

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Organizational Meeting, Tuesday, the 9th of January 2018

Present Commissioners: **Crannell, Kestner, Sangster, Hare & Sholtz.**

The Organizational Meeting was called to order by Commissioner Crannell at 8:00 a.m.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to appoint Managing Director Borchard as Temporary Chairperson. Seconded by Commissioner Kestner.

Ayes 5 Nays 0

Temporary Chairperson Borchard asked for nominations for permanent Chairperson of the Board for calendar year 2018.

Commissioner Sangster placed the name of Deb Kestner as Chairperson of the Board for calendar year 2018. Seconded by Commissioner Sholtz.

The Temporary Chairperson called for additional nominations three (3) times.

There being no additional names offered, Temporary Chairperson Borchard moved that nominations be closed and Deb Kestner be named Chairperson for 2018.

Ayes 5 (Hare, Sholtz, Kestner, Sangster, Crannell) Nays 0

The gavel was passed to Chairperson Kestner from Temporary Chairperson Borchard.

Chairperson Kestner asked for nominations for Vice Chairperson of the Board for calendar year 2018.

Commissioner Sholtz moved to place the name of John Sangster as Vice Chairman of the Board for calendar year 2018. Seconded by Commissioner Hare.

Chairperson Kestner called for additional nominations three (3) times.

There being no additional names offered, Chairperson Kestner moved that nominations be closed and Commissioner Sangster be named Vice Chairperson for 2018.

Ayes 5 (Sholtz, Kestner, Sangster, Hare, Crannell) Nays 0

It was unanimously determined that the method of conducting of business be according to Roberts Rules of Order, as amended, for calendar year 2018.

It was unanimously determined that during the calendar year 2018, the Board will meet on the Second and Fourth Tuesday of each month. The Board will meet at the Road Commission Administration Building, 3020 Sheridan Avenue, Saginaw, Michigan, at 8:00 a.m. as a Committee of the Whole for the review and audit of vouchers, and at 8:30 a.m. to conduct the regular meeting of the Board, unless otherwise agreed to by the Board; and such other times and dates as might be called by the Chairman as a special meeting. In March 2018 the 1st meeting will be moved to Monday, March 12, 2018. In September 2018 – the 1st meeting will be moved to Monday, September 10, 2018. In December 2018 – the 2nd meeting will be moved to Wednesday, December 26, 2018.

The following appointments were unanimously determined:

Dennis Borchard, Managing Director, (Superintendent*)
Kathryn Gaiser, Board Secretary

BANK RESOLUTION

Commissioner Sangster moved that signature cards be signed by the Commission members, Manager and Director of Finance & Benefits, and that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED that Huntington Bank, a Michigan banking corporation of Saginaw, Michigan, (hereinafter referred to as the "Bank"), be hereby designated as a depository for the Board of County Road Commissioners' Accounts Payable, Payroll Accounts and Prescription Card Accounts and authorized to accept in accordance with its rules and regulations for the credit of the Board of County Road Commissioners' Payroll and Accounts Payable Accounts and/or for collection, any checks, drafts or other negotiable instruments when endorsed in the name of the Board of County Road Commissioners (Saginaw County Road Commission) Accounts Payable and/or Payroll Accounts, by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED, that the Manager for the Saginaw County Road Commission be authorized to open with the Bank such other accounts under such captions as may be required and deemed necessary by action of this Board; and

BE IT FURTHER RESOLVED, that any funds credited to such accounts with the Bank may be paid out or withdrawn upon checks drawn against these previously mentioned accounts when signed by either the Manager, or Director of Finance & Benefits; and any of the following: Todd M. Hare as Chairperson, Ronald L. Sholtz, as Chairperson; John D. Sangster as Chairperson, Richard H. Crannell as Chairperson, or Deb Kestner as Chairperson, whose signatures shall be duly certified to the Bank, and the Bank is hereby authorized to honor with payment thereto any checks so signed, without inquiry as to the circumstances of issue or the disposition of the proceeds thereof.

Supported by Commissioner Crannell
Ayes 5 (Sholtz, Kestner, Sangster, Hare, Crannell) Nays 0

Commissioner Hare moved to accept the Organizational Chart for 2018 as presented.
Seconded by Commissioner Sangster.
Ayes 5 Nays 0

Commissioner Crannell moved the adoption of the following resolution:

WHEREAS, under the laws of the State of Michigan, specifically M.S.A. 9.2422, Sections 722(f) load restrictions are imposed on highways in the State of Michigan during the months of March, April and May of each year; and

WHEREAS, the authority having jurisdiction of the roads, in this case, the Board of County Road Commissioners of Saginaw County, Michigan, may suspend the restrictions on roads under their jurisdiction; and

WHEREAS, the Board of County Road Commissioners of Saginaw County, Michigan, is convinced that it is to the best interest of the community that restrictions be suspended on certain roads and portions of roads which are a part of the county road system, and under the jurisdiction of the Board of County Road Commissioners of Saginaw County, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that the following named roads within the limits indicated be classed "Frost free" or "all-season" roads and that normal loading be allowed during period of general restriction:

SEE LIST BELOW

Supported by Commissioner Sholtz.
Ayes 5 Nays 0

FROST FREE ROAD LIST
(LAST UPDATE 1-8-18)

Adams Street	Tittabawassee Road to Kochville
Bell Road	Rathbun to Curtis
Beyer Road	E. Washington Road (M-81), N. 1,000 ft.
Beyer Road	Burt to Village of Birch Run Limits
Beyer Road	Burt to Willard
Birch Run Road	Gera to Reese Rd
Blackmar Road	Moorish to Busch
Broadway Street	Iowa to Loren Hemerline yard
Burt Road	Dixie Highway to Beyer Road
Busch Road	Blackmar to Dixie
Busch Road	Sheridan to Bell
Carrollton Road	Saginaw City Limits to Westervelt Road

Cedar Street (Hemlock)	Gratiot Rd (M-46) to Saginaw Co. Gar. (Hemlock)
Center Road	Swan Creek Road to Tittabawassee Road
Chapin Road	Townline to Grabowski
Chapin Road	South County Line to M-57
Curtis Road	Sheridan to Bell
Dixie Highway	Hess Road to South County Line
Elm Street (Hemlock)	Gratiot Road (M-46) to Washington Street
Enterprise Drive	0.25 mile E. and 0.25 mile W. of Bay Road (M-84)
Fashion Square Blvd.	Shattuck Road to Loeffler Ln.
Fifth Street (Freeland)	Freeland Road N. 500 ft.
Fortune Boulevard	Tittabawassee to 1429' South
Freeland Road	Midland Road (M-47) to Garfield Road
Garfield Road	County line S. to Midland Road (M-47)
Gary Road	Lincoln to Sheridan (M-13)
Geddes Road	Orr Road to Graham Road
Geddes Road	Graham Road to Miller Road
Grabowski Road	Merrill to Chapin
Graham Road	Gratiot Road (M-46) to Geddes Road
Hack Road	Wolf Road to West Dead End
Hemlock Road	Gratiot Road (M-46) to Wickes Elevator
Hemmeter Road	Brockway Road and State Street
Hess Street	City Limits at Railroad Tracks E. to Towerline Road
Iowa Street	Dixie Highway to Broadway
Junction Road	Dixie Highway to Frankenmuth City Limits
Janes Road	Outer Drive to Towerline Road
Kochville Road	Michigan Road to Melbourne Road
Kochville Road	Bay to Davis
Kochville Road	Bay to 700 ft west
Loeffler Ln	Bay to Fashion Square Blvd.
Mapleridge Road	Carrollton Road to 6th Street Bridge
McCarty Road	800' W. of Bay Road (M-84) to Fashion Sq. Blvd.
Meridian Rd	Madison Rd to N. County Line Rd.
Michigan, N. Rd.	City Limits to Shattuck Road
Michigan, N. Rd.	Tittabawassee to Pierce
Michigan, W. Rd.	City Limits N. to Center Road
Miller Road	Swan Creek to State Road
Moorish Road	Birch Run to Rathbun
Morley Drive	0.25 mile N. of Holland Road (M-46)
W. Morley Drive	M-46 to Morley Drive
Nodular Drive	S. off E. Washington Road (M-81)
Old US 10 (Midland Rd)	Midland Road (M-47) to N. County Line
Orr Road	Gratiot to Frost
Orr Road	Geddes to the North 1 mile
Outer Drive	Hess Road 3300' North of M-81

Perkins Street	City Limits to 26th Street
Pierce Road	M-47 to Garfield
Pine Street (Hemlock)	Gratiot Road (M-46) to Doyle Road
Portsmouth Road	M-81 to Munger Road
Prospect Street	Dixie Highway to Williamson Road
Rathbun Road	Morseville to Moorish
Reserve Street	Tulane Street to Carrollton Road
River Road	Swan Creek Road to Gratiot (M-46)
Schomaker Road	Graham to West 700'
Schust Road	Barnard Road to 0.50 mi. W. of Bay Road (M-84)
Sharon Road	Village Limits of Oakley to Ditch Road
Sharon Road	VL of Chesaning to 1,300 feet north
Shattuck Road	N. Center Road to Carrollton Road
Sheridan Road	Treanor Street to Busch Road
Stoker Road	Michigan to Carrollton
Sugar Street	Carrollton Road to Sugar Plant
Sunshine Ct.	Graham Rd. to the West
Swan Creek Road	Center to Graham Road
Temple Ct.	West of Bay Rd (M-84)
Tittabawassee Road	M-47 to Westervelt Road
Townline Road	Chapin to Hemlock
Towerline Road	Hess to M-81
Trautner Drive	Bay to Davis
Tulane Street	Elm Street to Reserve Street
Tyler Street	Carrollton Road to Wayne Soap Company
Universal Drive	Bay Road to Fashion Square Blvd.
Venoy Road	Kochville South 800'
Walnut Street	Carrollton Road to Lincoln Street
Washington St. (Hem.)	Hemlock Road to Elm Street
Westbay Drive	Fortune Blvd to Bay Road
Westervelt Road	Carrollton Road to Kochville Road
Wicco Drive	300' N. of E. Washington Road (M-81)
Williamson Road	Prospect Street to Dixie Highway
Wolf Road	E. Washington Road (M-81) to Hack Road

Resolution Authorizing Implementation of Weight Restrictions

Commissioner Hare moved the adoption of the following resolution:

WHEREAS, and pursuant to the provisions of Act 321 of 1923 and its amendments being M.S.A. 9.2419, Section 719, weight restrictions may be established on roads in this Board's jurisdiction prior to March 1996, to be effective the date and time determined appropriate by the Managing Director or his authorized representative.

NOW, THEREFORE, BE IT RESOLVED, that the Managing Director or his authorized representative is hereby authorized to suspend and re-instate such restrictions during the time period covered by this Act at such date and time as he determines frost conditions so warrant.

Seconded by Commissioner Crannell.
Ayes 5 Nays 0

With no further business appearing, Commissioner Sholtz moved to adjourn the meeting.
Seconded by Commissioner Hare.
Ayes 5 Nays 0

TIME: 8:17 a.m.

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 9th of January 2018

Present Commissioners: **Kestner, Sangster, Crannell, Hare & Sholtz**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the addition to the agenda. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sholtz moved to approve the minutes of the regular meeting of December 27, 2017. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 (Sholtz, Crannell, Sangster, Hare, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the Blue Water Highway Council Meeting, January 19, 2018 at The Dorsey House. Mr. Borchard recommends sending one staff member plus any Commissioners interested in attending.

Commissioner Sangster moved to approve sending one staff member plus any Commissioners interested in attending. Seconded by Commissioner Crannell.

Ayes 5 (Crannell, Sangster, Hare, Sholtz, Kestner) Nays 0

Managing Director Borchard discussed the County Road Association 2018 Highway Conference, March 13–15, 2018 in Lansing and recommended sending two staff members plus any Commissioners interested in attending.

Commissioner Sangster moved to send two staff members plus any Commissioners interested in attending the County Road Association 2018 Highway Conference, March 13–15, 2018 in Lansing. Seconded by Commissioner Hare.
Ayes 5 (Sangster, Hare, Sholtz, Crannell, Kestner) Nays 0

Managing Director Borchard discussed the County Engineers' Workshop, February 13–15, 2018 in Bellaire and recommended sending the engineer and assistant engineer plus any Commissioners interested in attending.

Commissioner Hare moved to approve sending the engineer and assistant engineer plus any Commissioners interested in attending the County Engineers' Workshop, February 13-15, 2018 in Bellaire. Seconded by Commissioner Sangster.
Ayes 5 (Hare, Sholtz, Crannell, Sangster, Kestner) Nays 0

Managing Director Borchard discussed the 2018 Michigan Safety Conference, April 17–19, 2018 in Lansing and recommended sending three employees from the Safety Committee, plus any Commissioners interested in attending.

Commissioner Sholtz moved to send three employees from the Safety Committee, plus any Commissioners interested in attending, to the 2018 Michigan Safety Conference, April 17–19, 2018 in Lansing. Seconded by Commissioner Crannell.
Ayes 5 (Sholtz, Crannell, Sangster, Hare, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the MDOT Computerized Office Technician Training, February 5-9, 2018 in Lansing and recommended sending Joe Periard, Project Manager.

Commissioner Hare moved to send Joe Periard, Project Manager, to the MDOT Computerized Office Technician Training, February 5-9, 2018 in Lansing. Seconded by Commissioner Crannell.
Ayes 5 (Crannell, Sangster, Hare, Sholtz, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the 2018 Soil Erosion Plan Review & Design Training, April 4-5, 2018 in Lansing and recommended sending Joe Periard, Project Manager.

Commissioner Sangster moved to send Joe Periard, Project Manager, to the 2018 Soil Erosion Plan Review & Design Training, April 4-5, 2018 in Lansing. Seconded by Commissioner Hare.
Ayes 5 (Sangster, Hare, Sholtz, Crannell, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the 2018 Schedule Supplemental Examiner Certification, June 5-7, 2018 in Okemos and recommended sending Joe Periard, Project Manager.

Commissioner Hare moved to send Joe Periard, Project Manager, to the 2018 Schedule Supplemental Examiner Certification, June 5-7, 2018 in Okemos. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sholtz, Crannell, Sangster, Kestner) Nays 0

Director of Maintenance Medina discussed a request from The Wilkinson Corporation to extend their bid for proposal #25 – Liquid Calcium Chloride for the 2018 year.

Commissioner Hare moved to approve the request from The Wilkinson Corporation to extend their bid for proposal #25 – Liquid Calcium Chloride for the 2018 year. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

9:04 A.M. – Commissioner Crannell moved to defer from the regular order of business to go into closed session to discuss an opinion letter from the attorney. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Closed Session – Attorney's Opinion Letter

9:45 A.M. – Commissioner Hare moved to return to the regular order of business. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:45 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 23rd of January 2018

Present Commissioners: **Kestner, Sangster, Crannell, Hare & Sholtz**

TIME: 8:00 a.m. Roll Call. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sholtz moved to approve the minutes of the organizational meeting, regular meeting and closed session of January 9, 2018. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 5 (Hare, Sholtz, Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: None

8:33 A.M. – Commissioner Hare moved to defer from the regular order of business to go into closed session to discuss a personnel contract. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Closed Session – Attorney Wendy Hardt’s Personnel Contract

8:54 A.M. – Commissioner Hare moved to return to the regular order of business. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering/Deputy Managing Director Wisniewski recommended approval of the Temporary Assistant Foreman Position and the Organizational Chart Revisions as presented.

Commissioner Sangster moved to approve the Temporary Assistant Foreman Position and the Organizational Chart Revisions as presented. Seconded by Commissioner Crannell.

Ayes 5 (Crannell, Hare, Sholtz, Sangster, Kestner)

Director of Engineering/Deputy Managing Director Wisniewski discussed the Letter of Resignation/Retirement Form (Management Only).

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Maintenance Medina, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:36 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 13th of February 2018

Present Commissioners: **Kestner, Sangster & Hare**

Absent Commissioners: **Crannell & Sholtz**

TIME: 8:00 a.m. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. Roll Call. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Hare.

Ayes 3 Nays 0

Commissioner Sangster moved to approve the minutes of the regular meeting and closed session of January 23, 2018. Seconded by Commissioner Hare.

Ayes 3 Nays 0

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Ayes 3 (Hare, Sangster, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the Commissioners Seminar, April 15-17, 2018 in Frankenmuth. Mr. Borchard recommends sending any Commissioners interested in attending.

Commissioner Hare moved to approve sending any Commissioners interested in attending the Commissioners Seminar, April 15-17, 2018 in Frankenmuth. Seconded by Commissioner Sangster.

Ayes 3 (Sangster, Hare, Kestner) Nays 0

Managing Director Borchard discussed the Northern Southern Joint Conference, September 11-14, 2018 in Battle Creek and recommended sending two staff members plus any Commissioners interested in attending.

Commissioner Sangster moved to approve sending two staff members plus any Commissioners interested in attending the Northern Southern Joint Conference, September 11-14, 2018 in Battle Creek. Seconded by Commissioner Hare.
Ayes 3 (Sangster, Hare, Kestner) Nays 0

Managing Director Borchard discussed the updated Dixie Highway EDA Grant and recommended acceptance of the resolution.

Commissioner Hare moved to accept the following resolution.

WHEREAS, the Saginaw County Road Commission desires to rehabilitate Dixie Highway from Airport Road to Junction Road; and

WHEREAS, the Saginaw County Road Commission desires to apply for a matching grant from EDA in the amount of \$2,000,000; and

WHEREAS, the Saginaw County Road Commission has secured \$2,000,000 of matching funds from the State of Michigan, Bridgeport Township DDA, and Saginaw County Road Commission's general fund and is considered as the Road Commission's local match commitment; and

WHEREAS, the Saginaw County Road Commission has committed \$600,000 of funds towards the required \$2,000,000 match. The source of funds is from the Saginaw County Road Commission's general fund, which is generated by the Michigan Transportation Fund (MTF). These funds are unrestricted and unencumbered. The remaining matching funds are State of Michigan Budget appropriation in the amount of \$1,000,000 and \$400,000 from the Bridgeport Township DDA; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Road Commissioners of Saginaw County, Michigan that the Board of Road Commissioners here by approves submission of the application to EDA and Authorizes Joseph G. Wisniewski, Director of Engineering to be the authorized Representative to sign and execute any and all EDA documents on behalf of the Saginaw County Road Commission.

Supported by Commissioner Sangster.
Ayes 3 (Hare, Sangster, Kestner)

Director of Maintenance Medina discussed and recommended for approval a request from Hanes Geo Components to extend their 2017 bid for Proposal #33 (Fertilizer) for the 2018 year.

Commissioner Sangster moved to approve the extension of Hanes Geo Components 2017 bid for Proposal #33 (Fertilizer) for the 2018 year. Seconded by Commissioner Hare.

Ayes 3 (Hare, Sangster, Kestner) Nays 0

Director of Maintenance Medina discussed and recommended for approval a request from Hanes Geo Components to extend their 2017 bid for Proposal #34 (Hydro-mulch) for the 2018 year.

Commissioner Hare moved to approve the extension of Hanes Geo Components 2017 bid for Proposal #34 (Hydro-mulch) for the 2018 year. Seconded by Commissioner Sangster.

Ayes 3 (Sangster, Hare, Kestner) Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard; Director of Maintenance Medina, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 8:54 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 27th of February 2018

Present Commissioners: **Kestner, Sangster, Crannell & Sholtz**

Absent Commissioners: **Hare**

TIME: 8:00 a.m. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. Roll Call. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Sholtz.

Ayes 4 Nays 0

Commissioner Sholtz moved to approve the minutes of the regular meeting of February 13, 2018. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 4 (Sholtz, Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS:

Marc McGill – Tittabawassee Twp. addressed the board regarding islands in cul-de-sacs.

UNFINISHED BUSINESS:

Managing Director Borchard discussed the Letter of Resignation/Retirement Form (Management Employees Only) and recommended approval.

Commissioner Sangster moved to approve the Letter of Resignation/Retirement Form as presented. Seconded by Commissioner Crannell

Ayes 4 (Sholtz, Sangster, Crannell, Kestner)

NEW BUSINESS:

Assistant Engineer Hare discussed the Preliminary Plat for Sova Farms in Tittabawassee Township and recommended approval.

Commissioner Sangster moved to approve the Preliminary Plat for Sova Farms in Tittabawassee Township. Seconded by Commissioner Crannell.
Ayes 4 Nays 0

Assistant Engineer Hare discussed the Preliminary Plat for Quail Hollow in Tittabawassee Township and recommended approval.

Commissioner Sangster moved to approve the Preliminary Plat for Quail Hollow in Tittabawassee Township. Seconded by Commissioner Crannell.
Ayes 4 Nays 0

Assistant Engineer Hare requested approval of, and the Chairman to sign, the 2017 County Certification Maps.

Commissioner Sholtz moved to approve and have the Chairman sign the 2017 County Certification Maps. Seconded by Commissioner Crannell.
Ayes 4 Nays 0

Director of Maintenance Medina discussed Phase 2 of the Sheridan Road Garage Window Replacement and recommended awarding the contract to Pumford Construction for \$268,550 and Trust Thermal for \$38,900.

Commissioner Sangster moved to award the contract for Phase 2 of the Sheridan Road Garage Window Replacement to Pumford Construction for \$268,550 and Trust Thermal for \$38,900. Seconded by Commissioner Sholtz.
Ayes 4 (Sholtz, Sangster, Crannell, Kestner)

General Reports of Officers were given by: Director of Finance & Benefits Girard, Director of Maintenance Medina and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:00 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Monday, the 12th of March 2018

Present Commissioners: **Kestner, Sangster, Hare, Crannell & Sholtz**

TIME: 8:00 a.m. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. Roll Call. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Finance & Benefits Girard, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the amended agenda. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Commissioner Sholtz moved to approve the minutes of the regular meeting of February 27, 2018. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 5 (Hare, Sholtz, Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the 2018 IMAGIN Annual Conference, June 17-19, 2018 in Traverse City. Mr. Borchard recommends sending two staff members and any Commissioners interested in attending.

Commissioner Hare moved to approve sending two staff members and any Commissioners interested in attending the 2018 IMAGIN Annual Conference, June 17-19, 2018 in Traverse City. Seconded by Commissioner Sangster.

Ayes 5 (Sholtz, Sangster, Crannell, Hare, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the MDOT contract for Dixie Highway.

Commissioner Sangster moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract (Contract no. 2018-0268) and offered the following resolution:

THIS CONTRACT is made and entered into this date of March 12, 2018 by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, along Dixie Highway from Airport Road to Junction Road.

WITNESSETH:

WHEREAS, Saginaw County Road Commission will use these funds for the federal match for said project; and

NOW, THEREFORE, BE IT RESOLVED that Deb Kestner, Chairperson, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan for this Board.

Supported by Commissioner Hare

Ayes 5 (Sangster, Crannell, Hare, Sholtz, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the additional State Revenue that will be received, and recommended approval of the additional projects as presented.

Commissioner Hare moved to approve the additional projects as presented. Seconded by Commissioner Crannell.

Ayes 5 (Crannell, Hare, Sholtz, Sangster, Kestner) Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 8:56 a.m.**

CHAIRPERSON

Deb Kestner

BOARD SECRETARY

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 27th of March 2018

Present Commissioners: **Kestner, Sangster & Crannell**

Absent Commissioners: **Hare & Sholtz**

TIME: 8:00 a.m. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. Roll Call. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Finance & Benefits Girard, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 3 Nays 0

Commissioner Crannell moved to approve the minutes of the regular meeting of March 12, 2018. Seconded by Commissioner Sangster.

Ayes 3 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 3 (Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the Carrier & Gable training and recommended a one-night stay in Livonia for our electrician.

Commissioner Sangster moved to approve the one-night stay in Livonia for our electrician as recommended. Seconded by Commissioner Crannell.

Ayes 3 (Sangster, Crannell, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the Preliminary Plat for The Homestead in Saginaw Township and recommended approval.

Commissioner Sangster moved to approve the Preliminary Plat for The Homestead in Saginaw Township. Seconded by Commissioner Crannell.
Ayes 3 Nays 0

Director of Engineering/Deputy Managing Director Wisniewski requested the awarding of the 2018 Construction Engineering Services Contracts for the following projects to the respective lowest & best bidders:

Rathbun Road Overlay – Spicer Group
Gasper Road Rehabilitation – Spicer Group
Garfield Road at M-47 Safety Improvements – OHM Advisors
Fergus Road Bridge – SSI

Commissioner Sangster moved to award the following 2018 Construction Engineering Services Contracts to the respective lowest and best bids, per the Engineers' recommendation. Seconded by Commissioner Crannell.
Ayes 3 (Crannell, Sangster, Kestner) Nays 0

Director of Maintenance Medina discussed the 2018 annual maintenance bids and recommended awarding to the lowest and best bidders.

Commissioner Sangster moved to award the 2018 annual maintenance bids to the lowest and best bidders. Seconded by Commissioner Crannell.
Ayes 3 (Sangster, Crannell, Kestner) Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:18 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 10th of April 2018

Present Commissioners: **Kestner, Sangster, Hare, Crannell & Sholtz**

TIME: 8:00 a.m. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. Roll Call. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Finance & Benefits Girard, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Sholtz.

Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting of March 27, 2018. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.

Ayes 5 (Hare, Sholtz, Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS:

Bill Vance, 4347 Brookstone Dr., Saginaw Twp.

Kevin Kerns, 4553 Brookstone Dr., Saginaw Twp.

Dave Beyerlein, 4388 Brookstone Dr., Saginaw Twp.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the Autumn Ridge Subdivision Preliminary Cost Estimate error and the next steps for the subdivision.

Managing Director Borchard discussed the Blue Water Meeting, April 26, 2018 in Sandusky. Mr. Borchard recommends sending one staff member and any Commissioners interested in attending.

Commissioner Hare moved to approve sending one staff member and any Commissioners interested in attending the Blue Water Meeting, April 26, 2018 in Sandusky. Seconded by Commissioner Sangster.

Ayes 5 (Sholtz, Sangster, Crannell, Hare, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the MDOT contract for Garfield Rd and M-47.

Commissioner Sangster moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract (Contract No. 18-5054) and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of April 10, 2018 by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated February 6, 2018, attached hereto and made a part hereof:

Hot mix asphalt surfacing work at the Garfield Road and Highway M-47 intersection; including pavement removal, intersection realignment, concrete curb and gutter, and permanent pavement marking work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

HIGHWAY SAFETY IMPROVEMENT PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this

understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Deb Kestner, Chairperson, and Kathryn Gaiser, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

Ayes 5 (Sangster, Crannell, Hare, Sholtz, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the MDOT contract for Gasper Rd.

Commissioner Hare moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract (Contract No. 18-5035) and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of April 10, 2018 by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as "DEPARTMENT"; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Saginaw County, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated January 27, 2018, attached hereto and made a part hereof:

Hot mix asphalt base crushing, shaping, and resurfacing work along Gasper Road from Gary Road northerly to Fergus Road; including guardrail upgrade and permanent signing work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal and State law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the PROJECT will be performed partially as an advance construction project; and

WHEREAS, the PROJECT has been approved for financing in part with funds appropriated to the Transportation Economic Development Fund, hereinafter referred to as "TED FUNDS" pursuant to PA 234 of the Public Acts of 1987, MCL 247.660; and

WHEREAS, it was determined that the PROJECT as described by this contract qualifies for funding pursuant to PA 233, Section 2(2); Public Act of 1987 and categorized as:

D FUNDED PROJECT

WHEREAS, the reference “FHWA” in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Deb Kestner, Chairperson, and Kathryn Gaiser, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sangster.

Ayes 5 (Crannell, Hare, Sholtz, Sangster, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the list of bridges to be submitted for the Local Bridge Program (FY 2021) and recommended acceptance of the following resolution:

Commissioner Sholtz moved to accept the following bridge submittal list for consideration under the Local Bridge Program (FY 2021). These applications have been reviewed and we at the Saginaw County Road Commission are actively seeking funding participation of the following structures listed by highest priority being first:

Chapin Road over the Weeks Drain (Structure 9350)

- Replacement

Dehmel Road over Cass River (Structure 9341)

- Preventative Maintenance with beam end repairs, joint replacement, and epoxy overlay

Hemlock Road over South Branch of Bad River (Structure 9238)

- Superstructure Replacement

Gasper Road over the Miller Drain No 2 (Structure 14040)

- Replacement

Lincoln Road over Mistequay Creek (Structure 9255)

- Replacement

Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sholtz, Sangster, Crannell, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the agreement between Saginaw County Road Commission and L. Walther & Sons, INC. and recommended approval.

Commissioner Sholtz moved to approve the agreement between Saginaw County Road Commission and L. Walther & Sons, INC. Seconded by Commissioner Crannell.
Ayes 5 (Sholtz, Sangster, Crannell, Hare, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the Swan Valley Subdivision Contract for Construction and recommended approval contingent on Thomas Township's approval.

Commissioner Crannell moved to approve the Swan Valley Subdivision Contract for Construction contingent on Thomas Township's approval. Seconded by Commissioner Sangster.

Ayes 5 (Sangster, Crannell, Hare, Sholtz, Kestner) Nays 0

Director of Finance and Benefits Girard discussed the new signature cards for Huntington Bank and recommended each board member sign and approve.

Commissioner Hare moved to have each board member sign and approve the new signature cards for Huntington Bank. Seconded by Commissioner Crannell.

Ayes 5 (Crannell, Hare, Sholtz, Sangster, Kestner) Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:36 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 24th of April 2018

Present Commissioners: **Kestner, Sangster, Hare, Crannell & Sholtz**

TIME: 8:00 a.m. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. Roll Call. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering/Deputy Managing Director Wisniewski, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting of April 10, 2018. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.

Ayes 5 (Hare, Sholtz, Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the 2018 Local Road Ditching Program and recommended approval up to \$350,000.

Commissioner Hare moved to approve the 2018 Local Road Ditching Program up to \$350,000. Seconded by Commissioner Crannell.

Ayes 5 (Sholtz, Sangster, Crannell, Hare, Kestner) Nays 0

Director of Engineering Wisniewski discussed the reasons for requesting a jurisdictional transfer of Meridian Road to the Michigan Department of Transportation, and recommended acceptance of the following resolution:

Commissioner Sholtz moved to accept the following resolution.

WHEREAS, Meridian Road is a Minor Arterial connecting State Trunk Lines M-46 and M-30,

WHEREAS, Prior to June 30, 1962 Meridian Road was a State Trunk Line under the jurisdiction of the Michigan State Highway Department,

WHEREAS, Saginaw County Road Commission has maintained Meridian Road in a reasonably good state of repair since 1962,

THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Saginaw County, requests the Michigan Department of Transportation to accept Meridian Road between M-46 and the Midland-Saginaw County Line as a jurisdictional transfer to MDOT.

Supported by Commissioner Crannell.

Ayes 5 (Sangster, Crannell, Hare, Sholtz, Kestner) Nays 0

General Reports of Officers were given by: Deputy Director of Finance and Benefits Hutchinson, Director of Engineering/Deputy Managing Director Wisniewski, Maintenance Superintendent Hudec, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:10 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 8th of May 2018

Present Commissioners: **Kestner, Sangster, Hare, Crannell & Sholtz**

TIME: 8:00 a.m. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. Roll Call. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, Director of Finance and Benefits Girard and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda with one addition. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Commissioner Sholtz moved to approve the minutes of the regular meeting of April 24, 2018. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.

Ayes 5 (Hare, Sholtz, Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: Randy Pfau, Saginaw County 911, discussed the upcoming millage proposal.

UNFINISHED BUSINESS: None

8:45 a.m. Commissioner Hare moved to defer from the regular order of business to conduct a public hearing on the proposed name change of Deland Drive to Luke Lane – Tittabawassee Twp. Seconded by Sangster.

Ayes 5 Nays 0

Public Hearing for Proposed Name Change of Deland Drive to Luke Lane – Tittabawassee Twp.

❖ Pistro Builders, 5932 Midland Road, expressed support of the name change.

8:48 a.m. Commissioner Sangster moved to close the public hearing and return to the regular order of business. Seconded by Commissioner Hare.

Ayes 5 Nays 0

NEW BUSINESS:

Director of Engineering/Deputy Managing Director Wisniewski recommended approval of the Proposed Name Change of Deland Drive to Luke Lane – Tittabawassee Twp.

Commissioner Crannell moved to approve the Proposed Name Change of Deland Drive to Luke Lane – Tittabawassee Twp. Seconded by Commissioner Hare.

Ayes 5 (Crannell, Hare, Sholtz, Sangster, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the need to travel to Chicago, Illinois to meet regarding the Dixie Highway project and recommended sending up to three staff members.

Commissioner Hare moved to approve sending up to three staff members to Chicago, Illinois for the Dixie Highway project meeting. Seconded by Commissioner Sangster.

Ayes 5 (Hare, Sholtz, Sangster, Crannell, Kestner)

General Reports of Officers were given by: Director of Finance and Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, and Director of Maintenance Medina.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:03 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 22nd of May 2018

Present Commissioners: **Kestner, Sangster, Crannell, Hare & Sholtz**

TIME: 8:00 a.m. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. Roll Call. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, Director of Finance and Benefits Girard and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting of May 8, 2018. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.

Ayes 5 (Hare, Sholtz, Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering/Deputy Managing Director Wisniewski discussed the 2018 Concrete Pavement Repair bids and recommended awarding it to Rodney Woods for \$104,609.

Commissioner Hare moved to award the contract for the 2018 Concrete Pavement Repairs to Rodney Woods for \$104,609. Seconded by Commissioner Sangster.

Ayes 5 (Sholtz, Sangster, Crannell, Hare, Kestner) Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance

Medina and Managing Director Borchard.
Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:07 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 12th of June 2018

Present Commissioners: **Kestner, Sangster, Crannell & Hare**

Absent Commissioners: **Sholtz**

TIME: 8:00 a.m. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. Roll Call. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, Director of Finance and Benefits Girard and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Sangster.

Ayes 4 Nays 0

Commissioner Sangster moved to approve the minutes of the regular meeting of May 22, 2018. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 4 (Hare, Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Finance and Benefits Girard discussed and recommended approval of the Act 51 report for submittal to the state as presented.

Commissioner Sangster moved to approve the Act 51 report for submittal to the state as presented. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0

Director of Finance and Benefits Girard recommended for approval of the transfer of \$2,000,000 from the primary fund to the local fund.

Commissioner Hare moved to approve the transfer of \$2,000,000 from the primary fund to the local fund. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski recommended submitting for the MDOT Engineering Reimbursement.

Commissioner Crannell moved to approve the submittal of the MDOT Engineering Reimbursement. Seconded by Commissioner Sangster.

Ayes 4 (Crannell, Hare, Sangster, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski recommended for approval the future use right-of-way map revision for Garfield Rd. between M-47 and Freeland Rd.

Commissioner Sangster moved to approve the future use right-of-way map revision for Garfield Rd. between M-47 and Freeland Rd. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the bids received for the design contract for Ambrose Rd. and Bishop Rd. Rehabilitation and recommended awarding the contract to Spicer Group for \$32,793.

Commissioner Hare moved to award the design contract for the Ambrose Rd. and Bishop Rd. Rehabilitation to Spicer Group for \$32,793. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the bids received for Grade Preparation Projects and recommended awarding the contract to Pavement Recycling Inc. for \$303,488.

Commissioner Sangster moved to award the contract for Grade Preparation Projects to Pavement Recycling Inc. for \$303,488. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the bids received for HMA Milling & Paving Projects and recommended awarding the contract to Ace Saginaw Paving Co. for \$1,215,016.30.

Commissioner Hare moved to award the contract for HMA Milling & Paving Projects to Ace Saginaw Paving Co. for \$1,215,016.30. Seconded by Commissioner Crannell.

Ayes 4 (Crannell, Hare, Sangster, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the bids received for Center Rd. Reconstruction and recommended awarding the contract to Wonsey Tree Service for \$445,747.47.

Commissioner Sangster moved to award the contract for Center Rd. Reconstruction to Wonsey Tree Service for \$445,747.47. Seconded by Commissioner Hare.
Ayes 4 (Hare, Sangster, Crannell, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the bids received for Tittabawassee Rd. at Michigan Rd. Intersection Reconstruction and recommended rejecting all bids and bidding out again next year.

Commissioner Sangster moved to reject all bids for the Tittabawassee Rd. at Michigan Rd. Intersection Reconstruction and bid out next year. Seconded by Commissioner Hare.
Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:05 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 26th of June 2018

Present Commissioners: **Kestner, Sangster, Crannell, Hare & Sholtz**

TIME: 8:00 a.m. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. Roll Call. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Assistant Engineer Hare, Director of Maintenance Medina, Director of Finance and Benefits Girard and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting of June 12, 2018. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 5 (Hare, Sholtz, Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Assistant Engineer Hare discussed the resolution for Accepting Jurisdiction over Cardinal Square Blvd Ext., Hercules Drive Ext., and North Meadows subdivision and recommended approval.

Commissioner Sangster moved to approve the following resolution:

WHEREAS, the Saginaw County Road Commission did accept jurisdiction over the **Cardinal Square Blvd. Ext., Kochville Twp., Hercules Dr. Ext., Tittabawassee Twp., North Meadows, Tittabawassee Twp.** prior to December 31, 2017; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street/site condominium within the Saginaw County Road system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

NOW, THEREFORE, BE IT RESOLVED, that the **Cardinal Square Blvd. Ext., Kochville Twp., Hercules Dr. Ext., Tittabawassee Twp., and North Meadows, Tittabawassee Twp.** are accepted into the Saginaw County Road System.

Seconded by Commissioner Crannell.
Ayes 5 Nays 0

Assistant Engineer Hare discussed the road name change along Deland Drive and recommended acceptance of the resolution for changing such based on the discussion and board approval during the May 8, 2018 Board Meeting.

Commissioner Hare moved to accept the following resolution:

WHEREAS, a written petition having been filed with the Board of County Road Commissioners of Saginaw County, Michigan, to change the road name of Deland Drive in Tittabawassee Township to Luke Lane.

WHEREAS, this board has previously approved the plat for Agnes View Subdivision and the proposed right of way for Deland Drive, but has not to date accepted said street for maintenance or included it as part of its certified road mileage.

WHEREAS, this Board has examined said petition and has thoroughly investigated the road name change, and has determined that it is to the best interest of the public that said name change be adopted.

WHEREAS, this board has received public comment on May 8, 2018 regarding the petition filed to change the road name of Deland Drive.

BE IT THEREFORE RESOLVED, that from and after this date, the above described name be changed to Luke Lane.

Supported by Commissioner Crannell.
Ayes 5 Nays 0

Assistant Engineer Hare discussed the bids received for the Dice Road Drainage Improvements and recommended awarding the contract to A-1 Site Development for \$92,820.

Commissioner Hare moved to award the contract for the Dice Road Drainage Improvements to A-1 Site Development for \$92,820.

Seconded by Commissioner Crannell.
Ayes 5 (Crannell, Hare, Sholtz, Sangster, Kestner) Nays 0

Assistant Engineer Hare discussed the bids received for the Brant Rd. & Brennan Rd. Cross Culvert Replacements and recommended awarding the contract to Zervan Bros. Excavating for \$16,500.

Commissioner Crannell moved to award the contract for the Brant Rd. & Brennan Rd. Cross Culvert Replacements to Zervan Bros. Excavating for \$16,500.
Seconded by Commissioner Hare.
Ayes 5 (Hare, Sholtz, Sangster, Crannell, Kestner) Nays 0

Assistant Engineer Hare discussed the bids received for the Leddy Rd. Drainage Improvements and recommended awarding the contract to A-1 Site Development for \$96,175.

Commissioner Crannell moved to award the contract for the Leddy Rd. Drainage Improvements to A-1 Site Development for \$96,175.
Seconded by Commissioner Sholtz.
Ayes 5 (Sholtz, Sangster, Crannell, Hare, Kestner) Nays 0

Assistant Engineer Hare discussed the bids received for the Buck Rd. Drainage Improvements and recommended awarding the contract to Graebner Excavating for \$46,885.

Commissioner Crannell moved to award the contract for the Buck Rd. Drainage Improvements to Graebner Excavating for \$46,885.
Seconded by Commissioner Hare.
Ayes 5 (Sangster, Crannell, Hare, Sholtz, Kestner) Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard, Director of Maintenance Medina and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 8:50 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 10th of July 2018

Present Commissioners: **Kestner, Sangster, Crannell, Hare & Sholtz**

TIME: 8:00 a.m. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. Roll Call. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, Director of Finance and Benefits Girard and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda with one addition. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Commissioner Sholtz moved to approve the minutes of the regular meeting of June 26, 2018. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sholtz, Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering/Deputy Managing Director Wisniewski discussed the corrected award amount for the Leddy Rd. Drainage Improvements and recommended awarding the contract to A-1 Site Development for \$99,475.

Commissioner Hare moved to award the contract for the Leddy Rd. Drainage Improvements to A-1 Site Development for the corrected amount of \$99,475. Seconded by Commissioner Crannell.

Ayes 5 (Sholtz, Sangster, Crannell, Hare, Kestner) Nays 0

Managing Director Borchard discussed the Blue Water Meeting, July 26, 2018 in Frankenmuth. Mr. Borchard recommends sending two staff members and any Commissioners interested in attending.

Commissioner Sangster moved to approve sending two staff members and any Commissioners interested in attending the Blue Water Meeting, July 26, 2018 in Frankenmuth. Seconded by Commissioner Sholtz.

Ayes 5 Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard, Director of Maintenance Medina, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:07 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 24th of July 2018

Present Commissioners: **Kestner, Sangster, & Crannell**

Absent Commissioners: **Hare & Sholtz**

TIME: 8:00 a.m. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. Roll Call. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, Director of Finance and Benefits Girard and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda with one item removed. Seconded by Commissioner Crannell.

Ayes 3 Nays 0

Commissioner Sangster moved to approve the minutes of the regular meeting of July 10, 2018. Seconded by Commissioner Crannell.

Ayes 3 Nays 0

Commissioner Crannell moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Ayes 3 (Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: Michael Rybicki, MLR Engineering & Amos O'Neal, Saginaw County Commissioner, were in attendance.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the NMARC/ASMCRA Annual Joint Conference, September 12-14, 2018 in Battle Creek. Mr. Borchard recommends sending two staff members and any Commissioners interested in attending.

Commissioner Sangster moved to approve sending two staff members and any Commissioners interested in attending the NMARC/ASMCRA Annual Joint Conference, September 12-14, 2018 in Battle Creek. Seconded by Commissioner Crannell.

Ayes 3 (Sangster, Crannell, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the Final Plat for Quail Hollow III in Tittabawassee Township and recommended approval.

Commissioner Sangster moved to approve Final Plat for Quail Hollow III in Tittabawassee Township. Seconded by Commissioner Crannell.
Ayes 3 Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard, Director of Maintenance Medina, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:00 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 14th of August 2018

Present Commissioners: **Kestner, Crannell, & Hare**

Absent Commissioners: **Sangster & Sholtz**

TIME: 8:00 a.m. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. Roll Call. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Assistant Engineer Hare, Director of Maintenance Medina, Director of Finance and Benefits Girard and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 3 Nays 0

Commissioner Crannell moved to approve the minutes of the regular meeting of July 24, 2018. Seconded by Commissioner Hare.

Ayes 3 Nays 0

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 3 (Crannell, Hare, Kestner) Nays 0

PUBLIC COMMENTS: Managing Director Borchard recognized Mark Herbers for 27 years of service with SCRC and well wishes were given to Mark on his retirement at the end of this week.

UNFINISHED BUSINESS: None

PRESENTATION:

Heather Thomas of Gardner, Provenzano, Thomas & Luplow, PC CPA presented the FY 2017 audit.

NEW BUSINESS:

Director of Finance & Benefits Girard recommended approval of the FY 2017 audit as presented.

Commissioner Crannell moved to approve the FY 2017 audit as presented. Seconded by Commissioner Hare. Ayes 3 (Crannell, Hare, Kestner) Nays 0

Managing Director Borchard discussed the 44th Superintendent's Seminar, October 3-5, 2018 in Frankenmuth and recommended sending staff plus any Commissioners interested in attending.

Commissioner Hare moved to approve sending staff plus any Commissioners interested in attending the 44th Superintendent's Seminar, October 3-5, 2018 in Frankenmuth. Seconded by Commissioner Crannell.
Ayes 3 (Hare, Crannell, Kestner) Nays 0

Managing Director Borchard discussed the MiCamp GIS Conference, September 19-21, 2018 in Boyne Falls and recommended sending staff plus any Commissioners interested in attending.

Commissioner Hare moved to approve sending staff plus any Commissioners interested in attending the MiCamp GIS Conference, September 19-21, 2018 in Boyne Falls. Seconded by Commissioner Crannell.
Ayes 3 (Crannell, Hare, Kestner) Nays 0

Assistant Engineer Hare discussed the Final Plat for Eagle Forest Subdivision in Tittabawassee Township and recommended approval.

Commissioner Crannell moved to approve Final Plat for Eagle Forest Subdivision in Tittabawassee Township. Seconded by Commissioner Hare.
Ayes 3 Nays 0

Assistant Engineer Hare discussed the bids received for the Burt Road Construction Contract and recommended awarding the contract to DJ McQuestion & Sons for \$384,874.65.

Commissioner Hare moved to award the contract for the Burt Road Construction Contract to DJ McQuestion & Sons for \$384,874.65. Seconded by Commissioner Crannell.
Ayes 3 (Hare, Crannell, Kestner) Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard, Director of Maintenance Medina, Assistant Engineer Hare, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

9:06 A.M. – Commissioner Hare moved to defer from the regular order of business to go into closed session to discuss contract negotiations. Seconded by Commissioner Crannell.

Ayes 3 (Crannell, Hare, Kestner) Nays 0

Closed Session – Contract negotiations

9:59 A.M. – Commissioner Hare moved to return to the regular order of business. Seconded by Commissioner Crannell.
Ayes 3 (Hare, Crannell, Kestner) Nays 0

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 10:00 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 28th of August 2018

Present Commissioners: **Kestner, Sangster, Crannell, & Sholtz**

Absent Commissioners: **Hare**

TIME: 8:00 a.m. The Board met as a Committee of the Whole for the review and audit of vouchers.

TIME: 8:30 a.m. Roll Call. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, Director of Finance and Benefits Girard, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with one addition. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Sangster moved to approve the minutes of the regular meeting and closed session of August 14, 2018. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 4 (Sholtz, Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering/Deputy Managing Director Wisniewski discussed transferring Parcel #29-13-3-16-3037-000 to Tittabawassee Twp. and recommended we proceed with a public hearing.

Commissioner Sholtz moved to approve holding a public hearing for a parcel transfer to Tittabawassee Township. Seconded by Commissioner Sangster.

Ayes 4 Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the state of Willard Rd. in Birch Run Twp. and a Return to Gravel Project.

Commissioner Sholtz moved to approve a Return to Gravel Project on Willard Rd. in Birch Run Twp. Seconded by Commissioner Sangster.
Ayes 4 Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the Freeland and River Roundabout Design and recommended awarding the contract to OHM Advisors.

Commissioner Crannell moved to award the Freeland and River Roundabout Design contract to OHM Advisors. Seconded by Commissioner Sangster.
Ayes 4 (Crannell, Sholtz, Sangster, Kestner) Nays 0

Director of Maintenance Medina discussed his 2019 Equipment Budget and recommended approval.

Commissioner Crannell moved to approve the 2019 Equipment Budget as presented. Seconded by Commissioner Sangster.
Ayes 4 (Sholtz, Sangster, Crannell, Kestner) Nays 0

Director of Finance and Benefits Girard discussed the Application for Waiver and Plan: Retirement Health Benefits System and recommended approval and authorization of submission to the Michigan Department of Treasury.

Commissioner Sholtz moved to approve and authorize submission of the Application for Waiver and Plan: Retirement Health Benefits System to the Michigan Department of Treasury. Seconded by Commissioner Sangster.
Ayes 4 (Sholtz, Sangster, Crannell, Kestner) Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard, Director of Maintenance Medina, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

9:30 A.M. – Commissioner Sangster moved to defer from the regular order of business to go into closed session to discuss contract negotiations. Seconded by Commissioner Crannell.
Ayes 4 (Sangster, Crannell, Sholtz, Kestner) Nays 0

Closed Session – Contract negotiations

9:37 A.M. – Commissioner Sangster moved to return to the regular order of business. Seconded by Commissioner Crannell.
Ayes 4 (Crannell, Sholtz, Sangster, Kestner) Nays 0

There being no further business, Commissioner Crannell moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:37 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Monday, the 10th of September 2018

Present Commissioners: **Kestner, Sangster, Crannell, Hare & Sholtz**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sholtz moved to approve the minutes of the regular meeting and closed session of August 28, 2018. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sholtz, Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the Public Relations Workshop, October 26, 2018 in Mount Pleasant. Mr. Borchard recommends sending two staff members plus any Commissioners interested in attending.

Commissioner Hare moved to approve sending two staff members plus any Commissioners interested in attending the Public Relations Workshop, October 26, 2018 in Mount Pleasant. Seconded by Commissioner Sangster.

Ayes 5 (Sholtz, Sangster, Crannell, Hare, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the MDOT contract for Dixie Highway.

Commissioner Hare moved, upon recommendation of Deputy Managing Director/Director of Engineering Wisniewski, to approve the MDOT contract (Contract No. 2018-0786) and offered the following resolution:

THIS CONTRACT, is made and entered into this date of September 10, 2018 by and between the Michigan Department of Transportation (MDOT), of 425 West Ottawa Street, P.O. Box 30050, Lansing, Michigan 48909, and the Saginaw County Road Commission (AGENCY) of 3020 Sheridan Avenue, Saginaw, Michigan 48601 in accordance with Article XVII, Section 751 and Article XX, Section 1201 of Public Act 207 of 2018, Fiscal Year 2019 Omnibus Budget Appropriation Act, for the purpose of establishing the amount of Legislative Earmark (EARMARK) to the AGENCY, and setting forth the services to be provided as a result of such earmark.

WITNESSETH:

WHEREAS, the EARMARK is to be expended on construction projects. MDOT is responsible for administering these funds; and

WHEREAS, MDOT and the AGENCY recognize and affirm that the funds provided under this Contract shall not be used for any purpose other than those provided in Public Act 207 of 2018, and as provided herein; and

WHEREAS, this contract sets forth a grant from MDOT to the AGENCY for the completion of the rehabilitation of Dixie Highway from the I-75 Interchange to Airport Road (PROJECT).

NOW, THEREFORE, BE IT RESOLVED that Deb Kestner, Chairperson, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

Ayes 5 (Sangster, Crannell, Hare, Sholtz, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the MDOT contract for the Chapin Rd. Bridge Replacement.

Commissioner Sholtz moved, upon recommendation of Deputy Managing Director/Director of Engineering Wisniewski, to approve the MDOT contract (Contract No. 2018-0787) and offered the following resolution:

THIS CONTRACT, is made and entered into this date of September 10, 2018 by and between the Michigan Department of Transportation (MDOT), of 425 West Ottawa Street, P.O. Box 30050, Lansing, Michigan 48909, and the Saginaw County Road Commission (AGENCY) of 3020 Sheridan Avenue, Saginaw, Michigan 48601 in accordance with Article XVII, Section 751 and Article XX, Section 1201 of Public Act 207 of 2018, Fiscal

Year 2019 Omnibus Budget Appropriation Act, for the purpose of establishing the amount of Legislative Earmark (EARMARK) to the AGENCY, and setting forth the services to be provided as a result of such earmark.

WITNESSETH:

WHEREAS, the EARMARK is to be expended on construction projects. MDOT is responsible for administering these funds; and

WHEREAS, MDOT and the AGENCY recognize and affirm that the funds provided under this Contract shall not be used for any purpose other than those provided in Public Act 207 of 2018, and as provided herein; and

WHEREAS, this contract sets forth a grant from MDOT to the AGENCY for the completion of the Chapin Road Bridge Replacement project (PROJECT).

NOW, THEREFORE, BE IT RESOLVED that Deb Kestner, Chairperson, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Crannell.

Ayes 5 (Crannell, Hare, Sholtz, Sangster, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the Trimble R2 GPS Unit and recommended approval of purchasing the unit for \$18,340.00 for the engineering department.

Commissioner Crannell moved to approve the purchase of a Trimble R2 GPS Unit for \$18,340.00 for the engineering department. Seconded by Commissioner Hare.

Ayes 5 (Hare, Sholtz, Sangster, Crannell, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski recommended the Acceptance of Springwood No. 4 in Tittabawassee Twp. for maintenance.

Commissioner Sangster moved to approve the following resolution:

WHEREAS, the Saginaw County Road Commission did accept jurisdiction over the **Springwood No. 4, Tittabawassee Twp.**; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place this street/site condominium within the Saginaw County Road system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended;

NOW, THEREFORE, BE IT RESOLVED, that the **Springwood No. 4, Tittabawassee Twp.** is accepted into the Saginaw County Road System.

Seconded by Commissioner Hare.
Ayes 5 Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard, Director of Maintenance Medina, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

8:47 A.M. – Commissioner Hare moved to defer from the regular order of business to go into closed session to discuss contract negotiations. Seconded by Commissioner Crannell.
Ayes 5 (Sangster, Crannell, Hare, Sholtz, Kestner) Nays 0

Closed Session – Contract negotiations

8:49 A.M. – Commissioner Hare moved to return to the regular order of business. Seconded by Commissioner Crannell.
Ayes 5 (Crannell, Hare, Sholtz, Sangster, Kestner) Nays 0

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Sholtz. Motion Carried. **TIME: 8:49 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 25th of September 2018

Present Commissioners: **Kestner, Crannell, Hare & Sholtz**

Absent Commissioners: **Sangster**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with one addition. Seconded by Commissioner Hare.

Ayes 4 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting and closed session of September 10, 2018. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sholtz, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Director of Engineering/Deputy Managing Director Wisniewski discussed the Final Plat for Sova Farms Subdivision in Tittabawassee Township and recommended approval.

Commissioner Hare moved to approve Final Plat for Sova Farms Subdivision in Tittabawassee Township. Seconded by Commissioner Sholtz.

Ayes 4 Nays 0

Director of Finance and Benefits Girard discussed that three employees have requested to purchase generic service credit time through Michigan Employees Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission and the process requires the Chairperson's signature. Director of Finance and Benefits Girard recommends approval of these requests.

Commissioner Hare moved to approve the employees' requests for the purchase of generic service credit time through MERS. Seconded by Commissioner Crannell.
Ayes 3 (Crannell, Hare, Sholtz) Nays 0 (Kestner)

Director of Finance and Benefits Girard discussed the Certification of the Form 2061 – Annual Certification of Employee-Related Conditions for compliance with Section 18 of Public Act 51.

Commissioner Hare moved to approve the Certification of the Form 2061 – Annual Certification of Employee-Related Conditions for compliance with Section 18 of Public Act 51. Seconded by Commissioner Crannell.
Ayes 4 Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the Dice Rd. Drainage Project and recommended proceeding with awarding the contract to the second lowest bidder, Graebner Excavating for \$117,140.

Commissioner Hare moved to award the Dice Rd. Drainage Project contract to Graebner Excavating for \$117,140. Seconded by Commissioner Crannell.
Ayes 4 Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard, Director of Maintenance Medina, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: Mike Rybicki discussed Lone Rd.

9:08 A.M. – Commissioner Hare moved to defer from the regular order of business to go into closed session to discuss contract negotiations. Seconded by Commissioner Sholtz.
Ayes 4 (Sholtz, Crannell, Hare, Kestner) Nays 0

Closed Session – Contract negotiations

9:27 A.M. – Commissioner Sholtz moved to return to the regular order of business. Seconded by Commissioner Hare.
Ayes 4 (Crannell, Hare, Sholtz, Kestner) Nays 0

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:27 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 9th of October 2018

Present Commissioners: **Kestner, Sangster, Crannell, & Hare**

Absent Commissioners: **Sholtz**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Hare.

Ayes 4 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting and closed session of September 25, 2018. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: Rob Hudec, Superintendent of SCRC discussed the Superintendents Seminar that was held in Frankenmuth last week.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the Michigan Safety Conference, April 15-17, 2019 in Grand Rapids. Mr. Borchard recommends sending three staff members plus any Commissioners interested in attending.

Commissioner Hare moved to approve sending three staff members plus any Commissioners interested in attending the Michigan Safety Conference, April 15-17, 2019 in Grand Rapids. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0

Director of Finance & Benefits Girard discussed the auditing contract with Gardner, Provenzano, Thomas & Luplow for the years ended December 31, 2018 – 2020 and

recommended approval.

Commissioner Hare moved to approve the auditing contract with Gardner, Provenzano, Thomas & Luplow for the years ended December 31, 2018 – 2020. Seconded by Commissioner Crannell.

Ayes 4 (Crannell, Hare, Sangster, Kestner) Nays 0

Director of Finance & Benefits Girard discussed the Defined Benefit Plan Adoption Agreement and recommended approval.

Commissioner Sangster moved to table the Defined Benefit Plan Adoption Agreement. Seconded by Commissioner Crannell

Ayes 4 Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the Preliminary Right-of-Way for Third Street Extension in Tittabawassee Twp. and recommended approval.

Commissioner Crannell moved to approve the Preliminary Right-of-Way for Third Street Extension in Tittabawassee Twp. Seconded by Commissioner Hare.

Ayes 4 Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard, Director of Maintenance Medina, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:32 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, the 23rd of October 2018

Present Commissioners: **Kestner, Sangster, Crannell, Hare & Sholtz**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Crannell.

Ayes 5 Nays 0

Commissioner Sangster moved to approve the minutes of the regular meeting of October 9, 2018. Seconded by Commissioner Sholtz.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Ayes 5 (Hare, Sholtz, Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: Ron & Rose Faunce, 18920 Baldwin Rd.

UNFINISHED BUSINESS:

Director of Finance & Benefits Girard discussed the Defined Benefit Plan Adoption Agreement and recommended approval.

Commissioner Hare moved to approve the Defined Benefit Plan Adoption Agreement as presented. Seconded by Commissioner Sangster.

Ayes 5 (Sholtz, Sangster, Crannell, Hare, Kestner) Nays 0

NEW BUSINESS:

Director of Engineering/Deputy Managing Director Wisniewski discussed the 1% Non-motorized Fund Plan and recommended approval.

Commissioner Hare moved to approve the 1% Non-motorized Fund Plan as discussed. Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Crannell, Hare, Sholtz, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the contract for the Design Services of Dixie Hwy. and recommended awarding the contract to OHM Advisors contingent upon EDA approval.

Commissioner Sangster moved to award the contract for the Design Services of Dixie Hwy. to OHM Advisors contingent upon EDA approval. Seconded by Commissioner Crannell.

Ayes 5 (Crannell, Hare, Sholtz, Sangster, Kestner)

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard, Director of Maintenance Medina, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

9:20 A.M. – Commissioner Hare moved to defer from the regular order of business to go into closed session to discuss contract negotiations. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sholtz, Sangster, Crannell, Kestner) Nays 0

Closed Session – Contract negotiations

9:27 A.M. – Commissioner Sholtz moved to return to the regular order of business. Seconded by Commissioner Sangster.

Ayes 5 (Sholtz, Sangster, Crannell, Hare, Kestner) Nays 0

There being no further business, Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:27 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, November 13, 2018

Present Commissioners: **Kestner, Sangster & Sholtz**

Absent Commissioners: **Crannell & Hare**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda. Seconded by Commissioner Sangster.

Ayes 3 Nays 0

Commissioner Sangster moved to approve the minutes of the regular meeting and closed session of October 23, 2018. Seconded by Commissioner Sholtz.

Ayes 3 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sholtz.

Ayes 3 (Sholtz, Sangster, Kestner) Nays 0

PUBLIC COMMENTS: Ron Helmer, 8045 N. River Rd.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Managing Director Borchard discussed the CRA 4th Annual Legal Issues Symposium, December 4, 2018 in Mount Pleasant. Mr. Borchard recommends sending two staff members plus any Commissioners interested in attending.

Commissioner Sholtz moved to approve sending two staff members plus any Commissioners interested in attending the CRA 4th Annual Legal Issues Symposium, December 4, 2018 in Mount Pleasant. Seconded by Commissioner Sangster.

Ayes 3 (Sholtz, Sangster, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski presented the 2019 SASWA Apportionment of Operational Costs and 2019 Budget and recommended approval of the same.

Commissioner Sholtz offered the following resolution and moved for adoption.

WHEREAS, Saginaw County Road Commission has previously joined the Saginaw Area Storm Water Authority, hereafter “Authority”, and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority and

WHEREAS, two-thirds (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority and

WHEREAS, the authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Board of Road Commissioners as follows:

1. The apportionment of the 2019 annual operational costs for the Authority is approved as presented.
2. The 2019 annual budget of the Authority is received and accepted as presented.

The motion was seconded by Commissioner Sangster.

Ayes 3 (Sangster, Sholtz, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the MDOT contract for Freeland Rd. and River Rd. and recommended approval.

Commissioner Sangster moved, upon recommendation of Director of Engineering Wisniewski, to approve the MDOT contract (Contract No. 18-5476) and offered the following resolution:

THIS CONTRACT, consisting of PART I and PART II (Modified Standard Agreement Provisions), is made and entered into this date of November 13, 2018 by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as “DEPARTMENT”; and the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, hereinafter referred to as the “REQUESTING PARTY”; for the purpose of fixing the rights and obligations of the parties in agreeing to Performance by the REQUESTING PARTY of preliminary engineering, consisting of the preparation of reports and studies, as well as the surveys and design, necessary for the construction of the following improvements, in Saginaw County, Michigan, which preliminary engineering is hereinafter referred to as the “PROJECT”:

The performance of preliminary engineering activities for the design of a roundabout at the intersection of Freeland Road and River Road; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal and State law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s):

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, BE IT RESOLVED that Deb Kestner, Chairperson, and Kathryn Gaiser, Board Secretary, be authorized to execute this agreement between the Michigan Department of Transportation and Board of County Road Commissioners of Saginaw County, Michigan, for this Board.

Supported by Commissioner Sholtz.
Ayes 3 (Sholtz, Sangster, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the Resolution on Senate Bill 396 and recommended approval.

Commissioner Sangster offered the following resolution and moved for adoption.

WHEREAS, Roads are the backbone to the social, cultural and economic stability of Saginaw County and our region; and

WHEREAS, Senate Bill (SB) 396 (S-5) passed and reported out of the Senate Transportation Committee on September 6, 2018, allows exemptions from seasonal weight restrictions (also known as "frost laws") to the forest product industry during the spring thaw when roads are the most vulnerable to damage from heavy loads; and

WHEREAS, It is a fact in Saginaw County and throughout all Northern states that roads become soft in the spring as frost melts, and applying unrestricted 164,000-pound truck loading and traffic on soft roads, whether paved or unpaved, is poor public policy that defies common sense when it comes to road preservation, and will lead to significant damage to the road system, economic damage in Saginaw County and increased risk to drivers in our region; and

WHEREAS, SB-396 also grants exemptions to the forest industry that will allow the hauling of forest products and transport of equipment on the public road system without obtaining proper permits from road authorities at all times of the year; and

WHEREAS, the provisions of SB 396 *will result in costly damage to the public road system which is the opposite of what the Michigan Legislature and the people of Michigan called for in the 2015 Michigan Transportation Package*; and

WHEREAS, the provisions of SB 396 *will negatively impact the traveling public* accessing the road system, burdening road authorities with expensive reactive maintenance repairs and significantly increased taxpayer costs, as well as increased county and township contributions to maintain the public road system; and

WHEREAS, the provisions in SB 396 and subsequent impacts to the local road system will negatively impact the health, safety and welfare of Saginaw County residents and the traveling public; and

WHEREAS, the Saginaw County Road Commission and the other county road agencies work closely with the logging industry to accommodate this valuable contributor to the Michigan economy, while also continuously monitoring road conditions and permitting the logging industry to move equipment and material on roads when the roads can structurally support such loading without negatively impacting the road system and the traveling public;

THEREFORE, BE IT RESOLVED, that the Saginaw County Road Commission hereby **strongly opposes** SB 396 (S-5); and

BE IT FURTHER RESOLVED, that a vote hereon be taken by aye and nay and spread at large on the minutes of the Board.

The motion was seconded by Commissioner Kestner.
Ayes 3 (Sangster, Sholtz, Kestner) Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Maintenance Medina, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

8:58 A.M. – Commissioner Sangster moved to defer from the regular order of business to go into closed session to discuss contract negotiations. Seconded by Commissioner Sholtz.
Ayes 3 (Sholtz, Sangster, Kestner) Nays 0

Closed Session – Contract negotiations

9:15 A.M. – Commissioner Sholtz moved to return to the regular order of business. Seconded by Commissioner Sangster.
Ayes 3 (Sangster, Sholtz, Kestner) Nays 0

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 9:20 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, November 27, 2018

Present Commissioners: **Kestner, Sangster, Crannell, Hare & Sholtz**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Finance & Benefits Girard, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda. Seconded by Commissioner Hare. Ayes 4 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting and closed session of November 13, 2018. Seconded by Commissioner Sholtz. Ayes 4 Nays 0

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell. Ayes 4 (Hare, Sholtz, Crannell, Kestner) Nays 0

Commissioner Sangster arrived at 8:32 a.m.

PUBLIC COMMENTS: Jeffrey Diechman, 433 Johnson, Freeland, MI.

UNFINISHED BUSINESS: None

8:32 a.m. Commissioner Hare moved to defer from the regular order of business to conduct a public hearing on a Property Transfer to Tittabawassee Twp. Seconded by Commissioner Crannell.

Ayes 5 (Sholtz, Sangster, Crannell, Hare, Kestner) Nays 0

Public Hearing for Property Transfer to Tittabawassee Twp.

8:45 a.m. Commissioner Sholtz moved to close the public hearing and return to the regular order of business. Seconded by Commissioner Crannell.

Ayes 5 (Sangster, Crannell, Hare, Sholtz, Kestner) Nays 0

PRESENTATION: Kathy Maurer – Michigan Soybean Promotion Committee – Bridge Load Testing

NEW BUSINESS:

Director of Engineering/Deputy Managing Director Wisniewski recommended for approval the Property Transfer to Tittabawassee Twp.

Commissioner Hare moved to approve the Property Transfer to Tittabawassee Twp. Seconded by Commissioner Sangster.

Ayes 5 (Crannell, Hare, Sholtz, Sangster, Kestner) Nays 0

Managing Director Borchard discussed the CRA 2019 Highway Conference, March 10-13, 2019 in Lansing. Mr. Borchard recommends sending two staff members plus any Commissioners interested in attending.

Commissioner Sangster moved to approve sending two staff members plus any Commissioners interested in attending the CRA 2019 Highway Conference, March 10-13, 2019 in Lansing. Seconded by Commissioner Hare.

Ayes 5 Nays 0

Director of Finance and Benefits Girard discussed that an employee has requested to purchase generic service credit time through Michigan Employees Retirement System (MERS). The cost is solely the responsibility of the employee, with no cost to the Road Commission and the process requires the Chairperson's signature. Director of Finance and Benefits Girard recommends approval of this request.

Commissioner Sangster moved to approve the employee request for the purchase of generic service credit time through MERS. Seconded by Commissioner Hare.

Ayes 5 (Sholtz, Sangster, Crannell, Hare, Kestner) Nays 0

Director of Finance and Benefits Girard and Director of Engineering/Deputy Managing Director Wisniewski reviewed the draft budget for FY 2019.

Director of Engineering/Deputy Managing Director Wisniewski discussed the Guidance on Using Wing Plows Policy.

Commissioner Hare moved to approve the Guidance on Using Wing Plows Policy. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:57 a.m.**

CHAIRPERSON

Deb Kestner

BOARD SECRETARY

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Tuesday, December 11, 2018

Present Commissioners: **Kestner, Sangster, Crannell, Hare**

Absent Commissioners: **Sholtz**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, Director of Finance & Benefits Girard, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sangster moved to approve the edited agenda. Seconded by Commissioner Hare.

Ayes 4 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting of November 27, 2018. Seconded by Commissioner Sangster.

Ayes 4 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

8:31 a.m. Commissioner Hare moved to defer from the regular order of business to conduct a public hearing for the FY 2019 Budget. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Director of Finance & Benefits Girard presented the FY 2019 Budget.

8:42 a.m. Commissioner Hare moved to close the public hearing and return to the regular order of business. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the proposed Carrollton Township Parking Ordinance and recommended waiving ROW permit fees for one year after the ordinance is passed.

Commissioner Hare moved to approve waiving ROW permit fees for one year after Carrollton Township passes their proposed parking ordinance. Seconded by Commissioner Sangster.

Ayes 4 (Crannell, Hare, Sangster, Kestner) Nays 0

Director of Finance & Benefits Girard reviewed the FY 2018 Amended Budget and recommended approval.

Commissioner Sangster moved to approve the FY 2018 Amended Budget. Seconded by Commissioner Crannell.

Ayes 4 (Hare, Sangster, Crannell, Kestner) Nays 0

Director of Finance & Benefits Girard requested approval of the FY 2019 Budget.

Commissioner Hare moved to approve the budget for FY 2019. Seconded by Commissioner Crannell.

Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0

Director of Finance & Benefits Girard gave an overview of the General Appropriations Act and recommended acceptance of the resolution.

Commissioner Hare moved to approve the following resolution:

For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 621 of 1978, as amended, the following provisions are included:

1. Managing Director is designated Chief Administrative Officer and Director of Finance and Benefits, is designated as Fiscal Officer.
2. The Chief Administrative Officer is authorized to transfer up to 25% of a line item amount approved in the General Appropriations Act to another line item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular Board Meeting.

Seconded by Commissioner Sangster

Ayes 4 (Crannell, Sangster, Hare, Kestner) Nays 0

Director of Finance & Benefits Girard discussed the MERS Service Credit Resolution.

Commissioner Hare moved to table the MERS Service Credit Resolution. Seconded by Commissioner Crannell.

Ayes 4 Nays 0

Managing Director Borchard discussed the County Engineers' Workshop, February 5-7, 2019 in Sault Ste. Marie and recommended sending two staff members and any Commissioners interested in attending.

Commissioner Sangster moved to approve sending two staff members and any Commissioners interested in attending to the County Engineers' Workshop, February 5-7, 2019 in Sault Ste. Marie. Seconded by Commissioner Crannell.
Ayes 4 (Hare, Sangster, Crannell, Kestner) Nays 0

Managing Director Borchard presented the Ratified Union Contract for acceptance & signing.

Commissioner Hare moved to accept & sign the Ratified Union Contract. Seconded by Commissioner Sangster.
Ayes 4 (Sangster, Crannell, Hare, Kestner) Nays 0

Director of Engineering/Deputy Managing Director Wisniewski discussed the Resolution Confirming Sale of Real Property Located in Tittabawassee Twp. and recommended approval.

Commissioner Hare moved to approve the following resolution:

WHEREAS, the Board of County Road Commissioners of the County of Saginaw has received a request dated December 11, 2018 to convey a parcel of real property which is owned by the Board of County Road Commissioners of Saginaw County to Tittabawassee Township, described as:

A parcel of land in the Southwest $\frac{1}{4}$ of Section 16, Town 13 North, Range 3 East, Tittabawassee Township, Saginaw County, Michigan, described as follows: Commencing at the Northeast corner of Lot 35, Harvey W. King Plat as recorded: Thence North 02 degrees 31 minutes East, along the West line of Paul Street extended 100.00 feet; thence South 87 degrees 32 minutes East, 718.00 feet to the East line of Johnson Street extended; thence South 02 degrees 31 minutes West, along said line 100.00 feet to the North line of said plat; thence North 87 degrees 32 minutes West, along said line 718 feet to the point of beginning.(Hereafter "Property")

WHEREAS, due notice of the proposed transfer was provided to owners of each parcel of land abutting the Property sought to be conveyed; and

WHEREAS after a discussion and upon recommendation of Road Commission staff, it has been determined that it is in the best interest of the public that the Property be conveyed to Tittabawassee Township for the reason that no street has been constructed, or will be constructed, on the Property, which was the reason for the County Board of Road Commissioners to acquire said Property in 1961.

NOW THEREFORE it is hereby RESOLVED that the Property under consideration within Tittabawassee Township, Saginaw County, Michigan, shall be and hereby is conveyed to the Township of Tittabawassee, County of Saginaw.

IT IS FURTHER ORDERED that the conveyance of said Property is upon the condition that the title to all water, sewer, gas, electric and communication poles, wire, conduits, cables, pipes, appurtenances and facilities now in , under or over said Property are reserved to and shall remain in the respective owners thereof, their successors or assigns, together with the easement to construct future facilities and continued right to occupy said Property thereof for public utility purposes with present and future facilities and to operate, maintain, repair, replace or remove the same to the same extent and in the same manner as if the Property had remained publicly owned.

Seconded by Commissioner Crannell.
Ayes 4 (Crannell, Hare, Sangster, Kestner)

General Reports of Officers were given by: Board Secretary Gaiser, Director of Finance & Benefits Girard, Director of Maintenance Medina, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None
Extended Public Comments: None

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:44 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser

**BOARD OF COUNTY ROAD COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**

At a meeting of the Board of County Road Commissions of Saginaw County, Michigan, held at 3020 Sheridan Avenue, in the City of Saginaw, Michigan on

Regular Meeting, Wednesday, December 26, 2018

Present Commissioners: **Kestner, Sangster, Crannell, Hare & Sholtz**

TIME: 8:30 a.m. The regular meeting was called to order: Chairperson Kestner presiding. All present as before: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering/Deputy Managing Director Wisniewski, Director of Maintenance Medina, and Board Secretary Gaiser.

The Pledge of Allegiance was recited in unison.

Commissioner Sholtz moved to approve the agenda with one addition. Seconded by Commissioner Sangster.

Ayes 5 Nays 0

Commissioner Hare moved to approve the minutes of the regular meeting of December 11, 2018. Seconded by Commissioner Sholtz.

Ayes 5 Nays 0

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sholtz, Sangster, Crannell, Kestner) Nays 0

PUBLIC COMMENTS: Calvin Williams, 3286 Southfield.

UNFINISHED BUSINESS:

Director of Finance & Benefits Girard discussed the MERS Service Credit Opt-Out.

Commissioner Sholtz moved to approve the MERS Service Credit Opt-Out with an effective date of 12/31/19. Seconded by Commissioner Crannell.

Ayes 4 (Sholtz, Crannell, Hare, Kestner) Nays 1 (Sangster)

NEW BUSINESS:

Managing Director Borchard discussed the Entyre Customer Operation Training, March 7-8, 2019 in Oregon, Illinois. Mr. Borchard recommends sending six staff members.

Commissioner Hare moved to approve sending six staff members to the Entyre Customer Operation Training, March 7-8, 2019 in Oregon, Illinois. Seconded by Commissioner Sangster.

Ayes 5 (Sangster, Crannell, Hare, Sholtz, Kestner) Nays 0

General Reports of Officers were given by: Director of Finance & Benefits Girard, Director of Maintenance Medina, Director of Engineering/Deputy Managing Director Wisniewski, and Managing Director Borchard.

Commissioners' Comments: None

Extended Public Comments: None

8:59 A.M. – Commissioner Sangster moved to defer from the regular order of business to go into closed session to discuss the Managing Director's Contract. Seconded by Commissioner Crannell.

Ayes 5 (Crannell, Hare, Sholtz, Sangster, Kestner) Nays 0

Closed Session

9:26 A.M. – Commissioner Sangster moved to return to the regular order of business. Seconded by Commissioner Crannell.

Ayes 5 (Hare, Sholtz, Sangster, Crannell, Kestner) Nays 0

There being no further business, Commissioner Sholtz moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:26 a.m.**

CHAIRPERSON

BOARD SECRETARY

Deb Kestner

Kathryn Gaiser