

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Organizational Meeting, Tuesday, the 10th of January, 2017

Present Commissioners: **Sangster, Kestner, Crannell, Hare & Sholtz.**

The Organizational Meeting was called to order by Commissioner Crannell at 8:00 a.m. Commissioner Sholtz arrived at 8:11 a.m.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to appointed Managing Director Borchard as Temporary Chairperson. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Temporary Chairperson Borchard asked for nominations for permanent Chairperson of the Board for calendar year 2017.

Commissioner Sangster placed the name of Richard Crannell as Chairperson of the Board for calendar year 2017. Seconded by Commissioner Kestner.

The Temporary Chairperson called for additional nominations three (3) times.

There being no additional names offered, Temporary Chairperson Borchard moved that nominations be closed and Richard Crannell be named Chairperson for 2017.

Ayes 5 (Sangster, Kestner, Hare, Crannell, Sholtz) Nays 0.

The gavel was returned to Chairperson Crannell from Temporary Chairperson Borchard.

Chairperson Crannell asked for nominations for Vice Chairperson of the Board for calendar year 2017.

Commissioner Sangster moved to place the name of Deb Kestner as Vice Chairman of the Board for calendar year 2017. Seconded by Commissioner Hare.

Chairperson Crannell called for additional nominations three (3) times.

There being no additional names offered, Chairperson Crannell moved that nominations be closed and Deb Kestner be named Vice Chairperson for 2017.

Ayes 5 (Sangster, Kestner, Hare, Crannell, Sholtz) Nays 0

It was unanimously determined that the method of conducting of business be according to Roberts Rules of Order, as amended, for calendar year 2017.

It was unanimously determined that during the calendar year 2017, the Board will meet on the Second and Fourth Tuesday of each month. The Board will meet at the Road Commission Administration Building, 3020 Sheridan Avenue, Saginaw, Michigan, at 8:00 a.m. as a Committee of the Whole for the review and audit of vouchers, and at 8:30 a.m. to conduct the regular meeting of the Board, unless otherwise agreed to by the Board; and such other times and dates as might be called by the Chairman as a special meeting. In March, 2017 – there will only one meeting on March 28, 2017. In April, 2017 – the 1st meeting will be moved to Wednesday, April 12, 2017. In December, 2017 – the 2nd meeting will be moved to Wednesday, December 27, 2017.

The following appointments were unanimously determined:

Dennis Borchard, Managing Director, (Superintendent*)
Jennifer Brieske, Board Secretary

BANK RESOLUTION

Commissioner Hare moved that signature cards be signed by the Commission members, Manager and Director of Finance & Benefits, and that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED that First Merit Bank, a Michigan banking corporation of Saginaw, Michigan, (hereinafter referred to as the "Bank"), be hereby designated as a depository for the Board of County Road Commissioners' Accounts Payable, Payroll Accounts and Prescription Card Accounts and authorized to accept in accordance with its rules and regulations for the credit of the Board of County Road Commissioners' Payroll and Accounts Payable Accounts and/or for collection, any checks, drafts or other negotiable instruments when endorsed in the name of the Board of County Road Commissioners (Saginaw County Road Commission) Accounts Payable and/or Payroll Accounts, by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED, that the Manager for the Saginaw County Road Commission be authorized to open with the Bank such other accounts under such captions as may be required and deemed necessary by action of this Board; and

BE IT FURTHER RESOLVED, that any funds credited to such accounts with the Bank may be paid out or withdrawn upon checks drawn against these previously mentioned accounts when signed by either the Manager, or Director of Finance & Benefits; and any of the following: Todd M. Hare as Chairperson, Ronald L. Sholtz, as Chairperson; John D. Sangster as Chairperson, Richard H. Crannell as Chairperson, or Richard F. Mallette as Chairperson, whose signatures shall be duly certified to the Bank, and the Bank is hereby authorized to honor with payment thereto any checks so signed, without inquiry as to the circumstances of issue or the disposition of the proceeds thereof.

Supported by Commissioner Kestner.

Ayes 5 (Sangster, Kestner, Hare, Crannell, Sholtz) Nays 0

Commissioner Kestner moved to accept the Organizational Chart for 2017. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Commissioner Kestner moved the adoption of the following resolution:

WHEREAS, under the laws of the State of Michigan, specifically M.S.A. 9.2422, Sections 722(f) load restrictions are imposed on highways in the State of Michigan during the months of March, April and May of each year; and

WHEREAS, the authority having jurisdiction of the roads, in this case, the Board of County Road Commissioners of Saginaw County, Michigan, may suspend the restrictions on roads under their jurisdiction; and

WHEREAS, the Board of County Road Commissioners of Saginaw County, Michigan, is convinced that it is to the best interest of the community that restrictions be suspended on certain roads and portions of roads which are a part of the county road system, and under the jurisdiction of the Board of County Road Commissioners of Saginaw County, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that the following named roads within the limits indicated be classed "Frost free" or "all-season" roads and that normal loading be allowed during period of general restriction:

SEE ATTACHED LIST!

Supported by Commissioner Sangster.

Ayes 5 Nays 0

FROST FREE ROAD LIST
(LAST UPDATE 1-10-17)

Adams Street	Tittabawassee Road to Kochville
Bell Road	Rathbun to Curtis
Beyer Road	E. Washington Road (M-81), N. 1,000 ft.
Beyer Road	Burt to Village of Birch Run Limits
Beyer Road	Burt to Willard
Birch Run Road	Gera to Reese Rd
Blackmar Road	Moorish to Busch
Broadway Street	Iowa to Loren Hemerline yard
Burt Road	Dixie Highway to Beyer Road
Busch Road	Blackmar to Dixie
Busch Road	Sheridan to Bell
Carrollton Road	Saginaw City Limits to Westervelt Road
Cedar Street (Hemlock)	Gratiot Rd (M-46) to Saginaw Co. Gar. (Hemlock)
Center Road	Swan Creek Road to Tittabawassee Road
Chapin Road	Townline to Grabowski
Chapin Road	South County Line to M-57
Curtis Road	Sheridan to Bell
Dixie Highway	Hess Road to South County Line
Elm Street (Hemlock)	Gratiot Road (M-46) to Washington Street
Enterprise Drive	0.25 mile E. and 0.25 mile W. of Bay Road (M-84)
Fashion Square Blvd.	Shattuck Road to Loeffler Ln.
Fifth Street (Freeland)	Freeland Road N. 500 ft.

Fortune Boulevard	Tittabawassee to 1429' South
Freeland Road	Midland Road (M-47) to Garfield Road
Garfield Road	County line S. to Midland Road (M-47)
Gary Road	Lincoln to Sheridan (M-13)
Geddes Road	Orr Road to Graham Road
Geddes Road	Graham Road to Miller Road
Grabowski Road	Merrill to Chapin
Graham Road	Gratiot Road (M-46) to Geddes Road
Hack Road	Wolf Road to West Dead End
Hemlock Road	Gratiot Road (M-46) to Wickes Elevator
Hemmeter Road	Brockway Road and State Street
Hess Street	City Limits at Railroad Tracks E. to Towerline Road
Iowa Street	Dixie Highway to Broadway
Junction Road	Dixie Highway to Frankenmuth City Limits
Janes Road	Outer Drive to Towerline Road
Kochville Road	Michigan Road to Melbourne Road
Kochville Road	Bay to Davis
Kochville Road	Bay to 700 ft west
Loeffler Ln	Bay to Fashion Square Blvd.
Mapleridge Road	Carrollton Road to 6th Street Bridge
McCarty Road	800' W. of Bay Road (M-84) to Fashion Sq. Blvd.
Meridian Rd	Madison Rd to N. County Line Rd.
Michigan, N. Rd.	City Limits to Shattuck Road
Michigan, N. Rd.	Tittabawassee to Pierce
Michigan, W. Rd.	City Limits N. to Center Road
Miller Road	Swan Creek to State Road
Moorish Road	Birch Run to Rathbun
Morley Drive	0.25 mile N. of Holland Road (M-46)
W. Morley Drive	M-46 to Morley Drive
Nodular Drive	S. off E. Washington Road (M-81)
Old US 10 (Midland Rd)	Midland Road (M-47) to N. County Line
Orr Road	Gratiot to Frost
Orr Road	Geddes to the North 1 mile
Outer Drive	Hess Road 3300' North of M-81
Perkins Street	City Limits to 26th Street
Pierce Road	M-47 to Garfield
Pine Street (Hemlock)	Gratiot Road (M-46) to Doyle Road
Portsmouth Road	M-81 to Munger Road
Prospect Street	Dixie Highway to Williamson Road
Rathbun Road	Morseville to Moorish
Reserve Street	Tulane Street to Carrollton Road
River Road	Swan Creek Road to Gratiot (M-46)
Schomaker Road	Graham to West 700'
Schust Road	Barnard Road to 0.50 mi. W. of Bay Road (M-84)
Sharon Road	Village Limits of Oakley to Ditch Road
Sharon Road	VL of Chesaning to 1,300 feet north
Shattuck Road	N. Center Road to Carrollton Road

Sheridan Road	Treanor Street to Busch Road
Stoker Road	Michigan to Carrollton
Sugar Street	Carrollton Road to Sugar Plant
Sunshine Ct.	Graham Rd. to the West
Swan Creek Road	Center to Graham Road
Temple Ct.	West of Bay Rd (M-84)
Tittabawassee Road	M-47 to Westervelt Road
Townline Road	Chapin to Hemlock
Towerline Road	Hess to M-81
Trautner Drive	Bay to Davis
Tulane Street	Elm Street to Reserve Street
Tyler Street	Carrollton Road to Wayne Soap Company
Universal Drive	Bay Road to Fashion Square Blvd.
Venoy Road	Kochville South 800'
Walnut Street	Carrollton Road to Lincoln Street
Washington St. (Hem.)	Hemlock Road to Elm Street
Westbay Drive	Fortune Blvd to Bay Road
Westervelt Road	Carrollton Road to Kochville Road
Wicco Drive	300' N. of E. Washington Road (M-81)
Williamson Road	Prospect Street to Dixie Highway
Wolf Road	E. Washington Road (M-81) to Hack Road

Resolution Authorizing Implementation of Weight Restrictions

Commissioner Kestner moved the adoption of the following resolution:

WHEREAS, and pursuant to the provisions of Act 321 of 1923 and its amendments being M.S.A. 9.2419, Section 719, weight restrictions may be established on roads in this Board's jurisdiction prior to March, 1996, to be effective the date and time determined appropriate by the Managing Director or his authorized representative.

NOW, THEREFORE, BE IT RESOLVED, that the Managing Director or his authorized representative is hereby authorized to suspend and re-instate such restrictions during the time period covered by this Act at such date and time as he determines frost conditions so warrant.

Seconded by Commissioner Sangster.
Ayes 5 Nays 0.

With no further business appearing, Commissioner Kestner moved to adjourn the meeting.
Seconded by Commissioner Hare.
Ayes 5 Nays 0.

TIME: 8:17 a.m.

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 10th of January, 2017

Present Commissioners: **Crannell, Kestner, Sangster, Hare & Sholtz.**

TIME: 8:15 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Director of Engineering Wisniewski presented the Engineering Department strategic plan.

TIME: 8:59 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Maintenance Medina, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Sholtz.
Ayes 5 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of December 27, 2016. Seconded by Commissioner Sangster.
Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.
Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

PUBLIC COMMENTS:

UNFINISHED BUSINESS:

Managing Director Borchard requested that the new Policy No. 5.09 – Over-The-Counter and Prescription Drug Policy and new Policy No. 5.10 – Safety Sensitive Employee Release to Work Form for Prescription Medications Policy recommended by MCRCSIP continue to be tabled pending the clarification on HIIPA & Liability.

Commissioner Sangster moved to remove the new policies from the agenda until pending clarification is received. At that point, it will be decided if and when to bring them back to the Board for approval. Seconded by Commissioner Sholtz.
Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

NEW BUSINESS:

Managing Director Borchard discussed the Blue Water Highway Council Meeting, January 26, 2017 at Vassar Golf & Country Club. Mr. Borchard recommends sending up to 4 Staff plus any Commissioners interested in attending.

Commissioner Sangster moved to approve sending 4 Staff plus any Commissioners interested in attending. Seconded by Commissioner Kestner.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

Managing Director Borchard discussed the County Road Association 2017 Highway Conference, March 14–16, 2017 in Lansing and recommended sending two Staff plus any Commissioners interested in attending.

Commissioner Hare moved to send two Staff plus any Commissioners interested in attending the County Road Association 2017 Highway Conference, March 14–16, 2017 in Lansing. Seconded by Commissioner Kestner.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

Managing Director Borchard discussed the County Engineers' Workshop, January 31 – February 2, 2017 in Sault Ste. Marie and recommended sending the Engineer plus any Commissioners interested in attending.

Commissioner Sangster moved to approve sending the Engineer plus any Commissioners interested in attending the County Engineers' Workshop, January 31 – February 2, 2017 in Sault Ste. Marie. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:35 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 24th of January, 2017

Present Commissioners: **Crannell, Kestner, Sangster, Hare & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Director of Maintenance Medina presented the Maintenance Department strategic plan. Director of Engineering Wisniewski and Director of Finance & Benefit Girard were also present. Commissioner Sangster arrive at 8:25 a.m. from the Landbank Meeting.

TIME: 8:48 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda with additions. Seconded by Commissioner Hare.

Ayes 5 Nays 0.

Commissioner Sholtz moved to approve the minutes of the organizational meeting and the regular meeting of January 10, 2017. Seconded by Commissioner Kestner.

Ayes 5 Nays 0.

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

PUBLIC COMMENTS:

NEW BUSINESS:

Managing Director Borchard discussed the Michigan Bridge Conference, March 21-22, 2017 in Lansing and recommended sending the Director of Engineering to said conference.

Commissioner Kestner moved to approve sending the Director of Engineering to the Michigan Bridge Conference, March 21-22, 2017 in Lansing. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the Design Contract for the Rathbun Road Preventative Maintenance Project and recommended awarding it to Huron Engineering & Surveying, Inc., the lowest and best bid.

Commissioner Kestner moved to award the Design Contract for the Rathbun Road Preventative Maintenance Project to Huron Engineering & Surveying, Inc., the lowest and best bid. Seconded by Commissioner Sangster.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

Director of Maintenance Medina discussed a request from Ace-Saginaw Paving to extend their 2016 bid for Proposal #17 (Bituminous Material – Cold Patch) for the 2017 year. Mr. Medina expressed that this is a sound financial decision for the Road Commission.

Commissioner Sangster moved to approve the extension of Ace-Saginaw Paving's 2016 bid for Proposal #17 (Bituminous Material – Cold Patch) for the 2017 year. Seconded by Commissioner Sholtz.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

Director of Engineering discussed the MDOT Contract for Portsmouth Rd. and Merrill Rd. projects.

Commissioner Kestner moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of January 24, 2017, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated September 26, 2016, attached hereto and made a part hereof:

PART A – STL 73404; JOB #126876A; STP 1673(245); RT 0534

Scrub seal work along Portsmouth Road from Washington Road northerly to Munger Road; and all together with necessary related work.

PART B – STL 73141; JOB #127895A; STP 1673(248); RT 0536

Scrub seal work along Merrill Road from Ederer Road northerly to the south limits of the Village of Merrill; and all together with necessary related work.

PART C – STL 73141; JOB #127896A; STP 1673(244); RT 0532

Scrub seal work along Merrill Road from Swan Creek Road northerly to Ederer Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to State law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Richard H. Crannell, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Hare.

Ayes 5 (Hare, Kestner, Sangster, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:21 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 14th of February, 2017

Present Commissioners: **Crannell, Kestner, Sangster & Sholtz.**
Absent: **Hare.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Information Services Manager, Tom Luck, was in attendance to present his strategic plan.

TIME: 8:53 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Deputy Director of Finance & Benefits Hutchinson and Board Secretary Brieske. Director of Maintenance Medina & Director of Finance & Benefits Girard were absent.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with additions. Seconded by Commissioner Sangster.

Ayes 4 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of January 24, 2017. Seconded by Commissioner Sholtz.

Ayes 4 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Ayes 4 (Sangster, Kestner, Crannell, Sholtz) Nays 0.

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Director of Engineering discussed the MDOT Contract for Fergus Rd. from M-52 to the Shiawassee River.

Commissioner Kestner moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of February 14, 2017, by and between the MICHIGAN DEPARTMENT

OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated January 10, 2017, attached hereto and made a part hereof:

Hot mix asphalt resurfacing work along Fergus Road from highway M-52 easterly to the Shiawassee River; including gravel shoulder and guardrail replacement work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to State law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Richard H. Crannell, Chairperson, and Jennifer Brieske, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.

Ayes 4 (Crannell, Kestner, Sangster, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed a request from M & M Pavement Marking, Inc. to extend their 2016 bid for Proposal #27 (Symbols) for the 2017 year. Mr. Medina expressed that this is a sound financial decision for the Road Commission.

Commissioner Kestner moved to approve the extension from M & M Pavement Marking, Inc. to extend their 2016 bid for Proposal #27 (Symbols) for the 2017 year. Seconded by Commissioner Sangster.

Ayes 4 (Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed a request from M & M Pavement Marking, Inc. to extend their 2016 bid for Proposal #28 (Linestriping) for the 2017 year. Mr. Medina expressed that this is a sound financial decision for the Road Commission.

Commissioner Sholtz moved to approve the extension from M & M Pavement Marking, Inc. to extend their 2016 bid for Proposal #28 (Linestriping) for the 2017 year. Seconded by Commissioner Sangster.

Ayes 4 (Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the Preliminary Plat for Springwood #4 in Tittabawassee Twp. and recommended approval of the same.

Commissioner Sangster moved to approve the Preliminary Plat for Springwood #4 in Tittabawassee Twp. Seconded by Commissioner Kestner.

Ayes 4 (Sangster, Kestner, Crannell, Sholtz) Nays 0.

Director of Engineering Wisniewski discussed the Preliminary Plat for Agnes View in Tittabawassee Twp. and recommended approval of the same.

Commissioner Kestner moved to approve the Preliminary Plat for Springwood #4 in Tittabawassee Twp. Seconded by Commissioner Sholtz.

Ayes 4 (Sangster, Kestner, Crannell, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Sholtz. Motion Carried. **TIME: 9:24 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 28th of February, 2017

Present Commissioners: **Crannell, Kestner, Sangster, Hare & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Director of Finance & Human Resources Girard, was in attendance to present his strategic plan. Also present were Tom Luck, Dan Medina & Joe Wisniewski.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Engineering Wisniewski, Director of Finance & Benefits Girard and Board Secretary Brieske.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with additions. Seconded by Commissioner Hare.

Ayes 5 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of February 14, 2017. Seconded by Commissioner Sangster.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

PUBLIC COMMENTS: Adam Ball, SSI stated that he appreciates the work given to SSI over the past year and hopes to continue to do work for the Road Commission in the future.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Managing Director Borchard discussed the Commissioner Seminar, April 9-11, 2017 in Bay City and recommended sending any Commissioners interested in attending.

Commissioner Hare moved to approve to send any Commissioner interested in attending the Commissioners Seminar, April 9-11, 2017 in Bay City. Seconded by Commissioner Sangster.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

Director of Finance & Benefits Girard explained the MCRCSIP Agreed Value Resolution regarding the fueling stations at all 3 SCRC garages.

Commissioner Sangster moved to approve the MCRCSIP Agreed Value Resolution regarding the fueling stations at all 3 SCRC garages. Seconded by Commissioner Hare.
Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

Director of Maintenance Medina requested approval to award the HVAC Contract for the Saginaw Administration Building to Johnson Controls, the lowest and best bid.

Commissioner Kestner moved to award the HVAC Contract for the Saginaw Administration Building to Johnson Control, the lowest and best bid. Seconded by Commissioner Sangster.
Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

Director of Engineering Wisniewski requested approval of, and the Chairman to sign, the 2016 County Certification Maps.

Commissioner Kestner moved to approve and have the Chairman sign the 2016 County Certification Maps. Seconded by Commissioner Sangster.
Ayes 5 Nays 0.

Director of Engineering Wisniewski requested the awarding of the 2017 Construction Engineering Contracts for the following projects to the respective lowest & best bids:

- a. Steel Rd. over S. Branch of Bad River – Survey Solutions, Inc.
- b. Fergus Rd. overlay Shiawassee River to OHM Advisors
- c. Hart Rd. (S. Miller to Willing) - Rowe Professional Services
- d. Nichols Rd. (Willard to Birch Run) – Spicer Group
- e. Scrub Seal (Merrill Rd. and Portsmouth Rd.) – Spicer Group

Commissioner Kestner moved to award the following 2017 Construction Engineering Contracts to the respective lowest and best bids, per the Engineers' recommendations. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

Director of Maintenance Medina discussed a request from Jameson Tree Service to extend their 2016 Bid for Proposal 22 – Stump Grinding for the 2017 year.

Commissioner Kestner moved to approve the request from Jameson Tree Service to extend their 2016 Bid for Proposal 22 – Stump Grinding for the 2017 year. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:18 a.m.**

CHAIRPERSON

Richard H. Crannell

BOARD SECRETARY

Jennifer Brieske

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 28th of March, 2017

Present Commissioners: **Crannell, Kestner, Sangster, Hare & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Commissioner Sangster arrive at 8:25 a.m. from the Landbank Meeting.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard. Director of Engineering Wisniewski was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with additions. Seconded by Commissioner Kestner.

Ayes 5 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of February 28, 2017. Seconded by Commissioner Sangster.

Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

PUBLIC COMMENTS: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Director of Finance & Benefits Girard discussed the access control policy and recommended its approval.

Commissioner Hare moved to approve the access control policy. Seconded by Commissioner Sangster.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

Director of Maintenance Medina discussed the 2017 annual maintenance bids and recommended awarding to the lowest and best bidders.

Commissioner Sangster moved to award the 2017 annual maintenance bids to the lowest and best bidders. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Kestner, Crannell, Hare, Sholtz) Nays 0.

Director of Finance & Benefits Girard requested approval of a Resolution for a Safer Routes to School Funding request for Thomas Township.

Commissioner Kestner moved to approve the Resolution for Safer Routes to School request Seconded by Commissioner Sangster.

Ayes 5 Nays 0.

General Reports of Officers were given by:

Director of Finance & Benefits Girard; Director of Maintenance Medina, Managing Director Borchard.

Commissioners' Comments:

Extended Public Comments:

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 9:15 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Mike Girard

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Wednesday, the 12th of April, 2017

Present Commissioners: **Crannell, Kestner, Sangster, Hare & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Also present were Mike Girard, Tom Luck, Dan Medina, Joe Wisniewski, and Rob Hudec. Managing Director Borchard presented his 5 year strategic plan.

TIME: 8:33 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda. Seconded by Commissioner Sangster.
Ayes 5 Nays 0.

Commissioner Hare moved to approve the minutes of the regular meeting of March 28, 2017. Seconded by Commissioner Sangster.
Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.
Ayes 5 (Hare, Sangster, Kestner, Sholtz, Crannell) Nays 0.

PUBLIC COMMENTS: John Kaczynski, Director of Governmental Affairs for Saginaw Valley State University thanked the commission for working with SVSU on the proposed name change from Fashion Square Blvd. to Cardinal Square Blvd.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Director of Engineering Wisniewski discussed the contract for the Tittabawassee Road concrete repair and recommended awarding it to Geiersbach Construction, the lowest and best bid.

Commissioner Hare moved to award the contract for the Tittabawassee Road concrete repair to Geiersbach Construction, the lowest and best bid. Seconded by Commissioner Sangster.
Ayes 5 (Sholtz, Sangster, Hare, Kestner, Crannell) Nays 0.

Director of Engineering Wisniewski requested approval of the extension request from Pavement Recycling, Inc. for prices from 2016 bidding.

Commissioner Kestner moved to approve the extension request from Pavement Recycling, Inc. for prices from 2016 bidding. Seconded by Commissioner Hare.
Ayes 5 (Sangster, Kestner, Hare, Sholtz, Crannell) Nays 0.

Director of Engineering Wisniewski discussed the name change of Fashion Square Blvd. to Cardinal Square Blvd. and the process that needs to take place. It was decided to hold an upcoming meeting at Kochville Township for the commission to hear the public's input.

Director of Engineering Wisniewski discussed the Culvert Replacement Project on Fergus Road at Carr Road and recommended awarding it to Heystek Contracting, the best bid.

Commissioner Kestner moved to award the contract for the Culvert Replacement Project on Fergus Road at Carr Road to Heystek Contracting, the best bid. Seconded by Commissioner Hare.

Ayes 5 (Sangster, Kestner, Hare, Sholtz, Crannell) Nays 0.

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, and Managing Director Borchard.

Commissioners' Comments: Commissioner Kestner gave an update on the Commissioner Seminar that she attended in Bay City earlier in the week. Commissioner Sholtz inquired about a driveway culvert.

Extended Public Comments: None

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:20 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 25th of April, 2017

Present Commissioners: **Crannell, Kestner, Hare, & Sholtz**
Absent: **Sangster**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser. Commissioner Sangster was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Sholtz.
Ayes 4 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of April 12, 2017. Seconded by Commissioner Hare.
Ayes 4 Nays 0.

Commissioner Sholtz moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Hare.
Ayes 4 (Hare, Sholtz, Kestner, Crannell) Nays 0.

PUBLIC COMMENTS: Jaime Leyrer, Saginaw Valley State University, was present.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the IMAGIN Conference, June 5-6, 2017 in Traverse City and recommended sending Tom Luck and Mariah Kelly.

Commissioner Kestner moved to send Tom Luck and Mariah Kelly to the IMAGIN Conference. Seconded by Commissioner Hare.
Ayes 4 (Sholtz, Kestner, Hare, Crannell) Nays 0.

Director of Engineering Wisniewski discussed the list of bridges to be submitted for the Local Bridge Program (FY 2020) and recommended acceptance of the following resolution:

Commissioner Hare moved to accept the following bridge submittal list for consideration under the Local Bridge Program (FY 2020). These applications have been reviewed and we at the Saginaw County Road Commission are actively seeking participation in the replacement of the following structures:

1. Preventative Maintenance Application #1
 - a. Tittabawassee Road (Structure #9228) over Tittabawassee River
2. Preventative Maintenance Application #2
 - a. Hemlock Road (Structure #9243) over Weeks Drain
 - b. Hemlock Road (Structure #9242) over Whitmore Drain
3. Beyer Road (Structure #9292) over Blumfield Creek (Replacement)
4. Raucholz Road (Structure #9324) over Big Potato Creek (Replacement)
5. Chapin Road (Structure #9237) over Lamb Creek (Replacement)

Seconded by Commissioner Kestner.
Ayes 4 (Kestner, Hare, Sholtz, Crannell) Nays 0.

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 9:14 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 9th of May, 2017

Present Commissioners: **Crannell, Kestner, Sangster, Hare, & Sholtz**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Director of Finance & Benefits Girard, Director of Engineering Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser. Managing Director Borchard was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Sangster. Ayes 5 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of April 25, 2017. Seconded by Commissioner Sholtz. Ayes 5 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Hare. Ayes 5 (Hare, Sholtz, Kestner, Sangster, Crannell) Nays 0.

PUBLIC COMMENTS: Michael Rybicki, MLR Engineering, was present.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Wisniewski discussed the Adopt-A-Road Program policy and recommended its approval.

Commissioner Hare moved to approve the Adopt-A-Road Program Policy. Seconded by Commissioner Kestner. Ayes 5 (Sholtz, Kestner, Sangster, Hare, Crannell) Nays 0.

Director of Engineering Wisniewski discussed the Final Plat for Springwood #4 in Tittabawassee Township and recommended its approval.

Commissioner Sangster moved to approve the Final Plat for Springwood #4 in Tittabawassee Township. Seconded by Commissioner Kestner.
Ayes 5 Nays 0.

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Maintenance Medina, and Director of Engineering Wisniewski.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:15 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 23rd of May, 2017

Present Commissioners: **Crannell, Kestner, Sangster, & Sholtz**
Absent: **Hare**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:32 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser. Commissioner Hare was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda. Seconded by Commissioner Kestner.
Ayes 4 Nays 0.

Commissioner Kestner moved to approve the minutes of the regular meeting of May 9, 2017. Seconded by Commissioner Sangster.
Ayes 4 Nays 0.

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Sholtz.
Ayes 4 (Sholtz, Kestner, Sangster, Crannell) Nays 0.

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Wisniewski discussed the contract for the 2017 Misc. Pavement Preservations Projects and recommended awarding it to Fahrner Asphalt Sealers LLC.

Commissioner Kestner moved to award the contract for the 2017 Misc. Pavement Preservations Projects to Fahrner Asphalt Sealers LLC. Seconded by Commissioner Sangster.
Ayes 4 (Sholtz, Kestner, Sangster, Crannell) Nays 0.

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Maintenance Medina, and Director of Engineering Wisniewski.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Sholtz. Motion Carried. **TIME: 9:19 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3265 Kochville Rd. in Kochville Township, Michigan on

Regular Meeting, Tuesday, the 13th of June, 2017

Present Commissioners: **Crannell, Kestner, Sangster, & Sholtz**
Absent: **Hare**

TIME: 6:00 p.m. The regular meeting was called to order: Chairperson Crannell presiding. All present: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser. Commissioner Hare was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Sholtz.
Ayes 4 Nays 0

Commissioner Sholtz moved to approve the minutes of the regular meeting of May 23, 2017. Seconded by Commissioner Sangster.
Ayes 4 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Kestner.
Ayes 4 (Sholtz, Kestner, Sangster, Crannell) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

6:03 p.m. Commissioner Sangster moved to defer from the regular order of business to conduct a public hearing on the proposed name change of Fashion Square Blvd. north of Tittabawassee Road to Cardinal Square Blvd. – Kochville Twp. Seconded by Sholtz.
Ayes 4 Nays 0

Public Hearing for Proposed Name Change of Fashion Square Blvd. north of Tittabawassee Road to Cardinal Square Blvd. – Kochville Twp.

- ❖ Judy Schafer, Mid-Michigan Surgical Specialists, P.C., 5415 Fashion Square Blvd. expressed the concerns Mid-Michigan Surgical Specialists has against the proposed name change.
- ❖ Jaime Leyrer, SVSU, 7400 Bay Road, expressed the support of SVSU for the proposed name change.

- ❖ Dave Abbs, Kochville Township DDA Treasurer, expressed the support of the DDA for the proposed name change.
- ❖ Jim Loiacano, Kochville Township Supervisor, expressed support of the proposed name change.

6:09 p.m. Commissioner Kestner moved to close the public hearing and return to the regular order of business. Seconded by Commissioner Sholtz.

Ayes 4 Nays 0

NEW BUSINESS:

Director of Engineering Wisniewski recommended approval of the Proposed Name Change of Fashion Square Blvd. north of Tittabawassee Road to Cardinal Square Blvd. – Kochville Twp.

Commissioner Sangster moved to approve the Proposed Name Change of Fashion Square Blvd. north of Tittabawassee Road to Cardinal Square Blvd. – Kochville Twp. Seconded by Commissioner Kestner.

Ayes 4 (Sangster, Sholtz, Kestner, Crannell) Nays 0

Director of Engineering Wisniewski requested pre-approval to award the contract for the Bradley Road Rehabilitation as long as the bid comes in at or below the estimated project cost.

Commissioner Sangster moved to grant Director of Engineering Wisniewski permission to award the contract for the Bradley Road Rehabilitation as long as the bid comes in at or below the estimated project cost. Seconded by Commissioner Sholtz.

Ayes 4 (Sholtz, Kestner, Sangster, Crannell) Nays 0

Director of Engineering Wisniewski recommended submitting for the MDOT Engineering Reimbursement.

Commissioner Kestner moved to approve the submittal of the MDOT Engineering Reimbursement. Seconded by Commissioner Sangster.

Ayes 4 (Sholtz, Kestner, Sangster, Crannell) Nays 0

Director of Finance & Benefits Girard recommended approval of the financing options for the Michigan CAT loader and grader and to authorize approval for Dan Medina to be named as the authorized signer.

Commissioner Sangster moved to approve the financing options for the Michigan CAT loader and grader and to authorize approval for Dan Medina to be named as the authorized signer.

Seconded by Commissioner Kestner.

Ayes 4 (Kestner, Sangster, Sholtz, Crannell) Nays 0

Director of Maintenance Medina requested approval to send two employees to a Public Works Technician Training Seminar in Midland on September 13th and 14th.

Commissioner Sholtz moved to approve the request to send two employees to a Public Works Technician Training Seminar in Midland on September 13th and 14th. Seconded by Sangster.

Ayes 4 (Sangster, Sholtz, Kestner, Crannell) Nays 0

General Reports of Officers were given by: Managing Director Borchard; Director of Finance & Benefits Girard; Director of Maintenance Medina, and Director of Engineering Wisniewski.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 6:36 p.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 27th of June, 2017

Present Commissioners: **Crannell, Kestner, Sangster, Hare & Sholtz.**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Also present were Director of Engineering Wisniewski, Information Systems Manager, Tom Luck, and Mariah Kelly.

TIME: 8:38 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Kestner
Ayes 5 Nays 0

Commissioner Sholtz moved to approve the minutes of the regular meeting of June 13, 2017. Seconded by Commissioner Hare.
Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.
Ayes 5 (Hare, Sholtz, Kestner, Sangster, Crannell) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Wisniewski discussed the road name change along Fashion Square Boulevard north of Tittabawassee Road and recommended acceptance of the resolution for changing such based on the discussion and board approval during the June 13, 2017 Board Meeting.

Commissioner Kestner moved to accept the following resolution:

WHEREAS, a written petition having been filed with the Board of County Road Commissioners of Saginaw County, Michigan, to change the road name of Fashion Square Boulevard north of Tittabawassee Road in Kochville Township to Cardinal Square Boulevard.

WHEREAS, this board has examined said petition and has thoroughly investigated the road name change, and has determined that it is to the best interest of the public that said name change be adopted.

WHEREAS, this board has received public comment on June 13, 2017 regarding the petition filed to change the road name of Fashion Square Boulevard north of Tittabawassee Road.

BE IT THEREFORE RESOLVED, that from and after this date, the above described name be changed to Cardinal Square Boulevard.

Supported by Commissioner Hare.

Ayes 5 (Sholtz, Kestner, Sangster, Hare, Crannell) Nays 0

Director of Finance and Benefits Girard discussed and recommended approval of the Act 51 report for submittal to the state as well as approval of the transfer of \$3,200,000 from the primary fund to the local fund.

Commissioner Kestner moved to approve the Act 51 report for submittal to the state and the transfer of \$3,200,000 from the primary fund to the local fund. Seconded by Commissioner Sangster.

Ayes 5 (Kestner, Sangster, Hare, Sholtz, Crannell) Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:29 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 11th of July, 2017

Present Commissioners: **Crannell, Kestner, Sangster & Hare**

Absent: **Sholtz**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Also present was Director of Engineering Wisniewski.

TIME: 8:38 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Wisniewski, and Board Secretary Gaiser. Director of Maintenance Medina was absent.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda with additions. Seconded by Commissioner Kestner.

Ayes 4 Nays 0

Commissioner Sangster moved to approve the minutes of the regular meeting of June 27, 2017. Seconded by Commissioner Hare.

Ayes 4 Nays 0

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Ayes 4 (Sangster, Hare, Kestner, Crannell) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

William L. Henn, Attorney, and Gayle Cummings, MCRCSIP, were in attendance and provided information to the board on DAS devices.

Commissioner Hare exited at 10:06 a.m.

NEW BUSINESS:

Director of Engineering Wisniewski discussed the Final Plat for Agnes View in Tittabawassee Township and recommended its approval.

Commissioner Kestner moved to approve the Final Plat for Agnes View in Tittabawassee Township. Seconded by Commissioner Sangster.
Ayes 3 Nays 0

Director of Engineering Wisniewski discussed the 23A Natural Gravel Spreading bids and recommended awarding it to L&D Carey & Sons Trucking, the lowest bid.

Commissioner Sangster moved to award the contract for the 23A Natural Gravel Spreading to L&D Carey & Sons Trucking, the lowest bid. Seconded by Kestner.
Ayes 3 (Kestner, Sangster, Crannell) Nays 0

Director of Engineering Wisniewski discussed the 2017 Concrete Pavement Repair bids and recommended awarding it to Geiersbach Construction, the lowest bid.

Commissioner Kestner moved to award the contract for the 2017 Concrete Pavement Repairs to Geiersbach Construction, the lowest bid. Seconded by Sangster.
Ayes 3 (Sangster, Kestner, Crannell) Nays 0

Director of Finance and Benefits Girard discussed and recommended approval of insuring the radio tower at 3110 Sheridan Avenue, Saginaw, MI.

Commissioner Sangster moved to approve the insuring of the radio tower at 3110 Sheridan Avenue, Saginaw, MI. Seconded by Kestner.
Ayes 3 (Kestner, Sangster, Crannell) Nays 0

Managing Director Borchard discussed the Blue Water Highway Council Meeting on July 27, 2017 in Imlay City. Mr. Borchard recommends sending up to two staff members plus any Commissioners interested in attending.

Commissioner Sangster moved to approve sending two staff members plus any Commissioners interested in attending to the Blue Water Highway Council Meeting on July 27, 2017 in Imlay City. Seconded by Commissioner Kestner.
Ayes 3 (Kestner, Sangster, Crannell) Nays 0

Managing Director Borchard discussed the 43rd Annual Superintendents' Seminar which will be held on October 4-6, 2017 in Manistee, MI. Mr. Borchard recommends sending two staff members.

Commissioner Kestner moved to approve sending two staff members to the 43rd Annual Superintendents' Seminar on October 4-6, 2017 in Manistee, MI. Seconded by Sangster.
Ayes 3 (Kestner, Sangster, Crannell) Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Engineering Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 10:25 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 25th of July, 2017

Present Commissioners: **Crannell, Kestner, Sangster, Hare & Sholtz**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Also present was Director of Engineering Wisniewski.

TIME: 8:34 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Sangster.
Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting of July 11, 2017. Seconded by Commissioner Sholtz.
Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.
Ayes 5 (Hare, Sholtz, Kestner, Sangster, Crannell) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Heather Thomas of Gardner, Provenzano, Thomas & Luplow, PC CPA presented the FY 2016 Audit.

Director of Finance & Benefits Girard recommended approval of the FY 2016 Audit as presented.

Commissioner Kestner moved to approve the FY 2016 Audit as presented. Seconded by Commissioner Sangster. Ayes 5 (Sholtz, Kestner, Sangster, Hare, Crannell) Nays 0

Managing Director Borchard discussed the NMARC/ASMCRA 5th Annual Joint Conference, September 13–15, 2017 at Boyne Mountain and recommended sending two staff members plus any Commissioners interested in attending.

Commissioner Sangster moved to approve sending two staff members plus any Commissioners interested in attending the NIMARC/ASMCRA 5th Annual Joint Conference, September 13-15, 2017 at Boyne Mountain. Seconded by Commissioner Kestner.
Ayes 5 (Kestner, Sangster, Hare, Sholtz, Crannell) Nays 0

General Reports of Officers were given by:

Director of Finance & Benefits Girard, Director of Maintenance Medina, Director of Engineering Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:38 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 8th of August, 2017

Present Commissioners: **Crannell, Kestner, Hare**

Absent: **Sangster, Sholtz**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser. Commissioner Sangster and Commissioner Sholtz were absent.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Hare.
Ayes 3 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting of July 25, 2017. Seconded by Commissioner Kestner.
Ayes 3 Nays 0

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Hare.
Ayes 3 (Hare, Kestner, Crannell) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

8:32 a.m. Commissioner Hare moved to defer from the regular order of business to conduct a public hearing regarding the request for abandonment of the entire Pine Island Drive, located in Section 10 in Birch Run Twp. Seconded by Kestner.
Ayes 3 Nays 0

PUBLIC HEARING – Director of Engineering Wisniewski stated that a petition was submitted for the abandonment of the entire Pine Island Drive in Birch Run Twp. The public hearing was publically posted and advertised. Mr. Wisniewski was in contact with the Michigan Department of Natural Resources and they have no objections. Mr. Wisniewski was also in contact with Birch Run Twp. who requested the abandonment to be approved by them as well. Frank Piesko, the resident who petitioned the abandonment was present and expressed his full support.

8:40 a.m. Commissioner Hare moved to close the public hearing and return to the regular order of business. Seconded by Commissioner Kestner
Ayes 3 Nays 0

NEW BUSINESS:

Director of Engineering Wisniewski recommended that the abandonment and resolution for the entire Pine Island Drive, located in Section 10 in Birch Run Twp. be approved contingent on the approval by Birch Run Twp.

Commissioner Kestner moved to approve the following resolution:

WHEREAS, the Board of County Road Commissioners of the County of Saginaw have received a Petition dated May 20, 2017 to absolutely abandon and discontinue a road/alley located in Birch Run Township, further described as:

The entire Pine Island Drive, legally described as: Pine Island Drive in Birch Run Township: The entire length of Pine Island Drive, as recorded in Liber 2254 on Page 2028, Saginaw County Records. Being further described as: A strip of land in the Southeast ¼, of Section 10, T10N-R6E, Birch Run Township, Saginaw County, Michigan, described as follows: To fix the point of beginning, commence at the East ¼ corner of said Section; thence S02°25'00"W, on the East line of said Section, 485.91 feet; thence N87°35'00"W, perpendicular to said East Section line, 51.11 feet to the West line of Gera (Highway M-83) Road (so-called) and the point of beginning of this description; thence S02°14'42"W parallel with and 55.00 feet, measured at right angles, West of the centerline of said Gera (Highway M-83) Road, 66.00 feet; thence N87°35'00"W, perpendicular to said East Section line, 56.40 feet to the point of curvature of a 167.00 foot radius curve to the left; thence Southwesterly on the arc of said curve, 68.46 feet to the point of reverse curvature of a 193.00 foot radius curve to the right, said curve being subtended by a chord bearing and distance of S80°40'21"W, 67.98 feet to said point of reverse curvature; thence Northwesterly, on the arc of said reverse curve, 278.85 feet to the point of reverse curvature of a 247.00 foot radius curve to the left, said curve being subtended by a chord bearing and distance of N69°40'48"W, 255.22 feet to said point of reverse curvature; thence Northwesterly on the arc of said reverse curve, 300.25 feet to a point on a 75.00 foot radius cul-de-sac to the right, said curve being subtended by a chord bearing and distance of N63°06'48"W, 282.11 feet to said point on said cul-de-sac; thence Northwesterly on the arc of said cul-de-sac, 400.73 feet to a point on a 313.00 foot radius curve to the right, said cul-de-sac being subtended by a chord bearing and distance of N03°30'20"W, 66.16 feet to said point on said 313.00, foot radius curve; thence Southeasterly on the arc of said curve, 375.37 feet to the point of curvature of a 127.00 foot radius reverse curve to the left, said curve being subtended by a chord bearing and distance of S62°38'43"E, 353.28 feet to said point of reverse curvature; thence Southeasterly on the arc of said reverse curve, 183.49 feet to the point of reverse curvature of a 233.00 foot radius reverse curve to the right, said arc being subtended by a chord bearing and distance of S69°40'48"E, 167.94 feet to said point of reverse curvature; thence Northeasterly on the arc of said reverse curve, 95.52 feet to the point of tangency, said arc being subtended by a chord bearing and distance of N80°40'21"E, 94.85 feet to said point of tangency; thence S87°35'00"E, perpendicular to said East Section line, 56.20 feet to the point of beginning, containing 1.47 acres of land.

Situated in the SE ¼ of Section 10, T10N-R6E, Birch Run Township, Saginaw County, Michigan

WHEREAS, said Petition contains the request of seven (7) or more fee holders, describes the alleyway/roadway, and specifies the limits of the abandonment; and

WHEREAS, the Petition was accompanied by a true and correct list of the names and mailing address of the occupants of each parcel of land abutting the alleyway/roadway sought to be absolutely abandoned and said list having been certified under oath by a presenter of the Petition; and

WHEREAS after a discussion and upon recommendation of Road Commission staff, it has been determined that it is in the best interest of the public that the alleyway/roadway under consideration within Birch Run Township be abandoned for the reason that the current property owners have requested the road be established as a private road.

NOW THEREFORE it is hereby RESOLVED that the alleyway/roadway under consideration within Birch Run Township, Saginaw County, Michigan, shall be and hereby is Ordered absolutely abandoned and discontinued as alleyway/roadway for all purposes under Michigan Law, contingent on Birch Run Township approving the referenced road as a private road according to the Township's ordinance.

IT IS FURTHER ORDERED that the abandonment of said alleyway/roadway is upon the condition that the title to all water, sewer, gas, electric and communication poles, wire, conduits, cables, pipes, appurtenances and facilities now in , under or over said alleyway/roadway are reserved to and shall remain in the respective owners thereof, their successors or assigns, together with the easement to construct future facilities and continued right to occupy said road within the right-of-way thereof for public utility purposes with present and future facilities and to operate, maintain, repair, replace or remove the same to the same extent and in the same manner as if the alleyway/roadway had remained public ways.

IT IS FURTHER ORDERED that within 30 days of passage of this Resolution a copy of the proceedings of the Board of County Road Commissioners for the County of Saginaw shall be filed with the Transportation Commission for the State of Michigan and with the Michigan Department of Natural Resources.

Seconded by Commissioner Hare
Ayes 3 (Hare, Kestner, Crannell) Nays 0

Director of Engineering Wisniewski discussed the land split request from the owner of 1590 S. Iva, Richland Township, and the reasons why they are seeking a variance from the commission.

Commissioner Kestner moved to approve the land split variance request. Seconded by Commissioner Hare.
Ayes 3 Nays 0

Director of Engineering Wisniewski discussed the bid results for the Tuscola Road repairs and recommended awarding the contract to Tri-Valley Construction.

Commissioner Kestner moved to award the contract for the Tuscola Road repairs to Tri-Valley Construction. Seconded by Commissioner Hare.

Ayes 3 (Kestner, Hare, Crannell) Nays 0

Managing Director Borchard discussed the Annual MERS Conference, September 20-22, 2017 in Detroit. Mr. Borchard recommended sending two staff members as well as any Commissioners interested in attending.

Commissioner Kestner moved to approve sending two staff members plus any Commissioners interested in attending to the Annual MERS Conference, September 20-22, 2017 in Detroit.

Seconded by Commissioner Hare

Ayes 3 (Kestner, Hare, Crannell) Nays 0

General Reports of Officers were given by: Managing Director Borchard; Director of Finance & Benefits Girard; Director of Maintenance Medina, and Director of Engineering Wisniewski.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 9:09 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, August 22, 2017

Present Commissioners: **Crannell, Kestner, Sangster & Hare**
Absent: **Sholtz**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Also present was Director of Finance and Benefits Girard and Director of Engineering Wisniewski.

TIME: 8:32 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Sangster.
Ayes 4 Nays 0

Commissioner Sangster moved to approve the minutes of the regular meeting of August 8, 2017. Seconded by Commissioner Kestner.
Ayes 4 Nays 0

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.
Ayes 4 (Hare, Kestner, Sangster, Crannell) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Wisniewski discussed the bid results for the Hospital Rd. Drainage Paving contract and recommended awarding the contract to Ace-Saginaw Paving.

Commissioner Kestner moved to award the contract for the Hospital Rd. Drainage Paving to Ace-Saginaw Paving. Seconded by Commissioner Sangster.
Ayes 4 (Kestner, Sangster, Hare, Crannell) Nays 0

Managing Director Borchard discussed the MERS Annual Conference and requested naming Denise Hutchinson the voting delegate.

Commissioner Hare moved to approve naming Denise Hutchinson the voting delegate for the MERS Annual Conference. Seconded by Commissioner Kestner.

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:05 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 12th of September, 2017

Present Commissioners: **Crannell, Kestner, Sangster & Sholtz**

Absent: **Hare**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Also present was Director of Engineering Wisniewski and Director of Maintenance Medina.

TIME: 8:33 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda with additions. Seconded by Commissioner Kestner.

Ayes 4 Nays 0

Commissioner Sholtz moved to approve the minutes of the regular meeting of August 22, 2017. Seconded by Commissioner Kestner.

Ayes 4 Nays 0

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.

Ayes 4 (Sholtz, Kestner, Sangster, Crannell) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

8:35 a.m. Commissioner Sangster moved to defer from the regular order of business to conduct a public hearing regarding the request for absolute abandonment and discontinuance of a portion of Henry Street and a portion of Maple Street – Richland Twp. Seconded by Sholtz.

Ayes 4 Nays 0

PUBLIC HEARING – Director of Engineering Wisniewski stated that a petition was submitted for the absolute abandonment and discontinuance of a portion of Henry Street and a portion of Maple Street – Richland Twp. The public hearing was publically posted and advertised.

8:43 a.m. Commissioner Sholtz moved to close the public hearing and return to the regular order of business. Seconded by Commissioner Kestner
Ayes 4 Nays 0

Director of Engineering Wisniewski recommended that the absolute abandonment for a portion of Henry Street and a portion of Maple Street be approved.

Commissioner Kestner moved to approve the following resolution:

WHEREAS, the Board of County Road Commissioners of the County of Saginaw have received a Petition dated June 30, 2017 to absolutely abandon and discontinue a road/alley located in Richland Township, further described as:

That portion of Henry Street lying west of Maple Street, and that portion of Maple Street running north and south from the southern right-of-way line of Henry Street to the northerly line of the Saginaw Valley and St. Louis Railroad

WHEREAS, said Petition contains the request of seven (7) or more fee holders, describes the alleyway/roadway, and specifies the limits of the abandonment; and

WHEREAS, the Petition was accompanied by a true and correct list of the names and mailing address of the occupants of each parcel of land abutting the alleyway/roadway sought to be absolutely abandoned and said list having been certified under oath by a presenter of the Petition; and

WHEREAS after a discussion and upon recommendation of Road Commission staff, it has been determined that it is in the best interest of the public that the alleyway/roadway under consideration within Richland Township be abandoned for the reason that: the petitioner currently owns all abutting lands and the Board has received no objection to the proposed abandonment.

NOW THEREFORE it is hereby RESOLVED that the alleyway/roadway under consideration within Richland Township, Saginaw County, Michigan, shall be and hereby are Ordered absolutely abandoned and discontinued as alleyway/roadway for all purposes under Michigan Law.

IT IS FURTHER ORDERED that the abandonment of said alleyway/roadway is upon the condition that the title to all water, sewer, gas, electric and communication poles, wire, conduits, cables, pipes, appurtenances and facilities now in , under or over said alleyway/roadway are reserved to and shall remain in the respective owners thereof, their successors or assigns, together with the easement to construct future facilities and continued right to occupy said road within the right-of-way thereof for public utility purposes with present and future facilities and to operate, maintain, repair, replace or remove the same to the same extent and in the same manner as if the alleyway/roadway had remained public ways.

IT IS FURTHER ORDERED that within 30 days of passage of this Resolution a copy of the proceedings of the Board of County Road Commissioners for the County of Saginaw shall be filed with the Transportation Commission for the State of Michigan.

Seconded by Commissioner Sangster
Ayes 4 (Sangster, Sholtz, Kestner, Crannell) Nays 0

Director of Engineering Wisniewski requested pre-approval to award the contract for the Silverwood Subdivision Paving Project in Saginaw Twp. as long as the bid is within budget and Saginaw Twp. approves.

Commissioner Sangster moved to grant Director of Engineering permission to award the contract for the Silverwood Subdivision Paving Project in Saginaw Twp. as long as the bid is within budget and Saginaw Twp. approves. Seconded by Commissioner Kestner.
Ayes 4 (Sholtz, Kestner, Sangster, Crannell) Nays 0

Director of Engineering Wisniewski recommended the approval of the resolution and MDOT contract for Rathbun Rd. in Taymouth Twp.

Commissioner Sholtz moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract (Contract No. 17-5367) and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of September 12, 2017 by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated July 11, 2017, attached hereto and made a part hereof:

Hot mix asphalt overlay work along Rathbun Road from Morseville Road easterly to Morrish Road; including shoulder, permanent signing, and pavement marking work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Richard H. Crannell, Chairperson, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Kestner.
Ayes 4 (Sholtz, Kestner, Sangster, Crannell) Nays 0

Director of Engineering Wisniewski discussed the bids for the Eischer Road Paving project in Frankenmuth Twp. and recommended awarding the contract to Ace Saginaw.

Commissioner Kestner moved to award the contract for the Eischer Road Paving project in Frankenmuth Twp. to Ace Saginaw. Seconded by Commissioner Sangster.
Ayes 4 (Kestner, Sangster, Sholtz, Crannell) Nays 0

Director of Engineering Wisniewski discussed the new CRA Unified Permit System and recommended approval to adopt the CRA Unified Permit System as of 1/1/2018.

Commissioner Sholtz moved to approve the adoption of the new CRA Unified Permit System as of 1/1/2018. Seconded by Commissioner Kestner.
Ayes 4 Nays 0

Director of Finance & Benefits Girard discussed the Certification of the Form 2061 – Annual Certification of Employee-Related Conditions for compliance with Section 18 of Public Act 51.

Commissioner Sangster moved to approve the Certification of the Form 2061 – Annual Certification of Employee-Related Conditions for compliance with Section 18 of Public Act 51. Seconded by Commissioner Kestner.
Ayes 4 Nays 0

Managing Director Borchard discussed the CRA 2017 PR Workshop in Mount Pleasant, MI on October 27, 2017 and recommended sending two staff members as well as any Commissioners interested in attending.

Commissioner Sangster moved to approve sending two staff members as well as any Commissioners interested in attending the CRA 2017 PR Workshop in Mount Pleasant, MI on October 27, 2017. Seconded by Commissioner Kestner.
Ayes 4 (Sholtz, Kestner, Sangster, Crannell) Nays 0

Director of Finance & Benefits discussed the MERS 457 Participating Agreement and recommended approval.

Commissioner Kestner moved to approve the MERS 457 Participating Agreement. Seconded by Commissioner Sangster.
Ayes 4 Nays 0

Director of Maintenance Medina discussed the bids received for Window Replacement Phase I for the Sheridan Road Garage and recommended awarding the contract to Pumford Construction and Trust Thermal for a total of \$68,660.

Commissioner Kestner moved to award the contract for the Window Replacement - Phase I for the Sheridan Road Garage to Pumford Construction and Trust Thermal for a total of \$68,660. Seconded by Sangster.

Ayes 4 (Sangster, Sholtz, Kestner, Crannell)

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:49 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, September 26, 2017

Present Commissioners: **Crannell, Kestner, Sangster, Hare & Sholtz**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Also present was Director of Engineering Wisniewski.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Sholtz.
Ayes 5 Nays 0

Commissioner Sholtz moved to approve the minutes of the regular meeting of September 12, 2017. Seconded by Commissioner Kestner.
Ayes 5 Nays 0

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.
Ayes 5 (Hare, Sholtz, Kestner, Sangster, Crannell) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Wisniewski discussed the Preliminary Plat for Eagle Forest Subdivision in Tittabawassee Twp. and recommended approval.

Commissioner Hare moved to approve the Preliminary Plat for Eagle Forest Subdivision in Tittabawassee Twp. Seconded by Commissioner Kestner.
Ayes 5 Nays 0

Director of Engineering Wisniewski recommended the approval of the resolution and MDOT contract for Structure #9301 in Chapin & Brady Twp.

Commissioner Sholtz moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract (Contract No. 17-5410) and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of September 26, 2017 by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated August 21, 2017, attached hereto and made a part hereof:

PART A – FEDERAL AND STATE PARTICIPATION

The removal and replacement of the structure # 9301, which carries Steel Road over the South Branch Bad River, Sections 1 & 6, T09N, R01E & R02E, Chapin & Brady Townships, Saginaw County, Michigan; the reconstruction of the approaches to the structure for approximately 290 feet southerly and 275 feet northerly of the structure; and all together with necessary related work.

PART B – NO FEDERAL OR STATE PARTICIPATION

Name plate installation work for the structure # 9301, which carries Steel Road over the South Branch Bad River, Sections 1 & 6, T09N, R01E & R02E, Chapin & Brady Townships, Saginaw County, Michigan; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SECTION 144 OF TITLE 23 USC
(HIGHWAY BRIDGE REPLACEMENT AND REHABILITATION PROGRAM)

WHEREAS, the PROJECT has been approved for financing in part with funds appropriated to the Local Bridge Fund pursuant to Section 10(5) of Act 51, Public Acts of 1951, as amended, for the state Local Bridge Program; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Richard H. Crannell, Chairperson, and Kathryn Gaiser, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.

Ayes 5 (Kestner, Sangster, Hare, Sholtz, Crannell) Nays 0

Director of Maintenance Medina requested approval for Equipment Purchases for FY 2018, which includes 1 gradall, 1 tandem truck with salter, belly blade, front plow, and wing plow, and 2 single axle trucks with salter, belly blade, front plow, and wing plow.

Commissioner Kestner moved to approve the Equipment Purchases for FY 2018 which includes 1 gradall, 1 tandem truck with salter, belly blade, front plow, and wing plow, and 2 single axle trucks with salter, belly blade, front plow, and wing plow. Seconded by Commissioner Sangster. Ayes 5 (Sangster, Hare, Sholtz, Kestner, Crannell) Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 9:04 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 10th of October, 2017

Present Commissioners: **Crannell, Kestner, Sangster & Sholtz**
Absent: **Hare**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Also present was Director of Engineering Wisniewski.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Sholtz.
Ayes 4 Nays 0

Commissioner Sangster moved to approve the minutes of the regular meeting of September 26, 2017. Seconded by Commissioner Sholtz.
Ayes 4 Nays 0

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.
Ayes 4 (Sholtz, Kestner, Sangster, Crannell) Nays 0

PUBLIC COMMENTS: Larry Jerman, 4166 N. Fordney addressed the board regarding Tittabawassee Rd. between Orr and Gleaner.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Maintenance Medina discussed Village Green matching the prices that were awarded to Dalton's for the 2017 Roadside Vegetation Spraying Contract and extending their 2017 prices for the 2018 year.

Commissioner Sholtz moved to approve the request from Village Green to match Dalton's prices for the 2017 Roadside Vegetation Spraying Contract and extend their 2017 prices for the 2018 year. Seconded by Commissioner Kestner.
Ayes 4 (Sholtz, Kestner, Sangster, Crannell) Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:02 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 24th of October, 2017

Present Commissioners: **Crannell, Kestner, Hare, Sangster & Sholtz**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Also present was Director of Engineering Wisniewski and Director of Maintenance Medina.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda with one addition. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Commissioner Kestner moved to approve the minutes of the regular meeting of October 10, 2017. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sholtz, Kestner, Sangster, Crannell) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Wisniewski discussed the Dixie Highway EDA Grant and recommended acceptance of the resolution.

Commissioner Kestner moved to accept the following resolution:

WHEREAS, the Saginaw County Road Commission desires to rehabilitate Dixie Highway from Airport Road to Junction Road; and

WHEREAS, the Saginaw County Road Commission desires to apply for a matching grant from EDA in the amount of \$2,000,000; and

WHEREAS, the Saginaw County Road Commission has secured \$2,000,000 of matching funds from the State of Michigan, Bridgeport Township, and Saginaw County Road Commission's general fund and is considered as the Road Commission's local match commitment; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Road Commissioners of Saginaw County, Michigan that the Board of Road Commissioners here by approves submission of the application to EDA and authorizes Joseph G. Wisniewski, Director of Engineering to be the authorized representative to sign and execute any and all EDA documents on behalf of the Saginaw County Road Commission.

Supported by Commissioner Hare.

Ayes 5 (Sholtz, Kestner, Sangster, Hare, Crannell) Nays 0

Director of Maintenance Medina discussed and recommended for approval a request from Michigan Paving & Materials Co. to extend their 2017 bid for Proposal #19 (Asphalt Emulsions) for the 2018 year.

Commissioner Kestner moved to approve the extension of Michigan Paving & Materials Co. 2017 bid for Proposal #19 (Asphalt Emulsions) for the 2018 year. Seconded by Commissioner Sangster.

Ayes 5 (Kestner, Sangster, Hare, Sholtz, Crannell) Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 9:04 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 14th of November, 2017

Present Commissioners: **Crannell, Kestner, Hare, Sangster & Sholtz**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Also present was Director of Engineering Wisniewski, Director of Maintenance Medina, Information Services Manager, Tom Luck, and Director of Finance and Benefits Girard to briefly discuss the upcoming budget.

TIME: 8:37 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Sholtz.
Ayes 5 Nays 0

Commissioner Sholtz moved to approve the minutes of the regular meeting of October 24, 2017. Seconded by Commissioner Kestner.
Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.
Ayes 5 (Hare, Sholtz, Kestner, Sangster, Crannell) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Wisniewski discussed a request received from Thomas Twp. regarding pavement markings on local roads. Robert Weise, Thomas Twp. Supervisor and Russ Taylor, Thomas Twp. Manager were present and discussed with the board the possibility of having local roads painted at the township's cost.

Director of Engineering Wisniewski presented the Resolution Appointing Trustee and Alternate Trustee for the SASWA Board of Trustees and recommended approval of the same.

Commissioner Hare moved to approve the following resolution.

WHEREAS, Saginaw County Road Commission has previously joined the Saginaw Area Storm Water Authority, hereafter “Authority”, and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority and

WHEREAS, each constituent municipality is required to periodically designate a constituent member and alternate constituent member to serve on the Authority Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Board of Road Commissioners as follows:

The following are hereby appointed as trustee and alternate trustee, respectively of this organization:

Trustee: Joseph Wisniewski
Alternate Trustee: Dennis Borchard

The above appointed trustee and alternate trustee will serve a **four-year** term from **January 1, 2018 through December 31, 2021**, or until otherwise replaced by the Saginaw County Board of Road Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Board of Road Commissioners as follows:

Joseph Wisniewski is hereby appointed as Saginaw Area Storm Water Authority Trustee on behalf of Saginaw County Board of Road Commissioners.

Dennis Borchard is hereby appointed as Saginaw Area Storm Water Authority Alternate Trustee on behalf of Saginaw County Board of Road Commissioners.

Motion seconded by Commissioner Kestner
Ayes 5 (Sholtz, Kestner, Sangster, Hare, Crannell) Nays 0

Director of Engineering Wisniewski presented the 2018 SASWA Apportionment of Operational Costs and 2018 Budget and recommended approval of the same.

Commissioner Hare offered the following resolution and moved for adoption.

WHEREAS, Saginaw County Road Commission has previously joined the Saginaw Area Storm Water Authority, hereafter “Authority”, and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority and

WHEREAS, two-thirds (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority and

WHEREAS, the authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Board of Road Commissioners Board of Trustees as follows:

The apportionment of the 2018 annual operational costs for the Authority is approved as presented.

The 2018 annual budget of the Authority is received and accepted as presented.

The motion was seconded by Sangster.

Ayes 5 (Kestner, Sangster, Hare, Sholtz, Crannell) Nays 0

Director of Engineering Wisniewski recommended the approval of the resolution and MDOT contract for Hart Road in James Twp.

Commissioner Kestner moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract (Contract No. 17-5415) and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of November 14, 2017 by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated August 22, 2017, attached hereto and made a part hereof:

Roadway reconstruction work along Hart Road from Miller Road easterly to Willing Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

FEDERAL LANDS HIGHWAYS

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Richard H. Crannell, Chairperson, and Kathryn Gaiser, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.

Ayes 5 (Sangster, Hare, Sholtz, Kestner, Crannell) Nays 0

Director of Maintenance Medina discussed and recommended for approval a request from Fahrner Asphalt Sealers to extend their 2017 bid for Proposal #16 (Crack Sealing) for the 2018 year.

Commissioner Kestner moved to approve the extension of Fahrner Asphalt Sealers 2017 bid for Proposal #16 (Crack Sealing) for the 2018 year. Seconded by Commissioner Sholtz.

Ayes 2 (Kestner, Crannell) Nays 3

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:31 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 28th of November, 2017

Present Commissioners: **Crannell, Kestner, Hare, Sangster & Sholtz**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Also present was Director of Engineering Wisniewski and Director of Finance and Benefits Girard.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda with one addition. Seconded by Commissioner Kestner.

Ayes 5 Nays 0

Commissioner Kestner moved to approve the minutes of the regular meeting of November 14, 2017. Seconded by Commissioner Sholtz.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 5 (Hare, Sholtz, Kestner, Sangster, Crannell) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering Wisniewski discussed and recommended for approval the North Meadows Subdivision – Tittabawassee Twp. for maintenance.

Commissioner Hare moved to approve the North Meadows Subdivision – Tittabawassee Twp. for maintenance. Seconded by Commissioner Kestner.

Ayes 5 (Sholtz, Kestner, Sangster, Hare, Crannell) Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 8:58 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Monday, the 18th of December, 2017

Present Commissioners: **Crannell, Kestner, Hare, Sangster & Sholtz**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Also present was Director of Engineering Wisniewski and Director of Maintenance Medina.

TIME: 8:43 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Sholtz.
Ayes 5 Nays 0

Commissioner Kestner moved to approve the minutes of the regular meeting of November 28, 2017. Seconded by Commissioner Sangster.
Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.
Ayes 5 (Hare, Sholtz, Kestner, Sangster, Crannell) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

PUBLIC HEARING:

8:45 a.m. – Commissioner Hare moved to defer from the regular order of business to conduct the public hearing on the FY 2018 Budget. Seconded by Commissioner Kestner.
Ayes 5 Nays 0

Director of Finance & Benefits Girard presented the FY 2018 Budget.

9:19 a.m. – With there being no public present, Commissioner Kestner moved to adjourn the public hearing and return to the regular order of business. Seconded by Commissioner Hare.
Ayes 5 Nays 0

Director of Finance & Benefits Girard requested approval of the FY 2018 Budget.

Commissioner Hare moved to approve the budget for FY 2018. Seconded by Commissioner Sangster.

Ayes 5 (Sangster, Hare, Sholtz, Kestner, Crannell) Nays 0

Director of Finance & Benefits Girard gave an overview of the General Appropriations Act and recommended acceptance of the resolution.

Commissioner Hare moved to approve the following resolution:

For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 621 of 1978, as amended, the following provisions are included:

1. Managing Director is designated Chief Administrative Officer and Director of Finance and Benefits, is designated as Fiscal Officer.
2. The Chief Administrative Officer is authorized to transfer up to 25% of a line item amount approved in the General Appropriations Act to another line item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular Board Meeting.

Seconded by Commissioner Sholtz

Ayes 5 (Hare, Sholtz, Kestner, Sangster, Crannell) Nays 0

Director of Engineering Wisniewski discussed and recommended for approval the resolution and North Meadows Subdivision – Tittabawassee Twp. for maintenance.

Commissioner Kestner moved to approve the following resolution:

WHEREAS, the Saginaw County Road Commission did accept the **North Meadows, Tittabawassee Twp. for Maintenance Purposes**; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street/site condominium within the Saginaw County Road system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

NOW, THEREFORE, BE IT RESOLVED, that the **North Meadows, Tittabawassee Twp. for Maintenance Purposes** is accepted in the Saginaw County Road System.

Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Director of Engineering Wisniewski discussed and recommended for approval the resolution and Hercules Dr. Ext. – Tittabawassee Twp. for maintenance.

Commissioner Kestner moved to approve the following resolution:

WHEREAS, the Saginaw County Road Commission did accept the **Hercules Dr. Ext., Tittabawassee Twp. for Maintenance Purposes**; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street/site condominium within the Saginaw County Road system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

NOW, THEREFORE, BE IT RESOLVED, that the **Hercules Dr. Ext., Tittabawassee Twp. for Maintenance Purposes** is accepted in the Saginaw County Road System.

Seconded by Commissioner Sholtz.
Ayes 5 Nays 0

Director of Engineering Wisniewski discussed and recommended for approval the resolution and Cardinal Square Blvd. Ext., – Kochville Twp. for maintenance.

Commissioner Hare moved to approve the following resolution:

WHEREAS, the Saginaw County Road Commission did accept the **Cardinal Square Blvd. Ext., Kochville Twp. for Maintenance Purposes**; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street/site condominium within the Saginaw County Road system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

NOW, THEREFORE, BE IT RESOLVED, that the **Cardinal Square Blvd. Ext., Kochville Twp. for Maintenance Purposes** is accepted in the Saginaw County Road System.

Seconded by Commissioner Sangster.
Ayes 5 Nays 0

Director of Engineering Wisniewski discussed the proposed permit fees. A public hearing was advertised and will be held December 27, 2017.

Director of Engineering Wisniewski discussed the bids for the design services of the Orr Road Bridge over Marsh Creek project and recommended awarding the contract to Great Lakes Engineering Group.

Commissioner Kestner moved to award the contract for design services of the Orr Road Bridge over Marsh Creek project to Great Lakes Engineering Group. Seconded by Commissioner Sholtz.

Ayes 5 (Hare, Sholtz, Kestner, Sangster, Crannell) Nays 0

Director of Engineering Wisniewski discussed the bids for the design services of the Sheridan Road over Flint River project and recommended awarding the contract to Great Lakes Engineering Group.

Commissioner Sangster moved to award the contract for design services of the Sheridan Road over Flint River project to Great Lakes Engineering Group. Seconded by Commissioner Hare.
Ayes 5 (Sholtz, Kestner, Sangster, Hare, Crannell) Nays 0

Director of Engineering Wisniewski discussed the bids for the design services of the Center Road north of State Road project and recommended awarding the contract to Spalding DeDecker.

Commissioner Kestner moved to award the contract for design services of the Center Road north of State Road project to Spalding DeDecker. Seconded by Commissioner Sangster. Ayes 5 (Kestner, Sangster, Hare, Sholtz, Crannell) Nays 0

Director of Engineering Wisniewski discussed the bids for the design services of the Sloan/Seymour project and recommended awarding the contract to Huron Engineering.

Commissioner Sholtz moved to award the contract for design services of the Sloan/Seymour project to Huron Engineering. Seconded by Commissioner Hare. Ayes 5 (Sangster, Hare, Sholtz, Kestner, Crannell) Nays 0

Director of Engineering Wisniewski discussed the bids for the design services of the Swan Creek Safety Improvements and recommended awarding the contract to Huron Engineering.

Commissioner Kestner moved to award the contract for design services of the Swan Creek Safety Improvements to Huron Engineering. Seconded by Commissioner Hare. Ayes 5 (Hare, Sholtz, Kestner, Sangster, Crannell) Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 10:09 a.m.**

CHAIRPERSON

BOARD SECRETARY

Richard H. Crannell

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Wednesday the 27th of December, 2017

Present Commissioners: **Crannell, Kestner, Hare, Sangster & Sholtz**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers. Also present was Director of Engineering Wisniewski.

TIME: 8:33 a.m. The regular meeting was called to order: Chairperson Crannell presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Hare.
Ayes 5 Nays 0

Commissioner Sangster moved to approve the minutes of the regular meeting of December 18, 2017. Seconded by Commissioner Sholtz.
Ayes 5 Nays 0

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.
Ayes 5 (Hare, Sholtz, Kestner, Sangster, Crannell) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

PUBLIC HEARING:

8:37 a.m. – Commissioner Sholtz moved to defer from the regular order of business to conduct the public hearing on Proposed Permit Fees. Seconded by Commissioner Hare.
Ayes 5 Nays 0

Director of Engineering Wisniewski discussed the Proposed Permit Fees.

8:53 a.m. – With there being no public comment, Commissioner Sangster moved to adjourn the public hearing and return to the regular order of business. Seconded by Commissioner Hare.
Ayes 5 Nays 0

Director of Engineering Wisniewski requested approval of the Proposed Permit Fees effective 1/1/2018.

Commissioner Sangster moved to approve the Proposed Permit Fees effective 1/1/2018. Seconded by Commissioner Kestner.

Ayes 5 (Sangster, Hare, Sholtz, Kestner, Crannell) Nays 0

Director of Engineering Wisniewski discussed the bids received for the 2018-19 Bridge Safety Inspection and recommended awarding the contract to Great Lakes Engineering Group, LLC, the lowest and best bid.

Commissioner Kestner moved to award the contract for the 2018-19 Bridge Safety Inspection to Great Lakes Engineering Group, LLC, the lowest and best bid. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sholtz, Kestner, Sangster, Crannell) Nays 0

Director of Finance & Benefits Girard reviewed the FY2017 Amended Budget and recommended approval.

Commissioner Hare moved to approve the FY2017 Amended Budget. Seconded by Commissioner Sangster.

Ayes 5 (Sholtz, Kestner, Sangster, Hare, Crannell) Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:17 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser