

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW
PHONE CONFERENCE MEETING

REGULAR MEETING
JANUARY 11, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams called the meeting to order at 8:31 a.m.

2. ROLL CALL

Present: Crannell, Hare, Kestner, Sangster, Adams.

Absent: None.

Also Present: Managing Director Borchard, Maintenance Superintendent Hudec, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of December 28, 2021. Seconded by Sangster.

Aye 5 Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Adams.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Crannell, and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Managing Director Borchard recommend approval of the Billings Drive Abandonment Resolution.

Commissioner Kestner moved to approve the Center Road MDOT Contract and Resolution. Seconded by Hare.

Roll Call Vote: Aye 5 Nay 0

(Kestner, Sangster, Crannell, Hare, and Adams)

b) GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Zizumbo, Director of Finance Girard, Information Technology Manager Gradowski, Maintenance Superintendent Hudec, and Managing Director Borchard.

c) COMMISSIONER COMMENTS

None.

d) EXTENDED PUBLIC COMMENTS

None.

8:56 a.m.: Commissioner Sangster moved to defer from the regular order of business to go into closed session to discuss the Managing Director's contract. Seconded by Hare.

Roll Call Vote: Aye 5 Nay 0

(Sangster, Crannell, Hare, Kestner, and Adams)

CLOSED SESSION

9:03 a.m.: Commissioner Sangster moved to return to the regular order of business. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0

(Crannell, Hare, Kestner, Sangster, and Adams)

e) ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Hare.

Motion Carried. **TIME: 9:05 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Angelic Zizumbo

1. CALL TO ORDER

Chairperson Sangster at 8:00 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, Kestner and Sangster.

Absent: None.

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Maintenance Superintendent Hudec, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

3. NAMING OF TEMPORARY CHAIRPERSON

Commissioner Hare moved to appoint Managing Director Borchard as Temporary Chairperson. Seconded by Commissioner Kestner.

Aye 5

Nay 0

4. NOMINATIONS FOR PERMANENT CHAIRPERSON

Temporary Chairperson Borchard asked for nominations for permanent chairperson of the Board for calendar year 2022. Commissioner Hare placed the name of Dave Adams as Chairperson of the Board for calendar year 2022. Seconded by Crannell.

Temporary Chairperson Borchard called for the additional nominations three (3) times.

There being no additional names offered, Commissioner Sangster moved that the nominations be closed, and Dave Adams be named Chairperson for 2022. Seconded by Kestner.

Roll Call Vote:

Aye 5

Nay 0

(Adams, Crannell, Hare, Kestner, and Sangster)

The gavel was passed to Chairperson Adams from Temporary Chairperson Borchard.

5. NOMINATIONS FOR VICE-CHAIRPERSON

Chairperson Adams asked for nominations for Vice Chairperson of the Board for the calendar year 2022.

Commissioner Sangster moved to place the name of Todd Hare as Vice Chairperson of the Board for calendar year 2022. Seconded by Commissioner Kestner.

Chairperson Adams called for additional nominations three (3) times.

There being no additional names offered, Commissioner Kestner moved that nominations be closed, and Commissioner Hare be named Vice Chairperson for 2022. Seconded by Commissioner Crannell.

Roll Call Vote: Aye 5 Nay 0
 (Crannell, Hare, Kestner, Sangster, and Adams)

6. METHOD OF CONDUCTING BUSINESS

It was unanimously determined the method of conducting business be according to Roberts Rules of Order, as amended, for calendar year 2022.

7. MEETING DATES, LOCATIONS, AND TIMES

It was unanimously determined that during the calendar year 2022, the Board will meet on the Second and Fourth Tuesday of each month. The Board will meet at the road Commission Administration Building, 3020 Sheridan Avenue, Saginaw, Michigan, at 8:00 a.m. as a Committee of the Whole for the review and audit of vouchers, and at 8:30 a.m. to conduct the regular meeting of the Board, unless otherwise agreed to by the Board and such other times and dates as might be called by the Chairperson as a special meeting. In March 2022, the 1st meeting will be moved to Monday, March 7, 2022.

8. APPOINTMENTS

The following appointments were unanimously determined:

Dennis Borchard, **Managing Director** (Superintendent)
Angelic Zizumbo, **Board Secretary**

9. RESOLUTION NAMING SIGNATORIES FOR ALL ROAD COMMISSION ACCOUNTS

BANK RESOLUTION

Commissioner Hare moved that signature cards be signed by the Commission members, Manager and Director of Finance & Benefits, and the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED that Huntington Bank, a Michigan banking corporation of Saginaw, Michigan, (hereinafter referred to as the "Bank"), be hereby designated as a depository for the Board of County Road Commissioners' Accounts Payable, Payroll Accounts and Prescription Card Accounts and authorized to accept in accordance with its rules and regulations for the credit of the Board of County Road Commissioners' Payroll and Accounts Payable Accounts and/or for collection, any checks, drafts or other negotiable instruments when endorsed in the name of the Board of County Road Commissioners (Saginaw County Road Commission) Accounts Payable and/or Payroll Accounts, by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED that the Manager for the Saginaw County Road Commission be authorized to open with the Bank such other accounts under such captions as may be required and deemed necessary by action of this Board; and

BE IT FURTHER RESOLVED, that any funds credited to such accounts with the Bank may be paid out or withdrawn upon checks drawn against these previously mentioned accounts when signed by either the Manager, or Director of Finance & Benefits; and any of the following: John Sangster as Chairperson, Todd Hare as Chairperson, Dave Adams as Chairperson, Richard Crannell as Chairperson, or Deb Kestner as Chairperson, whose signatures shall be duly certified to the Bank, and the Bank is hereby authorized to honor with payment thereto any checks so signed, without inquiry as to the circumstances of issue or the disposition of the proceeds thereof.

Supported by Commissioner Sangster.

Roll Call Vote: Aye 5 Nay 0
 (Hare, Kestner, Sangster, Crannell, and Adams)

10. ACCEPTANCE OF ORGANIZATIONAL CHART FOR 2021

Commissioner Kestner moved to accept the Organizational Chart for 2022 as presented. Seconded by Commissioner Crannell.

Aye 5 Nay 0

11. APPROVAL OF FROST-FREE ROAD LIST AND RESOLUTION

Commissioner Hare moved to adopt the following resolution:

WHEREAS, under the laws of the State of Michigan, specifically M.S.A. 9.2422, Sections 722(f) load restrictions are imposed on highways in the State of Michigan during the months of March, April, and May of each year; and

WHEREAS, the authority having jurisdiction of the roads, in this case, the Board of County Road Commissioners of Saginaw County, Michigan, may suspend the restrictions on roads under their jurisdiction; and

WHEREAS, the Board of County Road Commissioners of Saginaw County, Michigan, is convinced that it is to the best interest of the community that restrictions be suspended on certain roads and portions of roads which are a part of the county road system, and under the jurisdiction of the Board of County Road Commissioners of Saginaw County, Michigan.

NOW, THEREFORE, BE IT RESOLVED, that the following named roads within the limits indicated be classed “Frost free” or “all-season” roads and that normal loading be allowed during period of general restriction:

SEE LIST BELOW

Supported by Commissioner Crannell.

Ayes 5 Nays 0

FROST FREE ROAD LISTApproved at 1-11-22
Organizational Meeting

Adams Street	Tittabawassee Road to Kochville
Bell Road	Rathbun to Curtis
Beyer Road	E. Washington Road (M-81), N. 1,000 ft.
Beyer Road	Burt to Village of Birch Run limits
Beyer Road	Burt to Willard
Birch Run Road	Gera to Reese Road
Blackmar Road	Moorish to Busch
Broadway Street	Iowa to Loren Hemerline yard
Burt Road	Dixie Highway to Beyer Road
Busch Road	Blackmar to Dixie
Busch Road	Sheridan to Bell
Carrollton Road	Saginaw City limits to Westervelt Road
Cedar Street (Hemlock)	Gratiot Road (M-46) to Saginaw Co. Gar. (Hemlock)
Center Road	Swan Creek Road to Tittabawassee Road
Chapin Road	Townline to Grabowski
Chapin Road	South county line to M-57
Curtis Road	Sheridan to Bell
Dixie Highway	Hess Road to south county line
Elm Street (Hemlock)	Gratiot Road (M-46) to Washington Street
Enterprise Drive	0.25-mile east and 0.25-mile west of Bay Road (M-84)
Fashion Square Blvd.	Shattuck Road to Loeffler Lane
Fifth Street (Freeland)	Freeland Road north 500 ft.
Fortune Boulevard	Tittabawassee to 1429' south
Freeland Road	River Road to Garfield Road
Garfield Road	County line south to Midland Road (M-47)

Gary Road	Gasper to Sheridan (M-13)
Gasper Road	Gary Road to Fergus Road
Geddes Road	Orr Road to Graham Road
Geddes Road	Graham Road to Miller Road
Grabowski Road	Merrill to Chapin
Graham Road	Gratiot Road (M-46) to Geddes Road
Hack Road	Wolf Road west to dead end
Hemlock Road	Gratiot Road (M-46) to Wickes Elevator
Hemmeter Road	Brockway Road to State Street
Hess Street	City limits at railroad tracks east to Towerline Road
Iowa Street	Dixie Highway to Broadway
Junction Road	Dixie Highway to Frankenmuth City limits
Janes Road	Outer Drive to Towerline Road
Kochville Road	Michigan Road to Melbourne Road
Kochville Road	Bay Road to Davis Road
Kochville Road	Bay Road, 700 ft west
Loeffler Ln	Bay Road to Fashion Square Blvd.
Mapleridge Road	Carrollton Road to 6th Street bridge
McCarty Road	800' west of Bay Road (M-84) to Fashion Sq. Blvd.
Meridian Rd	M-46 north to county line road
Michigan, N. Ave	City limits to Shattuck Road
Michigan, N. Rd.	Tittabawassee Road to Pierce Road
Michigan, W. Ave	City limits north to Center Road
Miller Road	Swan Creek to State Road
Moorish Road	Birch Run to Blackmar
Morley Drive	0.25-mile north of Holland Road (M-46)
W. Morley Drive	M-46 to Morley Drive
Nodular Drive	South of E. Washington Road (M-81)

Old US 10 (Midland Rd)	Midland Road (M-47) north to county line road
Orr Road	Gratiot Road (M-46) to Frost Road
Outer Drive	Hess Road 3300' north of M-81
Perkins Street	City limits to 26th Street
Pierce Road	M-47 to Garfield
Pine Street (Hemlock)	Gratiot Road (M-46) to Doyle Road
Portsmouth Road	M-81 to Munger Road
Prospect Street	Dixie Highway to Williamson Road
Rathbun Road	Morseville to Moorish
Reserve Street	Tulane Street to Carrollton Road
River Road	Swan Creek Road to Gratiot (M-46)
Schomaker Road	Graham; west 700'
Schust Road	Barnard Road to 0.50 mi. west of Bay Road (M-84)
Sharon Road	Village limits of Oakley to Ditch Road
Sharon Road	Village of Chesaning limits to 1,300 feet north
Shattuck Road	N. Center Road to Carrollton Road
Sheridan Road	Treanor Street to Busch Road
Stoker Road	Michigan to Carrollton
Sugar Street	Carrollton Road to Sugar Plant
Sunshine Ct.	Graham Road to the west
Swan Creek Road	Center Road to Graham Road
Temple Ct.	West of Bay Road (M-84)
Tittabawassee Road	M-47 to Westervelt Road
Townline Road	Chapin to Hemlock
Towerline Road	Hess to M-81
Trautner Drive	Bay Road to Davis Road
Tulane Street	Elm Street to Reserve Street
Tyler Street	Carrollton Road to Wayne Soap Company

Universal Drive	Bay Road to Fashion Square Blvd.
Venoy Road	Kochville south 800'
Walnut Street	Carrollton Road to Lincoln Street
Washington St. (Hem.)	Hemlock Road to Elm Street
Westbay Drive	Fortune Blvd to Bay Road
Westervelt Road	Carrollton Road to Kochville Road
Wicco Drive	300' north of E. Washington Road (M-81)
Williamson Road	Prospect Street to Dixie Highway
Wolf Road	E. Washington Road (M-81) to Hack Road

12. APPROVAL OF RESOLUTION AUTHORIZING THE IMPLEMENTATION OF WEIGHT RESTRICTIONS

Resolution Authorizing Implementation of Weight Restrictions

Commissioner Sangster moved the adoption of the following resolution:

WHEREAS, and pursuant to the provisions of Act 321 of 1923 and its amendments being M.S.A. 9.2419, Section 719, weight restrictions may be established on roads in this Board's jurisdiction prior to March 1996, to be effective the date and time determined appropriate by the Managing Director or his authorized representative.

NOW, THEREFORE, BE IT RESOLVED, the Managing Director or his authorized representative is hereby authorized to suspend and re-instate such restrictions during the time period covered by this Act at such date and time as he determines frost conditions so warrant.

Seconded by Commissioner Crannell.

Ayes 5 Nays 0

13. ADJOURNMENT

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 8:14 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW
PHONE CONFERENCE MEETING

REGULAR MEETING
JANUARY 25, 2022
8:30 A.M.

1. CALL TO ORDER

Vice-Chairperson Hare called the meeting to order at 8:30 a.m.

2. ROLL CALL

Present: Crannell, Hare, Kestner, Sangster, Adams.

Absent: None.

Also Present: Managing Director Borchard, Director of Maintenance Medina, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 4

Nay 0

5. MINUTES

Commissioner Sangster moved to approve the minutes of the organizational meeting and of the regular meeting of January 11, 2022. Seconded by Crannell.

Aye 4

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Roll Call Vote:

Aye 5

Nay 0

(Hare, Kestner, Sangster, Crannell, and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

a) GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Zizumbo, Director of Finance Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, and Managing Director Borchard.

b) COMMISSIONER COMMENTS

None.

c) EXTENDED PUBLIC COMMENTS

None.

d) ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Crannell.

Motion Carried. **TIME: 8:49 a.m.**

CHAIRPERSON

BOARD SECRETARY

Todd M. Hare

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
FEBRUARY 8, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:30 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, Kestner and Sangster.

Absent:

Also Present: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Sangster.

Aye 5 Nay 0 Absent

5. MINUTES

Commissioner Hare moved to approve the minutes of the regular meeting of January 25, 2022. Seconded by Crannell.

Aye 5 Nay 0 Absent

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Aye 5 Nay 0 Absent
(Crannell, Hare, Kestner, Sangster and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Maintenance Medina recommended awarding the 2022 Annual Maintenance Bids.

Commissioner Kestner moved to award the 2022 Annual Maintenance Bids. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0

(Hare, Kestner, Sangster, Crannell, and Adams)

- b) Director of Engineering Armentrout recommended approval of extending the 2020 Bridge Inspection Contract (2-year contract) with Spicer Engineering.

Commissioner Sangster moved to approve the 2020 Bridge Inspection Contract with Spicer Engineering. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

- c) Director of Engineering Armentrout recommended approval of the MDOT contract (*resolution*) for McCarty between Fashion Square and M-84.

Commissioner Kestner moved to approve the MDOT contract (*resolution*) for McCarty between Fashion Square and M-84. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Sangster, Crannell, Hare, Kestner, and Adams)

- d) Director of Engineering Armentrout recommended approval of the MDOT contract (*resolution*) for Michigan Ave between Shattuck and Schust.

Commissioner Sangster moved to approve the MDOT contract (*resolution*) for Michigan Ave between Shattuck and Schust. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Crannell, Hare, Kestner, Sangster, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Zizumbo, Director of Finance Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell.
Motion Carried. **TIME: 9:05 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
FEBRUARY 22, 2022
8:30 A.M.

CALL TO ORDER

Chairperson Adams at 8:30 a.m.

ROLL CALL

Present: Adams, Crannell, Hare, Kestner and Sangster.

Absent:

Also Present: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Sangster.

Aye 5 Nay 0 Absent

MINUTES

Commissioner Hare moved to approve the minutes of the regular and organizational meetings of February 8, 2022. Seconded by Sangster.

Aye 5 Nay 0 Absent

ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Aye 5 Nay 0 Absent
(Crannell, Hare, Kestner, Sangster, and Adams)

PUBLIC COMMENTS

UNFINISHED BUSINESS

None

NEW BUSINESS

- a) Director of Engineering Armentrout recommended approval of the MDOT Resolution for Kochville Rd from Michigan to Westervelt.

Commissioner Sangster moved to approve the MDOT Resolution for Kochville Rd from Michigan to Westervelt. Seconded by Crannell.

ROLL CALL VOTE: Aye 5 Nay 0
(Hare, Kestner, Sangster, Crannell, and Adams)

- b) Director of Engineering Armentrout recommended awarding the Engineering Services for Dixie Highway – from Birch Run to Junction with a roundabout at Curtis Road.

Commissioner Kestner moved to award the Engineering Services for Dixie Highway – from Birch Run to Junction with a roundabout at Curtis Road. Seconded by Crannell.

ROLL CALL VOTE: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

- c) Director of Engineering Armentrout recommended awarding the Engineering Services for Fordney Road Bridge – over Beaver Creek.

Commissioner Kestner moved to award the Engineering Services for Fordney Road Bridge – over Beaver Creek.
Seconded by Crannell.

ROLL CALL VOTE: Aye 5 Nay 0
(Sangster, Crannell, Hare, Kestner, and Adams)

- d) Director of Engineering Armentrout recommended awarding the Engineering Services for Dixie Highway – from Fort Road to Hess.

Commissioner Crannell moved to award the Engineering Services for Dixie Highway – from Fort Road to Hess. Seconded by Hare.

ROLL CALL VOTE: Aye 5 Nay 0
(Crannell, Hare, Kestner, Sangster, and Adams)

- e) Informational Technology Manager Gradowski recommended approving for two (2) I.T. employees to attend the 2022 Imagin 29th Annual conference.

Commissioner Hare moved to approve two (2) I.T. employees to attend the 2022 Imagin 29th Annual conference. Seconded by Crannell.

ROLL CALL VOTE: Aye 5 Nay 0
(Hare, Kestner, Sangster, Crannell, and Adams)

GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Zizumbo, Director of Finance Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

COMMISSIONER COMMENTS

None.

EXTENDED PUBLIC COMMENTS

None.

ADJOURN

Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell.
Motion Carried. **TIME: 8:58 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW
PHONE CONFERENCE MEETING

REGULAR MEETING
MARCH 7, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:30 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, and Sangster.

Absent: Kestner

Also Present: Managing Director Borchard, Director of Finance & Benefits Girard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Hare.

Aye 4 Nay 0 Absent 1

5. MINUTES

Commissioner Crannell moved to approve the minutes of the regular and organizational meetings of February 22, 2022. Seconded by Hare.

Aye 4 Nay 0 Absent 1

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Aye 4 Nay 0 Absent 1
(Adams, Crannell, Hare, and Sangster)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

10. GENERAL REPORTS OF OFFICERS

- a) Deputy Managing Director/Director of Engineering Armentrout recommended accepting the 2025 Local Bridge Program Resolution.

Commissioner Hare moved to accept the 2025 Local Bridge Program Resolution. Seconded by Crannell.

Ayes 4 Nays 0 Absent 1

- b) Deputy Managing Director/Director of Engineering Armentrout recommended approving the Washington Road (M-13) Reclassification Resolution.

Commissioner Sangster moved to approve the Washington Road (M-13) Reclassification Resolution. Seconded by Crannell.

Ayes 4 Nays 0 Absent 1

- c) Deputy Managing Director/Director of Engineering Armentrout recommended approving the 2022 Concrete Bids.

Commissioner Hare moved to approve the 2022 Concrete Bids. Seconded by Crannell.

Ayes 4 Nays 0 Absent 1

- d) Deputy Managing Director/Director of Engineering Armentrout recommended approving the 2022 Asphalt Bids.

Commissioner Crannell moved to approve the 2022 Asphalt Bids. Seconded by Sangster.

Ayes 4 Nays 0 Absent 1

- e) Deputy Managing Director/Director of Engineering Armentrout recommended approving Shattuck Farms Phase III Final Plat.

Commissioner Hare moved to approve Shattuck Farms Phase III Final Plat. Seconded by Sangster.

Ayes 4 Nays 0 Absent 1

Given by: Board Secretary Zizumbo, Director of Finance Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Hare moved to adjourn. Seconded by Commissioner Sangster.
Motion Carried. **TIME: 8:53 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
MARCH 22, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:30 a.m.

2. ROLL CALL

Present: Adams, Hare, Kestner, and Sangster.

Absent: Crannell

Also Present: Managing Director Borchard, Director of Finance & Benefits Girard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Hare.

Aye 4 Nay 0 Absent 1

5. MINUTES

Commissioner Crannell moved to approve the minutes of the regular and organizational meetings of March 7, 2022. Seconded by Hare.

Aye 4 Nay 0 Absent 1

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Aye 4 Nay 0 Absent 1
(Adams, Hare, Kestner, and Sangster)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

10. GENERAL REPORTS OF OFFICERS

- a) Deputy Managing Director/Director of Engineering Armentrout recommended accepting the Certification Maps Cover Page Electronic Signature Resolution.

Commissioner Hare moved to accept the Certification Maps Cover Page Electronic Signature Resolution. Seconded by Sangster.

Ayes 4 Nays 0 Absent 1
(Kestner, Sangster, Hare, and Adams)

- b) Deputy Managing Director/Director of Engineering Armentrout recommended accepting the of Act 51 Additions Resolution.

Commissioner Sangster moved to accept the of Act 51 Additions Resolution. Seconded by Hare.

Ayes 4 Nays 0 Absent 1
(Sangster, Hare, Kestner, and Adams)

Given by: Board Secretary Zizumbo, Director of Finance Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Hare moved to adjourn. Seconded by Commissioner Sangster.
Motion Carried. **TIME: 8:52 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
APRIL 12, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:30 a.m.

2. ROLL CALL

Present: Adams, Crannell, Kestner and Sangster.

Absent: Hare

Also Present: Managing Director Borchard, Director of Finance & Benefits Girard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Sangster.

Aye 4 Nay 0 Absent 1

5. MINUTES

Commissioner Sangster moved to approve the minutes of the regular and organizational meetings of March 22, 2022. Seconded by Kestner.

Aye 4 Nay 0 Absent 1

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Aye 4 Nay 0 Absent 1
(Adams, Crannell, Kestner, and Sangster)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Finance and Benefits Girard recommended sending 2 employees and any commissioners to the 2022 CRA Finance & Human Resources Seminar held at the Bavarian Inn in Frankenmuth, May 10-12.

Commissioner Sangster moved to approve sending 2 employees and any commissioners to the 2022 CRA Finance & Human Resources Seminar held at the Bavarian Inn in Frankenmuth, May 10-12. Seconded by Commissioner Crannell.

Ayes: 4 Nays 0 Absent 1
ROLL CALL: Kestner, Sangster, Crannell, Adams)

- b) Deputy Managing Director/Director of Engineering Armentrout recommended rejecting the 2022 HMA Patch Bid Results.

Commissioner Sangster made a motion to reject the 2022 HMA Patch Bid Results. Seconded by Commissioner Crannell.

Ayes: 4 Nays 0 Absent 1
ROLL CALL: Sangster, Crannell, Kestner, Adams)

- c) Deputy Managing Director/Director of Engineering Armentrout recommended approving the Archwood and Woodburn (Parkside Development) easement.

Commissioner Kestner moved to approve the Archwood and Woodburn (Parkside Development) easement. Seconded by Commissioner Sangster.

Ayes: 4 Nays 0 Absent 1
ROLL CALL: Crannell, Kestner, Sangster, Adams)

- d) Managing Director Borchard recommended approving his attendance at the 2022 CRA's Manager's Retreat held at Treetops Resort in Gaylord, from May 5-6.

Commissioner Sangster moved to approve the Managing Director's attendance at the 2022 CRA's Manager's Retreat held at Treetops Resort in Gaylord, from May 5-6. Seconded by Commissioner Crannell.

Ayes 4 Nays 0 Absent 1
ROLL CALL: Kestner, Sangster, Crannell, Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Zizumbo, Director of Finance Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Crannell.
Motion Carried. **TIME: 8:55 a.m.**

CHAIRPERSON

Dave Adams

BOARD SECRETARY

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
April 26, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:30 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, Kestner, and Sangster

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, Director of Finance & Benefits Girard, and Board Secretary Zizumbo.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nay 0 Absent

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of April 12, 2022. Seconded by Sangster.

Aye 5 Nay 0 Absent

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Aye 5 Nay 0 Absent
(Crannell, Hare, Kestner, Sangster, and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Finance and Benefits Girard recommended approval of the 2021 Act 51 Report.

Commissioner Hare moved to approve the 2021 Act 51 Report. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Zizumbo, Director of Finance Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Hare moved to adjourn. Seconded by Commissioner Kestner. Motion Carried. **TIME: 8:57 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
May 10, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:30 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, and Sangster

Absent: Kestner

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, Director of Finance & Benefits Girard, and Board Secretary Zizumbo.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Sangster.

Aye 4

Nay 0

Absent 1

5. MINUTES

Commissioner Sangster moved to approve the minutes of the regular meeting of April 26, 2022. Seconded by Crannell.

Aye 4

Nay 0

Absent 1

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Aye 4

Nay 0

Absent 1

(Crannell, Hare, Sangster, and Adams)

7. PUBLIC COMMENTS

Ron Sholtz, Marion Twp Supervisor, spoke briefly.

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Deputy Managing Director/Director of Engineering recommended approval for the request of the MDOT Engineering Reimbursement.

Commissioner Crannell moved to approve the request of the MDOT Engineering Reimbursement. Seconded by Sangster.

Roll Call Vote: Aye 4 Nay 0 Absent 1
(Hare, Sangster, Crannell, and Adams)

- b) Deputy Managing Director/Director of Engineering recommended award the Hack Road Culvert Replacement project to the low bidder of Mid-State Earthworks, Inc.
- c) Commissioner Sangster moved to award the Hack Road Culvert Replacement project to the low bidder of Mid-State Earthworks, Inc. Seconded by Hare.

Roll Call Vote: Aye 4 Nay 0 Absent 1
(Sangster, Crannell, Hare, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Zizumbo, Director of Finance Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Hare moved to adjourn. Seconded by Commissioner Kestner.
Motion Carried. **TIME: 8:47 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
May 24, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:30 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, Kestner, and Sangster.

Absent:

Also Present: Managing Director Borchard, Director of Finance & Benefits Girard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5

Nay 0

5. MINUTES

Commissioner Hare moved to approve the minutes of the regular meeting of May 10, 2022. Seconded by Kestner.

Aye 5

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Aye 5

Nay 0

(Crannell, Hare, Kestner, Sangster, and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended accepting the DePaul Street Abandonment Petition.

Commissioner Crannell moved to approve the DePaul Street Abandonment Petition. Seconded by Hare.

Roll Call Vote: Aye 5 Nay 0
(Crannell, Hare, Kestner, Sangster, and Adams)

- b) Director of Engineering Armentrout recommended adopting the MDOT – Freeland Rd from Orr to River Contract Resolution.

Commissioner Kestner moved to adopt the MDOT – Freeland Rd from Orr to River Contract Resolution. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Crannell, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell.
Motion Carried. **TIME: 8:59 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
June 14, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:31 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, Kestner, and Sangster.

Absent:

Also Present: Managing Director Borchard, Director of Finance & Benefits Girard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5

Nay 0

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of May 24, 2022. Seconded by Hare.

Aye 5

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Aye 5

Nay 0

(Crannell, Hare, Kestner, Sangster, and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended approving the MDOT Resolution of Commitment and Support.

Commissioner Crannell moved to approve the MDOT Resolution of Commitment and Support. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Crannell, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell.
Motion Carried. **TIME: 8:55 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING

June 28, 2022

8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:51 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, Kestner, and Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, Director of Finance & Benefits Girard, and Board Secretary Zizumbo.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5

Nay 0

5. MINUTES

Commissioner Sangster moved to approve the minutes of the regular meeting of June 14, 2022. Seconded by Kestner.

Aye 5

Nay 0

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Aye 5

Nay 0

(Crannell, Hare, Kestner, Sangster, and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) Director of Maintenance Medina recommended approval to send two mechanics, Greg O'Toole (Saginaw Garage) and Scott Foye (Hemlock Garage) to the 2022 Technician Training hosted by Truck and Trailer Specialties, Inc. held in Howell MI, September 20 – 22, 2022.

Commissioner Kestner moved to approve sending two mechanics, Greg O'Toole (Saginaw Garage) and Scott Foye (Hemlock Garage) to the 2022 Technician Training hosted by Truck and Trailer Specialties, Inc. held in Howell MI, September 20 – 22, 2022.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Crannell, and Adams)

- b) Director of Engineering Armentrout recommended accepting and adopting the 2022 Transportation Asset Management Plan.

Commissioner Sangster moved to approve the 2022 Transportation Asset Management Plan. Seconded by Hare.

Roll Call Vote: Aye 5 Nay 0
(Kestner, Sangster, Crannell, Hare, and Adams)

- c) Director of Engineering Armentrout discussed the 2024 Engineering Project Request for Proposal results.

Commissioner Hare moved to approve 2024 Engineering Project Request for Proposal results. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Sangster, Crannell, Hare, Kestner, and Adams)

- d) Director of Engineering Armentrout recommended adopting the DePaul Street Abandonment Resolution.

Commissioner Hare moved to adopting the DePaul Street Abandonment Resolution. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Crannell, Hare, Kestner, Sangster, and Adams)

- e) Managing Director Borchard recommended sending two employees to the 2022 MCRCSIP Annual Meeting held at the Soaring Eagle Casino and Resort in Mt. Pleasant on July 20th.

Commissioner Kestner moved to sending two employees to the 2022 MCRCSIP Annual Meeting held at the Soaring Eagle Casino and Resort in Mt. Pleasant on July 20th. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0
(Hare, Kestner, Sangster, Crannell, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell.

Motion Carried. **TIME: 9:25 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
July 12, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:30 a.m.

2. ROLL CALL

Present: Adams, Crannell, Kestner, and Sangster.

Absent: Hare

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, Director of Finance & Benefits Girard, and Board Secretary Zizumbo.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 4 Nay 0 Absent 1

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of June 28, 2022. Seconded by Crannell.

Aye 4 Nay 0 Absent 1

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Aye 4 Nay 0 Absent 1
(Crannell, Kestner, Sangster, and Adams)

7. PUBLIC COMMENTS

8. UNFINISHED BUSINESS

None

9. NEW BUSINESS

- a) **Heather Thomas of Gardner, Provenzano, Thomas, and Luplow, PC presented the FY 2021 audit.

Director of Finance and Benefits Girard recommended approval of the Fiscal Year 2021 Audit.

Commissioner Sangster moved to approve the Fiscal Year 2021 Audit. Seconded by Crannell.

Roll Call Vote: Aye 4 Nay 0 Absent 1

(Kestner, Sangster, Crannell, and Adams)

- b) Director of Engineering Armentrout recommended approval of the MDOT Economic Development Funds Category A Grant Application for Geddes Road.

Commissioner Kestner moved to approve the MDOT Economic Development Funds Category A Grant Application for Geddes Road. Seconded by Crannell.

Roll Call Vote: Aye 4 Nay 0 Absent 1
(Sangster, Crannell, Kestner, and Adams)

- c) Director of Engineering Armentrout recommended approval of the MDOT Contract Resolution for Kochville Road from Cardinal Boulevard to Davis Road.

Commissioner Crannell moved to approve the MDOT Contract Resolution for Kochville Road from Cardinal Boulevard to Davis Road. Seconded by Kestner.

Roll Call Vote: Aye 4 Nay 0 Absent 1
(Crannell, Kestner, Sangster, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Kestner moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:10 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
July 26, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Sangster at 8:30 a.m.

2. ROLL CALL

Present: Sangster, Adams, Crannell, Hare, and Kestner.

Absent:

Also Present: Managing Director Borchard, Director of Finance & Benefits Girard, Director of Engineering Armentrout, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Sangster.

4. AMENDED AGENDA

Commissioner Kestner made a motion to amend agenda. Seconded by Commissioner Crannell.

5. AGENDA

Commissioner Kestner moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nay 0 Absent

6. MINUTES

Commissioner Hare moved to approve the minutes of the regular meeting of July 12, 2021. Seconded by Sangster.

Aye 5 Nay 0 Absent

7. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Aye 5 Nay 0 Absent
(Crannell, Hare, Kestner, Sangster, and Adams)

8. PUBLIC COMMENTS

None.

9. UNFINISHED BUSINESS

None.

10. NEW BUSINESS

- a) Director of Finance and Benefits Girard recommended approval of the 2022 Saginaw County Road Commission MERS Officer and Employee Delegate Certification.

Commissioner Kestner move to approve the 2022 Saginaw County Road Commission MERS Officer and Employee Delegate Certification. Seconded by Crannell.

ROLL CALL: Roll Call Vote: Aye 5 Nay 0 Absent 0
(Hare, Kestner, Sangster, Crannell, and Adams)

- b) Director of Finance and Benefits Girard recommended approval to send 2 employees from the Finance Department to the 2022 MERS Conference held in Traverse City on September 26 – 27, 2022.

Commissioner Hare moved to approve sending 2 employees from the Finance Department to the 2022 MERS Conference held in Traverse City on September 26 – 27, 2022. Seconded by Crannell.

- c) Director of Engineering Armentrout recommended accepting the Transportation Alternative Program for Dixie Highway.

Commissioner Hare moved to accept the Transportation Alternative Program for Dixie Highway. Seconded by Kestner.

ROLL CALL: Roll Call Vote: Aye 5 Nay 0 Absent 0
(Kestner, Sangster, Crannell, Hare, and Adams)

- d) Director of Engineering Armentrout recommended acceptance of the Memorandum of Understanding between MDOT and the Saginaw County Road Commission regarding Meridian Road (transfer of jurisdiction).

Commissioner Sangster moved to accept the Memorandum of Understanding between MDOT and the Saginaw County Road Commission regarding Meridian Road (transfer of jurisdiction). Seconded by Crannell.

ROLL CALL: Roll Call Vote: Aye 5 Nay 0 Absent 0
(Sangster, Crannell, Hare, Kestner, and Adams)

- e) Director of Engineering Armentrout recommended approval of the Infrastructure Investment and Jobs Act (Chapin Road, McKeighan Road, and Shultz Road).

Commissioner Kestner moved to approve the Infrastructure Investment and Jobs Act (Chapin Road, McKeighan Road, and Shultz Road). Seconded by Sangster.

ROLL CALL: Roll Call Vote: Aye 5 Nay 0 Absent 0
(Crannell, Hare, Kestner, Sangster, and Adams)

- f) Managing Director Borchard recommended approval for the Administrative Assistant to attend the 2022 Administrative Support Professional Development Training held in Mt. Pleasant MI on August 22 – 24, 2022.

- g) Commissioner Hare moved to approve for the Administrative Assistant to attend the 2022 Administrative Support Professional Development Training held in Mt. Pleasant MI on August 22 – 24, 2022. Seconded by Crannell.

ROLL CALL: Roll Call Vote: Aye 4 Nay 1 Absent 0
(Hare, Kestner, Crannell, and Adams) (Sangster)

11. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

12. COMMISSIONER COMMENTS

None.

13. EXTENDED PUBLIC COMMENTS

None.

14. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:01 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
August 9, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:30 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, Kestner, and Sangster.

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Finance & Benefits Girard, Director of Maintenance Medina, Information Technology Manager Gradowski, and Board Secretary Zizumbo.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nay 0 Absent

5. MINUTES

Commissioner Hare moved to approve the minutes of the regular meeting of July 26, 2022. Seconded by Crannell.

Aye 5 Nay 0 Absent

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Sangster.

Aye 5 Nay 0 Absent
(Crannell, Hare, Kestner, Sangster, and Adams)

7. PUBLIC COMMENTS

None.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Zizumbo, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried.

TIME: 8:50 a.m.

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
August 23, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:30 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, Kestner, and Sangster

Absent:

Also Present: Managing Director Borchard, Director of Finance & Benefits Girard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, and Information Technology Manager Gradowski.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nay 0 Absent

5. MINUTES

Commissioner Adams tabled the approval of the minutes of the regular meeting of August 9, 2022.

Aye 5 Nay 0 Absent

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Aye 5 Nay 0 Absent
(Crannell, Hare, Kestner, Sangster, and Adams)

7. PUBLIC COMMENTS

None.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

- a) Director of Finance and Benefits Girard recommended approval of sending Caitlyn Sanderson to the 2022 Policy Workshop at the Comfort Inn and Suites in Mt. Pleasant, held on November 9, 2022.

- b) Commissioner Kestner moved to approve sending Caitlyn Sanderson to the 2022 Policy Workshop at the Comfort Inn and Suites in Mt. Pleasant, held on November 9, 2022. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Director of Finance & Benefits Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

8:45 a.m. – Commissioner Sangster moved to defer from the regular order of business to go into closed session to discuss pending litigation. Seconded by Commissioner Kestner.

Roll Call Vote: Aye 5 Nay 0 Absent
(Kestner, Sangster, Crannell, Hare, and Adams)

9:05 a.m. – Commissioner Kestner moved to adjourn the Closed Session and return to regular order of business. Seconded by Commissioner Hare.

Roll Call Vote: Aye 5 Nay 0 Absent
(Sangster, Crannell, Hare, Kestner, and Adams)

13. ADJOURN

Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:05 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
September 13, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:30 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, Kestner, and Sangster

Absent:

Also Present: Managing Director Borchard, Director of Finance & Benefits Girard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, and Information Technology Manager Gradowski.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nay 0 Absent

5. MINUTES

Commissioner Hare moved to approve the minutes of the regular meetings of August 9 and August 23, 2022. Seconded by Sangster.

Aye 5 Nay 0 Absent

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Kestner moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Aye 5 Nay 0 Absent
(Crannell, Hare, Kestner, Sangster, and Adams)

7. PUBLIC COMMENTS

None.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

- a) Director of Finance and Benefits Girard recommended approval of the Annual Certification of Employee Related Conditions.

Commissioner Sangster moved to approve the Annual Certification of Employee Related Conditions. Seconded by Hare.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- b) Director of Maintenance Medina recommending sending the Maintenance Superintendent and a foreman to the 48th Annual SAM (Superintendents Association of Michigan) Seminar held in Frankenmuth at the Bavarian Inn Lodge and Conference Center, October 5-7.

Commissioner Sangster moved to approve sending the Maintenance Superintendent and a foreman to the 48th Annual SAM (Superintendents Association of Michigan) Seminar held in Frankenmuth at the Bavarian Inn Lodge and Conference Center, October 5-7. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0 Absent
(Kestner, Sangster, Crannell, Hare, and Adams)

- c) Director of Engineering/Deputy Managing Director Armentrout recommending approving the Act 51 Resolution for Bonhoff Subdivision.

Commissioner Hare moved to approve the Act 51 Resolution for Bonhoff Subdivision. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0 Absent
(Sangster, Crannell, Hare, Kestner, and Adams)

- d) Director of Engineering/Deputy Managing Director Armentrout recommending approving the Act 51 Resolution for Eagle Forest Subdivision.

Commissioner Hare moved to approve the Act 51 Resolution for Eagle Forest Subdivision. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0 Absent
(Crannell, Hare, Kestner, Sangster, and Adams)

- e) Director of Engineering/Deputy Managing Director Armentrout recommending approving the Act 51 Resolution for Garner Place Subdivision.

Commissioner Hare moved to approve the Act 51 Resolution for Garner Place Subdivision. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- f) Director of Engineering/Deputy Managing Director Armentrout recommending approving the Act 51 Resolution for North Meadows II.

Commissioner Hare moved to approve the Act 51 Resolution for North Meadows II. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0 Absent
(Kestner, Sangster, Crannell, Hare, and Adams)

- g) Director of Engineering/Deputy Managing Director Armentrout recommending approving the Act 51 Resolution for Sova Farms, Country Meadows, and Agnes View Subdivisions.

Commissioner Hare moved to approve the Act 51 Resolution for Sova Farms, Country Meadows, and Agnes View Subdivisions. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0 Absent
(Sangster, Crannell, Hare, Kestner, and Adams)

- h) Director of Engineering/Deputy Managing Director Armentrout recommending approving the Act 51 Resolution for Whisper Ridge Estates.

Commissioner Hare moved to approve the Act 51 Resolution for Whisper Ridge Estates. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0 Absent
(Crannell, Hare, Kestner, Sangster, and Adams)

- i) Managing Director Borchard recommending approving sending any Commissioners to the 2022 Commissioners Seminar held in Frankenmuth at the Bavarian Inn Lodge Conference Center, October 9-11.

Commissioner Hare moved to approve sending any Commissioners to the 2022 Commissioners Seminar held in Frankenmuth at the Bavarian Inn Lodge Conference Center, October 9-11. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Director of Finance & Benefits Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

13. ADJOURN

There being no further business, Commissioner Sangster moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 8:55 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
September 27, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:30 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, Kestner, and Sangster

Absent:

Also Present: Managing Director Borchard, Director of Finance & Benefits Girard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, and Information Technology Manager Gradowski.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Hare.

Aye 5 Nay 0 Absent

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meetings of September 13, 2022. Seconded by Crannell.

Aye 5 Nay 0 Absent

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Aye 5 Nay 0 Absent
(Crannell, Hare, Kestner, Sangster, and Adams)

7. PUBLIC COMMENTS

None.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

- a) Deputy Managing Director/Director of Engineering Armentrout recommended approve the Parkside Villas Subdivision – Act 51 Resolution.

Commissioner Kestner moved to approve the Parkside Villas Subdivision – Act 51 Resolution.
Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Director of Finance & Benefits Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

There being no further business, Commissioner Kestner moved to adjourn. Seconded by Commissioner Hare Motion Carried. **TIME: 8:46 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
October 11, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:30 a.m.

2. ROLL CALL

Present: Adams, Hare, and Sangster

Absent: Crannell and Kestner

Also Present: Managing Director Borchard, Director of Finance & Benefits Girard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, and Information Technology Manager Gradowski.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Sangster.

Aye 3 Nay 0 Absent 2

5. MINUTES

Commissioner Sangster moved to approve the minutes of the regular meetings of September 27, 2022. Seconded by Hare.

Aye 3 Nay 0 Absent 2

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Aye 3 Nay 0 Absent 2
(Hare, Sangster, and Adams)

7. PUBLIC COMMENTS

None.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

- a) Deputy Managing Director/Director of Engineering Armentrout spoke about the Garfield Street (from Mapleridge to Hickory) Abandonment Petition and the adjacent alley (from Garfield to Taylor). ****Petition received****

- b) Deputy Managing Director/Director of Engineering Armentrout recommended approval of the Crooked Tree Lane Phase I and II Right-of-Way Resolution.

Commissioner Hare moved to approve the Crooked Tree Lane Phase I and II Right-of-Way Resolution. Seconded by Sangster.

Roll Call Vote: Aye 3 Nay 0 Absent 2
(Hare, Sangster, and Adams)

- c) Deputy Managing Director/Director of Engineering Armentrout recommended accepting the Resolution for Crooked Tree Lane for Maintenance Purposes.

Commissioner Hare moved to accept the Resolution for Crooked Tree Lane for Maintenance Purposes. Seconded by Sangster.

Roll Call Vote: Aye 3 Nay 0 Absent 2
(Hare, Sangster, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Director of Finance & Benefits Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

There being no further business. Commissioner Hare moved to adjourn. Seconded by Commissioner Sangster Motion Carried. **TIME: 8:47 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Angelic Zizumbo

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
October 25, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:30 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, Kestner, and Sangster

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, and Board Secretary Gross/ Zizumbo.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nay 0 Absent

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meetings of October 11, 2022. Seconded by Hare.

Aye 5 Nay 0 Absent

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Aye 5 Nay 0 Absent
(Crannell, Hare, Kestner, Sangster, and Adams)

7. PUBLIC COMMENTS

None.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

- a) Director of Finance Girard recommended acceptance of the 2022 Fiscal Year Amended Budget.

Commissioner Hare moved to accept the 2022 Fiscal Year Amended Budget. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- b) Deputy Managing Director/Director of Engineering Armentrout recommended accepting the Shattuck Farms III subdivision Resolution for Maintenance Purposes.

Commissioner Kestner moved to accept the Shattuck Farms III subdivision Resolution for Maintenance Purposes. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- c) Deputy Managing Director/Director of Engineering Armentrout recommended to approve the Abandonment Resolution for Garfield Street.

Commissioner Kestner moved to approve the Abandonment Resolution for Garfield Street. Seconded by Hare.

Roll Call Vote: Aye 5 Nay 0 Absent
(Kestner, Sangster, Crannell, Hare, and Adams)

- d) Managing Director Borchard– Recommend approval to send Sarah Gross, Jessica Patman, and Abby Hare to CRA’s 2022 Communications Workshop held at Comfort Inn Conference Center in Mt. Pleasant on November 2.

Commissioner Kestner moved to approve sending Sarah Gross, Jessica Patman, and Abby Hare to CRA’s 2022 Communications Workshop held at Comfort Inn Conference Center in Mt. Pleasant on November 2. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0 Absent
(Kestner, Sangster, Crannell, Hare, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross/Zizumbo, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

There being no further business. Commissioner Kestner moved to adjourn. Seconded by Commissioner Hare. Motion Carried. **TIME: 9:01 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
November 8, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:30 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, Kestner, and Sangster

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Hare.

Aye 5 Nay 0 Absent

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of November 8, 2022. Seconded by Crannell.

Aye 5 Nay 0 Absent

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Hare.

Aye 5 Nay 0 Absent
(Crannell, Hare, Kestner, Sangster, and Adams)

7. PUBLIC COMMENTS

None.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

- a) Director of Engineering Armentrout recommended sending 4 engineering employees and any commissioners to the 2023 CRA County Engineers Workshop held at Kewadin Resort, Sault Ste. Marie on February 7-9, 2023.

Commissioner Hare moved to approve sending 4 engineering employees and any commissioners to the 2023 CRA County Engineers Workshop held at Kewadin Resort, Sault Ste. Marie on February 7-9, 2023. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

There being no further business. Commissioner Kestner moved to adjourn. Seconded by Commissioner Adams. Motion Carried. **TIME: 9:05 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
November 22, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:30 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, Kestner, and Sangster

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nay 0 Absent

5. MINUTES

Commissioner Hare moved to approve the minutes of the regular meeting of November 22, 2022. Seconded by Crannell.

Aye 5 Nay 0 Absent

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Hare moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Aye 5 Nay 0 Absent
(Crannell, Hare, Kestner, Sangster, and Adams)

7. PUBLIC COMMENTS

None.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

- a) Director of Maintenance Medina recommended approval of the extension of Bid Proposal #8 and Proposal #9 – Dornbos Sign and Safety – Traffic signs, signs faces and aluminum blanks.

Commissioner Sangster moved to approve the extension of Bid Proposal #8 and Proposal #9 – Dornbos Sign and Safety – Traffic signs, sign faces and aluminum blanks. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- b) Director of Maintenance Medina recommended approval of the extension of Bid Proposal #16 – Wolverine Sealcoating.

Commissioner Kestner moved to approve the extension of Bid Proposal #16 – Wolverine Sealcoating. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- c) Director of Maintenance Medina recommended approval of the extension of Bid Proposal #20 – S. Imperial Services – Roadside Vegetation Spray.

Commissioner Hare moved to approve the extension of Bid Proposal #20 – S. Imperial Services – Roadside Vegetation Spray. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- d) Director of Maintenance Medina recommended approval of the extension of Bid Proposal #27 – Asphalt Concrete Services – Pavement marking symbols.

Commissioner Kestner moved to approve the extension of Bid Proposal #27 – Asphalt Concrete Services – Pavement marking symbols. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- e) Director of Engineering Armentrout recommended approval for the Consent of Easement Holder for the Youngs intercounty drain.

Commissioner Sangster moved to approve the Consent of Easement Holder for the Youngs intercounty drain. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- f) Director of Engineering Armentrout recommended approval of the SASWA budget.

Commissioner Kestner moved to approve the SASWA budget. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- g) Director of Engineering Armentrout recommended approval of the SASWA Trustee's.

Commissioner Hare moved to approve the SASWA Trustee's. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- h) Managing Director Borchard recommended approval of the Policy Number 1.09 Dress Code Policy.

Commissioner Sangster moved to approve the Policy Number 1.09 Dress Code Policy. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- i) Managing Director Borchard recommended approval of Policy Number 1.22 Social Media Policy.

Commissioner Sangster moved to approve the Policy Number 1.22 Social Media Policy. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

There being no further business. Commissioner Sangster moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 8:53 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
December 13, 2022
8:30 A.M.

1. CALL TO ORDER

Chairperson Adams at 8:30 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, Kestner, and Sangster

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Chairperson Adams.

4. AGENDA

Commissioner Hare moved to approve the agenda. Seconded by Commissioner Crannell.

Aye 5 Nay 0 Absent

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of December 13, 2022. Seconded by Sangster.

Aye 5 Nay 0 Absent

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Crannell.

Aye 5 Nay 0 Absent
(Crannell, Hare, Kestner, Sangster, and Adams)

7. PUBLIC COMMENTS

None.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

- a) Director of Maintenance Medina recommended approval of the extension of Bid Proposal #32 and Proposal #33 – Hanes Geo Components – grass seed and fertilizer.

Commissioner Kestner moved to approve the extension of Bid Proposal #32 and Proposal #33 - Hanes Geo Components – Grass seed and fertilizer. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- b) Director of Maintenance Medina recommended approval of the extension of Bid Proposal #19 –Bit-Mat Quality Asphalt Products – Emulsified asphalt.

Commissioner Hare moved to approve the extension of Bid Proposal #19 – Bit-Mat Quality Asphalt Products – Emulsified asphalt. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- c) Director of Engineering Armentrout recommended approval of Resolution – Reclassification of S. Meridian Rd. between Swan Creek Rd. and Gratiot Rd. (M-46) in Jonesfield and Lakefield Townships from a local road to a primary road.

Commissioner Hare moved to approve the Resolution – Reclassification of S. Meridian Rd. between Swan Creek Rd. and Gratiot Rd. (M-46) in Jonesfield and Lakefield Townships from a local road to a primary road. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- d) Managing Director Borchard recommended authorization to negotiate the purchase of parcel in Chesaning.

Commissioner Kestner moved to approve authorization to negotiate the purchase of parcel in Chesaning. Seconded by Hare.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

There being no further business. Commissioner Hare moved to adjourn. Seconded by Commissioner Crannell. Motion Carried. **TIME: 9:05 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Sarah Gross

BOARD OF COMMISSIONERS
SAGINAW COUNTY ROAD COMMISSION
COUNTY OF SAGINAW

REGULAR MEETING
December 27, 2022
8:30 A.M.

1. CALL TO ORDER

Vice Chairperson Hare at 8:30 a.m.

2. ROLL CALL

Present: Adams, Crannell, Hare, Kestner, and Sangster

Absent:

Also Present: Managing Director Borchard, Deputy Managing Director/Director of Engineering Armentrout, Director of Maintenance Medina, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, and Board Secretary Gross.

3. PLEDGE OF ALLEGIANCE

Led by Vice Chairperson Hare.

4. AGENDA

Commissioner Sangster moved to approve the agenda. Seconded by Commissioner Kestner.

Aye 5 Nay 0 Absent

5. MINUTES

Commissioner Kestner moved to approve the minutes of the regular meeting of December 13, 2022. Seconded by Crannell.

Aye 5 Nay 0 Absent

6. ACCOUNTS PAYABLE AND PAYROLL VOUCHERS

Commissioner Sangster moved to receive the accounts payable and payroll vouchers, including electronic deposits. Seconded by Commissioner Kestner.

Aye 5 Nay 0 Absent
(Crannell, Hare, Kestner, Sangster, and Adams)

7. PUBLIC COMMENTS

None.

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

8:31 a.m.: Commissioner Kestner moved to defer from the regular order of business to conduct a public hearing for the FY 2023 Budget. Seconded by Crannell.

Aye 5 Nay 0 Absent

Director of Finance and Benefits Girard presented the FY 2023 Budget.

8:43 a.m.: Commissioner Sangster moved to close the public hearing and return to the Regular Order of Business. Seconded by Crannell.

Aye 5 Nay 0 Absent

- a) Director of Finance Girard recommended approval of the 2023 Budget.

Commissioner Kestner moved to approve the 2023 Budget. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- b) Director of Finance Girard recommended approval of the General Appropriations Act Resolution.

Commissioner Sangster moved to approve the General Appropriations Act Resolution. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- c) Director of Maintenance Medina recommended approval of the extension of Bid Proposal #27– M&M Pavement Marking, Inc. – Symbols and Legends.

Commissioner Sangster moved to approve the extension of Bid Proposal #27 – M&M Pavement Marking, Inc. – Symbols and Legends. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- d) Director of Engineering Armentrout recommended awarding an engineering contract to Spicer Group to perform our annual bridge inspections for 2023 and 2024.

Commissioner Sangster moved to approve awarding an engineering contract to Spicer Group to perform our annual bridge inspections for 2023 and 2024. Seconded by Kestner.

Roll Call Vote: Aye 5 Nay 0 Absent

(Hare, Kestner, Sangster, Crannell, and Adams)

- e) Director of Engineering Armentrout recommended awarding an engineering contract to hire Rowe Professional Services to perform Design and Construction Admin for the Burt Road Bridge Project.

Commissioner Sangster moved to approve awarding an engineering contract to Rowe Professional Services to perform Design and Construction Admin for the Burt Road Bridge Project. Seconded by Crannell.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

- f) Director of Engineering Armentrout recommended awarding an engineering contract to Spicer Group to perform Design and Construction Admin for the Center-Brockway-Wieneke Projects.

Commissioner Kestner moved to approve awarding an engineering contract to Spicer Group to perform Design and Construction Admin for the Center-Brockway-Wieneke Projects. Seconded by Sangster.

Roll Call Vote: Aye 5 Nay 0 Absent
(Hare, Kestner, Sangster, Crannell, and Adams)

10. GENERAL REPORTS OF OFFICERS

Given by: Board Secretary Gross, Director of Finance & Benefits Girard, Information Technology Manager Gradowski, Director of Maintenance Medina, Deputy Managing Director/Director of Engineering Armentrout, and Managing Director Borchard.

11. COMMISSIONER COMMENTS

None.

12. EXTENDED PUBLIC COMMENTS

None.

13. ADJOURN

There being no further business. Commissioner Kestner moved to adjourn. Seconded by Commissioner Sangster. Motion Carried. **TIME: 9:06 a.m.**

CHAIRPERSON

BOARD SECRETARY

Dave Adams

Sarah Gross