#### COMMISSIONERS

Richard H. Crannell, P.E. Chairperson

**Deb Kestner** Vice Chairperson

John S. Sangster Member

Todd M. Hare Member

Ronald L. Sholtz Member

## **ADMINISTRATION**

**Dennis L. Borchard** Managing Director (989) 399-3772

Joseph G. Wisniewski, P.E. Director of Engineering (989) 399-3761

Michael S. Girard Dir. of Finance & Benefits (989) 399-3759

**Thomas E. Luck** Information Technology Manager (989) 399-3778

**Daniel T. Medina**Director of Maintenance (989) 399-3773

**Rob Hudec** Maintenance Superintendent (989) 399-3755

# OTHER SERVICES

Permits/Addressing Scott Hare (989) 399-3754

Service Requests (989) 752-6140

## ADDRESS 3020 Sheridan Saginaw, MI 48601

PHONE NUMBER (989) 752-6140

> FAX NUMBER (989) 752-8934

WEB SITE www.scrc-mi.org



# **Saginaw County Road Commission**

Monday, December 18, 2017

To whom it may concern:

In an effort to improve our level of service and to reduce delays in processing permits to move oversize loads throughout Saginaw County we have contracted with Oxcart Permit Service to process all moving permits beginning January 1st, 2018.

Below is an overview of the program and it benefits.

## **Transportation Permits**

# **Transportation Permit Process:**

Starting January 1<sup>st</sup>, 2018 the Saginaw County Road Commission will be changing the way we process our transportation permits (Single move; Single move-mobile home move; CAB Card Construction; CAB Card Special (Mobile Crane); CAB Card mobile home; Super Move; Seasonal Agriculture Permit; and Seasonal Public Utility permit applications.)

We will be using an online-based permitting system via the web at <a href="www.oxcartpermits.com">www.oxcartpermits.com</a>. We will no longer process transportation related permits in person or via fax.

Any entity wanting to apply for an overweight/oversize permit for Saginaw County roads must use the Oxcart permitting software. Registration is easy and can be completed on the Oxcart website under the Trucking login/sign-up link <a href="https://www.oxcartpermits.com/user/login">www.oxcartpermits.com/user/login</a>. Once registered, companies will then be able to reap the benefits of the following via Oxcart:

- Access a simple to use online interface for requesting local permits.
- Paperless permits downloadable to your computer or any mobile device.
- Eliminate tedious paper processes, emailing and scanning.
- Speed the process of permit approvals.
- Feature an online, interactive mapping solution to assist in route selection.
- Online permit approvals pushed to your email inbox.

Provide an easy, online payment system (Credit card only – see below)

# **Processing and Credit Card Fees:**

In addition to the Saginaw County Road Commission permitting fee, Oxcart will require a nominal processing fee for each transportation permit. Oxcart will also assess a credit card fee for each permit processed.

Please feel free to contact the Road Commission if you have any questions at 989-399-3750.