer Road	E. Washington Road (M-81), N. 1,000 ft.
Beyer Road	Burt to Village of Birch Run Limits
Beyer Road	Burt to Willard
Birch Run Road	Gera to Reese Rd
Blackmar Road	Moorish to Busch
Broadway Street	Iowa to Loren Hemerline yard
Burt Road	Dixie Highway to Beyer Road
Busch Road	Blackmar to Dixie
Busch Road	Sheridan to Bell
Carrollton Road	Saginaw City Limits to Westervelt Road
Cedar Street (Hemlock)	Gratiot Rd (M-46) to Saginaw Co. Gar. (Hemlock)
Center Road	Swan Creek Road to Tittabawassee Road
Chapin Road	Townline to Grabowski
Chapin Road	South County Line to M-57
Curtis Road	Sheridan to Bell
Dixie Highway	Hess Road to South County Line
Elm Street (Hemlock)	Gratiot Road (M-46) to Washington Street
Enterprise Drive	0.25 mile E. and 0.25 mile W. of Bay Road (M-84)
Fashion Square Blvd.	Shattuck Road to Loeffler Ln.
Fifth Street (Freeland)	Freeland Road N. 500 ft.
Fortune Boulevard	Tittabawassee to 1429' South
Freeland Road	Midland Road (M-47) to Garfield Road
Garfield Road	County line S. to Midland Road (M-47)
Gary Road	Lincoln to Sheridan (M-13)

Geddes Road	Orr Road to Graham Road
Geddes Road	Graham Road to Miller Road
Grabowski Road	Merrill to Chapin
Graham Road	Gratiot Road (M-46) to Geddes Road
Hack Road	Wolf Road to West Dead End
Hemlock Road	Gratiot Road (M-46) to Wickes Elevator
Hess Street	City Limits at Railroad Tracks E. to Towerline Road
Iowa Street	Dixie Highway to Broadway
Junction Road	Dixie Highway to Frankenmuth City Limits
Janes Road	Outer Drive to Towerline Road
Kochville Road	Michigan Road to Melbourne Road
Kochville Road	Bay to Davis
Kochville Road	Bay to 700 ft west
Loeffler Ln	Bay to Fashion Square Blvd.
Mapleridge Road	Carrollton Road to 6th Street Bridge
McCarty Road	800' W. of Bay Road (M-84) to Fashion Sq. Blvd.
Meridian Rd	Madison Rd to N. County Line Rd.
Michigan, N. Rd.	City Limits to Shattuck Road
Michigan, N. Rd.	Tittabawassee to Pierce
Michigan, W. Rd.	City Limits N. to Center Road
Miller Road	Swan Creek to Gratiot Road (M-46)
Moorish Road	Birch Run to Rathbun
Morley Drive	0.25 mile N. of Holland Road (M-46)
W. Morley Drive	M-46 to Morley Drive
Nodular Drive	S. off E. Washington Road (M-81)
Old US 10 (Midland Rd)	Midland Road (M-47) to N. County Line
Orr Road	Gratiot to Frost
Orr Road	Geddes to the North 1 mile
Outer Drive	Hess Road 3300' North of M-81
Perkins Street	City Limits to 26th Street
Pierce Road	M-47 to Garfield
Pine Street (Hemlock)	Gratiot Road (M-46) to Doyle Road
Portsmouth Road	M-81 to Munger Road
Prospect Street	Dixie Highway to Williamson Road
Rathbun Road	Morseville to Moorish
Reserve Street	Tulane Street to Carrollton Road
River Road	Swan Creek Road to Gratiot (M-46)
Schomaker Road	Graham to West 700'
Schust Road	Barnard Road to 0.50 mi. W. of Bay Road (M-84)
Sharon Road	Village Limits of Oakley to Ditch Road
Sharon Road	VL of Chesaning to 1,300 feet north
Shattuck Road	N. Center Road to Carrollton Road
Sheridan Road	Treanor Street to Busch Road
Stoker Road	Michigan to Carrollton
Sugar Street	Carrollton Road to Sugar Plant
Sunshine Ct.	Graham Rd. to the West
Swan Creek Road	Center to Graham Road
Temple Ct.	West of Bay Rd (M-84)
Tittabawassee Road	M-47 to Westervelt Road
Townline Road	Chapin to Hemlock
Towerline Road	Hess to M-81
Trautner Drive	Bay to Davis
Tulane Street	Elm Street to Reserve Street
Tyler Street	Carrollton Road to Wayne Soap Company
Universal Drive	Bay Road to Fashion Square Blvd.
Venoy Road	Kochville South 800'

Walnut Street	Carrollton Road to Lincoln Street
Washington St. (Hem.)	Hemlock Road to Elm Street
Westbay Drive	Fortune Blvd to Bay Road
Westervelt Road	Carrollton Road to Kochville Road
Wicco Drive	300' N. of E. Washington Road (M-81)
Williamson Road	Prospect Street to Dixie Highway
Wolf Road	E. Washington Road (M-81) to Hack Road

Resolution Authorizing Implementation of Weight Restrictions

Commissioner Crannell moved the adoption of the following resolution:

WHEREAS, and pursuant to the provisions of Act 321 of 1923 and its amendments being M.S.A. 9.2419, Section 719, weight restrictions may be established on roads in this Board’s jurisdiction prior to March, 1996, to be effective the date and time determined appropriate by the Managing Director or his authorized representative.

NOW, THEREFORE, BE IT RESOLVED, that the Managing Director or his authorized representative is hereby authorized to suspend and re-instate such restrictions during the time period covered by this Act at such date and time as he determines frost conditions so warrant.

Seconded by Commissioner Sangster.
Ayes 5 Nays 0.

With no further business appearing, Commissioner Sangster moved to adjourn the meeting.
Seconded by Commissioner Crannell.
Ayes 5 Nays 0.

TIME: 8:23 a.m.

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 13th of January, 2015

Present Commissioners: **Hare, Sangster, Kestner, Crannell & Sholtz.**

TIME: 8:23 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda. Seconded by Commissioner Crannell.
Ayes 5 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of December 23, 2014. Seconded by Commissioner Sangster.
Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Borchard discussed the County Engineers' Workshop, February 3-5, 2015 in Manistee and recommended sending the Director of Engineering.

Commissioner Sangster moved to send the Director of Engineering to the County Engineers' Workshop, February 3-5, 2015 in Manistee. Seconded by Commissioner Crannell. The motion was amended by Commission Sangster to send the Director of Engineering along with any Commissioner interested in attending the County Engineers' Workshop, February 3-5, 2015 in Manistee. Seconded by Commissioner Crannell.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Managing Director Borchard discussed the County Road Association 2015 Highway Conference, February 17-19, 2015 in Lansing and recommended sending two Staff (Borchard & Wisniewski) plus any Commissioners interested in attending.

Commissioner Sangster moved to two Staff (Borchard & Wisniewski) plus any Commissioners interested in attending the County Road Association 2015 Highway Conference, February 17-19, 2015 in Lansing. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed an Environmental License Agreement for Speedway LLC's Bridgeport Location at 5480 Dixie Highway. This agreement requires the Chairman's signature and protects the Road Commission in the event of soil contamination affecting a future road project.

Commissioner Sangster moved to approve the Chairman signing the Environmental License Agreement for Speedway LLC's Bridgeport Location at 5480 Dixie Highway. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:21 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 27th of January, 2015

Present Commissioners: **Hare, Sangster, Crannell & Sholtz.**
Absent: **Kestner**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Kestner was absent. Commissioner Sangster arrived at 8:25 a.m. from the Saginaw County Land Bank Meeting.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with additions. Seconded by Commissioner Sangster.

Ayes 4 Nays 0.

Commissioner Crannell moved to approve the minutes of the organizational meeting of January 13, 2015 and the regular meeting of January 13, 2015. Seconded by Commissioner Sholtz.

Ayes 4 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

County Commissioner Dennis Krafft was not present so agenda item #1 (Discussion on Road Funding) was skipped.

Discussion took place on Policy 1.10 – Freedom of Information Act. Director of Engineering Wisniewski questioned if we, as a public agency, were bound to charge only the costs incurred to research the information. Board Secretary Brieske will research the Michigan Law and

forward her findings to the Board. If necessary, we will bring this item back to the next Board Meeting for approval.

Director of Engineering Wisniewski discussed the Bridge Design Contract for Morseville Rd. over the Silver Creek in Taymouth Township and recommended awarding said contract to Great Lakes Engineering Group, the lowest and best bid.

Commissioner Sangster moved to award the Bridge Design Contract for Morseville Rd. over the Silver Creek in Taymouth Township contract to Great Lakes Engineering Group, the lowest and best bid. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

Director of Maintenance Medina discussed the request from Asphalt Concrete Services to extend their 2014 Bid for Proposal #27 – Pavement Markings for the 2015 Year.

Commissioner Sangster moved to approve the extension from Asphalt Concrete Services to extend their 2014 Bid for Proposal #27 – Pavement Markings for the 2015 Year. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

Director of Maintenance Medina discussed the request from M&M Pavement Markings, Inc. to extend their 2014 Bid for Proposal #28 – Pavement Markings – Cold Applied (Line Striping) for the 2015 Year.

Commissioner Sangster moved to approve the extension from M&M Pavement Markings, Inc. to extend their 2014 Bid for Proposal #28 – Pavement Markings – Cold Applied (Line Striping) for the 2015 Year. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

Director of Maintenance Medina discussed the request from James Tree Service to extend their 2014 bid for Proposal #22 – Stump Removal for the 2015 Year.

Commissioner Sangster moved to approve the extension from James Tree Service to extend their 2014 bid for Proposal #22 – Stump Removal for the 2015 Year. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

Director of Maintenance Medina discussed the request from Bit-Mat Material to extend their 2014 bid for Proposal #19 – Asphalt Emulsions for the 2015 Year.

Commissioner Sangster moved to approve the extension from Bit-Mat Material to extend their 2014 bid for Proposal #19 – Asphalt Emulsions for the 2015 Year. Seconded by Commissioner Sholtz.

Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

Director of Maintenance Medina discussed the request from Cadillac Culvert to extend their 2014 bid for Proposal #11 – Metal Culvert Pipe for the 2015 Year.

Commissioner Sangster moved to approve the extension from Cadillac Culvert to extend their 2014 bid for Proposal #11 – Metal Culvert Pipe for the 2015 Year. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Sholtz. Motion Carried. **TIME: 9:18 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 13th of January, 2015

Present Commissioners: **Hare, Sangster, Kestner, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda. Seconded by Commissioner Kestner. Ayes 5 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of January 27, 2015. Seconded by Commissioner Sangster. Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell. Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Borchard discussed the Michigan Bridge Conference, March 18, 2105 in Bay City and recommended sending the Director of Engineering to this Conference.

Commissioner Sangster moved to approve sending the Director of Engineering to the Michigan Bridge Conference, March 18th in Bay City. Seconded by Commissioner Crannell. Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Managing Director Borchard discussed the Michigan Safety Conference, April 14-15, 2015 in Lansing and recommended sending the Safety Officer plus two members of the Safety Committee (Scott Hare, Benton Wenzel, Jr., & Mike Wysko) to this Conference.

Commissioner Sangster moved to approve sending the Safety Officer plus two members of the Safety Committee to the Michigan Safety Conference, April 14-15, 2015 in Lansing. Seconded by Commissioner Crannell. Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Managing Director Borchard explained that an employee has requested to purchase generic service credit time through Michigan Employees Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission. This process required the Chairperson's signature on their resolution. Mr. Borchard recommends approval of this request.

Commissioner Sangster moved to approve the employees' requests for the purchase of generic service credit time through MERS. Seconded by Commissioner Crannell. Ayes 5 Nays 0.

Director of Engineering Wisniewski requested acceptance of the Resolution for Cobblestone Pointe Amendment 2.

Commissioner Kestner moved to approve the following resolution:

WHEREAS, the Saginaw County Road Commission did accept the **Cobblestone Pointe Amendment 2 – Spurwood Drive, Persimmon Drive & Parson Walk, Saginaw Township for Maintenance Purposes** prior to December 31, 2014 and roads were open to traffic prior to December 31, 2014; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street/site condominium within the Saginaw County Road system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

NOW, THEREFORE, BE IT RESOLVED, that the **Cobblestone Pointe Amendment 2 – Spurwood Drive, Persimmon Drive & Parson Walk, Saginaw Township for Maintenance Purposes**, is accepted in the Saginaw County Road System.

Seconded by Commissioner Crannell.
Ayes 5 Nays 0.

Director of Engineering Wisniewski discussed the approval and signing (by the Chairman) of the signature cover page for the 2014 certification maps.

Commissioner Kestner moved approve & sign the signature page for the 2014 certification maps. Seconded by Commissioner Sangster. Ayes 5 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 9:17 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 24th of February, 2015

Present Commissioners: **Sangster, Kestner, Crannell & Sholtz.**
Absent: **Hare**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Hare was absent.

TIME: 8:35 a.m. The regular meeting was called to order: Vice-Chairman Sangster presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Crannell moved to approve the agenda. Seconded by Commissioner Kestner. Ayes 4 Nays 0.

Commissioner Sholtz moved to approve the minutes of the regular meeting of February 10, 2015. Seconded by Commissioner Crannell. Ayes 4 Nays 0.

Commissioner Sholtz moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell. Ayes 4 (Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Director of Engineering discussed a Field Manager & Contract Management Conference, April 1, 2015 in Howell, and recommended sending Joe Periard to this conference.

Commissioner Kestner moved to approve sending Joe Periard to the Field Manager & Contract Management Conference, April 1, 2015 in Howell. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Maintenance Medina discussed necessary equipment that was approved in the 2015 Budget. He would like to move forward to purchase the following items: 1 Tandem Truck; 1 Sign Truck; 2 Double Stainless Steel Hoppers; 2 Single Stainless Steel Hoppers & 2 Foreman Trucks.

Commissioner Kestner moved to go ahead with the equipment purchase (1 Tandem Truck; 1 Sign Truck; 2 Double Stainless Steel Hoppers; 2 Single Stainless Steel Hoppers & 2 Foreman Trucks). Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Kestner, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 9:25 a.m.**

VICE-CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 10th of March, 2015

Present Commissioners: **Sangster, Kestner & Sholtz.**
Absent: **Hare & Crannell.**

TIME: 4:30 p.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Hare & Commissioner Crannell were absent. Director of Maintenance Medina and Mark Schmidt of Wirt Stone Dock were also present.

TIME: 5:00 p.m. The regular meeting was called to order: Vice-Chairperson Sangster presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Whitehorse, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Sholtz.
Ayes 3 Nays 0.

Commissioner Sholtz moved to approve the minutes of the regular meeting of February 24, 2015. Seconded by Commissioner Kestner.
Ayes 3 Nays 0.

Commissioner Sholtz moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.
Ayes 3 (Sangster, Kestner, Sholtz) Nays 0.

PRESENTATION OF AWARDS FOR THE 2015 COLORING CONTEST:

Commissioner Sangster and Managing Director Borchard welcomed the 2015 Coloring Contest winners, their families and teachers. Presentation of awards followed.

The 2015 Coloring Contest winners were:

Pre-Kindergarten – Kindergarten

1st Place – Jack Romain – Hemmeter Elementary School – Mrs. Laurenz’s class.

2nd Place – Carter Verode – Community Baptist Christian School – Mrs. Putnam’s class.

1st – 2nd Grade

1st Place – Brady Gotham – Hemmeter Elementary School – Mrs. Kahl’s class.

2nd Place – Carissa Frey – St. Paul’s Lutheran School – Mrs. Beyersdorf’s class.

3rd – 5th Grade

1st Place – Anthony Zechmeister – Merrill Elementary School – Mrs. Trudgen’s class.

2nd Place – Calob Chalco – Big Rock Elementary School – Mrs. Burnett’s class.

Commissioner Sangster thanked the students and teachers for participating. He thanked Wirt Stone Dock for generously sponsoring the coloring contest and providing the gift certificates for the winning classrooms to use for purchasing school supplies.

Mark Schmidt of Wirt Stone Dock thanked the children and teachers for participating in the contest. They are overwhelmed by participation of young talent in Saginaw County. Wirt Stone Dock is a huge advocate of sponsoring children’s events. They appreciate the Road Commission allowing them to be a part of this coloring contest.

PUBLIC COMMENTS: Ken Wendling, Sr. & Ken Wendling, Jr. entered the Board Room following the coloring contest presentation. Ken Wendling, Sr. addressed the Board regarding what he referred to as “wrongful termination” of Ken Wendling, Jr. Mr. Wendling handed Managing Director Borchard an envelope from his attorney. After much discussion, Mr. Borchard thanked Ken Wendling, Sr. & Ken Wendling, Jr. and informed them that we would review the documents, discuss it with legal counsel and then we would respond.

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Borchard discussed the 47th Commissioners’ Seminar, April 12-14, 2015 at the Grand Traverse Resort in Traverse City and recommended sending any Commissioner interested in attending.

Commissioner Kestner moved to approve sending Joe Periard to the 47th Commissioners’ Seminar, April 12-14, 2015 at the Grand Traverse Resort in Traverse City. Seconded by Commissioner Sholtz.

Ayes 3 (Sangster, Kestner, Sholtz) Nays 0.

Director of Engineering Wisniewski requested approval of the Resolution Supporting and Participation in the Collaborative Public Education Plan (PEP) for Members of the Saginaw Area Storm Water Authority.

Commissioner Kestner moved to approve the Resolution Supporting and Participation in the Collaborative Public Education Plan (PEP) for Members of the Saginaw Area Storm Water Authority. Seconded by Commissioner Sholtz.

Ayes 3 Nays 0.

Director of Engineering Wisniewski requested approval of the Resolution Supporting and Participation in the Collaborative Illicit Discharge Elimination Procedure (IDEP) for Members of the Saginaw Area Storm Water Authority.

Commissioner Sholtz moved to approve the Resolution Supporting and Participation in the Collaborative Illicit Discharge Elimination Procedure (IDEP) for Members of the Saginaw Area Storm Water Authority. Seconded by Commissioner Kestner.

Ayes 3 Nays 0.

Director of Engineering Wisniewski discussed a Local Agency Hot Mix Asphalt (HMA) Sampler Training, April 23, 2015 in Bay City and recommended sending Project Manager, Joe Periard to said training.

Commissioner Kestner moved to approve sending Project Manager, Joe Periard to the Local Agency Hot Mix Asphalt (HMA) Sampler Training, April 23, 2015 in Bay City. Seconded by Commissioner Sholtz.

Ayes 3 (Sangster, Kestner, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Sholtz. Motion Carried. **TIME: 6:43 p.m.**

VICE-CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 24th of March, 2015

Present Commissioners: **Hare, Sangster, Kestner, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Sangster arrived at 8:25 a.m. following the Saginaw County Landbank Meeting.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with additions. Seconded by Commissioner Kestner.

Ayes 5 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of March 10, 2015. Seconded by Commissioner Sangster.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Saginaw County Public Works Commissioner, Brian Wendling and Chesaning Township Supervisor, Bob Corrin were present to discuss the Youngs Inter-County Drain and the Bear Creek Drain Projects. Water from Shiawassee County flows north into the Stuart Rd. drainage ditch; it then splits at Ditch Rd. and a portion goes east to the Bear Creek and a portion flows west in the roadside ditch on Ditch Rd. to the Shiawassee River. Mr. Wendling discussed options regarding making improvements on the Bear Creek to help correct flooding problems. Mr. Wendling also discussed the possibility of re-establishing the Youngs Inter-County Drainage District. Mr. Wendling stated that the next step is to petition to build the drain. This

petition can either come from the residents affected, the township or the road agency. After much discussion, Mr. Wendling thanked the Board for their time and consideration.

Director of Engineering recommended the approval of the Resolution and MDOT Contract for Gary Rd. between Gasper Rd. & Lincoln Rd.

Commissioner Crannell moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of March 24, 2015, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated January 22, 2015, attached hereto and made a part hereof:

Hot mix asphalt cold milling and resurfacing work along Gary Road from Gasper Road easterly to Lincoln Road; including guardrail upgrading and sign upgrading work; and all together with necessary related work.

WITNESSETH:

WHEREAS, the PROJECT has been approved for financing in part with funds appropriated to the Transportation Economic Development Fund, hereinafter referred to as "TED FUNDS", pursuant to PA 234 of the Public Acts of 1987, MCL 247.660; and

WHEREAS, it was determined that the PROJECT as described by this contract qualifies for funding pursuant to PA 233, Section 2(2); Public Act of 1987 and categorized as:

D FUNDED PROJECT

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal Program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski requested approval to purchase six TRAFx G3 Traffic Counters. This was an approved budget line item for the 2015 year.

Commissioner Kestner moved to approve the purchase of six TRAFx G3 Traffic Counters. Seconded by Commissioner Crannell.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Managing Director Borchard discussed the Blue Water Highway Council Quarterly Meeting on April 23, 2015 at Bay Valley Resort and recommended sending four Staff plus any Commissioners interested in attending.

Commissioner Kestner moved to approve sending four Staff plus any Commissioners interested in attending the Blue Water Highway Council Quarterly Meeting on April 23, 2015 at Bay Valley Resort. Seconded by Commissioner Crannell.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Maintenance Medina discussed a request from Steve Krupp Trucking to extend their 2014 bid prices for Proposal 24 to the 2015 year.

After much discussion, Commissioner Sangster moved to reject the extension request. Seconded by Commissioner Sholtz.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Maintenance Medina reviewed the 2015 Annual Maintenance Bid Tabulations recapping each proposal. After much discussion and a power point presentation on Proposal #38 - Chip Seal, Mr. Medina recommended awarding the bids to the lowest and best bid for each proposal.

Commissioner Kestner made a motion to accept the lowest and best bid for each proposal except for proposal 24 – which will be rejected. Seconded by Commissioner Sangster.
Ayes 3 (Sangster, Kestner, Crannell) Nays 2 (Hare, Sholtz)

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 9:17 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Wednesday, the 15th of April, 2015

Present Commissioners: **Hare, Sangster, Kestner, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda with additions. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

Commissioner Sholtz moved to approve the minutes of the regular meeting of March 24, 2015. Seconded by Commissioner Kestner.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: Ken Hornak, Chesaning Twp. was present as a Property Owner on Ditch Rd. and also a Chesaning Twp. Board Member. Mr. Hornak spoke regarding the Youngs Drain. It is his opinion that Ditch Rd. roadside drainage ditch and the Shiawassee River to not need any additional water directed that way.

John Welch of Rowe Professional Services was present to thank the Board for the opportunity for Rowe to work with the Road Commission.

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Borchard discussed the 2015 Finance & Human Resource Business Seminar, May 12-14 in Bay City and recommended sending the Director of Finance & Benefits, Mike Girard; plus any Commissioners interested in attending.

Commissioner Kestner moved to send the Director of Finance & Benefits, Mike Girard; plus any Commissioners interested in attending to the 2015 Finance & Human Resource Business Seminar, May 12-14 in Bay City. Seconded by Commissioner Crannell.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the Fergus Road (Shiawassee River to M-52) Design Services contract and recommended awarding it to Rowe Professional Services, the lowest and best bid.

Commissioner Kestner moved to award the Fergus Road (Shiawassee River to M-52) Design Services contract to Rowe Professional Services, the lowest and best bid. Seconded by Commissioner Sangster.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the Curtis Road over the Dead Creek Design Services contract and recommended awarding it to Great Lakes Engineering Group, the lowest and best bid.

Commissioner Kestner moved to award the Curtis Road over the Dead Creek Design Services contract to Great Lakes Engineering Group, the lowest and best bid. Seconded by Commissioner Sangster.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering discussed the MDOT Contract for Freeland Rd. between Midland Rd. (Highway M-47) and the RR Tracks and recommended approval of said contract.

Commissioner Kestner moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of April 15, 2015, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated March 27, 2015, attached hereto and made a part hereof:

PART A – STUL 73404; JOB #108168a; STP 1573(023); HK 0191; FEDERAL PARTICIPATION

Reconstruction and widening work along Freeland Rd. from Midland Road (Highway M-47) to the railroad tracks of the Lake State Railway Company; including center left-turn lane, pavement removal, machine grading, aggregate base, storm sewer, drainage improvement, hot mix asphalt paving, concrete curb and gutter, concrete sidewalk, and sidewalk ramp work; all together with necessary related work.

PART B – STUL 73404; JOB #108168A; STP 1573(023); HK 0191; NO FEDERAL PARTICIPATION

Paving parking areas work along Freeland Road from Midland Road (Highway M-47) to the railroad tracks of the Lake State Railway Company; drain work along Smith Road from Freeland Road northerly approximately 350 feet; and all together with necessary related work.

PART C – STUL 73404; JOB #127102A; STP 1573(025); HK 0229

Crossing surface extension work at the at-grade crossing of the tracks of the Lake State Railway Company, hereinafter referred to as the “RAILROAD”, with Freeland Road (National Inventory #232-494-M); and all together with necessary related work.

PART D – MRR 73025; JOB#127135A

Flashing light signal and half-roadway gate work at the at-grade crossing of the tracks of the RAOLROAD with Griswold Road (National Inventory #234-323-T); and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal and State law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the PROJECT, or portions of the PROJECT, or portions of the PROJECT, has been approved for financing in part with funds appropriated to the Rail Grade Crossing Account pursuant to Section 10(1)(a) of Act 51, Public Acts of 1951, for the Rail Grade Crossing Account; and

WHEREAS, the reference “FHWA” in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Commissioner Kestner presented and moved to approve the following resolution in support of Proposal 1:

WHEREAS, Michigan drivers deserve a safe and reliable road and bridge network. Investing More in our roads will improve safety, giving residents peace of mind that roads will see their families safe to work and school; and

WHEREAS, 38 percent of Michigan's state--and locally owned urban roads and 32 percent of the state's state-and locally-owned rural roads are in poor condition; and

WHEREAS, Michigan has relied on Band-Aid, short-term fixes for our roads instead of investing enough money to fix our roads for the long term; and

WHEREAS, Michigan invests less per capita in transportation than any state in the U.S.; and

WHEREAS, every \$1 invested today to keep our roads in good condition will save \$6 to \$14 later as conditions deteriorate. The longer we wait to finish Michigan's roads, the more it will cost; and

WHEREAS, Michigan's roads are vital to business and economic development, to families and schools, to public safety and health care, to agriculture and tourism, to every aspect of our lives; and

WHEREAS, Proposal 1 on the May 5 ballot would provide sorely needed revenue to fix roads with funds that politicians can't divert somewhere else – while also supporting Michigan's long-term future by investing in our public schools and local communities. Every penny paid at the pump for taxes will be guaranteed in the constitution to go to transportation.

WHEREAS, The Saginaw County Road Commission will receive an estimated \$21,338,032 in new revenue within three years if Proposal 1 is adopted by Michigan voters.

NOW THEREFORE BE IT RESOLVED; The Saginaw County Road Commission resolves to support Proposal 1, a broad-ranging road funding proposal that goes before Michigan voters on May 5, 2015.

Supported by Commissioner Crannell.

Ayes 4 (Hare, Kestner, Crannell, Sholtz) Nays 1 (Sangster).

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 9:17 a.m.**

CHAIRPERSON

Todd M. Hare

BOARD SECRETARY

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 28th of April, 2015

Present Commissioners: **Hare, Sangster, Kestner, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with revisions. Seconded by Commissioner Sangster.

Ayes 5 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of April 15, 2015. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Borchard discussed the Saginaw County Township Officers Association Meeting on April 30, 2015 at Crooked Creek Golf & Banquet Center. Mr. Borchard recommended sending up to 6 Staff plus any Commissioners interested in attending.

Commissioner Kestner moved to approve to send up to 6 Staff plus any Commissioners interested in attending the Saginaw County Township Officers Association Meeting on April 30, 2015 at Crooked Creek Golf & Banquet Center. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the list of bridges to be submitted for the Local Bridge Program (FY 2018) and recommended acceptance of the following resolution:

Commissioner Kestner moved to accept the following bridge submittal list for consideration under the Local Bridge Program (FY 2018). These applications have been reviewed and we at the Saginaw County Road Commission are actively seeking participation in the replacement of the following structures:

1. Orr Road over Marsh Creek (Replacement)
2. Sheridan Road over Flint River (Rehabilitation)
3. Fergus Road over Fairchild Creek (Replacement)
4. Preventative Maintenance Application
 - a. Hemlock Road over Weeks Drain
 - b. Hemlock Road over Whitmore Drain
 - c. Hemlock Road over Beaver Creek
5. Preventative Maintenance Application
 - a. Tittabawassee Road over Tittabawassee River

Seconded by Commissioner Crannell.

Ayes 5 Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:24 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 12th of May, 2015

Present Commissioners: **Sangster, Kestner & Crannell.**
Absent: **Hare & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Vice-Chairman Sangster presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske. Commissioner Hare & Commissioner Sholtz were absent.

The Pledge of Allegiance was recited in unison.

Commissioner Crannell moved to approve the agenda with additions. Seconded by Commissioner Kestner.
Ayes 3 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of April 28, 2015. Seconded by Commissioner Crannell.
Ayes 3 Nays 0.

Commissioner Crannell moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.
Ayes 3 (Sangster, Kestner, Crannell) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Director of Engineering Wisniewski requested approval of an MDOT Contract for the Preliminary Engineering for streetscape work on M-46 and outer Drive in Buena Vista Twp. Our office will serve as the Act 51 Agency for this contract (pass through account).

Commissioner Kestner moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Modified Standard Agreement Provisions), is made and entered into this date of May 12, 2015, by and between the

MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the performance by the REQUESTING PARTY of preliminary engineering, consisting of the preparation of reports and studies, as well as the surveys and design, necessary for the construction for the following improvements in Saginaw County, Michigan, which preliminary engineering is hereinafter referred to as the "PROJECT":

Preliminary engineering for the pedestrian path improvement, sidewalk and streetscape work along Highway M-46 from 27th Street to Outer Drive and along Outer Drive from highway M-46 northerly 2000 feet and which includes decorative lighting, wayfinding signing and pedestrian signal work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal Program(s):

TRANSPORTATION COMMUNITY AND SYSTEM PRESERVATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Vice-Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.
Ayes 3 (Sangster, Kestner, Crannell) Nays 0.

Director of Engineering Wisniewski discussed the revised list of bridges to be submitted for the Local Bridge Program (FY 2018) and recommended acceptance of the following revised resolution:

Commissioner Crannell moved to accept the following revised bridge submittal list for consideration under the Local Bridge Program (FY 2018). These applications have been

reviewed and we at the Saginaw County Road Commission are actively seeking participation in the replacement of the following structures:

1. Orr Road over Marsh Creek (Replacement)
2. Preventative Maintenance Application
 - a. Sheridan Rd. over Flint River
3. Fergus Road over Fairchild Creek (Replacement)
4. Preventative Maintenance Application
 - a. Hemlock Road over Weeks Drain
 - b. Hemlock Road over Whitmore Drain
 - c. Hemlock Road over Beaver Creek
5. Preventative Maintenance Application
 - a. Tittabawassee Road over Tittabawassee River

Seconded by Commissioner Kestner.

Ayes 3 Nays 0

Director of Engineering Wisniewski requested approval of an MDOT Contract for the road construction and widening work on Wieneke from Weiss to Shattuck and Shattuck from Wieneke to Lawndale in Saginaw Twp.

Commissioner Crannell moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of May 12, 2015, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated April 15, 2015, attached hereto and made a part hereof:

Road reconstruction and widening work along Wieneke Road from Weiss Street northerly to Shattuck Road and along Shattuck Road from Lawndale Road easterly to Wieneke Road; including pavement removal, machine grading, aggregate base, storm sewer, drainage improvements, hot mix asphalt resurfacing, concrete curb and gutter and sidewalk ramp work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal and State law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the PROJECT will be performed as an advance construction project; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that John D. Sangster, Vice-Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Kestner.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed an OSHA 10-Hour Construction Training at Great Lakes Safety Training Center in Midland on June 30 & July 1, 2015 and recommended sending the Engineering Staff Assistant (Tim Brown) to said training.

Commissioner Kestner moved to send the Engineering Staff Assistant (Tim Brown) to the OSHA 10-Hour Construction Training at Great Lakes Safety Training Center in Midland on June 30 & July 1, 2015. Seconded by Commissioner Crannell.

Ayes 3 (Sangster, Kestner, Crannell) Nays 0.

Director of Finance & Benefits Girard discussed the Section 125 Plan and requested approval of the amendment to the following resolution.

Commissioner Crannell moved to approve the amendment to the following resolution:

WHEREAS, it is in the best interest of the Employer to provide its employees with a choice between cash and certain tax-free benefits through the use of a Section 125 plan;

BE IT RESOLVED, that the Saginaw County Road Commission Plan (the "Plan") shall be adopted as of January 1, 2015; and

BE IT FURTHER RESOLVED, that the plan year for the Plan shall be the 12-month period ending on December 31; and

BE IT FURTHER RESOLVED, that management is authorized and directed to execute the Plan on behalf of Employer, execute any amendments that may be necessary to maintain the status of the Plan as a qualified plan under the Internal Revenue Code, to execute any additional amendments to the Plan that do not materially increase the cost to Employer of maintaining the Plan and to take such further steps and to perform such additional acts as may be necessary and proper to effectuate the Plan.

Seconded by Commissioner Kestner.
Ayes 3 (Sangster, Kestner, Crannell) Nays 0

Director of Engineering Wisniewski requested approval of the lowest and best bid (Pyramid Paving) for the Dehmel Road Paving Project in Frankenmuth Twp.

Commissioner Crannell moved to approve Pyramid Paving as the lowest and best bid for the Dehmel Road Paving Project in Frankenmuth Twp. Seconded by Commissioner Kestner.
Ayes 3 (Sangster, Kestner, Crannell) Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments: Commissioner Sangster requested that the May 26th Meeting Time be changed to 8:30 a.m. for the Committee of the Whole and 9:00 a.m. for the Regular Meeting, due to a schedule conflict.

Commissioner Crannell moved to move that the May 26th Meeting Time be changed to 8:30 a.m. for the Committee of the Whole and 9:00 a.m. for the Regular Meeting. Seconded by Commissioner Kestner.
Ayes 3 Nays 0

Extended Public Comments:

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 8:55 a.m.**

VICE-CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 26th of May, 2015

Present Commissioners: **Hare, Sangster, Kestner, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda with additions. Seconded by Commissioner Sangster.

Ayes 5 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of May 12, 2015. Seconded by Commissioner Sangster.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Director of Engineering Wisniewski gave an overview on the MDOT Engineering Reimbursement. With everything being in order, he recommended submitting for this reimbursement.

Commissioner Kestner moved to approve the submittal of the MDOT Engineering Reimbursement. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering discussed a resolution needed to approve the bonding of the Miller Road Project and the Wieneke Road & Shattuck Road Project. This resolution will then be

forwarded to the County Board of Commissioners to be approved in conjunction with their own resolution.

**SAGINAW COUNTY
BOARD OF ROAD COMMISSIONERS**

**RESOLUTION REQUESTING AUTHORIZATION
OF SAGINAW COUNTY BOARD OF COMMISSIONERS TO ISSUE NOTES**

Minutes of a regular meeting of the Board of Road Commissioners, County of Saginaw, Michigan (the "Board"), held on May 26, 2015, at 9:00 a.m., Eastern Daylight Time.

PRESENT: Commissioners Hare, Sangster, Kestner, Crannell & Sholtz.

ABSENT: None.

The following preamble and resolution were offered by Commissioner Crannell and supported by Commissioner Sholtz:

WHEREAS, the Board of Road Commissioners of the County of Saginaw (the "Road Commission") does hereby determine it is necessary to pay all or part of the costs of acquiring, constructing, furnishing and equipping certain road improvements, consisting generally of improvements to Miller Road, Wieneke Road, and Shattuck Road, together with all appurtenances and attachments thereto (the "Project"); and

WHEREAS, the Road Commission is authorized and empowered to finance the Project by the issuance and sale of its Michigan Transportation Fund Notes (the "Notes") pursuant to Act 143, Public Acts of Michigan, 1943, as amended ("Act 143"), in anticipation of and for the payment of which shall be pledged future revenues derived from State-collected taxes returned to Saginaw County (the "County") for County road purposes pursuant to law; and

WHEREAS, the estimated cost of the Project to be financed through the issuance of the Notes is *not to exceed* Two Million Dollars (\$2,000,000); and

WHEREAS, pursuant to Section 1 of Act 143, the Saginaw County Board of Commissioners must authorize the maximum amount of the Notes to be issued by the Road Commission before the Notes may be authorized by the Road Commission.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Request for Authorization. The Road Commission respectfully requests authorization from the Saginaw County Board of Commissioners to borrow an amount *not to exceed* Two Million Dollars (\$2,000,000) and to issue its Notes therefor pursuant to Act 143, pledging for the payment thereof future revenues derived from State-collected taxes returned to the County for County road purposes pursuant to law. Said Notes shall bear interest at a rate or rates to be determined upon sale thereof, but in any event not to exceed the maximum rate of interest permitted by law. The Notes shall not be a general obligation of the County nor shall the County pledge its full faith and credit for the payment of such Notes.

2. Filing with County. The Board Secretary is hereby authorized and directed to file

a certified copy of this resolution with the County Clerk.

3. Repealer. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Commissioners Hare, Sangster, Kestner, Crannell & Sholtz.

NAYS: None.

Director of Finance & Benefits Girard discussed the ACT-51 Document for submittal to the State and recommended acceptance of the same.

Commissioner Sangster moved to approve the ACT-51 Document for submittal to the State. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Finance & Benefits Girard discussed and recommended acceptance of the following resolution to move \$4,000,000 from the primary fund balance to the local fund balance.

Commission Kestner moved to approve the following resolution:

**SAGINAW COUNTY ROAD COMMISSION
OPTIONAL TRANSFER OF FUND BALANCES
12-31-2014**

As of December 31, 2014, the Saginaw County Road Commission has the following breakdown of fund balances:

Primary	\$4,820,786.60
Local	(\$895,771.75)
County	\$4,948,254.17
TOTAL:	\$8,873,269.02

According to Act 51, there can be an optional transfer between Primary and Local. The amount transferred from Primary to Local cannot exceed 30% of the MTF-Primary Fund on the Act 51 report. (An additional amount, not to exceed 20% per year of the amount returned to a county for use on the county primary road system, may be expended on the county local road system of that county if there is an emergency or if the county road commission determines that an additional 20% may be expended on the county local road system.)

These lines are as follows:
Michigan Transportation Fund – **Primary**

Engineering	\$6,677
Snow Removal	
Urban Road	\$1,073,062
Allocation	\$7,628,559

TOTAL:	\$8,708,498
Limit	50%
Maximum Transfer Allowable	\$4,354,249
Recommendation of \$4,000,000 to be transferred from Primary Fund to Local Fund.	
This would bring the new Fund Balances to:	
Primary	\$820,786.60
Local	\$3,104,228.25
County	\$4,948,254.17
TOTAL:	\$8,873,269.02

Seconded by Commissioner Sangster.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 10:02 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 9th of June, 2015

Present Commissioners: **Sangster, Kestner, Crannell & Sholtz.**
Absent: **Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Hare was absent.

TIME: 8:30 a.m. The regular meeting was called to order: Vice Chairman Sangster presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with additions. Seconded by Commissioner Crannell.
Ayes 4 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of May 26, 2015. Seconded by Commissioner Sholtz.
Ayes 4 Nays 0.

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.
Ayes 4 (Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

County Commissioner Dennis Krafft was present to discuss road funding and the need to generate more money for Saginaw County.

After much discussion, Commissioner Sholtz thanked Commissioner Krafft for attending this meeting. Commissioner Sangster thanked Commissioner Krafft for being a voice of reason for the Road Commission.

Managing Director Borchard requested changing the July 23rd Board Meeting to July 30th with the Committee of the Whole meeting at 8:00 a.m. and the Regular Board Meeting starting at 8:30 a.m.

Commissioner Crannell move to change the July 23rd Board Meeting to July 30th with the Committee of the Whole meeting at 8:00 a.m. and the Regular Board Meeting starting at 8:30 a.m. Seconded by Commissioner Kestner.

Ayes 4 (Sangster, Kestner, Crannell, Sholtz) Nays 0.

Managing Director Borchard discussed the 3rd Annual MCRCSIP Meeting at Soaring Eagle Resort in Mt. Pleasant and recommended sending two staff plus any Commissioners interested in attending.

Commissioner Kestner moved to send two staff plus any Commissioners interested in attending the 3rd Annual MCRCSIP Meeting at Soaring Eagle Resort in Mt. Pleasant. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Kestner, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 10:02 a.m.**

VICE CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 30th of June, 2015

Present Commissioners: **Hare, Sangster, Kestner, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda with additions. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

Commissioner Sangster moved to approve the minutes of the regular meeting of June 9, 2015. Seconded by Commissioner Sholtz.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: SCRC Safety Office Scott Hare, Lynn Schutter, Jason McDonald & Jenn Brin of Mobile Medical Response (MMR) were present to present the Road Commission with AEDs that were purchased with a grant that was awarded. The grant provided 3 AEDs and the Road Commission purchased two additional units.

UNFINISHED BUSINESS:

PRESENTATION: Heather Thomas of Gardner, Provenzano, Thomas & Luplow, PC CPA presented the FY2014 Audit.

Managing Director Borchard thanked Ms. Thomas for her presentation and for keeping the lines of communication open with him and his staff.

NEW BUSINESS:

Director of Finance & Benefits Girard recommended approval of the FY2014 Audit.

Commissioner Sangster moved to approve the FY2014 Audit as presented. Seconded by Commissioner Kestner.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Managing Director Borchard introduced Sheriff Federspiel and Deputy Hogue, who are present to discuss the weighmaster position.

Sheriff Federspiel and Deputy Hogue gave an overview of some of the additional services that the Sheriff's Department has provides (i.e. the removal and disposal of dead animal carcasses & clean-up of 3 illegal dumping sites in Saginaw County). The Sheriff shared the dead animal carcass hotline phone number (989) 790-5441 and asked that it be shared. There was also discussion on the weighmaster position for 2016 that will include a reduction in cost to the Road Commission. The cost will be reduced from \$45,000 to \$25,000 if the Road Commission agrees to continue this partnership.

After much discussion, the Board thanked Sherriff Federspiel & Deputy Hogue for their presentation.

Managing Director Borchard discussed the Association of County Road Superintendents of Michigan's Annual Seminar, September 30 – October 1, 2015 in Sault Ste. Marie and recommended sending three employees (Dan Medina, Rob Hudec & Jennifer Brieske). Rob Hudec and Jennifer Brieske sit on the State Board that puts on this seminar.

Commissioner Kestner moved to approve sending three employees to the Association of County Road Superintendents of Michigan's Annual Seminar, September 30 – October 1, 2015 in Sault Ste. Marie. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Managing Director Borchard discussed the Truck & Trailer Specialties Technician Training in September in Midland and recommended sending two mechanics to this training.

Commissioner Sangster moved to send two mechanics to the Truck & Trailer Technician Training in September in Midland. Seconded by Commissioner Kestner.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the 2015 Concrete Pavement Repair Bid and recommended awarding the contract to Rohde Brothers Excavating, the lowest and best bid.

Commissioner Crannell moved to award the 2015 Concrete Pavement Repair contract to Rohde Brothers Excavating, the lowest and best bid. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the Design Services for Various Stream Crossing Bid and recommended awarding the contract to Rowe Professional Services, the lowest and best bid.

Commissioner Sangster moved to award the Design Services for Various Stream Crossing Contract to Rowe Professional Services, the lowest and best bid. Seconded by Commissioner Kestner.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the Design Services for Peet Road over the Lamb Creek and recommended awarding the contract to Great Lakes Engineering Group, the lowest and best bid.

Commissioner Kestner moved to award the Design Services for Peet Road over the Lamb Creek to Great Lakes Engineering Group, the lowest and best bid. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the Design Services for Steel Road over the South Branch of the Bad River and recommended awarding the contract to Great Lakes Engineering Group, the lowest and best bid.

Commissioner Sangster moved to award the Design Services for Steel Road over the South Branch of the Bad River to Great Lakes Engineering Group, the lowest and best bid. Seconded by Commissioner Sholtz.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the MDOT Contract for River Road from Frost Road northerly for approximately 1000 feet and recommended approval of said resolution.

Commissioner Crannell moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of June 30, 2015, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated June 4, 2015, attached hereto and made a part hereof:

Shoulder reconstruction work along River Road from Frost Road northerly for approximately 1000 feet; including drainage improvements, guardrail, and slope restoration work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal Program(s) or funding:

EMERGENCY RELIEF

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Kestner.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

9:50 A.M. - Commissioner Sholtz moved to defer from the regular order of business to go into closed session to discuss Contract Negotiations. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

SEE CLOSED SESSION MINUTES

11:34 A.M. – Commissioner Sangster moved to return to the regular order of business. Seconded by Commissioner Kestner.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 10:02 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 14th of July, 2015

Present Commissioners: **Sangster, Kestner, Crannell & Sholtz.**
Absent: **Hare**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Hare was absent.

TIME: 8:30 a.m. The regular meeting was called to order: Vice-Chairman Sangster presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with additions. Seconded by Commissioner Crannell.
Ayes 4 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of June 30, 2015. Seconded by Commissioner Crannell.
Ayes 4 Nays 0.

Commissioner Crannell moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.
Ayes 4 (Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Borchard discussed the weighmaster plan for 2016 and recommended that the Road Commission continue the weighmaster program through the Saginaw County Sheriff's Department for the annual rate of \$25,000.

Commissioner Kestner moved to continue the weighmaster program through the Saginaw County Sheriff's Department for the 2016 year, at the annual rate of \$25,000. Seconded by Commissioner Crannell.
Ayes 4 (Sangster, Kestner, Crannell, Sholtz) Nays 0.

Managing Director Borchard discussed the Blue Water Highway Council Quarterly Meeting on July 30, 2015 at Vassar Golf & Country Club and recommends sending up to four staff plus any Commissioners interested in attending.

Commissioner Kestner moved to approve sending up to four staff plus any Commissioners interested in attending the Blue Water Highway Council Quarterly Meeting on July 30, 2015 at Vassar Golf & Country Club. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Kestner, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:08 a.m.**

VICE-CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 28th of July, 2015

Present Commissioners: **Hare, Sangster, Kestner, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Sangster arrived at 8:25 a.m. from the Saginaw County Landbank Meeting.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with additions. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

Commissioner Sangster moved to approve the minutes of the regular meeting of July 14, 2015. Seconded by Commissioner Kestner.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: Cassie Hare, Miller Canfield & Saginaw County Commissioner Dennis Krafft were present.

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Borchard discussed the MERS Annual Conference, October 8-9, 2015 in Grand Rapids. Mr. Borchard recommended sending one finance staff plus and Commissioners interested in attending. He also requested naming the finance person the voting delegate and a Commissioner the alternate voting delegate.

Commissioner Sangster moved to approve sending one finance staff plus and Commissioners interested in attending and naming the finance person the voting delegate and a Commissioner the alternate voting delegate. Seconded by Commissioner Kestner.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the Tittabawassee Rd. @ Kenora Dr. Drainage Improvement Project in Kochville Twp. and recommended awarding it to Geiersbach Construction, the lowest and best bid.

Commissioner Kestner moved to award the Tittabawassee Rd. @ Kenora Dr. Drainage Improvement Project in Kochville Twp. to Geiersbach Construction, the lowest and best bid. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski requested approval of the Resolution Authorizing the Sale of Michigan Transportation Fund Notes, Series 2015 for the bonding of the Miller Road Project and the Shattuck Road/Wieneke Road Project.

Commissioner Kestner mover to approve the Resolution Authorizing the Sale of Michigan Transportation Fund Notes, Series 2015 for the bonding of the Miller Road Project and the Shattuck Road/Wieneke Road Project. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

9:10 a.m. - Managing Director Borchard introduced TJ Bucholz from Vanguard Public Affairs. Mr. Bucholz gave an overview of his company which specializes in local millages and bonding. He spoke about the process to collect baseline data through polling.

10:02 a.m. - After much discussion, Chairman Hare thanked Mr. Bucholz for his presentation.

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 10:04 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 11th of August, 2015

Present Commissioners: **Hare, Sangster, Kestner, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Director of Engineering Wisniewski was present to update the Board on Project Status as he was not able to be present at the regular meeting due to a scheduling conflict.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Finance & Benefits Girard and Board Secretary Brieske. Director of Engineering Wisniewski was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda with additions. Seconded by Commissioner Crannell.
Ayes 5 Nays 0.

Commissioner Sholtz moved to approve the minutes of the regular meeting of July 28, 2015. Seconded by Commissioner Crannell.
Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Borchard discussed the Mackinaw Road/Railroad Berm Reconstruction Landscaping Work and recommended awarding the project to Bell Landscaping, the lowest and best bid. The cost of this work will be split in thirds and shared with Lake State Railroad Company and Saginaw Twp.

Commissioner Sangster moved to approve the Mackinaw Road/Railroad Berm Reconstruction Landscaping Work and award the project to Bell Landscaping, the lowest and best bid. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Managing Director Borchard discussed the Facility Encroachment Agreement with CSX Transportation for the railroad crossing on Freeland Road and recommended acceptance of said agreement.

Commissioner Crannell moved to approve the Facility Encroachment Agreement with CSX Transportation for the railroad crossing on Freeland Road. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 9:05 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 25th of August, 2015

Present Commissioners: **Hare, Sangster, Kestner & Sholtz.**
Absent: **Crannell**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Crannell was absent.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Kestner. Ayes 4 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of August 11, 2015. Seconded by Commissioner Sholtz. Ayes 4 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz. Ayes 4 (Hare, Sangster, Kestner, Sholtz) Nays 0.

PUBLIC COMMENTS: Dave Stupnicki was present for the public hearing. Angela Garner, Brown & Brown was present for agenda item # 3.

UNFINISHED BUSINESS: None

Commissioner Sangster moved to defer from the regular order of business and open up the public hearing regarding the request for abandonment of a portion of South Raucholz Rd. in Fremont Twp. Seconded by Commissioner Sholtz. Ayes 4 (Hare, Sangster, Kestner, Sholtz) Nays 0.

PUBLIC HEARING – Director of Engineering Wisniewski stated that a petition was submitted for the abandonment of S. Raucholz Road between Roosevelt Road & Swan Creek Road in Fremont Twp. The request is for the property between the south end of property on 3000 S. Raucholz Road to the north end of property on 3000 S. Raucholz Road. This petition was reviewed by our Attorney. The public hearing was publically posted and advertised. Mr.

Wisniewski was contacted by the Michigan Department of Natural Resources who had no objections to the abandonment. Mr. Dave Stupnicki, along with his neighbor Mr. Harold Sanchez, are the two residents petitioning the abandonment.

Commissioner Sholtz moved to exit the public hearing and return to the regular order of business. Seconded by Commissioner Kestner.

Ayes 4 (Hare, Sangster, Kestner, Sholtz) Nays 0.

NEW BUSINESS:

Director of Engineering Wisniewski recommended that the abandonment and resolution for South Raucholz Road between Roosevelt Road and Swan Creek Road from the South end of property on 3000 S. Raucholz Road to North end of property on 3000 S. Raucholz Road be approved.

Commissioner Sangster moved to approve the following resolution:

WHEREAS, the Board of County Road Commissioners of the County of Saginaw have received a Petition dated April 30, 2014 to absolutely abandon and discontinue a road/alley located in Fremont Township, further described as:

South Raucholz Road between Roosevelt Road and Swan Creek Road from the South end of property on 3000 S. Raucholz Road to North end of property on 3000 S. Raucholz Road.

WHEREAS, said Petition contains the request of seven (7) or more fee holders, describes the alleyway/roadway, and specifies the limits of the abandonment; and

WHEREAS, the Petition was accompanied by a true and correct list of the names and mailing address of the occupants of each parcel of land abutting the alleyway/roadway sought to be absolutely abandoned and said list having been certified under oath by a presenter of the Petition; and

WHEREAS after a discussion and upon recommendation of Road Commission staff, it has been determined that it is in the best interest of the public that the alleyway/roadway under consideration within Fremont Township be abandoned for the reason that: "there is limited or no public use of the subject roadway; and there exists adequate alternative routes for the public's access to surrounding property."

NOW THEREFORE it is hereby RESOLVED that the alleyway/roadway under consideration within Fremont Township, Saginaw County, Michigan, shall be and hereby are Ordered absolutely abandoned and discontinued as alleyway/roadway for all purposes under Michigan Law.

IT IS FURTHER ORDERED that the abandonment of said alleyway/roadway is upon the condition that the title to all water, sewer, gas, electric and communication poles, wire, conduits, cables, pipes, appurtenances and facilities now in , under or over said alleyway/roadway are reserved to and shall remain in the respective owners thereof, their successors or assigns, together with the easement to construct future facilities and continued right to occupy said road within the right-of-way thereof for public utility purposes with present and future facilities and to operate, maintain, repair, replace or remove the same to the same

extent and in the same manner as if the alleyway/roadway had remained public ways.

IT IS FURTHER ORDERED that within 30 days of passage of this Resolution a copy of the proceedings of the Board of County Road Commissioners for the County of Saginaw shall be filed with the Transportation Commission for the State of Michigan.

Seconded by Commissioner Kestner.

Ayes 4 (Hare, Sangster, Kestner, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed an MDOT Contract for Gary Rd. over the Shiawassee River in St. Charles Twp./Chesaning Twp. and recommended acceptance of said contract.

Commissioner Kestner moved to approve the MDOT Contract for Gary Rd. over the Shiawassee River in St. Charles Twp./Chesaning Twp. Seconded by Commissioner Sangster. Ayes 4 (Hare, Sangster, Kestner, 4 Sholtz) Nays 0.

Director of Finance & Benefits Girard introduced Angela Garner of Brown & Brown. Ms. Garner gave an overview on Health Insurances and what options are available for the Road Commission.

The Board thanked Ms. Garner for sharing Health Insurance options with the Board.

Director of Finance & Benefits Girard discussed the Certification of the Form 2067 – Annual Certification of Employee-Related Conditions for Compliance with Section 18 of Act 51.

Commissioner Sholtz moved to approve the Certification of the Form 2067 – Annual Certification of Employee-Related Conditions for Compliance with Section 18 of Act 51. Seconded by Commissioner Sangster. Ayes 4 Nays 0.

Managing Director Borchard discussed the APWA 2015 Snowplow Roadeo, October 15, 2015 in Grand Rapids and recommended sending two employees to compete in the roadeo, 4 management staff, plus any Commissioners interested in attending the luncheon and vendor show.

Commissioner Kestner moved to approve sending two employees to compete in the APWA 2015 Snowplow Roadeo, October 15, 2015 in Grand Rapids, along with 4 management staff, plus any Commissioners interested in attending the luncheon and vendor show. Seconded by Commissioner Sangster.

Ayes 4 (Hare, Sangster, Kestner, Sholtz) Nays 0.

Managing Director Borchard discussed the NMARC/ASMRC 3rd Annual Joint Conference, September 15 – 17, 2015 in Frankenmuth and recommended sending two staff plus any Commissioners interested in attending.

Commissioner Kestner moved to approve sending two staff plus any Commissioners interested in attending the NMARC/ASMRC 3rd Annual Joint Conference, September 15 – 17, 2015 in Frankenmuth. Seconded by Commissioner Sangster.

Ayes 4 (Hare, Sangster, Kestner, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 9:37 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 8th of September, 2015

Present Commissioners: **Sangster, Kestner, Crannell & Sholtz.**
Absent: **Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Hare was absent.

TIME: 8:30 a.m. The regular meeting was called to order: Vice Chairman Sangster presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Crannell. Ayes 2 (Kestner, Crannell) Nays 2 (Sholtz, Sangster). Due to an impasse, the additional item will not be added to the agenda.

Commissioner Kestner moved to approve the minutes of the regular meeting of August 25, 2015. Seconded by Commissioner Sholtz. Ayes 4 Nays 0.

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz. Ayes 4 (Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: Jack Schmitz of Burnham & Flower was present for agenda item #1.

UNFINISHED BUSINESS:

NEW BUSINESS:

Deputy Director of Finance & Benefits Girard introduced Jack Schmitz of Burnham & Flower Insurance Group. Mr. Schmitz thanked the Board for allowing him to present the third party insurance options that his company can offer the Road Commission.

After much discussion, the Board thanked Mr. Schmitz for his time.

Director of Engineering Wisniewski discussed the Preliminary Plat for North Meadows Subdivision in Tittabawassee Twp. With everything in order, Mr. Wisniewski recommends approval of said Preliminary Plat.

Commissioner Kestner moved to approve the Preliminary Plat for North Meadows Subdivision in Tittabawassee Twp. Seconded by Commissioner Crannell.
Ayes 4 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:43 a.m.**

VICE-CHAIRPERSON

BOARD SECRETARY

John D. Sangster

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 22nd of September, 2015

Present Commissioners: **Hare, Sangster, Kestner & Sholtz.**
Absent: **Crannell**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Sangster arrived at 8:25 a.m. from the Saginaw County Landbank Meeting. Commissioner Crannell was absent

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with an addition. Seconded by Commissioner Sangster.
Ayes 4 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of September 8, 2015. Seconded by Commissioner Sangster.
Ayes 4 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.
Ayes 4 (Hare, Sangster, Kestner, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Borchard discussed the 2015 PR Workshop that will be held at the Doherty Hotel in Clare on November 6th and recommended sending two Staff plus any Commissioners interested in attending.

Commissioner Sangster moved to approve sending two Staff plus any Commissioners interested in attending the 2015 PR Workshop on November 6th in Clare. Seconded by Commissioner Kestner.
Ayes 4 (Hare, Sangster, Kestner, Sholtz) Nays 0.

Director of Engineering Wisniewski requested pre-approval to award the Shattuckville Road Rehabilitation Construction Contract [currently out for bid] to the lowest and best bidder, prior to the October 13th Board Meeting, in order to keep things on schedule with the construction project.

Commissioner Kestner moved to grant Director of Engineering Wisniewski the approval to award the Shattuckville Road Rehabilitation Construction Contract to the lowest and best bidder, prior to the October 13th Board Meeting, in order to keep things on schedule with the construction project. Seconded by Commissioner Sangster.

Ayes 4 (Hare, Sangster, Kestner, Sholtz) Nays 0.

Director of Engineering Wisniewski requested that we table agenda item #3 - the decertifying of an unnamed road in Buena Vista Twp. We are waiting for written approval from the Township prior to making this decision.

Director of Finance & Benefits Girard gave an overview of services offered from Brown & Brown, 44 North & Burnham & Flowers to serve as our Third Party Administrating Agent for Health Care. Mr. Girard recommended that we switch to Burnham & Flowers; as they can offer numerous additional services at no additional cost. They also are very proactive in thinking outside of the box in obtaining the best insurance options for both the Road Commission and its employees.

Commissioner Sholtz moved to approve switching to Burnham & Flowers as the Road Commissions Third Party Administrating Agent for Health Care. Seconded by Commissioner Kestner.

Ayes 4 (Hare, Sangster, Kestner, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 9:17 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 13th of October, 2015

Present Commissioners: **Hare, Sangster, Kestner, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda with one addition. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

Commissioner Sangster moved to approve the minutes of the regular meeting of September 22, 2015. Seconded by Commissioner Sholtz.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: Sheriff Bill Federspiel, Lt. Randy Pfau, Sgt. Jim Hogue & Deputy Jon Brown were present. Sheriff Federspiel introduced Deputy Jon Brown as our new weighmaster – replacing Jim Hogue who was promoted to Sergeant.

UNFINISHED BUSINESS:

Director of Engineering Wisniewski discussed the decertifying of an unnamed road off of Ray Street in Buena Vista Twp. Buena Vista Twp. has submitted written approval in support of the decertifying of said unnamed road. Mr. Wisniewski is requesting approval of the decertification of the unnamed road off of Ray Street in Buena Vista Twp.

Commissioner Sangster moved to approve the decertification of the unnamed road off of Ray Street in Buena Vista Twp. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

NEW BUSINESS:

Managing Director Borchard discussed that we are hosting the Blue Water Highway Council Quarterly Meeting, October 22nd at Apple Mountain. Mr. Borchard recommends sending Supervisory Staff plus any Commissioners interested in attending this meeting.

Commissioner Sangster moved to approve sending Supervisory Staff plus any Commissioners interested in attending the Blue Water Highway Council Quarterly Meeting on October 22, 2015 at Apple Mountain. Seconded by Commissioner Crannell.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski presented the 2015 SASWA Apportionment of Operational Costs and 2016 Budget and recommended approval of the same.

Commissioner Kestner offered the following resolution and moved for adoption.

WHEREAS, Saginaw County Road Commission has previously joined the Saginaw Area Storm Water Authority, hereafter "Authority", and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority and

WHEREAS, two-thirds (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority and

WHEREAS, the authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Board of Road Commissioners as follows:

1. The apportionment of the 2016 annual operational costs for the Authority is approved as presented.
2. The 2016 annual budget of the Authority is received and accepted as presented.

The motion was seconded by Commissioner Sangster.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Finance & Benefits Girard discussed the bids that were received for auditing services for 2015 - 2017. Mr. Girard recommended continuing with Gardner, Provenzano, Thomas & Luplow, the lowest and best bid.

Commissioner Sangster moved to approve the contract for auditing services for 2015 – 2017 2015 – 2017 with Gardner, Provenzano, Thomas & Luplow, the lowest and best bid Seconded by Commissioner Kestner.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Managing Director Borchard discussed a County Road Association Road Funding 101 Workshop, December 8, 2015 in Mt. Pleasant and recommended sending 3 staff plus any Commissioners interested in attending.

Commissioner Kestner moved to approve sending 3 staff plus any Commissioners interested in attending the County Road Association Road Funding 101 Workshop on December 8, 2015 in Mt. Pleasant. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:22 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 27th of October, 2015

Present Commissioners: **Hare, Sangster, Kestner, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of October 13, 2015 with one correction...the last paragraph prior to the General Reports of Officers refers to "Road Funding 1010 Workshop..." it should read "Road Funding 101 Workshop". Seconded by Commissioner Crannell.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:27 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 10th of November, 2015

Present Commissioners: **Hare, Sangster, Kestner, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Director of Finance & Benefits Girard was also present.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda. Seconded by Commissioner Sangster. Ayes 5 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of October 27, 2015. Seconded by Commissioner Crannell. Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz. Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Borchard discussed the County Road Association Self-Insurance Fund's (CRASIF) Resolution to convert from a self-insurance fund to a mutual insurance company program structure. Mr. Borchard recommended approval of the following resolution.

Commissioner Kestner moved to approve the following Resolution of the Members of County Road Association Self-Insurance Fund.

WHEREAS, the undersigned is a member in good standing of County Road Association Self-Insurance Fund, or CRASIF.

WHEREAS, the undersigned Member is aware that the Board of Trustees of CRASIF is working to convert CRASIF from a self-insurers' fund governed under the Worker's Disability Compensation Act of 1969 into a mutual insurance company governed under the Michigan Insurance Code, referred to below as the Conversion, and is recommending that CRASIF proceed with the Conversion.

WHEREAS, the Board of Trustees has requested that CRASIF members act on a resolution to provide a preliminary indication to the Board of Trustees of the members' willingness to move forward with the proposed conversion.

WHEREAS, the undersigned Member wished to support the efforts of the Board of Trustees to implement the Conversion by approving the following non-binding resolution.

THEREFORE, IT IS:

RESOLVED, that the undersigned Member supports the efforts of the Board of Trustees to implement the Conversion, and currently intends to vote in favor of the Conversion when proposed to CRASIF's members for final approval and, if the Conversion is completed, to apply for a worker's compensation insurance policy written by CRASIF that would become effective July 1, 2016.

Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed an MDOT Contract for Buena Vista Twp. where the Road Commission would serve as the ACT 51 Agency and be a "pass-thru" agency for the funding.

Commissioner Kestner moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of November 10, 2015, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated October 8, 2015, attached hereto and made a part hereof:

PART A – FEDERAL PARTICIPATION

Sidewalk, pedestrian path improvements, and streetscape work along Outer Drive from approximately 200 feet north of Highway M-46 northerly to approximately 900 feet north of Highway M-46; including decorative lighting, wayfinding signing, benches, sidewalk ramps, project restoration, and pedestrian signals at the M-46 and Outer Drive Intersection; and all together with necessary related work.

PART B – BO FEDERAL PARTICIPATION

Irrigation system work along Outer Drive from approximately 200 feet north of Highway M-46 northerly to approximately 900 feet north of Highway M-46; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal Program(s) or funding:

TRANSPORTATION, COMMUNITY, AND SYSTEM PRESERVATION

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Todd M. Hare, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering requested approval of the Design Contract for 2016 Traffic Signal Designs for Traffic Signals at Dixie Hwy. & State St. in Bridgeport Twp.; Center Rd. & McCarty Rd. in Saginaw Twp.; and Center Rd. & Shattuck Rd. in Saginaw Twp. and recommended awarding the contract to Spicer Group, the lowest and best bid.

Commissioner Sangster moved to award the Design Contract for 2016 Traffic Signal Designs for Traffic Signals at Dixie Hwy. & State St. in Bridgeport Twp.; Center Rd. & McCarty Rd. in Saginaw Twp.; and Center Rd. & Shattuck Rd. in Saginaw Twp. to Spice Group, the lowest and best bid. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 9:27 a.m.**

CHAIRPERSON

Todd M. Hare

BOARD SECRETARY

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 24th of November, 2015

Present Commissioners: **Hare, Sangster, Kestner, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Sangster arrived at 8:25 a.m. from the Saginaw County Landbank Meeting.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Finance & Benefits Girard and Board Secretary Brieske. Director of Engineering Wisniewski was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda. Seconded by Commissioner Kestner.
Ayes 5 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of November 10, 2015. Seconded by Commissioner Sholtz.
Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Borchard discussed his recommended revisions to Saginaw County Road Commission Policy 6.02 – Care of Commission Property. This policy is being revised (with the assistance of Legal Counsel) to include the technology equipment updates that have changed over the years.

Commissioner Sangster moved to approve the revisions to Saginaw County Road Commission Policy 6.02 – Care of Commission Property. Seconded by Commissioner Crannell.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Managing Director Borchard discussed his recommended revisions to Saginaw County Road Commission Policy 6.07 – Work Rules. This policy change was recommended by Legal Counsel to make “Fighting during working hours, on Employer’s premises, equipment, or on job sites” a Major Work Violation instead of a Minor Work Violation.

Commissioner Kestner moved to approve the revisions to Saginaw County Road Commission Policy 6.07 – Work Rules. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Managing Director Borchard discussed the Saginaw County Township Officers Association Annual Christmas Dinner Meeting on December 2, 2015 at Swan Valley Banquet Center and recommend sending Supervisory Staff plus any Commissioners interested in attending.

Commissioner Kestner moved to approve sending Supervisory Staff plus any Commissioners interested in attending to the Saginaw County Township Officers Association Annual Christmas Dinner Meeting on December 2, 2015 at Swan Valley Banquet Center. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Managing Director Borchard.

Commissioners’ Comments:

Extended Public Comments:

9:09 A.M. - Commissioner Kestner moved to defer from the regular order of business to go into closed session to discuss Contract Negotiations. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

SEE CLOSED SESSION MINUTES

10:10 A.M. – Commissioner Sangster moved to return to the regular order of business. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 10:10 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 8th of December, 2015

Present Commissioners: **Hare, Sangster, Kestner, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Sholtz.
Ayes 5 Nays 0.

Commissioner Sangster moved to approve the minutes of the regular meeting & closed session meeting of November 24, 2015. Seconded by Commissioner Crannell.
Ayes 5 Nays 0.

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Managing Director Borchard presented the Ratified Union Contract for acceptance & signing.

Commissioner Sangster moved to accept & sign the Ratified Union Contract. Seconded by Commissioner Kestner.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:33 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Tuesday, the 22nd of December, 2015

Present Commissioners: **Hare, Sangster, Kestner, Crannell & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairman Hare presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda. Seconded by Commissioner Crannell.
Ayes 5 Nays 0.

Commissioner Sangster moved to approve the minutes of the regular meeting of December 8, 2015. Seconded by Commissioner Sholtz.
Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

NEW BUSINESS:

Director of Finance & Benefits Girard reviewed the FY 2015 Amended Budget and recommended approval.

Commissioner Sangster moved to approve the FY 2015 Amended Budget. Seconded by Commissioner Kestner.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC HEARING:

8:37 a.m. – Commissioner Sangster moved to defer from the regular order of business to

conduct the public hearing on the FY 2016 Budget. Seconded by Commissioner Kestner.
Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Finance & Benefits Girard presented the FY 2016 Budget. Mr. Girard answered questions regarding the budget and the attached synopsis on the budget.

9:12 a.m. – With there being no public present, Commissioner Sholtz moved to adjourn the public hearing and return to the regular order of business. Seconded by Commissioner Kestner.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Finance & Benefits Girard requested approval of the FY 2016 Budget.

Commissioner Kestner moved to approve the budget for FY 2016 fiscal year. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Finance & Benefits Girard gave an overview of the General Appropriations Act and recommended acceptance of the resolution.

Commissioner Crannell moved to approve the General Appropriations Act and the following resolution:

For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 621 of 1978, as amended, the following provisions are included:

1. Managing –Director is designated Chief Administrative Officer and Director of Finance and Benefits, is designated as Fiscal Officer.
2. The Chief Administrative Officer is authorized to transfer up to 25% of a line item amount approved in the General Appropriations Act to another line item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular Board Meeting.

Seconded by Commissioner Sholtz.

Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

Managing Director Borchard explained that an employee has requested to purchase generic service credit time through Michigan Employees Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission. This process required the Chairperson's signature on their resolution. Mr. Borchard recommends approval of this request.

Commissioner Sangster moved to approve the employees' requests for the purchase of generic service credit time through MERS. Seconded by Commissioner Kestner.

Ayes 5 Nays 0.

Chairman Hare discussed the proposed three year contract for Managing Director Borchard. After a short discussion, Chairman Hare recommended that the Board moved to approve the three year contract for Managing Director Dennis Borchard.

Commissioner Sangster moved to concur with Chairman Hare's recommendation to approve the three year contract for the Managing Director. Seconded by Commissioner Crannell. Ayes 5 (Hare, Sangster, Kestner, Crannell, Sholtz) Nays 0.

The 2016 Organizational Meeting will be held on Tuesday, January 12, 2016 at 8:00 a.m. The Committee of the Whole will follow the Organizational Meeting with the Regular Board Meeting taking place at 8:30 a.m.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:48 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Jennifer Brieske